

**MINUTES OF THE BOARD OF DIRECTORS MEETING  
OF THE KERRISDALE COMMUNITY CENTRE (KCC) SOCIETY  
HELD ON WEDNESDAY JANUARY 26 2011, AT 7:30 pm**

**Present:** Susan Duffy, Chair, Onno Bakhoven, Oscar Bisnar, Kathleen Bigsby, Colin Booth, Samuel Fung, Bill Harris, Keiko Honda, Katy Hughes, Melina Hung, Aaron Law, Amir Mehrjou, Barb Mikulec, Colin Price, Wayne Reid, Irene Ronnie, Monica Tang, Alistair Taylor, Emily Williams

**Regrets:** Fred Jung

**Staff:** Hanna Maron, Susan Mele

**Recorder:** Rhiannon Hillis

**1. CALL TO ORDER and WELCOME to HANNA MARON:**

The meeting was called to order at 7:32 pm.

Susan D. welcomed Hanna Maron, new Recreation Supervisor, to his first Board Meeting in his new role with the KCC. Hanna greeted each Board member and provided a brief CV for the Board's review.

**2. AGENDA:**

MOVED by Colin Booth, and seconded by Bill, that the agenda be approved as presented.

CARRIED

**3. APPROVAL OF MINUTES OF NOVEMBER 24, 2010 BOARD MEETING:**

Corrections:

Item #16 – consultant rather than contractor

Item #9 – 4 vacancies rather than 3

MOVED by Wayne, and seconded by Colin Booth, that the minutes of the November 24, 2010 Board Meeting be accepted as amended. CARRIED

**4. BUSINESS ARISING FROM THE MINUTES: none**

**5. CORRESPONDENCE**

Received as follows:

1. Cards of thanks from Norm Funk and Rhiannon Hillis for chocolates received during the holiday season.
2. A Christmas card from Councillor Heather Deal.
3. A thank you e-mail from Jody Gunderson for her good-bye gift and luncheon.
4. A letter of thanks from Deedee Woodward of the Provincial Community Services Fund Raffle for the KCC's \$25 contribution. The raffle money raised funds for Canuck Place Children's Hospital with \$1079 collected.

**6. EXECUTIVE COMMITTEE REPORT:**

Updates:

-The concrete for the inuuskuk should be poured next week.

- At the January 18 meeting with M. Bromley feedback was sought from staff regarding a more efficient systems approach and the creating of equality, transparency and collaboration across the city.
- If Associations offer any new programs at parks, beaches and “outside” venues, these must be administered by PB with funds going only to PB.
- City staff positions lost in the coming year are anticipated to be upper level “acting” roles with more specifics known by June.

MOVED by Bill, and seconded by Colin Booth, that the minutes of the January 12 Executive Meeting be accepted as presented. CARRIED

#### **7. PROPOSED BY-LAW AMENDMENT:**

This was presented as information at this time. The proposed amendment will be voted on at the 2011 AGM.

#### **8. Letter from Malcolm Bromley:**

Questions were sought from the Board. None were received.

#### **9. Draft Staff Training Course Policy:**

Suggestions regarding the draft were sought from the Board. It was suggested that the “year” term coincide with the Society’s fiscal year (September 1-August 31). Under the third paragraph, it was decided that the wording reflect this. Oscar will ready the amendments forwarding the document to Rhiannon.

MOVED by Oscar, and seconded by Bill, to approve the draft as amended. CARRIED

#### **10. 4% pay Increase for Society Employees:**

This item is provided for general information. It was explained that as unionized centre staff receive a 4% wage increase annually in January, the Society provides the same increase for Society staff. This was approved as documented in both the January Finance and Executive committee minutes.

#### **11. Recreation Supervisor’s Update: Susan Mele**

December program registration went well. Saturday In-Person registration used to be the busiest session but now Friday online has surpassed that. Internet registration will likely increase beyond the current 60% for the fall registration period.

Membership numbers are lower than average for this time of year. Onno and the Program Committee will look into this further.

#### **12. OTHER BUSINESS:**

##### **12.1 Nominating Committee Update:**

One applicant has been received to date.

##### **12.2 Vancouver’s 125<sup>th</sup> Anniversary/Birthday**

The Board reviewed the small scale grants application. The Program Committee will address this further at their meeting next week. Suggestions/thoughts are to be forwarded to Barb and Oscar in the interim.

### **13. FINANCE COMMITTEE REPORT:**

Programs margins have been reviewed. As credit card charges are maintained at a good rate, the shortfall does not come from this. Reasons for the shortfall could arise in operating expenses, fund/cost allocation methodology or the HST. Lee is looking into this. No capital expenses have been made.

A question was received regarding cost allocations. Expenses may need to be reviewed if incoming revenue continues to be lower than anticipated.

MOVED by Aaron, and seconded, that the Finance Committee minutes of January 13 2011 be accepted as presented. CARRIED

MOVED by Aaron, and seconded, that the financial statements of November 30 2010 be adopted as presented. CARRIED

### **14. STANDING COMMITTEE REPORTS:**

#### **a) Program Committee:**

An approved set of minutes was presented

#### **b) Seniors Council:**

The annual *Robbie Burns Lunch* had 104 in attendance. Tickets sold out early with an event wait-list. A piper, haggis and all trimmings were enjoyed. The acting group is busy with rehearsals for an upcoming play.

MOVED by Irene, and seconded, to accept the Seniors' Council minutes of November 8 as presented. CARRIED

(BREAK: 8:40-8:49pm)

### **15. STANDING COMMITTEE REPORTS:**

#### **a) Facilities Planning Committee Update:**

The Board was updated on the structural reports. It is noted that the old pool banners have now been removed. The committee is preparing an application for the Capital Plan with \$70,000 in funds being requested.

An approved set of minutes was presented.

#### **b) Olympic and Paralympic Committee Update:**

An approved set of minutes was presented.

Board members were forwarded invitations to the February 12 event. A suggestion was received to distribute flyers at local schools to draw families to the event.

(Susan M. and Hanna left the meeting at 9:09pm)

### **16. In Camera: 9:10pm-9:35pm**

As he will not be running in the AGM, Sam Fung thanked Board members for the opportunity to serve on the Board.

MOVED by Bill to adjourn the meeting. The meeting adjourned at 9:37 pm.

The next Board meeting is scheduled for March 23, 2011 at 7:30pm. (Date later changed to March 30, 2011.)

**UPCOMING MEETINGS OR EVENTS OF NOTE**

<b>March Board Meeting</b>	<b>March 30 – 7:30pm</b>
<b>Program Committee Meeting</b>	<b>April 6 – 7:00pm</b>
<b>Executive Committee Meeting</b>	<b>April 13 – 7:30pm</b>
<b>April Board packages distributed</b>	<b>April 18 by 3:00pm</b>
<b>April Board Meeting</b>	<b>April 27 – 7:30pm</b>
<b>BCRPA May 11-13, Richmond</b>	