

**MINUTES OF THE BOARD OF DIRECTORS MEETING  
OF THE KERRISDALE COMMUNITY CENTRE (KCC) SOCIETY  
HELD ON WEDNESDAY SEPTEMBER 28 2011, AT 7:30 pm**

**Present:** Oscar Bisnar, Chair, Susan Duffy, Bill Harris, Keiko Honda, Melina Hung, Fred Jung, Aaron Law, Barb Mikulec, Colin Price, Wayne Reid, Irene Ronnie, Monica Tang, Alistair Taylor

**Regrets:** Commissioner Aaron Jasper, Kathleen Bigsby, Peter Lok, Colin Booth, Emily Williams, Katy Hughes, Robert Lockhart

**Absent:** Eric Tang

**Guests:** Chris Heath, Milton Tang

**Staff:** Hanna Maron, Kristi Douglas

**Recorder:** Rhiannon Hillis

**1. CALL TO ORDER:**

The meeting was called to order at 7:37 pm.

**2. AGENDA:**

The addition of *Strategic Planning Committee* was added as item # 16b.

MOVED by Bill that the agenda be approved as amended. CARRIED

**3. APPROVAL OF MINUTES OF AUGUST 24, 2011 BOARD MEETING:**

MOVED by Monica, and seconded, that the minutes of the August 24 2011 Board Meeting be accepted as presented. CARRIED

**4. SUMMER DAY CAMP MANAGER'S REPORT:**

Kristi shared details of the *Summer Safaris DayCamp 2011* Report as drafted by Kristi Douglas and Annie MacKay.

This year was Annie's first as Manager after three years as a camp leader. Eighty hours of training is provided for this role, with 40 hours of training provided for camp workers.

The KCC camp program is especially known for its daily out trips. The KCC was also asked this year to provide feedback from the Best Day Camps programs. This was designed more for outdoor or sleepover camps although Kristi suggested that they include a section on day camps for next year.

The average number of children participating this year was 53, up from 49 in 2010, 43 in 2009 and 39 in 2008. This is the highest registration year since the 2007 civic strike.

The former *Youth Leadership Camp* was renamed the *Youth Adventure Camp* as parents assumed that leadership specific skills were being offered to participants, but the leader at that time was not trained in that skill set.

The net revenue for all camps was approximately \$24,000 for 2011. It was suggested that prices remain the same for next year to keep the KCC's camps competitive with that of other centres.

A new and helpful change for 2011 was the addition of waivers and rules translated into Chinese. Both Mandarin and Cantonese speaking camp workers will be hired for next year.

Further specifics on the summer camps may be found in the report as attached to the hard copy minutes.

## **5. BUSINESS ARISING FROM THE MINUTES:**

### **5.1 Reader Board Update**

This matter will be addressed under item #13 - the Recreation Supervisor's Report.

## **6. CORRESPONDENCE:**

The following items were received as listed:

1. A card of thanks from Hanna Maron for flowers received during the summer.
2. A letter of thanks from Onno Bakhoven for the gift he received in recognition of his many years of dedicated work with the KCCS.
3. Today's Vancouver *Courier* article on the state of the KCC's recreation facilities.

## **7. SENIORS COUNCIL STANDING COMMITTEE REPORT:**

Irene updated the Board on the summer events at the Seniors Centre. This included Councillor Suzanne Anton's attendance at the Canada Day raising of the flag. July and August barbeques sold out. The *Over '90's Tea* was a success with 102 people in attendance.

MOVED by Irene, and seconded, that the Seniors Council minutes of September 12, 2011 be accepted as presented. CARRIED

## **8. EXECUTIVE COMMITTEE REPORT:**

An approved set of minutes was presented.

An update was provided regarding Regular Part-Time (RPT) employees.

It was reported that letters of support are being sought by ARKS (Arbutus Ridge/Kerrisdale/Shaghnessy). Barb will draft a letter of support on behalf of the Society in this regard.

## **9. FUNDING REQUEST FROM PARK BOARD (PB):**

MOVED by Barb, and seconded, that the KCCS fund a Feasibility Study for the aging rink, pool and centre in lieu of forwarding the requested funds for the 2011 Park Board Budgetary shortfall. CARRIED

(Break: 8:37pm – 8:42pm. Kristi left during the break.)

## **10. ALL CANDIDATES MEETING UPDATE: November 6**

Marpole-Oakridge, Kitsilano and Dunbar Community Centres will assist in the organizing of this upcoming event. Oscar has set up three job areas and is awaiting replies from the centres as to who will assist with specific tasks. One centre has responded to date. The KCC auditorium is booked from 12-5pm to allow for set up and take down with the event taking place from 1-3pm.

The Board discussed when to give a tour of the facilities to the representatives in attendance/speaking at the event. It was decided to invite them for a noon time light lunch at the arena with the tour occurring before the meeting.

A timer and moderator are needed for this event. If available, Monica will assist in this regard.

#### **11. LOBBY ITEMS: MURAL UPDATE and AGM SIGN:**

*Mural:* Kristi applied for another grant and needs three letters from members of the community in support of the funding. Susan D. is assisting with this matter.

*AGM (Annual General Meeting) Sign:* Wayne, Colin and Barb decided on the second of two images for the new sign. The completed sign will be 2 feet by 3 feet with a “slide in sleeve” for each year’s new date provided. Once a quote has been received, Barb will forward this for approval and the sign readied.

#### **12. FALL AD HOC COMMITTEES:**

##### **12.1 Nominating Committee:**

Barb agreed to Chair this committee. Other Board members will be asked to serve on this committee at the October Board meeting. The following Board members are up for re-election at the next Annual General Meeting (AGM): Kathleen Bigsby, Bill Harris, Keiko Honda, Frederick Jung, Aaron Law, Colin Price, Wayne Reid, Monica Tang and Alistair Taylor.

##### **12.2 Christmas Party Committee:**

The following individuals will serve on the Christmas Party Committee:  
Susan Duffy, Emily, Wayne, and Kristi

(Susan and Bill left the meeting at 8:50pm.)

#### **13. RECREATION SUPERVISOR’S REPORT:**

##### **Highlights:**

- The Arena Reader Board is still at Evans Yard. There is a 2 by 8 foot space for graphics available and this can hold both the Society and PB logos. Hanna sought Board involvement in the graphics for this. Wayne, Colin Booth and Colin Price will help with this. The sign will likely remain at Evans Yard for another 4 weeks
- Both the pool and rink were closed for 3 weeks recently for maintenance. The pool was repainted and the expansion joints were repaired. Some electrical work was done and Olympic banners hung. Mechanical work was completed at the rink

- *Memorial Scrabble Table* – 50% of the funds have been raised. The Society is forwarding \$3500 to offset the cost shortfall
- The pool committee will make recommendations regarding the summer's *Maple Grove Pool Survey* for presentation at the October Board meeting
- September 29 marks the KCC viewing of the *Collective Memory Project*.

#### **14. OTHER BUSINESS:**

##### **14.1 Expectations of Board Members at Centre**

Oscar reminded Board members that as they are not known to all the centre staff, it should not be assumed that simply identifying themselves as Board Members is acceptable, if asked. Board members should carry their exercise passes at all times when at the centre and be prepared to show them to staff if needed/requested.

##### **14.2 Approval of Meeting Dates for 2012**

MOVED by Wayne, and seconded, that the *2012 Board and Executive Committee Meeting Dates* schedule be accepted as presented. CARRIED

#### **15. FINANCE COMMITTEE REPORT:**

An approved set of minutes was presented with the date amended to September 14, 2011 from August 11, 2011.

It was reported that Play Palace sales are a bit down owing to different allocations for party events. This is being investigated.

MOVED by Fred, and seconded, that the financial statements of June 30 and July 31 2011 be accepted as presented. CARRIED

#### **16. ADDITIONAL STANDING COMMITTEE REPORTS:**

##### **a) Program Committee:**

Two approved sets of minutes were presented.

The "test period" for new food vending options in the centre has proven successful. After an initial drop in sales, overall sales have increased since the inclusion of healthier food options.

##### **b) Succession Planning:**

The committee met before this evening's meeting and the material is gathered. The information now needs to be collated and a condensed version drafted. This will be brought to the Board for discussion at a later date.

#### **17. AD HOC COMMITTEE REPORTS:**

##### **a) Facilities Planning Committee:**

An approved set of minutes was presented. Chris reported on the meeting that he and Jim had yesterday with Danica Djurkovic. The committee will discuss this information further at its next meeting and report back to the Board.

(Chris left the meeting at 9:25pm.)

**Community Engagement Committee:**

An approved set of minutes was presented.

The committee has done a great deal of work in connecting with local organizations.

These include the Kerrisdale Business Improvement Association, contacting a website designer to work on designing a new Community Engagement website and E-newsletter, and seeking a UBC Faculty of Arts intern to assist with matters relating to web design.

**b) Community Garden Report:**

The garden has reached its summer yield. A grant was received from the City of Vancouver. Owing to the Stanley Cup riots delaying the awarding of this grant, the shed that was earmarked for funding assistance was purchased. The funds have subsequently been approved for a watering system.

MOVED by Wayne to adjourn the meeting. The meeting adjourned at 9:35pm.

The next Board meeting is scheduled for October 26 at 7:30pm.

**UPCOMING MEETINGS OR EVENTS OF NOTE:**

**Program Committee Meeting**

**November 2 – 7:00pm**

**All Candidates Meeting**

**November 6 – 1-3pm**

**Executive Meeting**

**November 9 – 7:30pm**

**Civic Election**

**November 19**

**Board Meeting**

**November 23 – 7:30pm**

**Christmas Party**

**December 7**

