

## Schedule E

### 2010 Winter Games Special Event Facility Confirmation of Commitment by Applicant Owner and By-law Consultant

To: The Chief Building Official

RE: **Project Name:** \_\_\_\_\_

**Project Address:** \_\_\_\_\_

**Building Permit No.** \_\_\_\_\_

The undersigned has authorized as the *By-law Consultant*, \_\_\_\_\_, to provide overall responsibility and authority for “by-law coordination” of design and “field reviews” required for this Project. It is understood that this *By-law Consultant* will take all such steps as regulated under the Provincial Statute for their profession and by the definitions of “by-law coordination” and “field reviews” hereinafter set forth, to ascertain that the design will substantially comply and construction of the Project will substantially conform in all material respects with the 2010 Olympic and Paralympic Winter Games By-law, and other applicable safety enactments. This *By-law Consultant* will ascertain that only qualified personnel are retained to carry out tests, inspect or carry out design work, detailing or “field reviews”. As used herein, “by-law coordination” must mean the activities necessary to ascertain that the Registered Professionals of record for the various components of the project,

- have reasonably interpreted the applicable by-law requirements governing the design of such components,
- have incorporated such applicable by-law requirements in their designs,
- have interfaced the design of such by-law requirements so that they are compatible with the by-law requirements of other disciplines, and
- must provide “field reviews” of by-law related aspects.

As used herein, “field reviews” must mean such reviews of the work at the project site and at fabrication locations, where applicable, as the *Registered Professional* in his or her professional discretion considers to be necessary in order to ascertain that the work substantially conforms in all material respects to the plans and supporting documents prepared by the *Registered Professional* for which the building permit is issued. This includes keeping records of all site visits and any corrective action taken as a result thereof.

The *By-law Consultant* is mandated to review reports of other testing and inspection agencies and disciplines where necessary, comment on their acceptability, determine the corrective action to take if unacceptable, and maintain a detailed record of every such report and comments.

RE: **Project Name:** \_\_\_\_\_

**Project Address:** \_\_\_\_\_

**Building Permit No.** \_\_\_\_\_

**NOTE:** The *owner* will notify the City Building Inspector in writing prior to any intended termination of or by the *By-law Consultant*. It is understood that work on the above project will cease as of the effective date of such termination, until such time as a new appointment is made, and a "Stop Work Order" must be posted upon the said project by the City.

**OWNER INFORMATION**

**OR**

**AGENT FOR OWNER OR CORPORATION INFORMATIONS**

\_\_\_\_\_  
Name (Print)

\_\_\_\_\_  
Name (Print)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Address (Print)

\_\_\_\_\_  
Title (Print)

\_\_\_\_\_  
City (Print)                      Postal Code

\_\_\_\_\_  
Address (Print)

Telephone \_\_\_\_\_

\_\_\_\_\_  
City (Print)                      Postal Code

Telephone \_\_\_\_\_

RE: **Project Name:** \_\_\_\_\_

**Project Address:** \_\_\_\_\_

**Building Permit No.** \_\_\_\_\_

**BY-LAW CONSULTANT INFORMATION**

\_\_\_\_\_  
*By-law Consultant's Name (Print)*

\_\_\_\_\_  
*By-law Consultant's Signature*

\_\_\_\_\_  
Date

\_\_\_\_\_  
Address (Print)

\_\_\_\_\_

\_\_\_\_\_  
Postal Code

\_\_\_\_\_  
Telephone

\_\_\_\_\_  
FAX

*(By-law Consultant's Professional Seal and Signature)*

RE: **Project Name:** \_\_\_\_\_

**Project Address:** \_\_\_\_\_

**Building Permit No.** \_\_\_\_\_

If the *By-law Consultant* is a member of a firm, complete the following.

I am a member of the firm \_\_\_\_\_

Name of Firm (Print)

\_\_\_\_\_  
Address (Print)

\_\_\_\_\_  
City (Print)

\_\_\_\_\_  
Postal Code

and I sign this letter on behalf of myself and the firm.

**NOTE:** This letter must be signed by the *owner* or the *owner's* appointed agent and by the *By-law Consultant*. An agent's letter of appointment must be attached. If the owner is a corporation, the letter must be signed by a signing officer of the corporation and the signing officer must set forth his or her position in the corporation.