

# CP Advisory Committee Minutes of Meeting

<b>Date:</b> July 19, 2006	<b>Attendees:</b> Martin Bruckner, (MB) AIBC (CHAIR) (A) Will Johnston, (WJ) City of Vancouver (A) Jeff Mitchell, (JM) City of Vancouver Dave Jackson (DJ) City of Vancouver Soren Agren, (SA) BOABC Eddie Ho, (EH) BOABC Patrick Shek, (PS) BOABC Glenn Gibson, (GG) APEGBC (A) David Graham, (DG) APEGBC Murray Johnson, (MJ) APEGBC Alan Brown, (AB) AIBC Steve Hart, (SH) AIBC Wally Ewert, (WE) UDI Graeme Silvera (GS) (UDI) (A) Mehran Nazeman (MN) City of Surrey (Observer) Kandiah Pavanathan, (KP) City of Vancouver
<b>Time:</b> 8:00am to 9:30am	
<b>Location:</b> City Hall, East Wing - Yukon Room	

**Items Discussed:**

		<b>Action:</b>
1.	Approval of April 19, 2006 Minutes - The minutes of the last meeting were approved unanimously.	All
2.	Update on the New Vancouver Building By-law - Dave Jackson gave an update on the VBBL. The next edition of the British Columbia Building Code (BCBC) is expected to be published on September 15 and will come into effect in December. The City's bottom up analysis process is complete and intent statements have been generated for all the unique to Vancouver Code requirements. Overall, the City has managed to reduce the number of variations between the VBBL and the BCBC. The City's Law Department currently has all the material relating to the new VBBL and is in the process of reviewing it. The goal is to present the proposed new VBBL to Council in late September. The effective date of the new By-law will be January 1, 2007. DJ highlighted that four major objectives have been established by National Building Code and the City has added one more - Environmental Protection. Subsection 3.2.5., Fire Department access, has always been a issue. Many of the requirements have been rewritten not only for clarity but also to reflect actual Fire Department operations in Vancouver. Part 9 Fire Department access will be referred to Part 3 requirements. DJ concluded the summary by noting that the VBBL will acknowledge the new "Struct. Eng." Designation and require this professional to be involved on all Part 3 buildings.  At this time in the absence of Martin Bruckner Steve Hart was appointed the Chairperson.	DJ

<p>3. <b>New CP Course</b> - Dave Jackson said that it is difficult to develop the specifics for a new course when the new Building Code is not yet available. At SH's suggestion discussion followed as to the responsibilities for creating the course and the need for volunteers. MJ said that mostly speakers were responsible for the material and creating questions for the exams. SH said that Maura Gatensby and Randall Kovacs worked on the last course. DG said that the City staff should be involved. DJ said that a high degree of City involvement is necessary but the co-ordinators should be non-City staff. SH will contact Maura to check if she would be interested in volunteering her time. AB suggested that Maura should be invited to the next meeting to provide some enlightenment as to how the past course was run. At WE's question as to who is the certifier - DJ said that the City is the certifier. WE enquired as to how many more CPs were required. DJ responded that CP program is an educational program only. DG suggested that it was important to recertify the old CPs before looking into a course for the new CPs. MJ asked if the course could start in January 2007. JM indicated that is probably too early and September 2007 is a better time to aim for. JM will talk to the Justice Institute re the space availability and budget for the course.</p>	<p>JM/All</p>
<p>4. <b>CP Re-Certification</b> - After some general discussion, it was agreed by all that no specific update course will be developed as part of the re-certification process for existing CPs. DJ reminded everyone that BOABC, AIBC, and APEGBC are in the process of creating an update course for the new BC Building Code which should be held in November. EH added that this session will be held twice in the Lower Mainland, once in Richmond and once in Abbotsford. It was noted that discussion at past meetings had put forward the idea that existing CPs need only attend the provincial update session in order to re-certify and that an exam would not be necessary. DJ added to the concept with a suggestion that the City hold an update workshop for CPs. This suggestion was supported by the rest of the committee. EH suggested that the committee put the matter to a vote. AB put forward a motion that an exam not be required and instead CP re-certification should consist of two parts, attendance at the provincial update session and attendance at the City of Vancouver workshop. DG seconded the motion. The committee voted on the motion and only EH voted against it, the motion therefore passed. AB asked EH for his reasons for voting against. EH stated that we do not yet know the full extent of the Code changes and as a result it is premature to say that an exam is unnecessary. Some general discussion arose regarding the mandate of the CP Advisory Committee. JM indicated he would bring a sample indemnification letter to the next meeting as a reminder.</p>	<p>JM/All</p>

<p>5. <b>Update of CP Letters and Forms</b> - As the Province is currently in the process of updating the Letters of Assurance, MJ suggested that the CP letters for Vancouver and Surrey also be updated. MJ noted it might be beneficial if a "common" set of letters could be used for either Municipality. MN said that since Surrey does not have a charter and these are included in the By-law this will not be possible. AB suggested that any update of the CP letters was tied together with the Manual of Practice. Discussion then turned to the status of the Manual of Practice MN noted that Surrey has not been involved in the CP Manual work. Surrey would not support the content of the manual if it was handed to them as a finished product without an opportunity for input. DJ said that the Vancouver Insert is being worked on and once a draft is completed it will be circulated for review and comments. MJ suggested that points of contention should be sent to Surrey for their input DJ said that the next draft will be sent to Surrey. Discussion concluded with a reminder from DG that Will Johnston was working on a letter to the Province which was to summarize the Committee's concerns with respect to the Letters of Assurance. JM said he would follow up and bring an update to the next meeting.</p>	<p>MJ</p>
<p>6. <b>Other Business</b> - No other business was raised.</p>	<p>All</p>
<p>7. <b>Next Meeting:</b> September 20, 2006 at 8:00am in the Yukon Room, located on the Main Floor of City Hall, East Wing.</p>	<p>SH</p>