

# AWNING SIGN PERMIT APPLICATION

Applications must include application fee and original signature. Please use ink. Note: different forms for all other types of signs.

Rel to IR / BOV No.:		Application No.:	
PROPERTY ADDRESS:		Decal No.	Zone:
SPECIFICS OF PROPERTY ADDRESS:			
Legal Description: Lot _____ Subdivision _____ Block _____ District Lot _____ Plan _____			
NAME OF SIGN COMPANY:		Phone:	
Address:		Fax:	
City:	Postal Code:	Email:	
Business Lic. Acct. No.:	Provincial Cert. No.:	Cell:	
NAME OF MANUFACTURER:		Phone:	
Address:		Fax:	
City:	Postal Code:	Email:	
Business Lic. Acct. No.:	Provincial Cert. No.:	Cell:	
NAME OF PROPERTY OWNER:		Phone:	
Address:		Fax:	
City:	Postal Code:	Email:	
NAME OF TENANT OR LESSEE:		Phone:	
Address:		Fax:	
City:	Postal Code:	Email:	
PLEASE CHECK ALL THAT IS APPLICABLE:			
Awning is: <input type="checkbox"/> illuminated <input type="checkbox"/> non-illuminated <input type="checkbox"/> exterior illuminated		Type of lighting _____ Length of tubing _____	
<input type="checkbox"/> photo is attached <input type="checkbox"/> two sets of scaled awning sign drawings are attached			
<input type="checkbox"/> two sets of structural engineer's drawings are attached <input type="checkbox"/> artwork for copy area is to scale			
FEES:		Sign Value:	Sign Weight:
Sign Fee: \$ _____			Date Received: _____  Receipt No.: _____
Structural: \$ _____			
Dev. Permit: \$ _____			
Total Fee: \$ _____	What is your method of payment?		
Note: A separate electrical permit is required to install and connect any lighting attached to the building face that provides illumination of the awning. No electrical wiring, illuminated device, electrical equipment or apparatus shall be attached to or be incorporated in an awning as per Division C - Part 1A.9.7.3 of the Vancouver Building By-law.			
Office Use Only	Approved subject to:		

<b>PROPOSED WORDING ON AWNING SIGN:</b>		
<b>OVER:</b> (check one) <input type="checkbox"/> private property <input type="checkbox"/> City property		PROJECTION over City property:
AWNING DIM.: Width _____ Height _____ Depth _____		PROJECTION from building face:
COPY is on how many sides?	All copy is included on encl. drawings (chk) <input type="checkbox"/>	HEIGHT from grade to bottom of awning sign frame:
PROPERTY frontage (linear dimension)	SIGN is below line of second floor roof <input type="checkbox"/>	HEIGHT from grade to top of awning sign frame:
What is the awning face material?		HEIGHT from grade to bottom of soft fringe (if any):
What is the use of these premises?		Do your drawings include all copy for all awning sign faces?
<p><b>PLEASE CAREFULLY READ THE FOLLOWING:</b></p> <p>As owner or owner's agent, I have verified that the information contained within this document and associated applications and plans is correct and that I am acting with the owner's full knowledge and permission. In consideration of the granting of a Sign Permit or Sign Registration I agree to comply with all applicable requirements of the Sign By-law, Zoning and Development By-law, Building By-law and Encroachment By-law, and all other applicable laws, by-laws and regulations, and to indemnify and save harmless the City of Vancouver and its officials, officers, employees and agents ("City Personnel") against all claims, liabilities, judgements, costs and expenses which may accrue against the City of Vancouver in consequence of and incidental to the permissions to place, erect or display the sign. I further certify that the sign and its supports meet the construction requirements in the Sign By-law and the Building By-law.</p>		<p><b>ATTACH PHOTO HERE</b> (Please provide a photo indicating the proposed location of the awning sign on the applicable building face.)</p>
<b>SIGNATURE OF APPLICANT</b> (Authorized Officer of Company)		
<b>NAME OF APPLICANT</b> (Please print)		
<b>COMPANY NAME</b> (Please print)		
<b>YOU ARE:</b> <input type="checkbox"/> Sign Company <input type="checkbox"/> Manufacturer <input type="checkbox"/> Other (please explain below)		
<b>DATE OF APPLICATION</b>		
Please use this space for additional information If required		
Has this awning been permitted by a previous permit? <input type="checkbox"/> yes <input type="checkbox"/> no	If yes, please write the previous permit number here:	Date of previous permit:
<b>Office Use Only</b>		

Please note that Applicants wishing to appeal to the Board of Variance are requested to apply for an Awning Sign Permit with the Development Services Enquiry Centre prior to submitting their applications for appeal.