

# PRE-APPLICATION FOR ENGINEERING SERVICES

THE FOLLOWING INFORMATION IS REQUIRED FOR PROCESSING ENGINEERING REQUIREMENTS FOR YOUR BUILDING PERMIT APPLICATION

## Site Information - *Please Print Clearly*

Existing Site Address: \_\_\_\_\_

Proposed Site Address: \_\_\_\_\_

Legal Information

P.I.D. # \_\_\_\_\_

Lot # \_\_\_\_\_

Block # \_\_\_\_\_

District Lot # \_\_\_\_\_

Plan # \_\_\_\_\_



## Application Information - *Please Print Clearly*

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone #: \_\_\_\_\_

Fax #: \_\_\_\_\_

E-mail: \_\_\_\_\_

## Owner Information - *Please Print Clearly*

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone #: \_\_\_\_\_

Fax #: \_\_\_\_\_

E-mail: \_\_\_\_\_

## Site / Application Details - *Please check the appropriate box.*

New - 1FD

Duplex (2 F.D.)

Is a Secondary Suite Proposed? Yes  No

Is this a  
Renovation Only:

Yes  No

**Contractors** Estimate of cost  
of work \$ \_\_\_\_\_

Is this lot part of a recent subdivision?

Yes  No

Sprinklers - NFPA: 13R or 13D (Circle applicable one)

Is there a related development application for this site?

No  Yes  De # \_\_\_\_\_

Is the lot area greater than ½ acre (21,780 sq. ft.)

Yes  No

What is the area of your site? \_\_\_\_\_ sq. ft.

## *Additional Site Information*

1. Does this site have an existing driveway (crossing) from the street? Yes  No

2. If yes, are you keeping this driveway (crossing) for use in your new development? Yes  No

3. Are you proposing a new driveway (crossing) from the street? Yes  No

4. What is the legal width of the lane adjacent your site? (from your survey plan)

5. Is the lane physically open for use? Yes  No

6. If yes, what is the existing developed width of the lane?

Once you have completed this “**Pre-application for Engineering Services**”, please submit it along with your legal survey plan to Engineering Sewers and Drainage Design office (see bullet # 2 on the attached information sheet) for determination of your sewer connection elevation. Upon receipt of your Sewer information please follow the “**1 and 2 family dwelling, residential application process**” instruction sheet for Building Permit Submission Requirements.