



Chinatown Society Buildings Planning Grant Program: Phase 2 (2009)

APPLICATION FORM

VanRIMS No.: 11-2000-14

1. IDENTIFICATION

Name of Society

Contact Person and Title

Telephone

Fax

Mailing Address

E-mail Address

2. SOCIETY STATUS

Please attach documentation showing registration as a non-profit society (i.e. Certificate of Incorporation, incorporation number, etc.)

Please attach a list of the Society's Board of Directors, including their names, positions, addresses and phone numbers.

3. HERITAGE BUILDING INFORMATION

Name of Building

Address of Building

Is the Building owned by the Society? Yes No

4. CONDITIONS

- a. That in the event that the funds are not used for preparation of the Rehabilitation Plan, or if there are misrepresentations in the Full Proposal, the full amount of grant funds released to the Society will be payable forthwith to the City.
- b. That if there are any changes in the funding of the project as presented in the Full Proposal, the City's Planning Department will be notified of such changes. That if the project proposed in the Full Proposal is not commenced or is not completed and City funds remain on hand, or if the project is completed without requiring the full use of the City funds, such City funds will be returned to the City through the Planning Department.

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- c. That the project not be represented as a City project, and that the Society not represent itself as agency of the City in any way, the only relationship being that the City has approved and granted financial assistance to the Society.
- d. That grant recipients be required to report back to the City by December 1, 2009 on any outstanding work including a timeline for completion; and
- e. In situations where grants have been approved, but where conditions have not been met and, therefore, City funds not advanced within three years from the original application deadline, the allocated amount be returned to the Downtown Eastside Capital Budget unallocated account.

5. AUTHORIZATION

We certify that, to the best of our knowledge, the information provided in this Planning Grant request is accurate and complete and is endorsed by the organization which we represent. We also certify that our organization meets the basic eligibility criteria below.

Eligibility:

- *Member-based organization (Family Association or Benevolent Society)*
- *Registered non-profit society status*
- *Ownership of a building, located in Chinatown (HA-1 and HA-1A), that is listed on the Vancouver Heritage Register (VHR)*
- *Interest in undertaking a full building rehabilitation (major upgrade) of the heritage building*
- *Minimum commitment of \$20,000 towards the cost of preparing the Rehabilitation Plan.*

If our organization receives a Planning Grant, we agree to the conditions set out in Section 4 above and to any other conditions approved by City Council. We understand that this application and supporting materials are public documents and that any member of the public may have access to all or part of them.

Signature of two signing officers of the Society:

Signature	Title/Position	Date
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Name (printed)

Signature	Title/Position	Date
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Name (printed)

APPLICATION SUBMISSION CHECKLIST - Please ensure that your application includes the following items:

- Completed Application Form
- Documentation Showing Registration as a Non-Profit Society
- List of Board of Directors
- Expression of Interest Letter (please see the Program's policies & procedures for details)