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ADMINISTRATIVE REPORT

Report Date: January 22, 2010
Contact: Janice MacKenzie
Contact No.: 604.871.6146
RTS No.: 8565
VanRIMS No.: 08-2000-20
Meeting Date: February 2, 2010

TO: Vancouver City Council
FROM: City Clerk
SUBJECT: Vancouver City Planning Commission - 2010 Operating Grant

CONSIDERATION

THAT Council approve \$57,000 as the 2010 operating grant to the Vancouver City Planning Commission; source of funds to be the 2010 "Other Grants" budget.

CITY MANAGER'S COMMENTS

The City Manager submits the foregoing for CONSIDERATION.

COUNCIL POLICY

The *Vancouver Charter*, s. 206(1) indicates that Council may by resolution passed by not less than two-thirds of all its members make grants to specified categories of organizations.

Approval of the Recommendation requires eight affirmative votes.

PURPOSE

This report seeks Council approval to the 2010 operating grant to the Vancouver City Planning Commission (VCPC).

BACKGROUND/DISCUSSION

Under section 574 of the Vancouver Charter, Council may by by-law create a Commission to advise the Council on planning matters and set out within that by-law the powers and duties of the Commission and the personnel to comprise the Commission. By-law No. 5064 establishes and sets out the mandate of the Vancouver City Planning Commission (VCPC). The duties of the VCPC are to assist City Council in an advisory capacity by considering and submitting reports to City Council on matters relating to the planning and development of the City and in particular:

- to represent ideas and opinions about the future of the city, as citizens of the City of Vancouver;
- to consider and report to Council on any proposal likely to have a significant effect on the future of the City; and
- to annually submit a suggested budget to Council.

To support the mandate of the VCPC, the Commission receives an operating grant from the City of Vancouver. For 2010, the Other Grants budget of the City includes \$57,000 in funding for VCPC. This amount remains unchanged from 2009.

The Commission intends to apply the grant to cover the following estimated expenses:

Support staff salary	\$33,000
Commissioners and meetings expense	4,500
Website maintenance	2,000
Office/printing/postage/IT	2,500
Communications and publications	15,000
Total	\$57,000

FINANCIAL IMPLICATIONS

Staff are requesting that the annual grant to the Vancouver City Planning Commission be approved. In 2010 the budgeted grant amount is \$57,000 and the source of funds is the 2010 "Other Grants" budget.

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