



CHILDREN, YOUTH AND FAMILIES ADVISORY COMMITTEE

MINUTES

Thursday, March 23, 2017

A meeting of the Children, Youth and Families Advisory Committee (CYFAC) was held on Thursday, March 23, 2017 at 5:34 pm, in the Town Hall Meeting Room, Main Floor, City Hall.

PRESENT: Aaron Leung, Acting Chair
Cheryl Andre
Jane Childerhose
Janice Douglas
Nova Ember-Fey Funk
Emma Fineblit
Lena Hozaima*
Vincent Li
Mab Oloman
Anthony Santelices*
Joy Zhou*
Grace Zhu

ABSENT: Nico Cullen-McKnight (Leave of Absence)
Christy Lo
Frank Yan
Anna Zhang (Leave of Absence)

ALSO PRESENT: Councillor Andrea Reimer, Council Liaison
Commissioner Catherine Evans, Park Board Liaison
Patti Bacchus, Special Representative
Gillian Guilmant-Smith, Staff Liaison, Vancouver Public Library
Erica Mark, Staff Liaison, Vancouver Park Board

CITY CLERK'S OFFICE: Leslie Tuerlings, Meeting Coordinator

* Denotes absence for a portion of the meeting.

Leave of Absence Requests

MOVED by Nova Ember-Fey Funk
SECONDED by Janice Douglas

THAT Nico Cullen-McKnight and Anna Zhang, be granted Leaves of Absence for this meeting.

CARRIED UNANIMOUSLY
(Lena Hozaima, Anthony Santelices, and Joy Zhou absent for the vote)

Approval of Minutes

MOVED by Janice Douglas
SECONDED by Vincent Li

THAT the minutes of the Children, Youth and Families Advisory Committee meeting held on January 19, 2017, be approved.

CARRIED UNANIMOUSLY
(Lena Hozaima, Anthony Santelices, and Joy Zhou absent for the vote)

1. Welcome and Introductions

The Committee introduced themselves to each other.

2. Approval of 2017 Meeting Dates

MOVED by Nova Ember-Fey Funk
SECONDED by Lena Hozaima

THAT the Children, Youth and Families Advisory Committee approve the remaining meeting dates for 2017, as circulated.

CARRIED UNANIMOUSLY
(Joy Zhou absent for the vote)

3. Setting Community Norms and a Community Agreement

The Committee developed a list of community norms to follow while participating on the Children, Youth and Families Advisory Committee.

MOVED by Nova Ember-Fey Funk
SECONDED by Jane Childerhose

THAT the Children, Youth and Families Advisory Committee adopt the 2017 Community Norms as set out below:

1.	Focus on the issue, not the individual
2.	No verbal shoving
3.	Be kind
4.	Volunteer for committee work
5.	Feel comfortable speaking out
6.	Be respectful
7.	Make attendance a priority
8.	Provide opportunities for team-building
9.	All questions are valid questions
10.	Share thoughts openly
11.	Be comfortable with silence
12.	Feel free to take care of personal needs
13.	Step up/Step back
14.	Share outside only with consent
15.	Treat all issues and interests equally
16.	Demonstrate cultural sensitivity
17.	Pause to clarify terms
18.	Ask outside presenters to be clear, concise and relevant
19.	Balance time between presentations and committee work
20.	Prioritize interests and create and follow a work plan
21.	Limit distractions during meetings
22.	Do not monopolize discussion time
23.	Commit to attending working sessions
24.	Start and end meetings on time
25.	HAVE FUN!

CARRIED UNANIMOUSLY

Note: A detailed list of the 2017 Community Norms, including a further description of each, has been distributed to committee members and is available on file in the City Clerk's Office.

4. Overview of Previous Committee Activities

MOVED by Mab Oloman
SECONDED by Joy Zhou

THAT the above-noted item be referred to the working session to be held April 20, 2017.

CARRIED UNANIMOUSLY

5. Priorities for 2017

MOVED by Mab Oloman
SECONDED by Joy Zhou

THAT the above-noted item be referred to the working session to be held
April 20, 2017.

CARRIED UNANIMOUSLY

6. Election of Chair

MOVED by Mab Oloman
SECONDED by Joy Zhou

THAT the above-noted item be referred to the regular meeting to be held
May 11, 2017.

CARRIED UNANIMOUSLY

7. New Business

a) Working Session Notes

The Committee agreed that, in the absence of a Clerk at working sessions, it would be helpful to have a committee member volunteer to take notes.

ADJOURNMENT

MOVED by Nova Ember-Fey Funk
SECONDED by Jane Childerhose

THAT the meeting be adjourned.

CARRIED UNANIMOUSLY

Next Regular Meeting:

DATE: Thursday, May 11, 2017
TIME: 5:30 pm
PLACE: Town Hall Meeting Room
Main Floor, Vancouver City Hall

The Committee adjourned at 7:31 pm.

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