



## NOTICE OF MEETING

### VANCOUVER CIVIC THEATRES BOARD

#### AGENDA

DATE: Thursday, December 13, 2012

TIME: 12:00 noon

PLACE: Queen Elizabeth Theatre Salon

**PLEASE NOTE:**

- *If you are unable to attend this meeting, please advise Charlene Imai at 604.873.7657 or e-mail [charlene.imai@vancouver.ca](mailto:charlene.imai@vancouver.ca)*
  - *Agendas and Minutes are available on the City of Vancouver civic agencies' web site at: <http://vancouver.ca/your-government/advisory-boards-and-committees.aspx>*
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#### Roll Call

Election of Chair and Vice-Chair for 2013 Board Term	Charlene Imai
Leave of Absence Requests	Chair
Approval of Minutes - November 22, 2012	Chair
1. New Member Briefing	Rob Haynes
2. Chair's Comments	
3. Approval of 2013 VCTB Meetings Schedule - attached	
4. Financial Update	Karole Sutherland/ Todd Ayotte
5. Licensee Relations	Karen Wilson
6. Vancouver Civic Theatres Board Feedback	Iris Woo
7. Director's Report and Board Questions	Todd Ayotte
8. Resident Companies	Karen Wilson
• Guest: Friends of Chamber Music - Eric Wilson and Paris Simons	

- 9. Goals for 2013 Board of Directors All
- 10. New Business
- 11. Adjournment

**Next Meeting**

DATE: Thursday, January 24, 2013 (subject to approval at today's meeting)  
TIME: 12:00 noon  
PLACE: Queen Elizabeth Theatre Salon

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VANCOUVER CIVIC THEATRES BOARD

2013 MEETINGS SCHEDULE

January 24

February 21

March 21

April 18

May 23

June 20

July 18

August - NO MEETING

September 19

October 17

November 14

December 12

All meetings are on Thursdays, at noon, in the Queen Elizabeth Theatre Salon.

*PROTOCOL RELATING TO ATTENDANCE*

A member of the Committee who fails to attend four consecutive regular meetings of the Committee without leave of the Committee shall forthwith cease to be a member and his/her appointment is thereupon terminated. (Approved by Council March 1986)

To request Leave of Absence, members can ask in advance at a meeting or contact the Meeting Coordinator or another member of the Committee to advise they will not be attending and ask that Leave be requested at the meeting on their behalf.

Sickness is considered automatic leave, but members are required to advise the Meeting Coordinator/Chair if they will be absent due to illness.

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