



## VANCOUVER CIVIC THEATRES BOARD

### MINUTES

JULY 18, 2013

A meeting of the Vancouver Civic Theatres Board was held on Thursday, July 18, 2013, at 12:00 pm, in the Queen Elizabeth Theatre Salon.

**PRESENT:** Rob Haynes, Chair  
Michael Noon  
Karole Sutherland, Vice-Chair  
Karen Wilson  
Iris Woo\*

**ABSENT:** Susan Adams  
Wendy Soobis (Leave of Absence)

**ALSO PRESENT:** Councillor Elizabeth Ball  
Todd Ayotte, Interim Director, Civic Theatres  
Richard Newirth, Managing Director, Cultural Services

**CITY CLERK'S OFFICE:** Charlene Imai, Meeting Coordinator

\*Denotes absence during a portion of the meeting.

#### Leave of Absence Requests

None.

#### Approval of Minutes

MOVED by Karole Sutherland  
SECONDED by Karen Wilson

THAT the Minutes of the Vancouver Civic Theatres Board meeting held on June 20, 2013, be approved as circulated.

CARRIED UNANIMOUSLY  
(Iris Woo absent for the vote)

## 1. Chair's Comments

Due to time constraints, Rob Haynes, Chair, advised he would forego discussion on Committee reports, the Orpheum Annex, marketing and metrics.

Mr. Haynes then introduced and welcomed Tony Roper, President, and Barbara Livingston, General Manager, Bach Choir.

Mr. Haynes also acknowledged the presence of Marcus Youssef, Co-Chair of the Arts and Culture Policy Council, who was present to observe the Vancouver Civic Theatres Board meeting to understand the work and role of the Board.

The Chair commented on the following:

- Photo wall is now permanently up in the colonnade area of the Orpheum, 2<sup>nd</sup> Floor;
- Orpheum tours going well; recent visitors also enjoyed a VSO rehearsal and a film shoot;
- Vancouver Civic Theatres will not be participating in Culture Days this year.

## 2. Resident Companies - Guest: Bach Choir

Tom Roper, President, Bach Choir, provided an overview of the Bach Choir, including their vision, mission, background, Children's Chorus/Youth Choirs, and 2012/2013 performance highlights, noting audience numbers were up.

*Iris Woo arrived at 12:12 pm.*

Discussion ensued around how VCT can accommodate the Bach Choir in order for them to be able to use the Playhouse, as well as the acoustics in the Orpheum.

Mr. Roper and Ms. Livingston then responded to questions, and Ms. Livingston agreed to email Bach Choir brochures to Karen Wilson for distribution to Board members.

## 3. Director's Report

Todd Ayotte, Interim Director, Civic Theatres, reported as follows:

- Proceeding with some upgrades to the event listing boards and new brochure display at the QET;
- Orpheum catwalk upgrade capital project starting next week through August - tours will continue but the work areas will likely be limited for the public during the construction period;
- Playhouse usage metrics presented to the Board, including a comparison between 2011 and 2013.

*Councillor Ball arrived at 12:35 pm.*

Mr. Ayotte responded to questions.

#### 4. Financial Update

Todd Ayotte, Interim Director, Civic Theatres, reviewed the second quarter budget summary of revenues and expenditures for the various civic theatres, noting that in September, staff will be providing an updated projection to year end for the Board.

Board members thanked Mr. Ayotte for presenting the financial analysis in a way that is clearly understood by the Board.

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The Board recessed at 1:00 pm, and reconvened at 1:09 pm.

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#### 5. Business Plan Presentation

Karen Levitt, Director, Business Planning Secretariat, presented an update on the Business Plan for the Vancouver Civic Theatres.

Following the presentation, Board members provided input and comments, which Ms. Levitt will take into consideration in her report back to the Board.

Ms. Levitt, along with Heather Conradi, Manager, Business Planning Secretariat, then responded to questions.

#### 6. Adjournment

MOVED by Michael Noon  
SECONDED by Iris Woo

THAT the Vancouver Civic Theatres Board meeting be adjourned.

CARRIED UNANIMOUSLY

The Board adjourned at 2:15 pm.

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#### Next Meeting

DATE: Thursday, September 19, 2013  
TIME: 12:00 noon  
PLACE: Queen Elizabeth Theatre Salon