



VANCOUVER CIVIC THEATRES BOARD

MINUTES

APRIL 23, 2015

A meeting of the Vancouver Civic Theatres Board was held on Thursday, April 23, 2015, at 12:08 pm, in the Playhouse Rehearsal Hall.

PRESENT: Rob Haynes, Chair
Christopher Ball
Sabrina Cordeiro
Wendy Soobis

ABSENT: Susan Adams, Deputy Chair (Leave of Absence)
James Brown (Leave of Absence)
Colin Doylend

ALSO PRESENT: Councillor Elizabeth Ball, Council Liaison
Sandra Gajic, Director, Civic Theatres
Krista Edwardson, Marketing & Communications Coordinator
Sandra Elliot, Audience Services Manager
Jason Gordon, Food & Beverage Manager
Peter Kendall, Booking & Sales Manager
Guy Leroux, Project Manager - Financial Shared Services
Miles Muir, Technical Director

CITY CLERK'S OFFICE: Charlene Imai, Meeting Coordinator

Election of Chair and Deputy Chair

Following due process conducted by the Meeting Coordinator and, by acclamation, Rob Haynes and Susan Adams were declared Chair and Deputy Chair, respectively, of the Vancouver Civic Theatres Board for the 2015 term.

Rob Haynes then convened the meeting.

Introductions of Board and VCT Senior Management Staff

Board members and VCT Senior Management staff introduced themselves and provided their backgrounds.

Leave of Absence Requests

MOVED by Wendy Soobis
SECONDED by Christopher Ball

THAT James Brown be granted Leave of Absence for the meeting today, April 23, 2015.

CARRIED UNANIMOUSLY

Approval of Minutes

MOVED by Wendy Soobis
SECONDED by Sabrina Cordeiro

THAT the Minutes of the Vancouver Civic Theatres Board meeting held on March 19, 2015, be approved as circulated.

CARRIED UNANIMOUSLY

1. Comments from Chair

Rob Haynes, Chair:

- informed the Board of the role of the previous Resident Companies liaison, and suggested this be replaced by Board-to-Board (Vancouver Civic Theatres Board and Resident Companies Boards) discussions but not to exclude staff of the Resident Companies from attending VCTB meetings
- thanked the Board for supporting Wendy Soobis' appointment to the Arts and Culture Policy Council
- referred to the Council of Councils meeting on April 27, 2015, where a select group of advisory committees were invited to meet with staff and Council for an evening of networking, introductions and information on City priorities. The VCTB was not invited to this particular meeting but Mr. Haynes advised there would be a future session of bylaw-governed and other statutory agencies
- advised that, at future meetings, members briefly comment on VCT shows they attended - provide feedback, concerns, issues
- noted a suggestion by Susan Adams that perhaps the Board could have fewer meetings which are focused on the Board's responsibilities.

Mr. Haynes provided reviews on recent shows he recently attended, including:

- VSO Tiny Tots concert for 3-5 year olds - the availability of booster seats for this age group
- Book a Mormon
- Marilyn Manson.

2. Director's Report

Sandra Gajic, Director of Civic Theatres, along with VCT staff, provided updates on the items contained in the report, including:

- Revitalization of VCT
- HR
- Financial Statement for March 2015
- Booking and Sales
- Marketing and Communications
- Audience Services
- Food and Beverage.

Christopher Ball enquired about the VCT Business Plan. Rob Haynes provided background on the development of the Business Plan, and agreed to share it with Board members.

Staff then responded to questions and noted suggestions made by the members.

3. New Business

Appointment of VCTB Representative to Arts and Culture Policy Council

Rob Haynes, Chair, previously nominated Wendy Soobis to be the Vancouver Civic Theatres Board (VCTB) representative on the Arts and Culture Policy Council (ACPC). No further nominations were put forward by other members. In order to ensure that a representative was appointed prior to the ACPC meeting on April 21st, a vote by email was conducted. Members supported the appointment of Wendy Soobis to represent VCTB on ACPC. Therefore, it was

MOVED by Sabrina Cordeiro
SECONDED by Christopher Ball

THAT Wendy Soobis be formally appointed to the Arts and Culture Policy Council as the Vancouver Civic Theatres Board representative for a two-year term.

CARRIED UNANIMOUSLY

After attending the Arts and Culture Policy Council meeting on April 21, 2015, Wendy Soobis reported on:

- the diverse membership of the ACPC
- excellent representation of the larger cultural community
- the ACPC composition - 15 members, including one representative each from the Public Art Committee and Vancouver Civic Theatres Board; two Council liaisons - Councillors Ball and Deal; one liaison each from Park and School Boards
- the ACPC mandate and the role of the VCT representative and how VCT will interface with ACPC
- the appointments of one Interim Chair and two Co-Vice Chairs.

Adjournment

MOVED by Christopher Ball
SECONDED by Sabrina Cordeiro

THAT the Vancouver Civic Theatres Board meeting be adjourned.

CARRIED UNANIMOUSLY

Next Meeting

DATE: Thursday, May 21, 2015
TIME: 12:00 noon
PLACE: Queen Elizabeth Theatre Salon

The Board adjourned at 1:01 pm.

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