



**VANCOUVER CIVIC THEATRES BOARD**

**MINUTES**

**MAY 26, 2016**

A meeting of the Vancouver Civic Theatres Board was held on Thursday, May 26, 2016, at 12:01 pm, in the Queen Elizabeth Theatre Salon.

**PRESENT:** Rob Haynes, Chair  
Susan Adams, Deputy Chair  
Christopher Ball  
Sabrina Cordeiro  
Jacob Kojfman  
Wendy Soobis

**ABSENT:** James Brown (Leave of Absence)

**ALSO PRESENT:** Councillor Elizabeth Ball, Council Liaison  
Sandra Gajic, Director - Vancouver Civic Theatres  
Joyce Fordyce, Associate Director - Vancouver Civic Theatres

**CITY CLERK'S OFFICE:** Charlene Imai, Meeting Coordinator

**Leave of Absence Requests**

MOVED by Susan Adams  
SECONDED by Wendy Soobis

THAT James Brown be granted Leave of Absence for today's Vancouver Civic Theatres Board meeting, May 26, 2016;

FURTHER THAT Jacob Kojfman be granted Leave of Absence for the Vancouver Civic Theatres Board meeting on June 23, 2016.

CARRIED UNANIMOUSLY

**Approval of Minutes**

MOVED by Christopher Ball  
SECONDED by Wendy Soobis

THAT the Minutes of the Vancouver Civic Theatres Board meeting held on April 21, 2016, be approved as circulated.

CARRIED UNANIMOUSLY

## 1. Chair's Comments

Rob Haynes, Chair, acknowledged the efforts of the Director, Sandra Gajic, in bringing to the Board's attention matters related to the Civic Theatres - e.g., Ms. Gajic's presentation to Council on June 1, 2016, regarding an update on Vancouver Civic Theatres. Board members were encouraged to attend the Council meeting to support Ms. Gajic and the Civic Theatres.

Mr. Haynes then welcomed Joyce Fordyce, Associate Director - Vancouver Civic Theatres, who introduced herself and provided background on her past work experience.

## 2. Council Update

Councillor Ball advised she and Councillor Deal, as Council Liaisons to the Arts and Culture Policy Council (ACPC), provide Council updates to ACPC. Councillor Ball then advised she would do the same for VCTB, and noted arts and culture reports are being considered at the Standing Committee meeting on June 1, 2016. Mr. Haynes reminded Board members that Ms. Gajic would be making a presentation regarding Vancouver Civic Theatres at that meeting.

## 3. Presentation: Vancouver Civic Theatres

Sandra Gajic, Director - Civic Theatres, reviewed her upcoming presentation to Council regarding an update on Vancouver Civic Theatres, including VCT current activities, accomplishments in recent years, and Needs Study for Spaces in Performing Arts.

Following the presentation, Board members provided input and feedback, including a request to make reference to the governance model when preparing the Business Plan report.

Ms. Gajic responded to questions.

## 4. Report: Arts and Culture Policy Council

Wendy Soobis, VCTB's representative on the Arts and Culture Policy Council (ACPC), advised that due to a lack of quorum the regularly scheduled ACPC meeting on May 24, 2016, was cancelled. An informal meeting took place and Ms. Soobis reported on the discussion arising out of that meeting, including:

- Vancouver Civic Theatres activities, such as Farmers Market June opening, inviting key users to meet with Board members, status of restaurant;
- Councillor Deal's motion to Council on May 31, 2016, re Public Art Boost. This motion can be found at the following link:  
<http://council.vancouver.ca/20160531/documents/motionb4.pdf>
- Cultural Infrastructure Grants Program;
- Community Outreach.

**5. VCT Box Office/Ticketing**

Ms. Gajic indicated that based on VCT's business and governance model, and for the future success of VCT's business, VCT should consider running its own box office. The Board reminded Ms. Gajic that the City made a commitment to clients that we must allow ticketing companies of their choice.

**6. VCT Website Update**

Item 6 was postponed to the next Board meeting on June 23, 2016.

**7. Financial Report**

Sandra Gajic, Director - Civic Theatres, reviewed the April 2016 Financial Report, and responded to questions.

**8. Director's Report**

Sandra Gajic, Director - Civic Theatres, referred to her report, and noted there would be a roundtable discussion with arts organizations, who receive theatre rental grants, to confirm schedules for next season.

Ms. Gajic responded to questions.

**9. New Business**

Councillor Ball provided background on theatre rental grants, noting the gap between what organizations receive and the theatre rental cost.

Councillor Ball and Ms. Gajic responded to questions.

**Adjournment**

MOVED by Christopher Ball  
SECONDED by Wendy Soobis

THAT the Vancouver Civic Theatres Board meeting be adjourned.

CARRIED UNANIMOUSLY

**Next Meeting**

DATE: Thursday, June 23, 2016  
TIME: 12:00 noon  
PLACE: Queen Elizabeth Theatre Salon

The Board adjourned at 1:28 pm.

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