



VANCOUVER CIVIC THEATRES BOARD

MINUTES

APRIL 27, 2017

A meeting of the Vancouver Civic Theatres Board was held on Thursday, April 27, 2017, at 12:02 pm, in the Queen Elizabeth Theatre Salon, 630 Hamilton Street, Vancouver, BC.

- PRESENT:** Rob Haynes, Chair
Christopher Ball (*via teleconference*)
Hugh Cochlin
Lynn Ross
Wendy Soobis
- ABSENT:** Susan Adams, Vice-Chair (Leave of Absence)
Patricia McSherry (Leave of Absence)
- ALSO PRESENT:** Councillor Elizabeth Ball, Council Liaison
Sandra Gajic, Director, Vancouver Civic Theatres,
Staff Liaison
Guy Leroux, Associate Director, Vancouver Civic Theatres
Krista Edwardson, Senior Manager, Sales, Vancouver Civic
Theatres (Item 2)
Kate Swaney, Marketing Coordinator, Vancouver Civic
Theatres (Item 2)
- CITY CLERK'S OFFICE:** Tina Hildebrandt, Meeting Coordinator

Leave of Absence Requests

There were no requests for leave of absence.

Approval of Minutes - March 23, 2017

MOVED by Wendy Soobis
SECONDED by Lynn Ross

THAT the Vancouver Civic Theatres Board approve the minutes from the meeting held March 23, 2017, as circulated.

CARRIED UNANIMOUSLY

1. Chair's Comments

The Chair provided brief comments and sought clarification on the handling of incoming correspondence addressed to the Board. Civic Theatres staff agreed to follow-up.

2. Website Update Presentation

Kate Swaney, Marketing Coordinator, Vancouver Civic Theatres, provided an update on the VCT website and, along with the Staff Liaison, responded to questions.

Ms. Swaney estimated the new website will go live either late Spring or early Summer this year.

The Board expressed strong support for the website design.

3. Arts & Culture Policy Council Report

Wendy Soobis, the Board's representative on the Arts and Culture Policy Council (ACPC), provided a brief verbal report on ACPC activities, noting a motion proposing a new Creative City Strategy will be considered by Council at its upcoming meeting on May 2, 2017.

4. Presentation and Discussion 2017-18 VCT Work Plan

Lynn Ross reviewed the draft 2017-2018 VCT Work Plan and sought the Board's input.

5. Financial Forecast

Guy Leroux, Associate Director, Vancouver Civic Theatres, reviewed the Financial Report for March 2017 (Q1) and responded to questions (*distributed - on file*).

6. Directors Report

The Staff Liaison reviewed her report and responded to questions (*distributed - on file*).

7. New Business

None

ADJOURNMENT

MOVED by Hugh Cochlin

SECONDED by Lynn Ross

THAT this meeting be adjourned.

CARRIED UNANIMOUSLY

Next Meeting:

DATE: May 18, 2017
TIME: 12 Noon
PLACE: Queen Elizabeth Theatre Salon
630 Hamilton Street, Vancouver, BC

The Board adjourned at 1:42 pm.

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