



VANCOUVER HERITAGE COMMISSION

MINUTES

February 5, 2018

A meeting of the Vancouver Heritage Commission was held on Monday, February 5, 2018, at 11 am, in the Town Hall Meeting Room, Main Floor, Vancouver City Hall.

**PRESENT:** Michael Kluckner, Chair  
Jan Fialkowski  
Julia Hulbert  
Denise Jacques  
Janet Leduc  
Mollie Massie  
Joel Massey  
Anthony Norfolk  
Jenny Sandy, Vice-Chair

**ABSENT:** Richard Keate (Leave of Absence)

**ALSO PRESENT:** Councillor Heather Deal, Council Liaison  
Commissioner Casey Crawford, Park Board Liaison  
Trustee Judith Zaichkowsky, Vancouver School Board Liaison

**CITY CLERK'S OFFICE:** Bonnie Kennett, Meeting Coordinator

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*The Meeting Coordinator called the meeting to order.*

*The Commission agreed to vary the order of the agenda to deal with items 1(b) to (d) first.  
For clarity, the minutes are recorded in chronological order.*

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1. Roll Call and Elections/Appointments
  - (b) Election of Chair and Vice Chair (2018)

The Meeting Coordinator called for nominations for the positions of Chair and Vice-Chair of the Vancouver Heritage Commission for 2018.

MOVED by Commissioner Leduc  
SECONDED by Commissioner Norfolk

THAT the Vancouver Heritage Commission appoint Commissioner Kluckner to serve as Commission Chair for 2018.

CARRIED UNANIMOUSLY

MOVED by Commissioner Kluckner  
SECONDED by Commissioner Massie

THAT the Vancouver Heritage Commission appoint Commissioner Sandy to serve as Commission Vice-Chair for 2018.

CARRIED UNANIMOUSLY

**(c) Appointment of Liaisons to the Development Permit Board and First Shaughnessy Advisory Design Panel (2018)**

MOVED by Commissioner Kluckner  
SECONDED by Commissioner Fialkowski

THAT the Vancouver Heritage Commission recommends to Council that Commissioner Massie be appointed to the First Shaughnessy Advisory Design Panel as the Vancouver Heritage Commission liaison, term to commence immediately and end December 31, 2018;

FURTHER THAT the Commission recommends to Council that Commissioners Leduc and Sandy be appointed as alternates to attend First Shaughnessy Advisory Design Panel meetings in place of Commissioner Massie, should she be unable to attend, term to commence immediately and end December 31, 2018.

CARRIED UNANIMOUSLY

MOVED by Commissioner Leduc  
SECONDED by Commissioner Massie

THAT the Vancouver Heritage Commission recommends to Council that Commissioner Norfolk be appointed to the Development Permit Board Advisory Panel as the Vancouver Heritage Commission liaison, term to commence immediately and end December 31, 2018;

FURTHER THAT the Commission recommends to Council that Commissioner Leduc be appointed as an alternate to attend Development Permit Board Advisory Panel meetings in place of Commissioner Norfolk, should he be unable to attend, term to commence immediately and end December 31, 2018.

CARRIED UNANIMOUSLY

MOVED by Commissioner Massie  
SECONDED by Commissioner Sandy

THAT the Vancouver Heritage Commission appoint Commissioners Fialkowski and Hulbert to the Heritage Action Plan Advisory Committee as liaisons to the Vancouver Heritage Commission, term to commence immediately and end December 31, 2018;

CARRIED UNANIMOUSLY

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*At this point in the proceedings, Mr. Kluckner assumed the Chair.*

\* \* \* \* \*

**(d) Appointments of Statement of Significance and Vancouver Heritage Register Subcommittee Members**

The Chair invited Commissioners to participate on the Statement of Significance and Vancouver Heritage Register Subcommittee. If Commissioners plan on attending a subcommittee meeting, please let the staff contact, Hugh McLean, Heritage Group, know in advance of the meeting to ensure materials are available.

MOVED by Commissioner Kluckner  
SECONDED by Commissioner Leduc

THAT the Vancouver Heritage Commission appoint Shelley Bruce, Parks Canada, to the Statement of Significance and Vancouver Heritage Register Subcommittee.

CARRIED UNANIMOUSLY

**(a) Introduction of New Commission Members**

The Chair introduced new Commission members.

**(e) Leave of Absence Requests**

MOVED by Commissioner Norfolk  
SECONDED by Commissioner Massie

THAT the Vancouver Heritage Commission approve a leave of absence for Commissioner Keate for today's meeting.

FURTHER THAT the Vancouver Heritage Commission approve leaves of absence for Commissioners Hulbert, Keate, Massey, and Sandy for the February 26, 2018, meeting.

CARRIED UNANIMOUSLY

(f) **Approval of Minutes**

MOVED by Commissioner Jacques  
SECONDED by Commissioner Leduc

THAT the Vancouver Heritage Commission approve the Minutes from the meeting of January 15, 2018, as circulated.

CARRIED UNANIMOUSLY

**2. Business Arising from the Minutes**

MOVED by Commissioner Fialkowski  
SECONDED by Commissioner Sandy

THAT the Vancouver Heritage Commission would like to thank and acknowledge the extensive service and stewardship Richard Keate has provided to the Vancouver Heritage Commission over the years.

CARRIED UNANIMOUSLY

MOVED by Commissioner Massie  
SECONDED by Commissioner Hulbert

THAT the Vancouver Heritage Commission would like to thank Lori Kozub Hodgkinson for her service on the Vancouver Heritage Commission.

CARRIED UNANIMOUSLY

**3. Conservation Review**

(a) **35-43 West 6th Avenue - Coulter House**  
**VHR: 'C' (proposed) and Heritage Designation**  
**DP-2017-00940**

Issues:

- Conservation measures and compatibility of the new building, particularly the connection to the heritage house.

Applicant: Conwest Group

The applicant team provided a presentation and along with staff, responded to questions.

MOVED by Commissioner Sandy  
SECONDED by Commissioner Hulbert

THAT the Vancouver Heritage Commission supports the application to relocate and restore the Coulter House at 35-43 West 6th Avenue, including its repurposing as the entryway for a restaurant, as presented at its meeting on February 5, 2018. However the Commission has not been provided with enough information to make a completely informed decision on the level of heritage conservation because issues of insulation and seismic have not been addressed in the proposed vision for the interior space of the house, including the proposed new front door, or accessible access to the restaurant, and restaurant signage.

THAT the Commission wishes to note the following:

- The separation of house from new building is satisfactory;
- The design of new building is supportable;
- The integration of house with new building is satisfactory;
- The restoration of the house's foundation style, steps and porch floor is a required item for the commissions support;
- There is a need for a proper landscape plan to soften the "yard" of the house;
- A condition should be placed on the heritage designation that the house's interior remain accessible to the public;
- The Commission needs to see a plan for accessible access to the restaurant and for signage; and
- The Commission would like to see a justification for the monochrome colour scheme which has been presented as part of the restaurant's business plan.

FURTHER THAT the Commission would like an opportunity to have a second review of the project due to the issues identified above.

CARRIED  
(Commissioner Jacques opposed)

#### **4. Statement of Significance and Vancouver Heritage Register Subcommittee**

Staff will review the report from the Statement of Significance and Vancouver Heritage Register Subcommittee meeting held on December 18, 2017, at the next scheduled Vancouver Heritage Commission meeting to be held on February 26, 2018.

#### **5. New Business**

None.

## Adjournment

MOVED by Commissioner Massie  
SECONDED by Commissioner Leduc

THAT this meeting be adjourned.

CARRIED UNANIMOUSLY

## Next Meeting:

DATE: Monday, February 26, 2018  
TIME: 11 am  
PLACE: Town Hall Meeting Room  
Main Floor, Vancouver City Hall

The Committee adjourned at 12:56 pm.

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