

SOUTHLANDS FILM GUIDELINES

Introduction:

Southlands is a unique area of Vancouver; a semi-rural neighbourhood within a large metropolis. Many stables line country-like roads frequently used by horses and riders. While we appreciate the economic importance of the film industry and support the idea of using Southlands for location filming, it's important that the film industry appreciates the unique nature of our neighbourhood and addresses related concerns.

Approving Location Filming:

The City of Vancouver Film Office has responsibility for approving film work in any part of the city. Although location scouts may photograph homes and businesses in Southlands as potential film sites, there is no approval granted until an application to film and a location work request have been received and reviewed by the City Film Office. (Information can be obtained by calling the Film Office at 604.873.7337 or by visiting their web-site at <http://www.city.vancouver.bc.ca/engsvcs/projects/filmoffice/Index.htm>)

Once the City Film Office gets the application they will ask the Location Manager to be in touch with the Southlands Ratepayers Association to discuss the nature of the work to be done. If the Southlands liaison has any questions or concerns that cannot be resolved with the location manager, they will call the Film Office to discuss the issues with the coordinator assigned to the project. The Film Office will make the final decision about the work request.

Southlands Guidelines:

1. Entrance routes to be observed regarding large trucks driving into the Southlands area. **Blenheim Street should be avoided**, as it is built on a bog. The transportation route should be south on MacDonalld to 53rd, west on 53rd to Carnarvon and south to Celtic.
2. The speed limit in Southlands is **30km/h** and must be strictly adhered to as the roads are narrow with unpaved shoulders and are frequently used by pedestrians and horses.
3. Safety precautions are to be especially observed around children and horse shows. There are a number of annual events at Southlands Riding Club that bring many more horses and riders to the area. Check the Southlands Riding Club web-site for details at www.southlands.bc.ca.
4. Although there are several locations in Southlands where all filming and parking can be contained to private property, it is still important to inform the Southlands liaison and the Film Office of your activity to help eliminate conflicts with other productions.

Parking:

1. On-street parking is restricted to essential work trucks. All circus and non-essential crew vehicles must be parked on private property or outside the neighbourhood.
2. All on-street parking should leave room for riding trails so riders can safely pass.
3. The Southlands Film liaison can provide a list of contacts for area parking for crew vehicles. Payment is to be negotiated by the various individuals and organizations.
4. Service vehicles and residents must have access to the area's stores during filming. Delivery areas must be protected.
5. If parking is required in permitted residential parking zones, the production company must identify and sign alternative *temporary residential* parking sites within the area.

Courtesy:

1. All crew members should be aware of and follow the Code of Conduct Guidelines as established by the BC Film Commission.
2. The Location Manager should make personal contact with the Southlands neighbourhood liaison to make them aware of the proposed filming activity, preferably early in the process.
3. The horse trails are a special part of Southlands, and the Ratepayers Association is committed to raising funds to maintain and improve them. A donation from film companies to the fund is greatly appreciated, and a mention of such a donation in film notification letters goes a long way to making area residents more accepting of the filming disruptions. The Southlands film liaison donates her time to make filming work, and a donation to the trail fund is an appropriate way to say thank you.

Standard Guidelines:

The City has established *guidelines* for filming that all productions agree to follow. These stipulate film hours, a process for applying for an extension to regular hours, a process for notification to neighbours etc. A copy of the City of Vancouver Film Guidelines is available from the Vancouver Film Office (604-873-7337) and can be found on our web-site at the link <http://www.city.vancouver.bc.ca/engsvcs/projects/filmoffice/documents/guidelines.pdf>.

Because of the nature of the film industry there are situations that necessitate a relaxation of the rules; however, for the most part they should be followed.

Late Night Filming:

The standard film activity hours approved by Vancouver City Council are:

Monday thru Thursday	7:00am to 11:00pm,
Friday	7:00am to 12:00 midnight,
Saturday	8:00am to 12:00 midnight,
Sunday	8:00am to 11:00pm.

There is to be no movement of unit or crew vehicles outside of these hours unless a majority of area residents agree to a curfew extension. A request for an extension involves production staff distributing a letter outlining the proposed activity to affected residents, and then returning to visit residents door-to-door to gather comments for or against the work. An alternative is for the residents to phone the City's Film Office to comment. The Film Office staff will approve or disapprove the work, and a final letter will be distributed informing residents of the decision, and describing the film activity in detail if it is approved.

Please remind all your crew members that they are guests in a quiet rural neighbourhood, and encourage them to act appropriately.