

File No. 04-1000-20-2013-155

July 8, 2013

s.22(1)

Dear s.22(1)

Re: **Request for Access to Records under the Freedom of Information and Protection of Privacy Act (the "Act")**

I am responding to your request of June 4, 2013 under the *Freedom of Information and Protection of Privacy Act* for:

Expense reports (including receipts and invoices) for any and all City of Vancouver staff or Council members who attended the FCM Board of Directors meeting in Prince George on or about March 6-9, 2013.

All responsive records are enclosed. A minor amount of information in the records has been severed, (blacked out), under s.17 (1) (b); and s. 22(1) of the Act. You can read or download those sections here:

http://www.bclaws.ca/EPLibraries/bclaws_new/document/ID/freeside/96165_00

Under section 52 of the Act you may ask the Information & Privacy Commissioner to review any matter related to the City's response to your request. The Act allows you 30 business days from the date you receive this notice to request a review by writing to:

Office of the Information & Privacy Commissioner,
P.O. Box 9038, Stn. Prov. Govt.
Victoria, B.C. V8W 9A4
Tel. 250-387-5629; Fax 250-387-1696

If you request a review, please provide the Commissioner's office with:

- 1) the request number assigned to your request (#04-1000-20-2013-155);
- 2) a copy of this letter;
- 3) a copy of your original request for information sent to the City of Vancouver; and
- 4) detailed reasons or grounds on which you are seeking the review.

Please do not hesitate to contact me if you have any questions.

Yours truly,

A handwritten signature in black ink, consisting of a sharp initial peak followed by a series of connected, rounded waves.

Barbara J. Van Fraassen, BA
Director, Access to Information
City Clerk's Department, City of Vancouver
Email: Barbara.vanfraassen@vancouver.ca
Telephone: 604.873.7999

Encl.

:sr

TCV Number **33**
CLRHD

City of Vancouver
Travel Claim Form
(For Travel Outside the GVRD)

For A/P dpt only
Vendor #
SAP Doc # *27-48889*

s.22(1)

Name Heather Deal
Title Councillor
Phone 604-873-7242 Employee No. _____

Date _____
Department _____
Division City Clerk's
Councillors Office

Purpose and Destination FCM Board Meeting - Prince George, BC

Type of Travel:

- Conference
Business
Training

Travel Time: Start Date/Time: 6-03-13
End Date/Time: 10-03-13

Number of Days: 5
(1/2 day before or after noon)

(If travel time extends beyond 1 day before and / or after conference or meeting dates please explain)

Travel Expenses All expenses to be shown in \$CDN (use Conversion Worksheet)	Account Code			Estimate	Total Actual	Advance or Paid Directly	COV Credit Card
	Bus Area	Cost Centre /Order WBS	Cost Element				
Airfare:	9200	40017677	536040		518.28		518.28
Car Rental:	9200		536040				
Ground Transportation:	9200	40017677	536040		<i>106.15</i> 91.15		<i>106.15</i> 91.15
Accommodations - No. of nights <u>5</u> X <u>112+tax</u>	9200	40017677	536040	560.00	639.75		639.75
Per Diem - Number of days: <u>5</u> X <u>60.00</u>	9200	40017677	536040	300.00	300.00		
Less: Meals provided: <u>B\$10_2_L\$15_2_DS\$25_1_</u>	9200	40017677	536040		(75.00)		
Business Telephone Calls:	9200	40017677	536040				
Other (Specify):	9200		536040				
Registration Fee (Please attach original and a copy of registration form)	9200		536040				
Mandatory field					<i>1489.18</i>		
Total Expenses				860.00	<i>1474.18</i>	0.00	1,249.18
Less: Paid by Credit Card					<i>1,249.18</i>		
Subtotal					225.00		
Less: Advanced					0.00		
Owed to (from) Traveller					<i>225.00</i>		

32.55
35.35
38.25

1,264.18

Notes:

Authorization
Travel on City business is hereby authorized for the above noted employee subject to the estimated cost and the provisions of the City's Travel Policy.
AS PER COUNCIL APPROVAL & BY-LAW 8904
Signature _____ General Manager or designate _____ Date _____
(Print Name)

Travel Certification
I hereby certify that the above stated travel and/or training expenses are in accordance with the City's travel policy.
(1) *Heather Deal* Signature Employee Name Date
(2) *Bleas* Signature *Bleas* Manager/Supervisor Name *Mar 12/13* Date
(3) _____ Signature General Manager or designate Date

Amended emailed to Cecelia May 14, 2013

from YVR

SURDELL TAXI 060
12975 84TH AVE V3W1B3
SURREY BC
20103408

PURCHASE

03-11-2013 11:47:39
Acct #4999 C
Exp Date '//' Card Type MC
Name: HEATHER DEAL

s.17(1)(b) MasterCard

Trace # 020002 Operator 624
FB2010340801

Inv. # 980
Auth # 144740 RRN 001200001

Purchase \$27.55
Tip \$5.00
Total \$32.55

(00) APPROVED-THANK YOU

Retain this copy for your records

29.57

PRINCE GEORGE TAXI ASSOCIATION
331 1ST AVE
PRINCE GEORGE, BC
258-564-4444

to PG airport

DATE: 2013/03/11
PICK-UP TIME: 08:47
DROP-OFF TIME: 09:01
TRIP ID: 348878
LOCATION: 014500-99071585727
CAF NUMBER: 8061
CARD TYPE: MC S
CAFID: s.17(1)(b)
EXPIRY:
AUTH:
FARE (\$): 30.35
EXTRA (\$): 0.00
SUBTTL (\$): 30.35

TIP (\$) 5.00

TOTAL (\$) 35.35

SIGNATURE: _____

THANK YOU FOR USING
PRINCE GEORGE TAXI

CUSTOMER'S COPY

32.11

March 21-31

BLACK TOP AND CHECKER CAB
684-731-1111

to YVR

DATE: 2013/03/05
PICK-UP TIME: 18:02
DROP-OFF TIME: 18:23
TRIP ID: 275119
LOCATION: 073000-45024179754
CAR NUMBER: 8150
CARD TYPE: MC S
CARD: s.17(1)(b)
EXPIRY:
AUTH:
FARE (\$): 28.25
EXTRA (\$): 0.00
SUBTTL (\$): 28.25

TIP (\$) ~~5.00~~

TOTAL (\$) 38.05

SIGNATURE: _____

BLACK TOP AND CHECKER CAB
684-731-1111

CUSTOMER'S COPY

34.75

Please do not reply to this email.
 If the email does not display correctly, please [click here](#).



Your Itinerary



[VIEW YOUR ITINERARY ONLINE](#)

Trip on **Mar 05, 2013**

Locator: **JMCWVK**

Date: **Feb 12, 2013**

Traveler **MS HEATHER DEAL**
 CITY OF VANCOUVER
 HEATHER DEAL
 453 WEST 12TH AVENUE
 VANCOUVER BC V5Y 1V4

Customer Number V000
 Agent RC

PLEASE REVIEW YOUR ITINERARY AND CONTACT CWT IMMEDIATELY
 IF CHANGES ARE REQUIRED.
 THANK YOU FOR YOUR BUSINESS.

Tuesday, March 05, 2013

Confirmation: **IJGSQB**



Flight WestJet Airlines 107

DEPARTURE
YVR - Vancouver, Canada
7:55 PM, Mar 05, 2013

ARRIVAL
YXS - Prince George, Canada
9:00 PM, Mar 05, 2013

Status Confirmed
 Class Coach Class - M
 Duration 01:05 (Non-stop)
 Equipment 73W
 Meal Service None
 Notes DEP-MAIN TERMINAL

Monday, March 11, 2013

Confirmation: **IJGSQB**



Flight WestJet Airlines 172

DEPARTURE
YXS - Prince George, Canada
10:15 AM, Mar 11, 2013

ARRIVAL
YVR - Vancouver, Canada
11:22 AM, Mar 11, 2013

Status Confirmed
 Class Coach Class - Q
 Duration 01:07 (Non-stop)
 Equipment 73W
 Meal Service None
 Notes ARR-MAIN TERMINAL



GENERAL INFORMATION

RESERVATIONS MUST BE BOOKED IN THE EXACT NAME ON THE TRAVELLERS*S PASSPORT OR I.D. ENTRY TO ANOTHER COUNTRY MAY BE REFUSED EVEN IF THE REQUIRED INFORMATION AND TRAVEL DOCUMENTS ARE COMPLETE.

RESERVATIONS - 1-866-614-7718 DURING REGULAR BUSINESS HOURS 0800 - 1700 PST

 FOR EMERGENCIES/ENROUTE CHANGES AFTER BUSINESS HOURS 1-800-378-7587 IN NORTH AMERICA/OR 314-513-0807 COLLECT OUTSIDE NORTH AMERICA.
 YOUR EMERGENCY ID CODE IS K6SG-YIV
 IF YOU HAVE CUSTOMER SERVICE FEEDBACK OR A CONCERN REGARDING COMPLETED TRAVEL--PLEASE CONTACT US AT 1-866-508-3024 OR EMAIL CWTCS.CA AT CONTACTCWT.COM

RESERVATION MUST BE BOOKED IN THE EXACT NAME ON THE TRAVELLERS PASSPORT OR ID.
 RECOMMENDED CHECK-IN FOR DOMESTIC FLIGHTS-MINIMUM 1.5 HOURS PRIOR.
 PLEASE VISIT WWW.CARLSONWAGONLIT.COM/AIRLINEBAGGAGEFEES FOR INFORMATION ON FREE BAGGAGE ALLOWANCES AND/OR APPLICABLE FEES FOR CARRY-ON AND CHECKED BAGGAGE RELATED TO YOUR FLIGHT.
 THE DEPARTMENT OF TRANSPORTATION REQUIRES CWT TO PROVIDE INFORMATION REGARDING THEIR INSECTICIDE WEBSITE WWW.DOT.GOV/OFFICE-POLICY/AVIATION-POLICY/AIRCRAFT-DISINSECTION-REQUIREMENTS FOR A COMPLETE LIST OF COUNTRIES THAT UTILIZE AEROSOL INSECTICIDE SPRAYS
 THIS TICKET MAY BE SUBJECT TO PENALTIES OR FARE INCREASE. CHANGES/CANCELLATIONS/NO-SHOWS MAY BE SUBJECT TO PENALTY OR FARE INCREASE UP TO AND INCLUDING THE TOTAL COST OF THE TICKET.
 SOME DESTINATIONS REQUIRE PAYMENT OF AIRPORT IMPROVEMENT FEES WHEN YOU ENTER OR DEPART YOUR DESTINATION, PAYABLE IN LOCAL CURRENCY. PLEASE INQUIRE AT WWW.CIBT.COM

THE DEPARTMENT OF HOMELAND SECURITY INFORMATION REQUIRED TO BE COLLECTED FROM YOU WAS NOT SENT TO THE TSA PER YOUR REQUEST. YOU WILL NOT BE ABLE TO CHECK IN ONLINE, MAY BE SUBJECT TO ADDITIONAL AIRPORT SCREENING OR MAY BE DENIED TRANSPORT. TO VIEW THE TSA PRIVACY POLICIES, THE RECORDS NOTICE OR THE PRIVACY IMPACT ASSESSMENT, GO TO WWW.TSA.GOV IF YOU WISH TO NOW ADD YOUR INFORMATION PLEASE CONTACT YOUR TRAVEL DEPARTMENT IMMEDIATELY.
 CARLSON WAGONLIT TRAVEL
 150-409 GRANVILLE ST
 VANCOUVER BC V6C 1T4
 GST REG R113405179
 RESERVATIONS 1-866-614-7718

*** TAX CODES ***
 XT equal to MISC TAX
 XG equal to GST TAX
 RC equal to HST TAX

XQ equal to QST TAX

<u>Name</u>	<u>Invoice / Ticket / Date</u>	<u>Base</u>	<u>Tax 1</u>	<u>Tax 2</u>	<u>Tax 3</u>	<u>Total</u>
DEAL HEATHER MS	49791/8383204557742/12FEB13	CAD 373.00	53.79RC	14.25CA	61.00XT	502.04
MS HEATHER DEAL	49791/000SFCTRF/12FEB13	14.50	1.74RC			16.24
Total Amount						518.28

Form of Payment: **s.17(1)(b)**



[Traveler Resources](#) | [The Savvy Traveler blog](#) | [Data Protection Policy](#) | [Privacy Policy](#)
Copyright © 2009-2012 CWT

RAMADA®

W O R L D W I D E

Ramada Hotel Downtown Prince George
444 George Street, Prince George, B.C.
Canada V2L 1R6
Tel: (250) 563-0055 Fax: (250) 563-6042
GST R831414966

Room No. : 235
Arrival : 05-03-13
Departure : 11-03-13
Page No. : 1 of 2
Folio /Inv. No. : 2248642 /
Wyndham Rewards :

Heather Deal

s.22(1)

Group Code : CGFCM2
Company Name : Federation of Canadia AR No:

Date	Item Description	Charges	Credits
05-03-13	Room Charge	112.00	
05-03-13	Room Tax	2.24	
05-03-13	HST	13.71	
06-03-13	Room Charge	112.00	
06-03-13	Room Tax	2.24	
06-03-13	HST	13.71	
07-03-13	Room Charge	112.00	
07-03-13	Room Tax	2.24	
07-03-13	HST	13.71	
08-03-13	Room Charge	112.00	
08-03-13	Room Tax	2.24	
08-03-13	HST	13.71	
09-03-13	Room Charge	112.00	
09-03-13	Room Tax	2.24	
09-03-13	HST	13.71	
11-03-13	Master Card s.17(1)(b)		639.75

RAMADA®

W O R L D W I D E

Ramada Hotel Downtown Prince George
444 George Street, Prince George, B.C.
Canada V2I 1R6
Tel: (250) 563-0055 Fax: (250) 563-6042
GST R831414966

Room No. : 235
Arrival : 05-03-13
Departure : 11-03-13
Page No. : 2 of 2
Folio /Inv. No. : 2248642 /
Wyndham Rewards :

Heather Deal

s. 22(1)

Group Code : CGFCM2
Company Name : Federation of Canadia AR No:

Date	Item Description	Charges	Credits
	Total	639.75	639.75
	Balance	0.00 CAD	

Guest Signature: _____

I hereby agree that my liability is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.



FEDERATION
OF CANADIAN
MUNICIPALITIES

FÉDÉRATION
CANADIENNE DES
MUNICIPALITÉS

Summary of Meetings
Board of Directors Meeting
March 6 – 9, 2013
Ramada Downtown Prince George Hotel
Prince George, B.C.
Draft – January 22, 2013

Wednesday, March 6

- | | |
|------------------|---|
| 1 – 4 p.m. | Registration
<i>Cranbrook Foyer</i> |
| 2:30 – 4:30 p.m. | Standing Committee on Conference Planning
<i>Cranbrook North</i> |
| 4:30 – 5:30 p.m. | Elections Committee
<i>Cranbrook Centre</i> |
| 4:30 – 5:30 p.m. | Meeting of Provincial and Territorial Association Executive Directors
<i>Cranbrook South</i> |
| 5:30 – 7 p.m. | Mayor's Welcome Reception
<i>Prince George Civic Centre</i> |

Thursday, March 7

- | | |
|-------------------|---|
| 7 – 9 a.m. | Registration
<i>Cranbrook Foyer</i> |
| 7 – 8 a.m. | Executive Committee and Standing Committee Chairs
(Breakfast will be provided)
<i>Cranbrook South</i> |
| 8:30 – 9:30 a.m. | Committee of the Whole
Simultaneous Interpretation
<i>Skylight</i> |
| 9:45 – 10:45 a.m. | Atlantic Regional Caucus
<i>Cranbrook North</i> |
| 9:45 – 10:45 a.m. | British Columbia Regional Caucus
<i>Alder</i> |
| 9:45 – 10:45 a.m. | Ontario Regional Caucus
<i>Cranbrook South</i> |

9:45 – 10:45 a.m. Prairies and Territories Regional Caucus
Cranbrook Centre

9:45 – 10:45 a.m. Quebec Regional Caucus
Cedar

11 a.m. – 2:45 p.m. Standing Committee on Community Safety and
Crime Prevention
Simultaneous Interpretation
Cranbrook Centre

11 a.m. – 2:45 p.m. Standing Committee on Municipal Finance and
Intergovernmental Arrangements
Simultaneous Interpretation
Cranbrook South

11 a.m. – 2:45 p.m. Standing Committee on Environmental Issues and
Sustainable Development
Cranbrook North

3 – 5 p.m. Standing Committee on Increasing Women's Participation in
Municipal Government
Simultaneous Interpretation
Cranbrook Center

3 – 5 p.m. Rural Forum
Simultaneous Interpretation
Cranbrook South

5:00 – 6:30 p.m. Standing Committee on Finance and Human Resources
Alder

Friday, March 8

7:00 – 8:15 a.m. Meeting of Provincial and Territorial Association Presidents and
Executive Directors (Breakfast will be provided)
Simultaneous Interpretation
Cranbrook South

8:15 a.m. – 12 p.m. Standing Committee on International Relations
Cranbrook North

8:15 a.m. – 12 p.m. Standing Committee on Social Economic Development
Simultaneous Interpretation
Cranbrook Centre

8:15 a.m. – 12 p.m. Standing Committee on Municipal Infrastructure and
Transportation Policy
Simultaneous Interpretation
Cranbrook South

12 – 12:30 p.m.	Lunch
12:30 p.m. – 2 p.m.	Strategic Planning Session Simultaneous Interpretation <i>Skylight</i>
2:15 – 4:15 p.m.	Réseau Francophone <i>Alder</i>
2:15 – 4:15 p.m.	Northern and Remote Forum <i>Cedar</i>
4:15 – 5:45 p.m.	Executive Committee <i>Cranbrook North</i>
6 – 9 p.m.	Reception and dinner hosted by the City of Prince George <i>Northern Sports Centre</i> 6 – 7 p.m. Cocktails 7 – 9 p.m. Dinner

Saturday, March 9

8 – 8:30 a.m.	Breakfast <i>Skylight</i>
8:30 a.m. – 2 p.m.	Board of Directors Meeting Simultaneous Interpretation <i>Cranbrook Ballroom</i>
1 – 2 p.m.	Lunch <i>Skylight</i>

TCV Number **CLRRL033**

**City of Vancouver
Travel Claim Form**
(For Travel Outside the GVRD)

For A/P dpt only
Vendor # 27-48896
SAP Doc # 27-48896

Name Raymond Louie s.22(1) [REDACTED] Date Mar. 5 - 9, 2013
 Title Councillor Department City Clerks
 Phone 8.7243 Employee No. n/a Division Councillors Office

Purpose and Destination FCM Board of Directors Meeting - Prince George

Type of Travel:
 Conference Travel Time: Start Date/Time: 5-Mar-13 5:00 PM Number of Days: 4
 Business End Date/Time: 9-Mar-13 5:00 PM (1/2 day before or after noon)
 Training

(If travel time extends beyond 1 day before and / or after conference or meeting dates please explain)

Travel Expenses All expenses to be shown in \$CDN (use Conversion Worksheet)	Account Code			Estimate	Total Actual	Advance or Paid Directly	COV Credit Card
	Bus Area	Cost Centre /Order/ WBS	Cost Element				
Airfare:	9200	40017675	536040		516.15		516.15
Car Rental:	9200		536040				
Ground Transportation:	9200		536040		32.05		
Accommodations - No. of nights <u>4 X 127.95</u>	9200	40017675	536040		511.80		
Per Diem - Number of days: <u>4 X 60.00</u>	9200	40017675	536040		240.00		
Less: Meals provided: <u>B\$10_4_L\$15_4_D\$25_3</u>	9200	40017675	536040		(175.00)		
Business Telephone Calls:	9200		536040				
Other (Specify):	9200		536040				
	9200		536040				
	9200		536040				
Registration Fee (Please attach original and a copy of registration form)	Mandatory field						
<input checked="" type="checkbox"/> Check here if separate cheque required	Total Expenses				1,125.00	0.00	516.15
Pay to:	Less: Paid by Credit Card				516.15		
Address:	Subtotal				608.85		
	Less: Advanced				0.00		
	Owed to (from) Traveller				608.85		

Notes: _____

Authorization
 Travel on City business is hereby authorized for the above noted employee subject to the estimated cost and the provisions of the City's Travel Policy.
 Signature _____ Date _____
 General Manager or designate (Print Name)

Travel Certification
 I hereby certify that the above stated travel and/or training expenses are in accordance with the City's travel policy.
 Signature [Signature] Employee Name Raymond Louie Date 2013/03/12
 I concur with the expenses claimed. (2) Signature [Signature] Manager/Supervisor Name B Pearce Date March 14/13
 (3) Signature _____ Date _____
 General Manager or designate

RAMADA®

W O R L D W I D E

Ramada Hotel Downtown Prince George
 444 George Street, Prince George, B.C.
 Canada V2I 1R6
 Tel: (250) 563-0055 Fax: (250) 563-6042
 GST R831414966

Room No. : 335
 Arrival : 05-03-13
 Departure : 09-03-13
 Page No. : 1 of 1
 Folio /Inv. No. : 2311389 /
 Wyndham Rewards :

Raymond Louie
 s. 22(1)

Group Code : CGFCM2
 Company Name : Federation of Canada AR No:

Date	Item Description	Charges	Credits
05-03-13	Room Charge	112.00	
05-03-13	Room Tax	2.24	
05-03-13	HST	13.71	
06-03-13	Room Charge	112.00	
06-03-13	Room Tax	2.24	
06-03-13	HST	13.71	
07-03-13	Room Charge	112.00	
07-03-13	Room Tax	2.24	
07-03-13	HST	13.71	
08-03-13	Room Charge	112.00	
08-03-13	Room Tax	2.24	
08-03-13	HST	13.71	
09-03-13	Visa s.17(1)(b)		511.80
Total		511.80	511.80
Balance		0.00 CAD	

Guest Signature: _____

I hereby agree that my liability is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.

Please Claim these

March	Breakfast	Lunch	Dinner
5			X
6	X	X	
7			X
8			
9			

s.17(1)(b)

DO NOT WRITE ABOVE THIS LINE - NE RIEN ECRIRE AU-DESSUS DE CETTE LIGNE

06/13
YROND LOUIE

EXPIRY DATE
DATE D'EXPIRATION VERIFIEE

AUTHORIZATION NUMBER/NO D'AUTORISATION

BILL NO./NO. DE NOTE	
03 09 13	CLERK/COMMIS CN

5 643

CHARGE SALES DRAFT
CHARGEY-FACTURE

30 05	AMOUNT MONTANT
2 00	TIPS POURBOIRE
32 05	\$ CDN CAN

CUSTOMER COPY
COPIE DU CLIENT

CARDHOLDER'S SIGNATURE-SIGNATURE DU TITULAIRE

PLEASE RETAIN THIS COPY AS A RECORD OF YOUR TRANSACTION
CONSERVEZ CETTE COPIE COMME PREUVE DE VOTRE TRANSACTION

Official Mark Canadian Olympic Association
Marque officielle Association olympique canadienne

VISA

CARDHOLDER WILL PAY TO THE ISSUER OF THE CHARGE CARD PRESENTED HERewith THE AMOUNT STATED HEREIN IN ACCORDANCE WITH THE ISSUER'S AGREEMENT WITH THE CARDHOLDER.
LE DETENTEUR DE LA CARTE CI-HAUTE MENTIONNE PAIERA A L'EMETTEUR DE LA CARTE LE MONTANT CI-MENTIONNE CONFORMEMENT AUX CONDITIONS DE LA CONVENTION ENTRE L'EMETTEUR ET LE DETENTEUR DE LA CARTE

Please do not reply to this email.

If the email does not display correctly, please [click here](#).



Your Itinerary



[VIEW YOUR ITINERARY ONLINE](#)

Trip on Mar 05, 2013

Locator: **BDHMPO**

Date: **Feb 05, 2013**

Traveler **MR RAYMOND LOUIE**
 CITY OF VANCOUVER-CA
 LESLIE TUERLINGS
 CITY HALL
 453 W.12TH AVENUE
 VANCOUVER BC CANADA V5Y 1V4

Customer Number V000
 Agent 93

PLEASE REVIEW YOUR ITINERARY AND CONTACT CWT IMMEDIATELY IF CHANGES ARE REQUIRED. THANK YOU FOR YOUR BUSINESS. IF YOU WILL NOT BE TRAVELLING ON THIS TICKET PLEASE CONTACT YOUR COUNSELLOR PRIOR TO SCHEDULED DEPARTURE. CHANGES/CANCELLATIONS/NO SHOWS MAY BE SUBJECT TO A PENALTY OR FARE INCREASE UP TO AND INCLUDING THE TOTAL COST OF THE TICKET. FARES ARE SUBJECT TO CHANGE WITHOUT NOTICE. NOT GUARANTEED UNTIL TICKETED. CHANGES MAY INCREASE THE

Tuesday, March 05, 2013

Confirmation:



Flight Air Canada 8207

DEPARTURE
YVR - Vancouver, Canada
5:05 PM, Mar 05, 2013

ARRIVAL
YXS - Prince George, Canada
6:29 PM, Mar 05, 2013

Status Confirmed
 Class Coach Class - S
 Duration 01:24 (Non-stop)
 Equipment DH3
 Meal Service None
 Frequent Flyer **S. 22(1)**
 Notes DEP-MAIN TERMINAL
 *YVR-YXS OPERATED BY AIR CANADA EXPRESS - JAZZ
 SEAT SELECTION - 5C - AISLE

Saturday, March 09, 2013

Confirmation:



Flight Air Canada 8208

DEPARTURE
YXS - Prince George, Canada

ARRIVAL
YVR - Vancouver, Canada

3:00 PM, Mar 09, 2013**4:28 PM, Mar 09, 2013**

Status	Confirmed
Class	Coach Class - S
Duration	01:28 (Non-stop)
Equipment	DH3
Meal Service	None
Frequent Flyer	S. 22(1)
Notes	ARR-MAIN TERMINAL *YXS-YVR OPERATED BY AIR CANADA EXPRESS - JAZZ SEAT SELECTION - 6C - AISLE

Saturday, March 09, 2013**Tour**

Departure	Mar 09, 2013 Vancouver, Canada
Arrival	Mar 09, 2013
Notes	AIR CANADA/CF-MATMXA--B

GENERAL INFORMATION

RESERVATIONS MUST BE BOOKED IN THE EXACT NAME ON THE TRAVELLERS*S PASSPORT OR I.D. ENTRY TO ANOTHER COUNTRY MAY BE REFUSED EVEN IF THE REQUIRED INFORMATION AND TRAVEL DOCUMENTS ARE COMPLETE.

RESERVATIONS - 1-866-614-7718 DURING REGULAR BUSINESS HOURS 0800 - 1700 PST

FOR EMERGENCIES/ENROUTE CHANGES AFTER BUSINESS HOURS 1-800-378-7587 IN NORTH AMERICA/OR 314-513-0807 COLLECT OUTSIDE NORTH AMERICA.
YOUR EMERGENCY ID CODE IS K6SG-YIV
IF YOU HAVE CUSTOMER SERVICE FEEDBACK OR A CONCERN REGARDING COMPLETED TRAVEL--PLEASE CONTACT US AT 1-866-508-3024 OR EMAIL CWTCS.CA AT CONTACTCWT.COM

YOUR ITINERARY CONTAINS MULTIPLE FARES.

FARE1

YOUR ITINERARY CONTAINS MULTIPLE FARES.

FARE1

S DEPARTS TERMINAL M

S ARRIVES TERMINAL M

CARLSON WAGONLIT TRAVEL FEE IS NONREFUNDABLE.

THE DEPARTMENT OF HOMELAND SECURITY INFORMATION REQUIRED TO BE COLLECTED FROM YOU OR YOUR PROFILE WAS SENT TO THE AIRLINE FOR TRANSMITTAL TO TSA. TO VIEW THE TSA PRIVACY POLICIES, THE RECORDS NOTICE OR THE PRIVACY IMPACT ASSESSMENT, GO TO WWW.TSA.GOV.

THE RESERVATION CWT HAS PROCESSED ON YOUR BEHALF IS SUBJECT TO OUR DATA PROTECTION POLICY FOUND AT

[HTTP://WWW.CARLSONWAGONLIT.COM/EN/DATAPROTECTION.HTML](http://www.carlsonwagonlit.com/en/dataprotection.html)

RECOMMENDED CHECK-IN FOR DOMESTIC FLIGHTS-

90 MINUTES PRIOR TO DEPARTURE.

ALL TRAVELLERS WHO APPEAR TO BE AGE 12 AND OVER WILL BE ASKED FOR

GOVT ISSUED PHOTO ID INDICATING NAME/BIRTHDATE AND GENDER. ALTERNATIVELY 2 PIECES OF NON-PHOTO ID WOULD BE ACCEPTED PROVIDING ONE CONTAINS THE DETAILS ABOVE. PLEASE VISIT WWW.CARLSONWAGONLIT.COM/AIRLINEBAGGAGEFEES FOR INFORMATION ON FREE BAGGAGE ALLOWANCE AND/OR APPLICABLE FEES FOR CARRY ON AND CHECKED BAGGAGE RELATED TO YOUR FLIGHT.

FARE INFORMATION

AC FARE TYPE - FLEX

NEW DATE CHANGES ARE PERMITTED FOR A 50.00 FEE PER DIRECTION PLUS ANY FARE DIFFERENCE IF THE CHANGE IS MADE PRIOR TO THE DEPARTURE TIME OF EACH TICKETED FLIGHT SEGMENT.

SAME DAY FLIGHT TIME CHANGES CAN BE MADE AT THE AIRPORT FOR A FLAT FEE OF 75.00 PLUS TAX.

TICKETS ARE NON REFUNDABLE AND NON TRANSFERABLE.

AFTER THE DEPARTURE DATE TICKETS FOR NON REFUNDABLE FARESHAVE NO VALUE AND CANNOT BE CHANGED/EXCHANGED OR REFUNDED FOR ANY PURPOSE.

FOR THE MOST CURRENT INFORMATION ON AIRPORT SECURITY PLEASE CHECK WWW.CATSA-ACSTA.GC.CA

THIS TICKET MAY BE SUBJECT TO PENALTIES OR FARE INCREASE.

CHANGES/CANCELLATIONS/NO-SHOWS MAY BE SUBJECT TO PENALTY OR FARE INCREASE UP TO AND INCLUDING THE TOTAL COST OF THE TICKET.

SOME DESTINATIONS REQUIRE PAYMENT OF AIRPORT IMPROVEMENT FEES WHEN YOU ENTER OR DEPART YOUR DESTINATION,

PAYABLE IN LOCAL CURRENCY. PLEASE INQUIRE AT WWW.CIBT.COM

CARLSON WAGONLIT TRAVEL

150-409 GRANVILLE ST

VANCOUVER BC V6C 1T4

GST REG R113405179

RESERVATIONS 1-866-614-7718

*** TAX CODES ***

XT equal to MISC TAX

XG equal to GST TAX

RC equal to HST TAX

XQ equal to QST TAX

<u>Name</u>	<u>Invoice / Ticket / Date</u>	<u>Base</u>	<u>Tax 1</u>	<u>Tax 2</u>	<u>Tax 3</u>	<u>Total</u>
MR RAYMOND LOUIE	45758/000SFCTRF/05FEB13	36.00	4.32RC			40.32
MR RAYMOND LOUIE	45758/FPT2117414146/05FEB13	349.60	50.98RC	75.25XT		475.83
Total Amount						516.15

Form of Payment: s.17(1)(b)

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TCV Number **55**
CLRTS

City of Vancouver
Travel Claim Form
(For Travel Outside the GVRD)

For A/P dpt only
Vendor #
SAP Doc # *2746888*

Name Tim Stevenson s.22(1)
Title Councillor
Phone 604-873-7247 Employee No. _____

Date March 9/13
Department City Clerk's
Division Councillors Office

Purpose and Destination FCM Board Meeting - Prince George, BC

Type of Travel:

- Conference
- Business
- Training

Travel Time: Start Date/Time: 6-03-13
End Date/Time: 9-03-13

Number of Days: 4
(1/2 day before or after noon)

(If travel time extends beyond 1 day before and / or after conference or meeting dates please explain)

Travel Expenses All expenses to be shown in \$CDN (use Conversion Worksheet)	Account Code			Estimate	Total Actual	Advance or Paid Directly	COV Credit Card
	Bus Area	Cost Centre (Order) WBS	Cost Element				
Airfare:	9200	40017677	536040	570.92	570.92		570.92
Car Rental:	9200		536040				
Ground Transportation:	9200	40017677	536040		108.00		96.00
Accommodations - No. of nights <u>3</u> X <u>112+tax</u>	9200	40017677	536040	336.00	383.85		383.85
Per Diem - Number of days: <u>3.5</u> X <u>60.00</u>	9200	40017677	536040	210.00	210.00		
Less: Meals provided: <u>BS10_2_L\$15_2_DS25_1_</u>	9200	40017677	536040		(75.00)		
Business Telephone Calls:	9200		536040				
Other (Specify):	9200	40017677	536040				
	9200		536040				
	9200		536040				
Registration Fee (Please attach original and a copy of registration form)			Mandatory field				
<input type="checkbox"/> Check here if separate cheque required				Total Expenses	1,116.92	1,197.77	0.00
Pay to: _____				Less: Paid by Credit Card		1,050.77	
Address: _____				Subtotal		147.00	
				Less: Advanced		0.00	
				Owed to (from) Traveller		147.00	

Notes: _____

Authorization
Travel on City business is hereby authorized for the above noted employee subject to the estimated cost and the provisions of the City's Travel Policy.
AS PER COUNCIL APPROVAL & BY-LAW 8904
Signature _____ General Manager or designate _____ Date _____
(Print Name)

Travel Certification
I hereby certify that the above stated travel and/or training expenses are in accordance with the City's travel policy.
Tim Stevenson, Tim Stevenson, 12/3/13
Signature Employee Name Date
I concur with the expenses (2) *Blanca*, Blanca, Mar 12/13
Signature Manager/Supervisor Name Date
(3) _____ / _____ / _____
Signature General Manager or designate Date

VANCOUVER INTERNATIONAL AIRPORT

EPL POF 21

HST#R127267383

WWW.YVR.CA

604-276-7739

PARKING@YVR.CA

Rcpt# 2032

03/09/13 17:04 L#20 A# 1 Txn# 4406

03/06/13 12:06 In 03/09/13 17:04 Out

Tkt# 298513

Economy POF \$ 61.98

Parking Tax \$ 13.02

HST \$ 9.00

Total Fee \$ 84.00

MASTERCARD \$ 84.00-

s.17(1)(b)

Approval No.: 200320

Reference No.: 1498

Change Due \$ 0.00

THANK YOU

PST (PARKING SALES TAX) 21%

HST 12%

PAXTON SHUTTLE SERVICE
1172 BABINE CRESCENT PRINCE GEORGE BC
PRINCE GEORGE BC
50163755

PURCHASE

03-09-2013 13:31:47

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HOTEL
TO
AIRPORT

Total \$12.00

AIRPORT TO HOTEL



1172 Babine Crescent, Prince George, BC V2M 3X8
(250) 564-5662 or (250) 612-1111
www.paxtonshuttle.ca

No 0039

MAR 6 20 13

RECEIVED FROM Janelle STEWART \$ 12.00

THE SUM OF Janelle DOLLARS

ACCOUNT NO. _____ CHEQUE CHQ. # _____ CASH VISA M/C DEBIT AMEX

DESCRIPTION AIRPORT SHUTTLE SIGNATURE Janelle Stewart

COMMENTS _____



Electronic Invoice

Prepared For:
STEVENSON/TIMOTHY MR

SALES PERSON	93
INVOICE NUMBER	0045374
INVOICE ISSUE DATE	30 Jan 2013
RECORD LOCATOR	FWZTJH
CUSTOMER NUMBER	YIV000

Client Address	Delivery Address
CITY OF VANCOUVER TIMOTHY STEVENSON 453 WEST 12TH AVENUE VANCOUVER BC V5Y 1V4	CARLSON WAGONLIT TRAVEL 150-409 GRANVILLE ST VANCOUVER BC V6C 1T4 GST REG R113405179 RESERVATIONS 1-866-614-7718

Notes
PLEASE REVIEW YOUR ITINERARY AND CONTACT CWT IMMEDIATELY
IF CHANGES ARE REQUIRED.
THANK YOU FOR YOUR BUSINESS.

DATE: Wed, Mar 06

Flight: AIR CANADA 8205

From	VANCOUVER BC, CANADA	Departs	1:10pm
To	PRINCE GEORGE BC, CANADA	Arrives	2:34pm
Departure Terminal	M		
Duration	01hr(s) :24min(s)	Class	Economy
Type	DEHAVILLAND DASH 8 TURBOPROP	Meal	
Stop(s)	Non Stop		
Seat(s) Details	STEVENSON/TIMOTHY MR	Seat(s) - 01D	AC - XXXXXXXX 88
Notes	PAID SEAT CONFIRMED CAD 32.00 PLUS 3.84TAX ON CA		

DATE: Sat, Mar 09

Flight: AIR CANADA 8208

From	PRINCE GEORGE BC, CANADA	Departs	3:00pm
To	VANCOUVER BC, CANADA	Arrives	4:28pm
		Arrival Terminal	M
Duration	01hr(s) :28min(s)	Class	Economy
Type	DEHAVILLAND DASH 8 TURBOPROP	Meal	
Stop(s)	Non Stop		

Seat(s) Details STEVENSON/TIMOTHY Seat(s) - 01F AC - XXXXXXXX 88
 MR

DATE: Sat, Mar 09

Others

PAIDSEATS/AL-
 AC
 Final Payment

Billed to: CA
 V.A.T./G.S.T./H.S.T.
 Q.S.T.
 Subtotal Billed to
 Credit Card

s.17(1)(b)

CAD * 32.00
 CAD * 3.84
 CAD * 0.00
 CAD * 35.84

Total base fare amount CAD 32.00
Total Taxes CAD 0.00
Total V.A.T./G.S.T./H.S.T. CAD 3.84
Total Q.S.T. CAD 0.00
Net Credit Card Billing * CAD 35.84

Total Amount Due CAD 0.00

RESERVATIONS MUST BE BOOKED IN THE EXACT NAME ON THE TRAVELLERS'S PASSPORT OR I.D. ENTRY TO ANOTHER COUNTRY MAY BE REFUSED EVEN IF THE REQUIRED INFORMATION AND TRAVEL DOCUMENTS ARE COMPLETE.

RESERVATIONS - 1-866-614-7718 DURING REGULAR BUSINESS HOURS 0800 - 1700 PST FOR EMERGENCIES/ENROUTE CHANGES AFTER BUSINESS HOURS 1-800-378-7587 IN NORTH AMERICA/OR 314-513-0807 COLLECT OUTSIDE NORTH AMERICA. YOUR EMERGENCY ID CODE IS K6SG-YIV IF YOU HAVE CUSTOMER SERVICE FEEDBACK OR A CONCERN REGARDING COMPLETED TRAVEL--PLEASE CONTACT US AT 1-866-508-3024 OR EMAIL CWTCS.CA AT CONTACTCWT.COM

RESERVATION MUST BE BOOKED IN THE EXACT NAME ON THE TRAVELLERS PASSPORT OR ID. RECOMMENDED CHECK-IN FOR DOMESTIC FLIGHTS-MINIMUM 1.5 HOURS PRIOR. PLEASE VISIT WWW.CARLSONWAGONLIT.COM/AIRLINEBAGGAGEFEES FOR INFORMATION ON FREE BAGGAGE ALLOWANCES AND/OR APPLICABLE FEES FOR CARRY-ON AND CHECKED BAGGAGE RELATED TO YOUR FLIGHT. THE DEPARTMENT OF TRANSPORTATION REQUIRES CWT TO PROVIDE INFORMATION REGARDING THEIR INSECTICIDE WEBSITE WWW.DOT.GOV/OFFICE-POLICY/AVIATION-POLICY/AIRCRAFT-DISINSECTION-REQUIREMENTS FOR A COMPLETE LIST OF COUNTRIES THAT UTILIZE AEROSOL INSECTICIDE SPRAYS THIS TICKET MAY BE SUBJECT TO PENALTIES OR FARE INCREASE. CHANGES/CANCELLATIONS/NO-SHOWS MAY BE SUBJECT TO PENALTY OR FARE INCREASE UP TO AND INCLUDING THE TOTAL COST OF THE TICKET. SOME DESTINATIONS REQUIRE PAYMENT OF AIRPORT IMPROVEMENT FEES WHEN YOU ENTER OR DEPART YOUR DESTINATION PAYABLE IN LOCAL CURRENCY. PLEASE INQUIRE AT WWW.CIBT.COM

THE DEPARTMENT OF HOMELAND SECURITY INFORMATION REQUIRED TO BE COLLECTED FROM YOU WAS NOT SENT TO THE TSA PER YOUR REQUEST. YOU WILL NOT BE ABLE TO CHECK IN ONLINE MAY BE SUBJECT TO ADDITIONAL AIRPORT SCREENING OR MAY BE DENIED TRANSPORT. TO VIEW THE TSA PRIVACY POLICIES THE RECORDS NOTICE OR THE PRIVACY IMPACT ASSESSMENT GO TO WWW.TSA.GOV IF YOU WISH TO NOW ADD YOUR INFORMATION PLEASE CONTACT YOUR TRAVEL DEPARTMENT IMMEDIATELY.

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If the email does not display correctly, please [click here](#).



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Trip on Mar 06, 2013

Locator: **FWZTJH**

Date: **Jan 29, 2013**

Traveler **MR TIMOTHY STEVENSON**
 CITY OF VANCOUVER
 TIMOTHY STEVENSON
 453 WEST 12TH AVENUE
 VANCOUVER BC V5Y 1V4

Customer Number V000
 Agent RC

PLEASE REVIEW YOUR ITINERARY AND CONTACT CWT IMMEDIATELY
IF CHANGES ARE REQUIRED.
THANK YOU FOR YOUR BUSINESS.

Wednesday, March 06, 2013

Confirmation: **LYXS85**



Flight Air Canada 8205

DEPARTURE
YVR - Vancouver, Canada
1:10 PM, Mar 06, 2013

ARRIVAL
YXS - Prince George, Canada
2:34 PM, Mar 06, 2013

Status Confirmed
 Class Coach Class - W
 Duration 01:24 (Non-stop)
 Equipment DH3
 Meal Service None
 Reserved Seats 4C
 Frequent Flyer **s. 22(1)**

Notes
DEP-MAIN TERMINAL
*YVR-YXS OPERATED BY AIR CANADA EXPRESS - JAZZ

Saturday, March 09, 2013

Confirmation: **LYXS85**



Flight Air Canada 8208

DEPARTURE
YXS - Prince George, Canada
3:00 PM, Mar 09, 2013

ARRIVAL
YVR - Vancouver, Canada
4:28 PM, Mar 09, 2013

Status Confirmed
 Class Coach Class - S
 Duration 01:28 (Non-stop)
 Equipment DH3
 Meal Service None

Reserved Seats 4C
 Frequent Flyer AC103041588
 Notes ARR-MAIN TERMINAL
 *YXS-YVR OPERATED BY AIR CANADA EXPRESS - JAZZ



GENERAL INFORMATION

RESERVATIONS MUST BE BOOKED IN THE EXACT NAME ON THE TRAVELLERS*S PASSPORT OR I.D. ENTRY TO ANOTHER COUNTRY MAY BE REFUSED EVEN IF THE REQUIRED INFORMATION AND TRAVEL DOCUMENTS ARE COMPLETE.

RESERVATIONS - 1-866-614-7718 DURING REGULAR BUSINESS HOURS 0800 - 1700 PST

 FOR EMERGENCIES/ENROUTE CHANGES AFTER BUSINESS HOURS 1-800-378-7587 IN NORTH AMERICA/OR 314-513-0807 COLLECT OUTSIDE NORTH AMERICA.
 YOUR EMERGENCY ID CODE IS K6SG-YIV
 IF YOU HAVE CUSTOMER SERVICE FEEDBACK OR A CONCERN REGARDING COMPLETED TRAVEL--PLEASE CONTACT US AT 1-866-508-3024 OR EMAIL CWTCS.CA AT CONTACTCWT.COM

RESERVATION MUST BE BOOKED IN THE EXACT NAME ON THE TRAVELLERS PASSPORT OR ID. RECOMMENDED CHECK-IN FOR DOMESTIC FLIGHTS-MINIMUM 1.5 HOURS PRIOR. PLEASE VISIT WWW.CARLSONWAGONLIT.COM/AIRLINEBAGGAGEFEES FOR INFORMATION ON FREE BAGGAGE ALLOWANCES AND/OR APPLICABLE FEES FOR CARRY-ON AND CHECKED BAGGAGE RELATED TO YOUR FLIGHT. THE DEPARTMENT OF TRANSPORTATION REQUIRES CWT TO PROVIDE INFORMATION REGARDING THEIR INSECTICIDE WEBSITE WWW.DOT.GOV/OFFICE-POLICY/AVIATION-POLICY/AIRCRAFT-DISINSECTION-REQUIREMENTS FOR A COMPLETE LIST OF COUNTRIES THAT UTILIZE AEROSOL INSECTICIDE SPRAYS THIS TICKET MAY BE SUBJECT TO PENALTIES OR FARE INCREASE. CHANGES/CANCELLATIONS/NO-SHOWS MAY BE SUBJECT TO PENALTY OR FARE INCREASE UP TO AND INCLUDING THE TOTAL COST OF THE TICKET. SOME DESTINATIONS REQUIRE PAYMENT OF AIRPORT IMPROVEMENT FEES WHEN YOU ENTER OR DEPART YOUR DESTINATION, PAYABLE IN LOCAL CURRENCY. PLEASE INQUIRE AT WWW.CIBT.COM

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CARLSON WAGONLIT TRAVEL
 150-409 GRANVILLE ST
 VANCOUVER BC V6C 1T4
 GST REG R113405179

RESERVATIONS 1-866-614-7718

*** TAX CODES ***
XT equal to MISC TAX
XG equal to GST TAX
RC equal to HST TAX
XQ equal to QST TAX

<u>Name</u>	<u>Invoice / Ticket / Date</u>	<u>Base</u>	<u>Tax 1</u>	<u>Tax 2</u>	<u>Tax 3</u>	<u>Total</u>
STEVENSON TIMOTHY MR	47847/0143204140029/29JAN13	CAD 424.00	55.59RC	14.25CA	25.00SQ	518.84
MR TIMOTHY STEVENSON	47847/0005FCTRF/29JAN13	14.50	1.74RC			16.24
					Total Amount	535.08

Form of Payment: s.17(1)(b)



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RAMADA®

W O R L D W I D E

Tim Stevenson

Ramada Hotel Downtown Prince George
444 George Street, Prince George, B.C.
Canada V2I 1R6
Tel: (250) 563-0055 Fax: (250) 563-6042
GST R831414966

Room No. : 489
Arrival : 06-03-13
Departure : 09-03-13
Page No. : 1 of 1
Folio /Inv. No. : 2311159 /
Wyndham Rewards :

Group Code : CGFCM2
Company Name : Federation of Canada AR No:

Date	Item Description	Charges	Credits
06-03-13	Room Charge	112.00	
06-03-13	Room Tax	2.24	
06-03-13	HST	13.71	
07-03-13	Room Charge	112.00	
07-03-13	Room Tax	2.24	
07-03-13	HST	13.71	
08-03-13	Room Charge	112.00	
08-03-13	Room Tax	2.24	
08-03-13	HST	13.71	
09-03-13	Master Card s.17(1)(b)		383.85
Total		383.85	383.85
Balance		0.00 CAD	

Guest Signature: _____

I hereby agree that my liability is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.



FEDERATION
OF CANADIAN
MUNICIPALITIES

FÉDÉRATION
CANADIENNE DES
MUNICIPALITÉS

**Summary of Meetings
Board of Directors Meeting
March 6 – 9, 2013
Ramada Downtown Prince George Hotel
Prince George, B.C.
Draft – January 22, 2013**

Wednesday, March 6

- | | |
|------------------|---|
| 1 – 4 p.m. | Registration
<i>Cranbrook Foyer</i> |
| 2:30 – 4:30 p.m. | Standing Committee on Conference Planning
<i>Cranbrook North</i> |
| 4:30 – 5:30 p.m. | Elections Committee
<i>Cranbrook Centre</i> |
| 4:30 – 5:30 p.m. | Meeting of Provincial and Territorial Association Executive Directors
<i>Cranbrook South</i> |
| 5:30 – 7 p.m. | Mayor's Welcome Reception
<i>Prince George Civic Centre</i> |

Thursday, March 7

- | | |
|-------------------|---|
| 7 – 9 a.m. | Registration
<i>Cranbrook Foyer</i> |
| 7 – 8 a.m. | Executive Committee and Standing Committee Chairs
(Breakfast will be provided)
<i>Cranbrook South</i> |
| 8:30 – 9:30 a.m. | Committee of the Whole
Simultaneous Interpretation
<i>Skylight</i> |
| 9:45 – 10:45 a.m. | Atlantic Regional Caucus
<i>Cranbrook North</i> |
| 9:45 – 10:45 a.m. | British Columbia Regional Caucus
<i>Alder</i> |
| 9:45 – 10:45 a.m. | Ontario Regional Caucus
<i>Cranbrook South</i> |

- 9:45 – 10:45 a.m. Prairies and Territories Regional Caucus
Cranbrook Centre
- 9:45 – 10:45 a.m. Quebec Regional Caucus
Cedar
- 11 a.m. – 2:45 p.m. Standing Committee on Community Safety and
Crime Prevention
Simultaneous Interpretation
Cranbrook Centre
- 11 a.m. – 2:45 p.m. Standing Committee on Municipal Finance and
Intergovernmental Arrangements
Simultaneous Interpretation
Cranbrook South
- 11 a.m. – 2:45 p.m. Standing Committee on Environmental Issues and
Sustainable Development
Cranbrook North
- 3 – 5 p.m. Standing Committee on Increasing Women’s Participation in
Municipal Government
Simultaneous Interpretation
Cranbrook Center
- 3 – 5 p.m. Rural Forum
Simultaneous Interpretation
Cranbrook South
- 5:00 – 6:30 p.m. Standing Committee on Finance and Human Resources
Alder

Friday, March 8

- 7:00 – 8:15 a.m. Meeting of Provincial and Territorial Association Presidents and
Executive Directors (Breakfast will be provided)
Simultaneous Interpretation
Cranbrook South
- 8:15 a.m. – 12 p.m. Standing Committee on International Relations
Cranbrook North
- 8:15 a.m. – 12 p.m. Standing Committee on Social Economic Development
Simultaneous Interpretation
Cranbrook Centre
- 8:15 a.m. – 12 p.m. Standing Committee on Municipal Infrastructure and
Transportation Policy
Simultaneous Interpretation
Cranbrook South

12 – 12:30 p.m.	Lunch
12:30 p.m. – 2 p.m.	Strategic Planning Session Simultaneous Interpretation <i>Skylight</i>
2:15 – 4:15 p.m.	Réseau Francophone <i>Alder</i>
2:15 – 4:15 p.m.	Northern and Remote Forum <i>Cedar</i>
4:15 – 5:45 p.m.	Executive Committee <i>Cranbrook North</i>
6 – 9 p.m.	Reception and dinner hosted by the City of Prince George <i>Northern Sports Centre</i> 6 – 7 p.m. Cocktails 7 – 9 p.m. Dinner

Saturday, March 9

8 – 8:30 a.m.	Breakfast <i>Skylight</i>
8:30 a.m. – 2 p.m.	Board of Directors Meeting Simultaneous Interpretation <i>Cranbrook Ballroom</i>
1 – 2 p.m.	Lunch <i>Skylight</i>

Council Member Name	Expense Type	Amount (including HST)	Transaction Date Description
Councillor Heather Deal	Travel & Training Expenses	502.04	2/12/2013 TCV# CLRHD33: FCM Board Meeting, Pr. George, March 6-9 (Airfare)
Councillor Heather Deal	Travel & Training Expenses	16.24	2/13/2013 TCV# CLRHD33: FCM Board Meeting, Pr. George, March 6-9 (Airfare)
Councillor Heather Deal	Travel & Training Expenses	225	3/6/2013 TCV#CLRHD33: FCM Board Meeting - Prince George, BC Mar 3-10/13(Other Expenses)
Councillor Heather Deal	Travel & Training Expenses	35.35	3/11/2013 TCV # CLRHD33: FCM Board Mtg. Mar 6-9/13 (Taxi)
Councillor Heather Deal	Travel & Training Expenses	32.55	3/11/2013 TCV # CLRHD33: FCM Board Mtg. Mar 6-9/13 (Taxi)
Councillor Heather Deal	Travel & Training Expenses	639.75	3/12/2013 TCV # CLRHD33: FCM Board Mtg. Mar 6-9/13 (Accommodations)
Councillor Heather Deal	Travel & Training Expenses	38.25	3/5/2013 TCV # CLRHD33: FCM Board Mtg. Mar 6-9/13 (Taxi)
	Travel & Training Expenses Total	1,489.18	
Councillor Raymond Louie	Travel & Training Expenses	475.83	2/5/2013 TCV#CLRRLO33: FCM Board of Directors Meeting - Prince George, BC Mar 6-9/13 (Flight)
Councillor Raymond Louie	Travel & Training Expenses	40.32	2/6/2013 TCV#CLRRLO33: FCM Board of Directors Meeting - Prince George, BC Mar 6-9/13 (Flight Insurance)
Councillor Raymond Louie	Travel & Training Expenses	32.05	3/5/2013 TCV#CLRRLO33: FCM Board of Directors Meeting - Prince George, BC Mar 6-9/13 (Taxi)
Councillor Raymond Louie	Travel & Training Expenses	511.8	3/5/2013 TCV#CLRRLO33: FCM Board of Directors Meeting - Prince George, BC Mar 6-9/13 (Accommodations)
Councillor Raymond Louie	Travel & Training Expenses	65	3/5/2013 TCV#CLRRLO33: FCM Board of Directors Meeting - Prince George, BC Mar 6-9/13 (Other Expenses)
	Travel & Training Expenses Total	1,125.00	
Councillor Tim Stevenson	Travel & Training Expenses	518.84	1/29/2013 TCV# CLRTS55: FCM Board Meeting, Pr. George, March 6-9 (Airfare)
Councillor Tim Stevenson	Travel & Training Expenses	16.24	1/30/2013 TCV# CLRTS55: FCM Board Meeting, Pr. George, March 6-9 (Airfare)
Councillor Tim Stevenson	Travel & Training Expenses	35.84	1/30/2013 TCV# CLRTS55: FCM Board Meeting, Pr. George, March 6-9 (Airfare)
Councillor Tim Stevenson	Travel & Training Expenses	12	3/9/2013 TCV # CLRTS55: FCM Board Meeting, Pr. George, Mar 6-9/13 (Shuttle)
Councillor Tim Stevenson	Travel & Training Expenses	84	3/9/2013 TCV # CLRTS55: FCM Board Meeting, Pr. George, Mar 6-9/13 (Parking)
Councillor Tim Stevenson	Travel & Training Expenses	147	3/9/2013 TCV#CLRTS55: FCM Board Meeting - Prince George, BC: Mar 6-9(Other Expense)
Councillor Tim Stevenson	Travel & Training Expenses	383.85	3/10/2013 TCV # CLRTS55: FCM Board Meeting, Pr. George, Mar 6-9/13 (Accommodations)
	Travel & Training Expenses Total	1,197.77	
	Total	3,811.95	