

File No. 04-1000-20-2016-017

April 7, 2016

s.22(1)

Dear s.22(1) :

Re: Request for Access to Records under the Freedom of Information and Protection of Privacy Act (the "Act")

I am writing in response to your request of January 11, 2016, under the *Freedom of Information and Protection of Privacy Act, (the Act)*, for:

The detailed itinerary and any and all expense records or taxpayer costs claimed by Mayor Gregor Robertson for the trip in November to Guangzhou, Shenzhen and Hong Kong; A list of all elected officials, staff, contractors, invitees and relatives who accompanied the Mayor and any expenses claimed by them. (Expenses include, but are not limited to, air and ground travel, accommodation, telephone and internet, food and beverage, entertainment and gifts).

All responsive records are attached. Some information in the records has been severed, (blacked out), under s.22(1) of the Act. You can read or download those sections here: http://www.bclaws.ca/EPLibraries/bclaws_new/document/ID/freeside/96165_00

Under section 52 of the Act you may ask the Information & Privacy Commissioner to review any matter related to the City's response to your request. The Act allows you 30 business days from the date you receive this notice to request a review by writing to: Office of the Information & Privacy Commissioner, info@oipc.bc.ca or by phoning 250-387-5629.

If you request a review, please provide the Commissioner's office with: 1) the request number assigned to your request (04-1000-20-2016-017); 2) a copy of this letter; 3) a copy of your original request for information sent to the City of Vancouver; and 4) detailed reasons or grounds on which you are seeking the review.

Please do not hesitate to contact the Freedom of Information Office at foi@vancouver.ca if you have any questions.

Yours truly,

A handwritten signature in black ink, appearing to be 'B. Van Fraassen', written in a cursive style.

Barbara J. Van Fraassen, BA
Director, Access to Information

Barbara.vanfraassen@vancouver.ca
453 W. 12th Avenue Vancouver BC V5Y 1V4
Phone: 604 .873.7999
Fax: 604.873.7419

Encls.

:cf

Mayor's GZ Itinerary

Saturday, November 7

- 7am Arrive in HK via CX889
- 8:55am Arrive in GZ via CX5782
- 10pm Arrive at China Hotel
- 1-5pm Visit Nansha Wetland and Port
- 7:30pm Informal Dinner with VEC Business

Sunday, November 8

- 8:30am Morning tea and dim sum with Mayor Chen
- 9:30am Leisure walk and charity run
- 11am Back to China Hotel
- 2:15pm Depart for Yuexiu Hill Stadium
- 2:30pm Meet with young soccer players
- 3pm Friendship soccer match
- 5pm Back to China Hotel
- 6:30pm Depart for dinner
- 7:30pm Dinner

Monday, November 9

- 8:45am Depart for City Hall
- 9am Courtesy meeting with Mayor Chen at City Hall
- 9:45am Depart for GZ Library
- 10:15am Unveiling of Vancouver's official gift to GZ at Library
Opening of photo exhibition
- 11am Lunch with Community Delegation
- 1pm Back to China Hotel

Mayor's GZ Itinerary

- 1:30pm VEC Forum
- 2:30pm Mental Health and Wellness Roundtable
- 6pm Joint dinner hosted by Vancouver and GZ
- 9-10pm River Cruise

Tuesday, November 10

- 9:30am Depart for Estuary
- 10-11am Unveiling of Estuary GZ office and tour
- 11am Travel back to hotel
- 12-2pm Vancouver Tourism Lunch with incentives clients
- 3-4:30pm Site visit ECPG
- 4:30pm Travel back to hotel
- 5:40pm Depart for dinner with Mayor Chen
- 6pm Dinner with Mayor Chen
- 7:30pm Travel back to China Hotel

Wednesday, November 11

- 7am Depart for HK by car
- 10:20am Arrive at Sai Wan Cemetery
- 10:30am Remembrance Day ceremony
- 12:30pm Lunch
- 2:30pm Meeting with Anthony Cheung, Secretary Transport and Housing
- 3:30pm Meeting with Mr. Wong Kam-sing, Secretary of Environment

Itinerary for Mayor Robertson Mission to Guangzhou

Revised October 30, 2015 by Vancouver

Mayor's core delegation:

Mayor's Office: Mayor Robertson, Cllr. Kerry Jang, Emma Lee

City Staff: Wendy Au, Pearl Zhang, Joseph Li (photographer & media contact)

Van / GZ Friendship Society: William Ma, Fred Mah, Jeannie Cheng, Glynnis Chan

Delegates: Kendall Ho, Stephen Pearce, Jennifer Hsu, Rachel Wang

Business delegation - VEC group (delegates 8-10, staff 5)

Saturday November 07, 2015

Time	Mayor Events	Location	Time	Delegates Events	Location
7:00AM	<p>Arrive in Hong Kong via CX889</p> <p>Take flight from Hong Kong to Guangzhou via CX5782 operated by DRAGONAIR</p> <ul style="list-style-type: none"> • Mr. DIAO Ailin, Deputy Secretary of GZ Govt will welcome Mayor 	Hong Kong airport	7:00AM		
		Guangzhou airport	8:55AM		
10:00AM	Arrive at China Hotel	China Hotel, 122 Liu		Arrive in GZ check into China	China Hotel, 122 Liu

		Hua Lu 中国大酒店，流花路 122 号		hotel	Hua Lu 中国大酒店，流花路 122 号
1:00-5:00PM	Visit to Nansha wetland (reclaimed land with natural habitat) Visit Nansha new Port, possible boat ride	Nasha			
7:30PM	Informal Dinner with VEC Business group <ul style="list-style-type: none"> • Mayor Group of 11 • Consul General will attend and Duane Robson (our Senior Trade Commissioner) 	China Hotel 2nd floor Balcony Room	7:30PM	Informal Dinner with Mayor Robertson Governor General will attend	China Hotel 2nd floor Balcony Room

Sunday, November 08, 2015

Time	Mayor Event	Location	Time	Delegates Event	Location
8:30-9:20AM	<p>Morning tea and dim-sum with Guangzhou Mayor Chen</p> <p>•Consul General will attend</p>	China Hotel: Four Seasons Hall on 1st Floor			
9:30-11:00AM	<p>Visit Yuexiu Hill, Start Charity Run with Mayor Chen.</p> <p>Consul General will attend (Media present)</p> <p>Show support for the local children with special needs.</p>	<p>Enter Yuexiu Park via the west Gate on Jiefang Road and exit via the east gate on Xiaobei Road</p> <p>(解放路西门入, 小北路东门出)</p>		<p>Visit Yuexiu Hill, experience the local morning exercise culture, show support and care for the local children with special needs.</p>	<p>Enter Yuexiu Park via the west Gate on Jiefang Road and exit via the east gate on Xiaobei Road</p> <p>(解放路西门入, 小北路东门出)</p>
11:00AM	Return to Hotel	China Hotel			
2:15PM 2:30PM	<p>Depart for the Yuexiu Hill Stadium</p> <p>Meet with young soccer player/ photo op. (media present)</p>	Yuexiu soccer stadium	3:00PM	<p>Attend Soccer game</p> <p>Attend Soccer game</p>	

3:00PM	Soccer game starts				
5:00PM	Return to Hotel				
6:00-6:30PM	Interviews with the local media (GZ Daily and Guangdong TV)	China Hotel (identify room)			
6:30PM	Travel to KaiYue restaurant	凯悦酒家			
7:30PM	Dinner hosted by Mr. Yung Sr. <ul style="list-style-type: none">Mayor's core group except Tourism Van	珠江新城金穗路 1 号 邦华环球广场三楼凯悦酒家		Business Reception Dinner with Mr. Yung Sr.	凯悦酒家

Monday, November 09, 2015

Time	Mayor Event	Location	Time	Delegation Event	Location
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08:45AM-	To City Hall (only courtesy meeting group of 12)				
9:00-9:45AM	Courtesy meeting with Mayor Chen Consul General will attend	GZ City Hall 广州市府前路 1 号	9:00AM 9:30 AM	Site Visits • Guangdong Southern Media Group • Panyu University City (Tech Incubators)	
9:45- 10:15AM	Depart for Guangzhou Library	4 Zhujiang E Rd, Tianhe, Guangzhou 广州图书馆 广州市珠江东路 4 号		To Guangzhou Library	4 Zhujiang E Rd, Tianhe, Guangzhou 广州图书馆 广州市珠江东路 4 号
10:15- 11:00AM	Opening of photo exhibition at GZ Library and Unveiling of gift K'aya'chtn to GZ with Mayor Chen Consul General , Stephen Doust and Gloria Han will attend		10:30 AM	Opening Ceremony of Photo Exhibition at GZ Library and the unveiling of the K'aya'chtn Figure : gift from VAN	

	(Media present)				
11:00- 1:00PM	Lunch with community & business delegations Consul General will attend	凯悦酒家 (TBC)		Lunch with community & business delegations Lunch with community & business delegations	凯悦酒家
1:30PM- 2:30PM	VEC Business Forum • Mayors' Remarks • Witness MOU Signing Consul General will attend	China Hotel Crystal Ballroom	1:30 PM- 4:30 PM	Business Forum • Mayors' Remarks • Keynote • Signing Ceremony • Investors' meetings (B2B) Tourism Van delegates can join	China Hotel Crystal Ballroom

2:30PM- 3:30PM	Mental Health & Wellness Forum	China Hotel	2:30-4:30	Mental Health & Wellness Forum	China Hotel
6:00 PM- 8:30 PM	Community Banquet co- hosted by Mayor Robertson and Mayor Chen Consul General, Duane Robson and Stephen Doust will attend	China Hotel Crystal Ballroom	5:30 PM- 8:30 PM	Attend Community Banquet co-hosted by Mayor Robertson and Mayor Chen Attend Community Banquet co-hosted by Mayor Robertson and Mayor Chen	China Hotel Crystal Ballroom
8:30 PM- 10:30PM	Pearl River Boat Cruise		8:30 PM- 10:30PM	Boat Cruise Boat Cruise	

Tuesday, November 10, 2015

Time	Mayor Event	Location	Time	Delegation Event	Location
09:00-11:00	Site Visit to ISTUARY Duane Robson will attend		8:00 AM	Check-out hotel and travel to Shenzhen Site visit to Istuary	
11:45-12:00	Mayor meets with 5 media outlets	China Hotel Crystal Ball room section B	11:30- 12noon	Tourism Van & Tourism GZ discussion on Implementation Plan	China Hotel 2nd floor function VIP room number 6
12:00- 2:00PM	Vancouver Tourism lunch with incentives clients <ul style="list-style-type: none"> • Consul General and Stephen Doust will attend • Vice Mayor WANG Dong (王东) in charge of Tourism will attend 	China Hotel Crystal Ballroom	12:00- 2:00PM	Vancouver Tourism lunch with incentives clients	China Hotel Crystal Ballroom
2:00-3:00pm				Deep Green discussion (Fred, SK Lai, Pearl)	科创委 (科技创新委 员会, science

					technology and innovation commission), inside the GZ City hall compound
2:30-4:30PM	visit to Euro-China Pictures Group (ECPG) and the Pearl River Film Group		2:30-4:30PM	Site Visits	
5:30-6:00PM	Depart for White Swan Hotel		17:30-18:00	Depart for White Swan Hotel	
6:00-7:30PM	Mayor Chen's dinner with small group	White Swan Hotel	18:00-19:30	Mayor Chen's dinner with core Vancouver Delegation members	White Swan Hotel
7:30-8:00PM	Back to hotel		19:30-20:00	Back to hotel	

Wednesday, November 11, 2015

Time	Mayor Event	Location	Time	Delegation Event	Location
7AM	<p>Depart GZ via private car to Hong Kong Sai Wan Memorial</p> <ul style="list-style-type: none"> Mr. DIAO Ailin, Deputy Secretary of GZ Govt will see Mayor off 		9:00 AM	Breakfast & check out	
10:30AM	<p>Laying of wreath at Sai Wan Memorial, Hong Kong</p> <p>Mayor will ride back to HK with Premier Wynne</p>				
2:30-3:30pm	<p>Meet with HK Govt. Secretary (Minister) Anthony Cheung, Secretary for Transport and Housing</p>	<p>Secretary for Transport and Housing's Meeting Room</p> <p>22/F, East Wing, Central Government Offices</p> <p>2 Tim Mei Avenue, Tamar, Hong Kong</p>			
3:30pm	<p>Possible meeting with Secretary of Environment, Mr. Wong Kam-Sing</p>				

	(TBC)				
6:30pm	Canada Hong Kong Chamber of Commerce Reception at the	Island Shangri La Hotel			

TRADE MISSION TO CHINA 2015

Beijing | Guangzhou | Shenzhen

November 5 – 11, 2015

ITINERARY

Thursday, November 5, 2015

BEIJING

- 03:00pm** **Check in Hotel**
Beijing Wangjing Kuntai Hotel
北京望京昆泰酒店
Click [here](#) for website
Address: No.2 Wangjing Qiyang Road, Chaoyang District, Beijing, China
中国北京市朝阳区 望京启阳路 2 号
+86 10 8410 6666
- 06:00 – 08:00pm** **Welcome Dinner for Delegates**
Beijing Wangjing Kuntai Hotel
Room: Jia Fu Chinese Restaurant (Room V3 + V5),
一层嘉府中餐厅 V3+V5 包间

Friday, November 6, 2015

BEIJING:

06:30am – 08:00am	Buffet Breakfast at hotel at your Leisure
08:00am - 08:45am	Market Briefing by DFAITD Room: inside the buffet restaurant
09:00am- 1:00pm	Canada China Business Forum Beijing Wangjing Kun Tai Hotel Room: - Please refer to separate sheet for full agenda - Lunch is included
1:30pm	Depart for Off-site Investment Meeting Coach bus will leave at 1:30pm sharp, please gather and load 5 minutes before 1:30pm
2:30pm – 4:30pm	Roundtable discussion and presentations to high-net worth ICBC clients (prospective investors/partners) Address: China World Trade Center, No. 1 Jianguomen Outer Street, Beijing
5:30pm - 09:00pm	Dinner & Evening Programs <ul style="list-style-type: none">• Cultural Performance (Kong Fu show) Pleaser here to the website

Saturday, November 7, 2015

BEIJING

06:30am – 07:15am	Buffet Breakfast & Check out hotel
07:30am	Gather at lobby and load luggage into coach bus Beijing Kuntai Hotel Lobby
09:00am – 11:00am	Meeting with Zhongguancun-based businesses/entrepreneurs Address: 宏绣艺术馆, 北京市朝阳区安定路一号, 奥体中心园区东南门内 http://en.zhongguancun.gov.cn/
11:00am – 12:00pm	Depart to Beijing Airport by coach bus
12:00pm	Lunch at airport
02:00pm	Travel to Guangzhou by air

Delegates leaving from Beijing are strongly recommended to take Air China CA1327, depart BJ at 2:00pm, arrive GZ at 5:15pm

*** The flight time will take around 3.5 hours, please book a flight that departs no later than 2:15pm**

*** Please take taxi to the hotel after arrival at Guangzhou Airport**

Saturday, November 7, 2015

GUANGZHOU

05:00pm

Check-in Guangzhou Hotel

China Hotel, A Marriott Hotel, Guangzhou (China Hotel)

广州中国大酒店

Click [here](#) for their website

Address: 122 Liu Hua Lu, Yuexiu District, Guangzhou

广东省广州市越秀区流花路 122 号 邮政编码: 510015

+86-20-86666888

07:00pm – 9:00pm

Market briefing & Dinner with the Mayor of Vancouver

Rachel, Consul Gen of Canada in Guangzhou

2/F Balcony, China Hotel

Sunday, November 8, 2015

GUANGZHOU

Delegates to arrange Private Business Meetings

*** Delegates are welcome to join Mayor's public activities. Please refer to Mayor's draft itinerary attached.**

***Hotel meal vouchers are available for the delegates. Please contact Lily Chen for details**

Monday, November 9, 2015

GUANGZHOU

9:30am-11:30am

Site tour

- **Guangdong Southern Media Group**
 - Introduction
 - **Tour**

This building is just a 2 minutes' walk from the hotel

*** Delegates not going for the site tour can arrange their own private meetings**

11:30am-12:30pm

Business Lunch

China Hotel

01:30pm-05:00pm

Business Forum

Crystal Ballroom (BC Section), China Hotel

06:00pm-08:00pm

Dinner hosted by City of Vancouver

Crystal Ballroom, China Hotel

08:00pm-09:00pm

Boat Cruise & Entertainment

Tuesday, November 10, 2015

SHENZHEN

	Check-out hotel
08:00am	Load luggage into the coach bus
08:30am	Depart for Shenzhen by coach bus
11:30am	Check in Hotel Harmony International Hotel, Shenzhen (Harmony Hotel) 平安国际酒店 Shenzhen Cai Tian Road, Futian District, 3030 地址：深圳市福田区彩田北路 3030 号平安国际酒店 Click here for website.
12:00pm– 01:00pm	Lunch Harmony Hotel
02:30pm-06:00pm	Business roundtable hosted by Hanhai Shenzhen office <i>Hanhai Shenzhen office</i> 19/F, Block C, International Innovation Centre 1006, Shen Nan Road, Futian Area, Shenzhen 深圳市福田区深南大道 1006 号国际创新中心 C 栋 19 层 Roundtable discussion with Hanhai executives and environmental technology firms Hanhai Information: http://www.hanhaizhiye.com.cn/en/innovation.aspx
06:30pm – 08:00pm	Dinner Harmony Hotel

Wednesday, November 11, 2015

SHENZHEN

07:15am	Meet at hotel lobby
07:30am	Depart for site visit by coach bus
09:00am – 12:00pm	Site visit to Shenzhen Longgang District by coach bus <ul style="list-style-type: none">• Business meeting with the Longgang District representatives• Visit Shenzhen International Low Carbon City
12:00pm – 02:00pm	Business Lunch hosted by Longgang Government
04:00pm	Back to Hotel

CITY OF VANCOUVER
FOI 2016-017
Summary of City of Vancouver Delegation to Guangzhou, Shenzhen and Hong Kong
November 2 - 11, 2015

Travel Claims	Gregor Robertson	Michael Magee (1)	Emma Lee	Clr Kerry Jang (2)	Wendy Au	Pearl Zhang	Joseph Li (2)	Total
Flight Costs	2,007.80	275.75	1,510.80	-	1,163.18	1,246.43	-	6,203.96
Accommodation	506.69	-	818.02	363.36	760.24	745.13	760.16	3,953.60
Ground Transportation	36.00	-	36.70	43.97	80.49	231.06	14.78	443.00
Per Diem	388.59	-	388.59	275.10	632.73	374.66	403.48	2,463.15
Visa Application	100.00	100.00	100.00	-	-	100.00	-	400.00
Gross Expenses	3,039.08	375.75	2,854.11	682.43	2,636.64	2,697.28	1,178.42	13,463.71

	<u>Invoice Date</u>	<u>\$</u>	<u>Description</u>
Travel Claim Form Related Expenses		13,463.71	
<u>Other Related Expenses</u>			
Vancouver-Guangzhou Friendship Society	15-Nov-15	1,782.30	For City's staff travel expenses/dinner
Britannia Community Service Centre	20-Oct-15	15,487.94	COV gift to Sister City Guangzhou - Welcome Figure
PKG Enterprises Inc	30-Oct-15	2,900.00	COV gift to Sister City Guangzhou - Freight/Customs Costs
Douglas Reynolds Gallery	29-Oct-15	313.30	Official gift to Quangzhou Mayor Chen
		<u>\$ 33,947.25</u>	
Gross Expenses		\$ 47,410.96	
Less Funding for Welcome Figure funded from the Provincial Great Beginning Fund		<u>(15,487.94)</u>	
Net Expenses		<u>\$ 31,923.02</u>	

	VEC 2015 China Mission Expenses	Amount
1	Staff travel expenses (including airfare, accommodation, per diem, and surface transportation of 4 staff)	\$ 28,947.88
2	Simultaneous translation services and interpreter cost	\$ 4,714.29
3	Contracted services for B2B meetings, business collaterals, promotion, and ground transportation arrangement	\$ 9,570.84
4	Venue rental (including AV, catering, collaterals and etc.)	\$ 28,853.98
5	Annual Canada China Business Council VEC table	\$ 5,000.00
6	Guangzhou sister relationship dinner hosted by Vancouver	\$ 3,095.00
7	Sponsorship Contribution	(\$ 20,000.00)
	Total	\$ 60,181.99

Claire Wang, MBA, CPA, CGA

Manager of Finance

t: 604-336-8015 c: 604-999-6603
 Suite 2480, 1055 West Georgia Street
 Box 11102
 Vancouver BC V6E 3P3



Vancouver Economic Commission

| www.vancouvereconomic.com

Item 1	Ian McKay	\$ 6,051.36
		\$ 4,938.56
	Joan Elangovan	\$ 2,635.29
		\$ 7,142.23
	John McPherson	\$ 1,049.43
		\$ 1,080.00
		\$ 1,792.66
	Lily Chen	\$ 142.00
		\$ 2,366.69
		\$ 1,749.66
	Total Item 1	\$ 28,947.88
Item 2	Translation/Interpreter - Jennifer Hsu	\$ 1,452.00
	Translation/Interpreter - Shi Tingyu	\$ 3,262.29
	Total Item 2	\$ 4,714.29
Item 3	Contracted Services - Fortune World	\$2,570.84
	Lily's Expenses report that contains various vendors for B	\$7,000.00
	Total Item 3	\$9,570.84
Item 4	Venue Rental - Beijing Int Copyright	\$ 20,906.00
	Venue Rental - Beijing Int Copyright	\$ 7,947.98
	Total Item 4	\$ 28,853.98
Item 5	CCBC Event Table	\$ 5,000.00
	Total Item 5	\$ 5,000.00
Item 6	Sister City Dinner - BC-Guangdong Business Council	\$ 3,095.00
	Total Item 6	\$ 3,095.00
Item 7	Sponsorship Contribution - Istuary	-\$ 20,000.00
	TOTAL	\$ 60,181.99

VANCOUVER ECONOMIC COMMISSION
EXPENSE REPORT

Purpose/Project: VEC Business Mission to China Nov 2015

Name: Ian McKay

Expense Period: 11/11/2015

DATE mm/dd/yy	Description	Bus / Ferry	Meals	Taxi	Parking	Airfare	Hotel	Other
11/11/15	Taxis - China			53.32 ✓				
	Taxis - Vancouver			85.00 ✓				
	Business Meetings - Beijing							905.40 ✓
	Business Meetings - Shanghai							212.01 ✓
	Hotel - Shanghai						2,886.52	
	Hotel - GZ						455.86 ✓	
	Hotel - Beijing						424.31 ✓	
	Mini bus			37.49 ✓				
11/11/15	Per Diem		991.45 ✓					
Column Totals		-	991.45	175.81	-	-	3,766.69	1,117.41

GST

4.05

KM

Rate
\$0.54

Total
\$0.00

POSTED

Date submitted:

Nov 24/15

Preparer Signature:

[Signature]

Supervisor Signature:

[Signature]

Expense Authority:

[Signature]

TOTAL CLAIM	\$6,051.36
Amount of Advance	
NET CLAIM	\$6,051.36

**VANCOUVER ECONOMIC COMMISSION
EXPENSE REPORT**

Purpose/Project: VEC Mayor's Mission to China

APC Cross Sector?

Name: Ian McKay

Expense Period: 29/09/2015

DATE mm/dd/yy	Description	Bus / Ferry	Meals	Taxi	Parking	Airfare	Hotel	Other
9/29/15	Airfare					4,938.56		
Column Totals		-	-	-	-	4,938.56	-	-

GST

*2002-CS
as per Joan
on Oct 7, 2015*

KM

Rate Total
\$0.54 \$0.00

POSTED

Date submitted: 29-Sep-15

Preparer Signature: *Ian McKay*

Supervisor Signature: _____

Expense Authority: *BRF*

TOTAL CLAIM	\$4,938.56
Amount of Advance	
NET CLAIM	<u>\$4,938.56</u>



RECEIVED
OCT 30 2015

CORPORATE TRAVELLER WATERFRONT

Suite 407, 4th Floor 221 West Esplanade, North Vancouver, BC, V7M3J3 Ph: (604) 973 0443 Fax: (604) 681 9674
GST # 89945 0480 RT0001

INVOICE

VANCOUVER ECONOMIC COMISSION - VAN ECON
SUITE 2480 1055 WEST GEORGIA STREET
VANCOUVER BC V6B2K4 CANADA
Traveller Name: MCPHERSON/MR JOHN
PNR: PTLFGM
Destination: PEK

Invoice Number: 2F5Z2015BINVC2264
Date: 28th October 2015
Consultant: JAMES SZANTHO
Order Number: CHINA MISSION
Customer Reference:
Date Of Travel: 2nd November 2015

Description	Supplier	Amount
AIR CANADA/AIR CHINA VANCOUVER/BEIJING/GUANGZHOU/VANCOUVER MR JOHN MCPHERSON 1611757821	AC	1754.91
02NOV/07NOV/22NOV GST SERVICE FEE	GST FEE	2.75 35.00

Balance Due: \$1792.66

Total due by: 15th November 2015



*China Mission 2015
Sign on behalf of Joan since she is
currently in China.*

5078 - 2002 - CS

C.W.

APPROVED FOR PAYMENT

[Signature]

VANCOUVER ECONOMIC COMMISSION
EXPENSE REPORT

Purpose/Project: China Mission

Name: Lily Chen

Expense Period: 01/10/2015

DATE mm/dd/yy	Description	Bus / Ferry	Meals	Taxi	Parking	Airfare	Hotel	Other
10/27/2015	China Visa							142.00
Column Totals		-	-	-	-	-	-	142.00

2005-09


POSTED

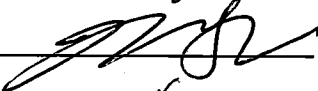
GST

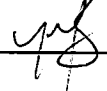
KM	Rate	Total
	\$0.54	\$0.00

Date submitted: 27-Oct-15

TOTAL CLAIM	\$142.00
Amount of Advance	
NET CLAIM	\$142.00

Preparer Signature: 

Supervisor Signature: 

Expense Authority: 

50% - VCAI 7003-CS
 50% - APC 2002-CS

**VANCOUVER ECONOMIC COMMISSION
 EXPENSE REPORT**

Purpose/Project: China Mission 2015

Name: Lily Chen

Expense Period: Nov 2-24, 2015

DATE mm/dd/yy	Description	Bus / Ferry	Meals	Taxi	Parking	Airfare	Hotel	Other
	Expenses - personal							
11/23/15	Per Diem (please refer to attached) ✓		201.00 ✓					294.80 ✓
10/30/15	Taxi (City Hall)			12.00 ✓				
11/02/15	Taxi home to Airport			40.00 ✓				
11/07/15	Beijing Kuntai Hotel		393.89 ✓				567.06 ✓	
11/10/15	Guangzhou China Hotel						489.11 ✓	
11/12/15	Shenzhen Pingan Hotel		185.38 ✓				329.47 ✓	
11/22/15	Taxi (Airport) (HK\$237 @0.17)			40.29 ✓				
								Total \$2,553
	Expenses - advance from VEC							
11/03/15	Partial Payment to Fortune World							3,234.15 ✓
11/04/15	BJ - Taxi			39.07 ✓				
11/05/15	Kuntai Hotel (printing)							74.39 ✓
11/07/15	BJ Airport - Business meeting		105.22 ✓					
11/07/15	BJ - Parking				5.93 ✓			
11/09/15	GZ Hotel - printing of materials							31.05 ✓
11/10/15	Guangzhou Hotel (payment of balance)						2,396.76 ✓	
11/12/15	Rental of Bus (GZ/SZ) ✓	927.12 ✓						
	Column Totals	927.12	885.49	131.36	5.93	-	3,782.40	3,634.39

GST

KM	Rate	Total
	\$0.54	\$0.00

TOTAL CLAIM	\$9,366.69
Amount of Advance	\$7,000.00
NET CLAIM	\$2,366.69

s.22(1)

POSTED

Date submitted: NOV 30, 2015

Preparer Signature: Wly

Supervisor Signature: [Signature]

Expense Authority: [Signature]

Signed on behalf of team with her consent via phone on Dec 1, 2015 at 12:23p



RECEIVED
OCT 30 2015

CORPORATE TRAVELLER WATERFRONT

Suite 407, 4th Floor 221 West Esplanade, North Vancouver, BC, V7M3J3 Ph: (604) 973 0443 Fax: (604) 681 9674
GST # 89945 0480 RT0001

INVOICE

VANCOUVER ECONOMIC COMMISSION - VAN ECON
SUITE 2480 1055 WEST GEORGIA STREET
VANCOUVER BC V6B2K4 CANADA
Traveller Name: CHEN/MS LILY
PNR: PQG740
Destination: PEK

Invoice Number: 2F5Z2015BINVC2036
Date: 16th October 2015
Consultant: JAMES SZANTHO
Order Number: CHINA MISSION
Customer Reference:
Date Of Travel: 2nd November 2015

Description	Supplier	Amount
AIR CANADA VANCOUVER/BEIJING/GUANGZHOU/VANCOUVER MS LILY CHEN 02NOV/07NOV/17NOV	AC	1711.91
GST SERVICE FEE	GST FEE	2.75 35.00

Balance Due: \$1749.66

Total due by: 30th October 2015

POSTED

China Mission 2015

Sign on behalf of Joan since she is currently in China.

5078 - 2002 - CS.

C.W.

APPROVED FOR PAYMENT

[Signature]

**VANCOUVER ECONOMIC COMMISSION
EXPENSE REPORT**

Purpose/Project: China Mission 2015

Name: Joan Elangovan

Expense Period: November 2015

DATE mm/dd/yy	Description	Bus / Ferry	Meals	Taxi	Parking	Airfare	Hotel	Other
11/12/15	Per Diem ✓		529.30 ✓					241.20 ✓
11/12/15	Private Accommodation ✓							180.00 ✓
11/07/15	Hotel Accommodation (RMB1,950)@4.6513 ✓						419.26 ✓	
11/05/15	Business meeting (RMB294) ✓						63.21 ✓	
11/05/15	Business meeting (RMB248) ✓						53.32 ✓	
10/28/15	Taxi ✓			26.00 ✓				
11/23/15	Taxi ✓			23.00 ✓				
10/28/15	Protocol Gift ✓							400.00 ✓
11/07/15	Flight change fee					350.00 ✓		
11/07/15	Flight cancellation fee					350.00 ✓		
Column Totals		-	529.30	49.00	-	700.00	535.79	821.20
		GST		2.33				

POSTED

KM	Rate	Total
	\$0.54	\$0.00
TOTAL CLAIM		\$2,635.29
Amount of Advance		
NET CLAIM		\$2,635.29

Per Joan:
50% 2001
50% 2002

Date submitted: Dec 3, 2015
Preparer Signature: _____
Supervisor Signature: _____
Expense Authority: _____

2001

VANCOUVER ECONOMIC COMMISSION EXPENSE REPORT

Purpose/Project: business dev

Name: Joan Elangovan

Expense Period: _____

DATE mm/dd/yy	Description	Bus / Ferry	Meals	Taxi	Parking	Airfare	Hotel	Other
10/16/15	Taxi			9.00	✓			
10/16/15	Taxi			6.00	✓			
10/06/15	business meeting		41.75	✓				
10/13/15	flights					7,142.23	✓	
Column Totals		-	41.75	15.00	-	7,142.23	-	-

POSTED

GST	.90	0.71	2.75	= 4.36
	40.85	14.29	7,139.48	

KM	Rate	Total
	\$0.54	\$0.00

TOTAL CLAIM	\$7,198.98
Amount of Advance	
NET CLAIM	\$7,198.98

Date submitted: Oct 16, 2015

Preparer Signature: _____

Supervisor Signature: _____

Expense Authority: _____