

File No. 04-1000-20-2016-125

May 6, 2016

s.22(1)

Dear s.22(1) :

Re: **Request for Access to Records under the Freedom of Information and Protection of Privacy Act (the "Act")**

I am responding to your request of April 13, 2016 for:

**A list of all contracts issued by the Mayor's office between April 1, 2015 and March 31, 2016, including**

- (a) vendors' names;**
- (b) contracts' reference numbers;**
- (c) dates of the contracts;**
- (d) descriptions of the services provided;**
- (e) delivery dates;**
- (f) original contracts' values; and**
- (g) final contracts' values if different from the original contracts' values.**

All responsive records are attached relating to parts (a), (c), (d), (f), and (g) relating to your request. According to the Mayor's Office, there are no contract reference numbers and no delivery dates because these were services within a defined time period.

Please do not hesitate to contact me if you have any questions.

Yours truly,

A handwritten signature in black ink, appearing to be 'B. Van Fraassen', with a long, sweeping tail.

Barbara J. Van Fraassen, BA  
Director, Access to Information  
*City Clerk's Department, City of Vancouver*  
Email: [Barbara.vanfraassen@vancouver.ca](mailto:Barbara.vanfraassen@vancouver.ca)  
Telephone: 604.873.7999

Encl.

:cf

FOI - 2016-125 - 2015 APRIL 1 TO 2016 MARCH 31 - MAYOR'S OFFICE CONTRACTS

Contract Date	Vendor	Contract Amount (exclusive of taxes)	Amount Invoiced	Contract Period	Description of Services
April 7, 2015	Georgetown Consulting	\$20,000.00	\$21,000.00	April, May & June 2015	Strategic Planning Services: Community Relations support
June 25, 2015	Georgetown Consulting	\$16,000.00	\$12,600.00	July & Aug, 2015	Strategic Planning Services: Community Relations support
September 10, 2015	Georgetown Consulting	\$3,000.00	\$3,150.00	September, 2015	Strategic Planning Services: Community Relations support
April 27, 2015	Rita Ko	\$18,000.00	\$18,000.00	May 9 - July 3, 2015	Transitional Support for EA to the Mayor
July 2, 2015	Rita Ko	\$18,000.00	\$12,000.00	July 4 - September 30, 2015	Transitional Support for EA to the Mayor
June 1, 2015	Katelyn McDougall	\$5,460.00	\$5,040.00	June 1 - Aug 28, 2015	Policy Research and Analysis and Communications Support
July 2, 2015	Emma Lee	\$42,000.00	\$21,000.00	July 6, 2015 - September 30, 2015	Director of Community Relations Contract
July 2, 2015	Heather Libby	\$6,750.00	\$6,750.00	July 1 - Dec 31, 2015	website graphic design and social media support
July 28, 2015	Catherine Chan	\$9,000.00	\$7,500.00	June 15-Dec 15, 2015	translation and media monitoring
December 15, 2015	Catherine Chan	\$15,000.00	\$7,500.00	Dec 15, 2015 - June 15, 2016	translation and media monitoring
September 28, 2015	Digital Handloom	\$24,000.00	\$25,399.50	Oct 1, 2015 to March 31, 2016	Strategic Community Relations and Outreach Support
November 9, 2015	Mark Vonesch	\$15,000.00	\$15,000.00	July 1 - Dec 31, 2015	Filming, editing and producing for online video content
December 22, 2015	Linda Oglov	\$15,000.00	\$15,000.00	Dec 1, 2015 - Dec 1, 2016	Strategic Planning Services