

File No. 04-1000-20-2016-218

August 3, 2016

s.22(1)

Dear s.22(1)

Re: Request for Access to Records under the Freedom of Information and Protection of Privacy Act (the "Act")

I am writing in response to your request of June 20, 2016 under the *Freedom of Information and Protection of Privacy Act, (the Act)*, for:

Mike Magee's travel, accommodation, meals and hospitality expense reports and receipts for the period of April 14, 2016 to June 20, 2016.

All responsive records are attached. Some information in the records has been severed, (blacked out), under s.15(1)(l), s.17(1)(b) and s.22(1) of the Act. You can read or download those sections here:

http://www.bclaws.ca/EPLibraries/bclaws_new/document/ID/freeside/96165_00

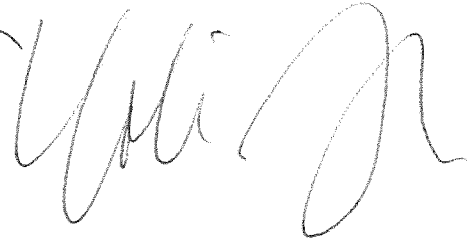
Under section 52 of the Act you may ask the Information & Privacy Commissioner to review any matter related to the City's response to your request. The Act allows you 30 business days from the date you receive this notice to request a review by writing to: Office of the Information & Privacy Commissioner, info@oipc.bc.ca or by phoning 250-387-5629.

If you request a review, please provide the Commissioner's office with: 1) the request number assigned to your request (04-1000-20-2016-218); 2) a copy of this letter; 3) a copy of your original request for information sent to the City of Vancouver; and 4) detailed reasons or grounds on which you are seeking the review.

Please do not hesitate to contact the Freedom of Information Office at foi@vancouver.ca if you have any questions.

Yours truly,

Cobi Falconer, FOI Case Manager, *cc*
Barbara Van Fraassen



Barbara J. Van Fraassen, BA
Director, Access to Information

Barbara.vanfraassen@vancouver.ca

453 W. 12th Avenue Vancouver BC V5Y 1V4

Phone: 604.873.7999

Fax: 604.873.7419

:cf

CITY OF VANCOUVER

FOI 2016-218

Details of Travel Expenses for Mike Magee

For the Period April 14, 2016 - June 20, 2016

TCV#	Travel Date	Destination	Purpose	Airfare	Ground Transport	Accommodation	Hosting	Per Diem	Grand Total
MAYR16004	04/19 - 04/22	Ottawa, Ontario	Ottawa Business Meetings	1,530.08	135.70	940.99	198.66	200.00	3,005.43
MAYR16010	05/12 - 15/16	Toyama, Japan	G7 Environment Ministers' Meeting	357.75	0.00	902.30	0.00	273.88	1,533.93
MAYR16015	06/05 - 06/10	Ottawa & Toronto	Ottawa/Toronto Business Meetings	1,710.93	138.70	893.20	29.80	410.00	3,182.63
MAYR16022	06/15 - 06/16	Victoria, BC	Victoria Business Meetings	418.00	51.90	0.00	0.00	90.00	559.90
				<u>4,016.76</u>	<u>326.30</u>	<u>2,736.49</u>	<u>228.46</u>	<u>973.88</u>	<u>8,281.89</u>

TCV	MAYR
No.	16 004

**City of Vancouver
Travel Claim Form**
(For Travel Outside of Metro Vancouver)

For AP Department Use Only	
Vendor #	
SAP Doc #	

Name Michael Magee
 Title Chief of Staff
 Phone 604-873-7622 Employee No. 522(1)

Date 4/28/2016
 Department Mayor's Office
 Division _____

Purpose of Travel: Ottawa Business Meetings
 Destination: Ottawa, ON
 Type of Travel:

(use drop down)
CDN

- Conference
- Business
- Training

Travel Time: Start Date/Time: 4/19/2016 AM PM
 End Date/Time: 4/22/2016 AM PM
 Number of Days: 4.0
 (1/2 day before or after noon)

(If travel time extends beyond 1 day before and / or after conference or meeting dates please explain)

Travel Expenses All expenses to be shown in \$CDN (use Conversion Worksheet)	Account Code			Estimate	Total Actual	Pcard/Ghost/ Advanced	3rd Party Reimbursement
	Bus Area	CO/Order/WBS	Cost Element				
Airfare: (include: baggage/seat fee(s) / travel insurance)	9200	50018129	536040	-	1,503.53	1,503.53	-
Ground Transportation (include taxi, car rental)	9200	50018129	536040	-	135.70	135.70	-
Parking:	9200		536040	-		-	-
Internet / WiFi:	9200		536040	-		-	-
Accommodation: # of nights <u>\$ 313.66</u> X <u>3</u>	9200	50018129	536040	940.99	940.99	940.99	-
Per Diem: <u>\$ 60.00</u> X <u>4.0</u>	9200	50018129	536040	240.00	240.00		-
Less: # of meals provided							
Breakfast				0.00	(40.00)		
Lunch				1	(15.00)		
Dinner				1	(25.00)		
Other: <u>hosting</u>	9200	50018129	536040	-	198.66	198.66	-
Other: <u>processing fee</u>	9200	50018129	536040	-	26.25	26.25	-
Other:	9200		536040	-		-	-
Registration Fee: (Please attach original and a copy of registration form)	9200		536040	-		-	-
Total Expenses				1,140.99	3,005.13	2,805.13	0.00
Less: Pd by Pcard/Ghost/Advanced					2,805.13		
Net Amt Owing To/(From) Traveller					200.00		

For 3rd Party Reimbursements to the City, attach a copy of the City's AR invoice. 0.00

Notes: Net Travel Costs Paid by City: \$3,005.13

Pre-Travel Authorization
 Travel on City business is hereby authorized for the above noted employee subject to the estimated cost and the provisions of the City's Travel Policy.

Signature _____ General Manager or designate _____ Date _____
 (Print Name)

Post - Travel Certification
 I hereby certify that the above stated travel and/or training expenses are in accordance with the City's travel policy.

(1) Michael Magee / Michael Magee / April 29/16
 Signature Employee Name Date

I concur with the expenses claimed

(2) _____ / _____ / _____
 Signature Manager/Supervisor Name Date

(3) Gregor Robertson / Gregor Robertson / April 29/16
 Signature General Manager or designate Date

AIRFARE

TCW MAYR-16-004



Printable Version

Please review your travel documentation carefully and report any discrepancies to the agency the same day as receipt. Any discrepancies not reported the same day are the responsibility of the traveller. Please verify the names on the documents matches your passport or other government issued ID.

UNIGLOBE

Travel

UNIGLOBE Travel
300-1444 Alberni Street
Vancouver BC V6G 2Z4

Phone: 604 688-3551 / 800-663-0208

Fax: 604 688-1012

After hour service: 1-800-206-1482 and quote membership code S7RI0. If you are having difficulty, please call direct 1-416-929-5840. Collect calls are accepted.

oraleeh@uniglobeone.com

Direct Line: 778-370-2481

Please visit www.howtocallabroad.com if you need assistance with information on dialing internationally.

Calls to the Emergency Line may result in a service charge

Passenger(s): **Magee/Michael Mr**
Ref: MAYR-16-004

Trip Record Locator: MRKDLZ

Invoice No.: 1510385
Issue Date: Wednesday, April 13, 2016
Billing: CITY OF VANCOUVER
OFFICE OF THE MAYOR
453 WEST 12TH AVENUE
VANCOUVER, BC, V5Y 1V4
CANADA

Agent: Oralee Hawley
Customer: VRCCTV001V
Deliver: CITY OF VANCOUVER
OFFICE OF THE MAYOR
453 WEST 12TH AVENUE
VANCOUVER, BC, V5Y 1V4
CANADA

• WITH UNIGLOBE YOUR AIR CANADA CORPORATE DISCOUNT SAVINGS IS 61.16

AIR - Tuesday April 19 2016



Air Canada Flight AC166 Economy Class

Check In Confirmation:
MCZ2NE

Depart: 09:20, Tuesday, April 19
Vancouver Intl Airport-Terminal Main
Vancouver, British Columbia, Canada

Arrive: 17:01, Tuesday, April 19
Ottawa Intl. Airport
Ottawa, Ontario, Canada

Status: Confirmed
Booking Code: V (Economy)
Equipment: Airbus Industrie A320
Duration: 4 hours 41 minutes
FF Number: AC345605497
ETicket No.: 0142161256745
Stops: Non-stop
Seat: 17C
Meal: Food For Purchase

• [Weather](#) • [Flight Status \(up to 3 days prior\)](#) • [Dining Reservations](#)

HOTEL - Tuesday April 19 2016

WESTIN Westin Ottawa

Check In Confirmation:
C131729422

Check In: Tuesday, April 19
Address: 11 Colonel by Drive
Ottawa ON K1N 9H4
Phone: +1 (613) 560-7000
Rate: CAD259.00 p/night plus taxes and/or additional fees

Check Out: Friday, April 22
Fax: +1 (613) 234-5396

Status: Confirmed
No. of Nights: 3
Room Description: D 1 KING:CANADIAN PROVINCIAL D GOVERNMENT RATE - GOVERNMENT I D CANADIAN PROVINCIAL GOVERNMENT
TTX 124 TP 901 TD INCLUDES TAXES AND SURCHARGES
Cancel Policy: 1 day prior to arrival
No. of Rooms: 1
Guaranteed for late arrival: Yes

Requested Additional Info: Spgta 9 rQST ns parliament view high floor

Remarks: If booking a Government rate must present Government ID or Govt contract at check in
Valid credit card in the name of the guest is required
At time of check-in

[Weather](#) • [Driving Directions](#) • [Dining Reservations](#)

AIR - Friday April 22 2016

Air Canada Flight AC455 Economy Class **Check In Confirmation:**
MCZ2NE

Depart: 14:00, Friday, April 22
Ottawa Intl. Airport
Ottawa, Ontario, Canada

Arrive: 15:07, Friday, April 22
Pearson Intl. Airport-Terminal 1
Toronto, Ontario, Canada

Status: Confirmed
Booking Code: W (Economy)
Equipment: Airbus Industrie A319
Duration: 1 hours 7 minutes
FF Number: S.17(1)(b)
ETicket No.: 0142161256745
Remarks: You are booked in Flex class

Stops: Non-stop
Seat: 12C
Meal: None

[Weather](#) • [Flight Status \(up to 3 days prior\)](#) • [Dining Reservations](#)

AIR - Saturday April 23 2016

Air Canada Flight AC137 Economy Class **Check In Confirmation:**
MCZ2NE

Depart: 18:00, Saturday, April 23
Pearson Intl. Airport-Terminal 1
Toronto, Ontario, Canada

Arrive: 19:55, Saturday, April 23
Vancouver Intl Airport-Terminal Main
Vancouver, British Columbia, Canada

Status: Confirmed
Booking Code: W (Economy)
Equipment: Boeing 777-300ER
Duration: 4 hours 55 minutes
FF Number: S.17(1)(b)
ETicket No.: 0142161256745
Remarks: You are booked in Flex class

Stops: Non-stop
Seat: 14C
Meal: Food For Purchase

[Weather](#) • [Flight Status \(up to 3 days prior\)](#) • [Dining Reservations](#)

AIR CANADA - Tuesday, March 7

Details

Departs: Vancouver
Details: SEAT SELECTION

Invoice Details

Transaction / Document	Base	Tax	GST/HST	Total
Processing Fee	25.00		1.25	26.25
Air Canada / 014 2161256745	1223.22	82.25	69.11	1374.58
Air Canada Seat Charge	25.90		1.30	27.20
Totals:	1274.12	82.25	71.66	CAD 1428.03

Total Charged to Credit Card: CAD 1428.03

Itinerary / Receipt

Your booking is confirmed. Thank you for choosing Air Canada.
Please bring your itinerary-receipt to the airport.

Main Contact Information

Booking reference: MCZ2NE

Name: Mr Michael Magee
E-mail: MIKE.MAGEE@VANCOUVER.CA
Form of payment: CCCAXXXXXXXXXX S.17(1)(b)

Customer Care
Air Canada Reservations
 1-888-247-2262

Air Canada Flight Information
 1-888-422-7533

International Reservations

Alert me of flight changes
Flight notification

Flight Itinerary

Flight	From	To	Aircraft	Cabin (Booking class)	Status
AC189	Ottawa (YOW)	Vancouver (YVR)320		Economy (Q)	Confirmed
	Fri 22-Apr 2016 17:55	Fri 22-Apr 2016 20:14 - TERMINAL M -MAIN			

Seat number(s) requested: 24C

Passenger Information

Passenger 1

Name: Mr Michael Magee **Ticket number:** 014 2161 609318

Frequent Flyer Pgm: Air Canada Aeroplan **Program number:** AC0345605497

Purchase Summary

Passenger: 1 Ticket number 014 2161 609318

Date of issue

22-Apr 2016

Fare Amount in Canadian dollars:

1,186.72

(including *navigational & other charges*)

Taxes, Fees & Charges

Combined Taxes *see fare calculation below (XT)

PD

Total Fare in :

No Additional collection

Options

Change fee in Canadian dollars

150.00

Canada Goods and Services Tax (GST/HST #10009-2287) (XG)

7.50

Ticket particularities:

AC ONLY/NON-REF/CHGE FEE

ACP 034578 AC ACCR

***Fare calculation:**

22APR16YVR AC YOW Q23.00R563.00AC YVR
 Q23.00R601.00LESS23.28CAD1186.72 END ROE1.00 PD14.25CA61.05XG
 2.99RC43.00SQ

157.50

Canadian tax registration numbers:

XG Canada Goods and Service Tax (GST) #10009-2287

RC Canada Harmonized Sales Tax (HST) #10009-2287

XQ Quebec Sales Tax (QST) #1000-043-172

Fare Rules Summary

- Voluntary changes to your itinerary may require the payment of additional fees and fare upgrades.
- If you are travelling on a non-refundable ticket, Air Canada will be unable to make exceptions in the event of an unexpected trip cancellation or medical emergency. We recommend the purchase of travel insurance.
- Tickets are non transferable.
- Seat selection charges are per passenger and apply to each individual one-way flight segment in your itinerary. Flight segments are identified by a change in flight number, with each new flight number representing a flight segment. Taxes are not included.
- Please note that you may be moved from your selected seat without notice in the event of an involuntary schedule or airport change (e.g. flight disruption, cancellation), to accommodate a passenger with a disability, or for any other reason that requires Air Canada to move you prior to departure or during the flight. If you are moved from your seat for one of these reasons, you may request a refund for your seat charges. We invite you to read additional [terms and conditions](#) related to seat selection

Please read important information and notices regarding Air Canada's [general conditions of carriage](#).

Baggage Information

Please see below for details on the bags you plan on checking at the baggage counter.

TEV MAYR-16-004
AIRFARE

Electronic Refund Receipt / Reçu de remboursement électronique

We are pleased to confirm a refund has been processed to your payment card.

Nous sommes heureux de confirmer qu'un remboursement a été porté à votre carte de paiement.

Please print this refund receipt for your reference.

Veuillez imprimer ce reçu pour vos dossiers.

Refund Information / Détails du remboursement

Passenger Name:
Nom du passager: Michael Magee

Ticket(s) Refunded: 0142161256745
Billet(s) remboursé(s):

Payment card refunded: CC-CAXXXXXXXXXX **\$17(T)(b)**
Carte de paiement remboursée:

Date of refund: 22 April 2016
Date du remboursement: 22 Avril 2016

**Customer Care
Service au client**

On the web/Site Web
www.aircanada.com

**Air Canada Reservations
Réservations d'Air Canada**
1 888 247-2262

**Aeroplan Centre
Centre Aéroplan**
1 800 361-5373

Amount refunded / Montant du remboursement

Amount eligible for refund: 25.90
Montant à rembourser:

Taxes and Airport Fees eligible for refund:
Taxes et frais aéroportuaires à rembourser:

Canada Goods and Services Tax (GST/HST #10009-2287) /
Canada - Taxe sur les produits et services (TPS/TVH #1009-2287) (XG) 1.30

Total Amount Refunded to your payment card in Canadian dollars:
Montant total remboursé sur la carte de paiement en dollars canadiens: 27.20

credit

TCV MAYR-16-
004

Electronic Refund Receipt / Reçu de remboursement électronique

We are pleased to confirm a refund has been processed to your payment card.

Nous sommes heureux de confirmer qu'un remboursement a été porté à votre carte de paiement.

AIRFARE

Please print this refund receipt for your reference.

Veuillez imprimer ce reçu pour vos dossiers.

Refund Information / Détails du remboursement

Passenger Name:
Nom du passager: Michael Magee

Ticket(s) Refunded: 0142161256745
Billet(s) remboursé(s):

Payment card refunded: CC-CAXXXXXXX **5 17(1116)**
Carte de paiement remboursée:

Date of refund: 23 April 2016
Date du remboursement: 23 Avril 2016

**Customer Care
Service au client**

On the web/Site Web
www.aircanada.com

**Air Canada Reservations
Réservations d'Air Canada**
1 888 247-2262

**Aeroplan Centre
Centre Aéroplan**
1 800 361-5373

Amount refunded / Montant du remboursement

Amount eligible for refund: Montant à rembourser:	0.00
Taxes and Airport Fees eligible for refund: Taxes et frais aéroportuaires à rembourser:	
Canada Airport Improvement Fee / Canada - Frais d'améliorations aéroportuaires (SQ)	25.00
Canada Harmonized Sales Tax (HST #10009-2287) / Taxe de vent harmonisée (TVH #10009-2287) (RC)	3.25

Total Amount Refunded to your payment card in Canadian dollars:
Montant total remboursé sur la carte de paiement en dollars canadiens: 28.25

CREDIT

TCV MAYR-16-004
 ACCOMM.

The Westin Ottawa
 11 Colonel By Drive
 Ottawa, ON K1N 9H4
 Canada
 Tel: 613-560-7000 Fax: 613-234-5396

WESTIN[®]
 HOTELS & RESORTS

Michael Maqee
 s.22(1)

Canada

Page Number : 1 Invoice Nbr : 229971
 Guest Number : 1163821
 Folio ID : A
 Arrive Date : 19-APR-16 17:53
 Depart Date : 22-APR-16 13:01
 No. Of Guest : 1
 Room Number : 1620
 Club Account : s.22(1)
 Voucher Number : MRKDLZ

Information Invoice

Tax ID : 811719848RT0001
 The Westin Ottawa 22-APR-16 05:01 9999

Date	Reference	Description	Charges (CAD)	Credits (CAD)
19-APR-16	RT1620	Room	259.00	
19-APR-16	RT1620	Tax-HST Rooms	33.67	
19-APR-16	RT1620	Destination Marketing Program	7.77	
19-APR-16	RT1620	Dest Marketing Program HST	1.01	
20-APR-16	1977	Daly's Restaurant	36.64	
20-APR-16	RT1620	Room	259.00	
20-APR-16	RT1620	Tax-HST Rooms	33.67	
20-APR-16	RT1620	Destination Marketing Program	7.77	
20-APR-16	RT1620	Dest Marketing Program HST	1.01	
21-APR-16	RT1620	Room	259.00	
21-APR-16	RT1620	Tax-HST Rooms	33.67	
21-APR-16	RT1620	Destination Marketing Program	7.77	
21-APR-16	RT1620	Dest Marketing Program HST	1.01	
22-APR-16	MC	MasterCard		-940.99
		** Total	940.99	-940.99
		*** Balance	-0.00	

Continued on the next page

HOSTING

134.93

63.73

\$198.66

THE SHORE CLUB OTTAWA
LTD
11 COLONEL BY DR
OTTAWA ON

CARD ***** 517(1)(B)
CARD TYPE MASTERCARD
DATE 2016/04/19
TIME 9089 22:28:12
SERVR ID 1358
CHECK # 268148
TABLE # 113 LOUNGE
RECEIPT NUMBER
C82000182-001-059-037-0

PURCHASE
AMOUNT \$112.44
TIP \$22.49
TOTAL

\$134.93

METROPOLITAIN
700 SUSSEX DRIVE
OTTAWA ON

CARD ***** 517(1)(B)
CARD TYPE MASTERCARD
DATE 2016/04/20
TIME 0986 14:03:34
RECEIPT NUMBER
C82018898-001-119-017-0

PURCHASE
AMOUNT \$53.11
TIP \$10.62
TOTAL

\$63.73

TCV
MAYR-16-004

GROUND: 40.00
26.50
39.14
30.00
\$135.70

BLUE LINE TAXI
(613) 238 - 1111

Merchant ID: 4326229A
Driver ID: 55345
Record Num.: 0002

Sale

Approval Label: Mastro Card

XXXXXXXXXXXXXXXXXXXX 517(1)(B)

Card ID: A0000000041010

MASTERCARD

Entr .hod: Chip

Amount: \$ 35.03
Tip: \$ 5.03

Total: CAD\$ 40.06

2016/04/19

17:46:55

YELLOW CAB CO LTD
1441 CLARK DR V5L3K9
VANCOUVER BC
21150659

|||| PURCHASE ||||
04-19-2016 07:57:37
Acct # ***** 517(1)(B) CN
Exp Date **/** Card Type MC
Name: MICHAEL MAGEE
A0000000041010 MasterCard

Trace # 280003
M21150659070
Inv. # 1
Auth # 105737 RRN 001502003

Purchase \$23.50
Tip \$3.00
Total \$26.50

BLUE LINE TAXI
(613) 238 - 1111

TERMINAL ID: 324-301-788
MERCHANT ID: 4325612A
VEHICLE ID: 1379
DRIVER ID: 00052913

TRIP NUMBER: 3092
PASSENGERS: 1
04-22-2016
START: 16:07 END: 16:08

FARE AMOUNT: \$ 32.73

SURCHARGE AMOUNT: \$ 1.50
TIP AMOUNT: \$ 4.91

TOTAL = \$ 39.14

MASTERCARD SALE: 517(1)(B)

APPROVA 97

DELTA SUNSHINE TAXI # 58
12837 76 AVE SUITE 203
SURREY BC

CARD ***** 517(1)(B)
CARD TYPE MASTERCARD
DATE 2016/04/22
TIME 5015 21:06:07
CLERK ID 001
RECEIPT NUMBER
C85009269-001-205-007-0

PURCHASE
AMOUNT \$28.00
TIP \$2.00
TOTAL

\$30.00



City of Vancouver 453 West 12th Avenue
 Board of Parks and Recreation Vancouver, BC
 Vancouver Police Board V5Y 1V4
 Vancouver Public Library Board Tel. 604-673-8355

Pickup Code: DP

To: Magee, Michael
 Mayor's Office

Cheque No.	100761276
Cheque Date	2016/Jun/09
Vendor No.	205303
Document No.	2000930506
Cheque Total	\$273.88 CDN

City Reference	Invoice	Date	Gross	Dedn/Disc	Net Amount
2700058713	MAYR16010	2016/05/12	273.88	0.00	273.88
G7 ENVIRONMENT MINISTER'S MEETING TOYAMA JAPAN M					

MAYR-16-010-MM

PLEASE DETACH BEFORE PRESENTING FOR PAYMENT

THIS DOCUMENT IS PRINTED ON WHITE PAPER WITH A COLOURED BACKGROUND. THE BORDER CONTAINS MICRO PRINTING



City of Vancouver 453 West 12th Avenue
 Board of Parks and Recreation Vancouver, BC
 Vancouver Police Board V5Y 1V4
 Vancouver Public Library Board Tel. 604-673-8355

Bank of Montreal
 595 Burrard St
 Vancouver, BC
 00040-001



100761276

06092016

DATE MMDDYYYY

PAY ***Two Hundred Seventy-Three Dollars AND 88 Cents

\$273.88 CDN

To Magee, Michael
 The Mayor's Office
 Order Of

PER
 Deputy Director of Finance

PER
 City Treasurer

THIS DOCUMENT HAS A CHAINLINK WATERMARK VISIBLE FROM BOTH SIDES

TCV No.	MAYR
	16 010

**City of Vancouver
Travel Claim Form**
(For Travel Outside of Metro Vancouver)

copy

For AP Department Use Only	
Vendor #	
SAP Doc #	

Name: Michael Magee
 Title: Special Advisor to the Mayor
 Phone: 604-873-7622 Employee No. 522(1)

Date: May 30, 2016
 Department: Mayor's Office
 Division: _____

Purpose of Travel: G7 Environment Minister's Meeting
 Destination: Toyama, Japan

(use drop down)
International

Type of Travel:

- Conference
 Business
 Training

Travel Time: Start Date/Time: May 12, 2016
 End Date/Time: May 16, 2016

AM PM Number of Days: 4.5
 AM PM *(1/2 day before or after noon)*

(If travel time extends beyond 1 day before and / or after conference or meeting dates please explain)

Travel Expenses All expenses to be shown in \$CDN (use Conversion Worksheet)	Account Code			Estimate	Total Actual	Pcard/Ghost/ Advanced	3rd Party Reimbursement
	Bus Area	CC/Onet/WSS	Cost Element				
Airfare: (include: baggage/seat fee(s) / travel insurance)	9200	50018129	536040	-	321.00	321.00	-
Ground Transportation (include taxi, car rental)	9200		536040	-			-
Parking:	9200		536040	-	-	-	-
Internet / WiFi:	9200		536040	-	-	-	-
Accommodation: # of nights	\$ 283.56	X	3	9200 50018129 536040	850.68	850.68	850.68
Per Diem:	\$ 90.01	X	4.5	9200 50018129 536040	405.03	405.03	-
Less: # of meals provided							
Breakfast			3		(46.29)	(131.15)	
Lunch			2		(46.29)		
Dinner			1		(38.57)		
Other:				9200			-
Other: processing fee				9200 50018129 536040	-	36.75	36.75
Other: 3 breakfast meals included with accomm				9200 50018129 536040	-	51.62	51.62
Registration Fee: (Please attach original and a copy of registration form)				9200			-
					1,124.56	1,533.93	1,260.05
						1,260.05	
							273.88
<input type="checkbox"/> Check here if separate cheque required							
Pay to: _____							
Address: _____							

For 3rd Party Reimbursements to the City, attach a copy of the City's AR invoice. 0.00

Notes: Net Travel Costs Paid by City : \$1,533.93

Pre-Travel Authorization
 Travel on City business is hereby authorized for the above noted employee subject to the estimated cost and the provisions of the City's Travel Policy.

Signature: _____ Date: _____
 General Manager or designate (Print Name)

Post - Travel Certification
 I hereby certify that the above stated travel and/or training expenses are in accordance with the City's travel policy.

(1) Michael Magee May 31/16
 Signature Employee Name Date

I concur with the expenses claimed

(2) _____
 Signature Manager/Supervisor Name Date

(3) Gregor Robertson June 1/16
 Signature General Manager or designate Date

City of Vancouver
Conversion Worksheet for Travel Expenses

Exchange Rate Conversion : <http://www.bankofcanada.ca/rates/exchange/10-year-converter/>

Name Michael Magee
Title Special Advisor to the Mayor

Date 5/19/2016
Department Mayor's Office

TCV No. **MAYR-16-010**

Airfare: (include: baggage/seat fee(s) / travel insurance)
 Ground Transportation (include taxi, car rental)
 Parking
 Internet / WiFi
 Accommodations - No. of nights
 Per Diem
 Registration/Conference Fee
 Other (Specify)

Total Actual	Exchange Rate	Expenses in \$CDN
		0.00
		0.00
		0.00
		0.00
		0.00
	1.28580	
		0.00
		0.00
		0.00
		0.00
		0.00
		0.00
		0.00



Enter these numbers in
 Travel Expense
 Claim Form

INVOICE



JTB Global Marketing & Travel Inc.

2-3-11 Higashi Shinagawa, Shinagawa-ku, Tokyo 140-8604, JAPAN

TEL : 03-5796-5413

FAX : 03-5495-0688

Mr. Michael Magee

TCV MAYR-16-D10
ACCOMM.

INVOICE E0001901

Date May 17, 2016

City of Vancouver

Your Ref : _____

Our Ref : CD100757-409

Prepared by:

Hisanori Zama

Hisanori Zama

President & CEO



Due Date : May 17, 2016

Persons : 1

Re : G7 Toyama Environment Ministers Meeting

¥73,698

1 Accommodation

Room charge of Toyama Dai-ichi Hotel

Single Room, 13th May- 16th May

JPY 23,166 x 3 nights

Breakfast

JPY 1,400 x 3 times

- \$ 850.68 CA.

¥69,498

- \$ 51.62 CA

¥4,200

Total Amount Due JTB

¥73,698

Payee

Bank : Bank of Tokyo-Mitsubishi UFJ Shin-Marunouchi Branch

Account : JTB Global Marketing&Travel Inc

AccountNo S.17(1)(b)

SWIFT CODE

Recital :

PAID

E0001901

※Please have your company bear the bank transfer service fees.

ツアー入金

Mr. Michael Magee
Canada

Date: May 11, 2016
Your Booking Number: 00009

G7 Toyama Environment Ministers' Meeting

Dear Sirs/Madams

As per your request, we are pleased to advise that your hotel reservation is made as follows:

BOOKING NUMBER NAME	NAME OF HOTEL IN, OUT, NIGHT	Room TYPE	No. of Room	RATE ROOM	DUE
00009	Toyama Dai-ichi Hotel	Twin Deluxe	1	¥23,166	¥69,498
Michael Magee	05/13 - 05/16 / 3 nights	SU/B			
				TOTAL	¥69,498
				PAID	¥69,498
				BALANCE	¥0

*ROOM TYPE CODE: SU = Single use of a twin/double with bath /B = Breakfast included

<H o t e l I n f o r m a t i o n >

Toyama Dai-ichi Hotel

10-10 Sakuragi-cho, Toyama-city, Toyama, Japan 930-0082

TEL: +81-76-442-4411

FAX: +81-76-442-4538

CHECK IN: 14:00 CHECK OUT: 11:00

< C a n c e l l a t i o n >

In the event of cancellation, following cancellation fees will be deducted before any refund is made.

Up to 15 days before the first night of stay None
14 to 8 days before the first night of stay 20% of daily room charge
7 to 2 days before 50% of daily room charge
On the day of arrival or no notice given 100% of daily room charge

<R e m a r k s >

* Please pay at hotel incidental charge such as drink and laundry.

* Please present your passport upon check-in.

JTB Global Marketing & Travel Inc. Travel Secretariat for G7 Toyama
2-3-11 Higashi-Shinagawa, Shinagawa-ku, Tokyo 140-8604 JAPAN
FAX: +81-3-5495-0685 TEL: +81-3-5796-5445 Email: G7toyama-Travel@gmt.jtb.jp
Office hours: 10:00-17:30 (except Saturdays, Sundays and National Holidays)



UNIGLOBE Travel

Phone: 604 688-3551 / 800-663-0208
 oraleeh@uniglobeone.com
 Direct Line: 778-370-2481

Passenger(s): Magee/Michael Mr
 Ref: MAYR-16-010

Trip Record UWOOMO
Locator:

Invoice No.: 1522395

- RULES AND RESTRICTIONS FOR ALL NIPPON AIRWAYS FLIGHTS
- NON REFUNDABLE AMOUNT PRIOR TO DEPARTURE - 300.00CAD.
- THE CHANGE FEE AFTER DEPARTURE - 300.00CAD
- PLUS ANY TAXES/DIFFERENCE IN FARE, IF APPLICABLE.
- MINIMUM STAY IS NOT APPLICABLE.
- MAXIMUM STAY IS 12 MONTHS
- ROUTING CHANGES ARE -NOT- ALLOWED.

AIR - Thursday May 12 2016

ANA All Nippon Airways Flight NH115 Premium Economy Class

Check In Confirmation:
 54KCA2

Depart: 16:20, Thursday, May 12
 Vancouver Intl Airport-Terminal Main
 Vancouver, British Columbia, Canada

Arrive: 18:30, Friday, May 13
 Haneda Airport-Terminal Intl.
 Tokyo, Japan

Booking Code: E (Premium Economy)

AIR - Friday May 13 2016

ANA All Nippon Airways Flight NH321 Economy Class

Check In Confirmation:
 54KCA2

Depart: 20:05, Friday, May 13
 Haneda Airport-Terminal Domestic 2
 Tokyo, Japan

Arrive: 21:00, Friday, May 13
 Toyama Airport
 Toyama, Japan

Booking Code: Y (Economy)

AIR - Monday May 16 2016

ANA All Nippon Airways Flight NH322 Economy Class

Check In Confirmation:
 54KCA2

Depart: 19:35, Monday, May 16
 Toyama Airport
 Toyama, Japan

Arrive: 20:40, Monday, May 16
 Haneda Airport-Terminal Domestic 2
 Tokyo, Japan

Booking Code: Y (Economy)

Remarks: Middle seat only at this time

AIR - Monday May 16 2016

ANA All Nippon Airways Flight NH116 Premium Economy Class

Check In Confirmation:
54KCA2

Depart: 21:50, Monday, May 16
Haneda Airport-Terminal Intl.
Tokyo, Japan

Arrive: 14:55, Monday, May 16
Vancouver Intl Airport-Terminal Main
Vancouver, British Columbia, Canada

Booking Code: E (Premium Economy)

INSURANCE - Monday, May 16

Manulife Global

Begins: Monday, May 16

Ends: Monday, May 16

From: Vancouver

Premium: 21.00
\$22(1)

Product: Global Medical - Under Age 60

Policy Number: [REDACTED]

Remarks: Coverage for magee m
Coverage cad5000000 after departure

Invoice Details

Transaction / Document	Base	Tax	GST/HST	Total
Processing Fee	35.00		1.75	36.75
	Form of Payment: CA XXXXXXXXXXXX \$ 17(1.00)			
Manulife Insurance	21.00			21.00
	Form of Payment: CA XXXXXXXX \$ 17(1.00)			
All Nippon Airways / 205 2292242570	2091.00	83.68	1.00	2175.68
	Form of Payment: CA XXXXXXXXXXXX \$ 17(1.00)			
Totals:	2147.00	83.68	2.75	CAD 2233.43

Total Charged to Credit Card: CAD 2233.43
Balance Due: CAD 0.00



[Printable Version](#)

Please review your travel documentation carefully and report any discrepancies to the agency the same day as receipt. Any discrepancies not reported the same day are the responsibility of the traveller. Please verify the names on the documents matches your passport or other government issued ID.

After hour service: 1-800-206-1482 and quote membership code S7R10. If you are having difficulty, please call direct 1-416-929-5840. Collect calls are accepted.

Please visit www.howtocallabroad.com if you need assistance with information on dialing internationally.

Calls to the Emergency Line may result in a service charge



UNIGLOBE Travel
300-1444 Alberni Street
Vancouver BC V6G 2Z4
Phone: 604 688-3551 / 800-663-0208
Fax: 604 688-1012

oraleeh@uniglobeone.com
Direct Line: 778-370-2481

Passenger(s): Magee/Michael Mr
Ref: MAYR-16-010
Invoice No.: 1524797
Issue Date: Thursday, May 12, 2016
Billing: CITY OF VANCOUVER
OFFICE OF THE MAYOR
453 WEST 12TH AVENUE
VANCOUVER, BC, V5Y 1V4
CANADA

Trip Record Locator: UW00MO
Agent: Oralee Hawley
Customer: VRCCTV001V
Deliver: CITY OF VANCOUVER
OFFICE OF THE MAYOR
453 WEST 12TH AVENUE
VANCOUVER, BC, V5Y 1V4
CANADA

- RULES AND RESTRICTIONS FOR ALL NIPPON AIRWAYS FLIGHTS
- NON REFUNDABLE AMOUNT PRIOR TO DEPARTURE - 300.00CAD.
- THE CHANGE FEE AFTER DEPARTURE - 300.00CAD
- PLUS ANY TAXES/DIFFERENCE IN FARE, IF APPLICABLE.
- MINIMUM STAY IS NOT APPLICABLE.
- MAXIMUM STAY IS 12 MONTHS
- ROUTING CHANGES ARE -NOT- ALLOWED.
- REFUND MINUS 300.00 PENALTY YVR TO TOYAMA

MISCELLANEOUS - Monday, April 3

Details

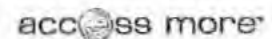
Departs: Vancouver
Details: THANK YOU FOR BOOKING WITH UNIGLOBE TRAVEL

Invoice Details

Transaction / Document	Base	Tax	GST/HST	Total
Refund / 205 2292242570	-1791.00	-83.68	-1.00	-1875.68
Form of Payment: CA XXXXXXXXX\$ (7/1/16)				
Totals:	0.00	0.00	0.00	CAD -1875.68

Less Credits or Refunds: CAD -1875.68
Total Charged to Credit Card: CAD -1875.68
Balance Due: CAD 0.00

Invoice No: 1524797



Airline Conditions of Contract & Other Important Notices: [Click Here](#)

TCV No. MAYR 16 015

City of Vancouver
Travel Claim Form
(For Travel Outside of Metro Vancouver)

For AP Department Use Only
Vendor #
SAP Doc #

Name: Michael Magee
Title: Special Advisor to the Mayor
Phone: 604-873-7622
Employee No. 522(1)

Date: June 27, 2016
Department: Mayor's Office
Division:

Purpose of Travel: Ottawa / Toronto Business Meetings
Destination: Ottawa & Toronto, ON
Type of Travel:

(use drop down)
CDN

- Conference
- Business
- Training

Travel Time: Start Date/Time: June 5, 2016
End Date/Time: June 13, 2016
Personal Time: June 11 & 12
Number of Days: 9.0
(1/2 day before or after noon)

(If travel time extends beyond 1 day before and / or after conference or meeting dates please explain)

Travel Expenses All expenses to be shown in \$CDN (use Conversion Worksheet)	Account Code			Estimate	Total Actual	Pcard/Ghost/ Advanced	3rd Party Reimbursement			
	Bus Area	CO/Order/WBS	Cost Element							
Airfare: (include: baggage/seat fee(s) / travel insurance)	9200	50018129	536040	-	1,684.68	1,684.68	-			
Ground Transportation (include taxi, car rental)	9200	50018129	536040	-	138.70	126.70	-			
Parking:	9200		536040	-	-	-	-			
Internet / WiFi:	9200		536040	-	-	-	-			
Accommodation: # of nights	\$ 178.64	X	5	9200	50018129	536040	893.20	893.20	893.20	-
Per Diem:	\$ 60.00	X	7.0	9200	50018129	536040	420.00	420.00		-
Less: # of meals provided										
Breakfast			1				(10.00)	(10.00)		
Lunch							0.00			
Dinner							0.00			
Other: hosting	9200	50018129	536040	-	29.80	29.80	-	-	-	
Other: processing fee	9200	50018129	536040	-	26.25	26.25	-	-	-	
Other: less personal food	9200		536040	-	-	230.38	-	-	-	
Registration Fee: (Please attach original and a copy of registration form)	9200		536040	-	-	-	-	-	-	
Total Expenses				1,303.20	3,182.63	2,991.01	0.00			
Less: Pd by Pcard/Ghost/Advanced					2,991.01					
Net Amt Owing To/(From) Traveller					191.62					

Check here if separate cheque required
Pay to:
Address:

For 3rd Party Reimbursements to the City, attach a copy of the City's AR invoice. 0.00

Notes: Net Travel Costs Paid by City: \$3,182.63

Post - Travel Certification
I hereby certify that the above stated travel and/or training expenses are in accordance with the City's travel policy.
(1) Michael Magee June 27/16
Signature Employee Name Date
I concur with the expenses claimed
(2) Gregor Robertson June 27/16
Signature Manager/Supervisor Name Date
(3) _____
Signature General Manager or designate Date

Pre-Travel Authorization
Travel on City business is hereby authorized for the above noted employee subject to the estimated cost and the provisions of the City's Travel Policy.
Signature General Manager or designate Date
(Print Name)

YELLOW TAXI CO LTD
1441 CLARK DR VANCOUVER BC
21158659

06-05-2016 08:44:00
Acct # 517(1)(b) CN
Date Card Type MC
MICHAEL MAGEE
9941010 MasterCard

Trace # 260005 M21158659105
Inv. # 1
Auth # 114440 RRN 001105005

Purchase \$22.80
Tip \$2.00
Total \$24.80

(00) APPROVED-THANK YOU

Retain this copy for your records
Customer copy

CAPITAL TAXI
(613) 744 - 3333

TERMINAL ID: 314-665-694
MERCHANT ID: 4711-53A
VEHICLE ID: 792
DRIVER ID: 8064-078

TRIP NUMBER: 0900
PASSENGERS: 1

06/05/2016 08:05
START: 18:03 END: 18:05

FARE AMOUNT: \$ 33.05

SURCHARGE AMOUNT: \$ 1.50
TIP AMOUNT: \$ 4.96

TOTAL : \$ 39.51

MASTER CARD SALE : \$ 17(1)(b)

APPROVAL NUMBER :

ISSUE/PASSENGER COPY

1-800-443-2812
INQUIRY@TAXITAB.COM
TAXITAB



CREDIT CARD RECEIPT

UP Express Pearson TVM
MISSISSAUGA, ON

TYPE: PURCHASE
ACCT: VISA
AMOUNT: \$12.00 CAD
CARD#: *****522(1)
DATE/TIME: 2016/06/10 11:51:49
REF #: 66292817 U0407 C
AUTHOR. #: 045319
VISA CREDIT
A0000000031010
0080008000 F800

VERIFIED BY PIN
INVOICE #: 102203255435
01/027
APPROVED - THANK YOU

-- IMPORTANT --
Retain This Copy For Your Records
*** CUSTOMER COPY ***

used personal visa

BECK TAXI
1 CREDIT UNION DR
Toronto ON, M4A 2S6
www.becktaxi.com
(416)751-5555

SALE

MID: 4340286
TID: A4340286 REF#: 00000005
Batch #: 488 SEQ: 488001001005
06/13/16 12:07:05
APPR CODE: 120705
MASTERCARD
*****517(1)(b) *****

AMOUNT \$54.25
TIP \$8.14
TOTAL \$62.39

00 - APPROVED - 001

MasterCard
AID: A0000000041010
TVR: 00 00 20 80 00
TSE: E8 00

Thank You for Choosing
Beck Taxi
3 Ways to Order
PHONE-WEB-APP

SS
CAR 1351

CUSTOMER COPY

Corp M/C.

24.80
39.51
62.39

\$ 126.70

Per. Visa

\$12.00

GROUND TRANSIT.
TKV MAYR-16-015

TCV MAYR-16-015

HOSTING

73 NORTH
73 SPARKS ST
OTTAWA ON

CARD *****5.17(1)(6)
CARD TYPE MASTERCARD
DATE 2016/06/08
TIME 6376 08:15:11
CLERK ID 22
RECEIPT NUMBER
C85033128-001-001-473-0

PURCHASE
AMOUNT \$25.91
TIP \$3.89
TOTAL

\$29.80

*Breakfast
mtg.*

MasterCard
A0000000041010
76C3BAE701AA78C4
0000208000-E800
63B6EA7B826C8DDE



Phone: 604 688-3551 / 800-663-0208
 oraleeh@uniglobeone.com
 Direct Line: 778-370-2481

Passenger(s): Magee/Michael Mr
Ref: MAYR-16-015

Trip Record XHOTOY
Locator:

Invoice No.: 1541720

AIR - Tuesday June 13 2017

Air Canada Flight AC109 Economy Class

Check In Confirmation:
NUTUYV

Depart: 14:05, Tuesday, June 13
 Pearson Intl. Airport
 Toronto, Ontario, Canada

Arrive: 16:09, Tuesday, June 13
 Vancouver Intl Airport
 Vancouver, British Columbia, Canada

Booking Code: H (Economy)

Remarks: You are booked in Flex class

AIR CANADA - Tuesday, June 13

Details

Departs: Toronto
Details: EXCHANGE / CF-NUTUYV-

Invoice Details

Transaction / Document	Base	Tax	GST/HST	Total
EVEN EXCHANGE / 014 2163655264 Exchanged Ticket / 0142163550532				0.00
Air Canada Change Fee	75.00		9.75	84.75
Form of Payment: CA XXXXXXXXXXXX S-17(1)(b)				
Totals:	75.00	0.00	9.75	CAD 84.75

Total Charged to Credit Card: CAD 84.75
Balance Due: CAD 0.00

Orig inv nbr 1526706
 Orig tkt nbr 0142162512758
 Orig lvl date 10jun16
 Orig inv nbr 1537384
 Orig tkt nbr 0142163550532
 Orig lvl date 13jun16



Travel

Phone: 604 688-3551 / 800-663-0208
 oraleeh@uniglobeone.com
 Direct Line: 778-370-2481

Passenger(s): Magee/Michael Mr
Ref: MAYR-16-015

Trip Record XHOTOY
Locator:

Invoice No.: 1537384

AIR - Friday June 10 2016

Air Canada Flight AC447 Economy Class

Check In Confirmation:
NUTUYV

Depart: 10:00, Friday, June 10
 Ottawa Intl. Airport
 Ottawa, Ontario, Canada

Arrive: 11:04, Friday, June 10
 Pearson Intl. Airport-Terminal 1
 Toronto, Ontario, Canada

Booking Code: Q (Economy)

33 D

Remarks: You are booked in Flex class

AIR - Monday June 13 2016

Air Canada Flight AC181 Economy Class

Check In Confirmation:
NUTUYV

Depart: 11:10, Monday, June 13
 Pearson Intl. Airport-Terminal 1
 Toronto, Ontario, Canada

Arrive: 13:14, Monday, June 13
 Vancouver Intl Airport-Terminal Main
 Vancouver, British Columbia, Canada

Booking Code: Q (Economy)

Remarks: You are booked in Flex class

13 F.

AIR CANADA - Monday, June 13

Details

Departs: Toronto
Details: EXCHANGE / CF-NUTUYV-

Invoice Details

Transaction / Document	Base	Tax	GST/HST	Total
ADDT. COLLECTION / 014 2163550532 Exchanged Ticket / 0142162512758	281.00	23.73	14.05	318.78
Air Canada Change Fee	75.00		3.75	78.75
Totals:	356.00	23.73	17.80	CAD 397.53

Form of Payment: CA XXXXXXXXXX 5.17(1)(0)

Form of Payment: CA XXXXXXXXXX 5.17(1)(0)

MM.

TCV MAYR-16-015
JUNE 5-10.

JUNE 5-10



UNIGLOBE

Travel

Phone: 604 688-3551 / 800-663-0208
oraleeh@uniglobeone.com
Direct Line: 778-370-2481

Passenger(s): Magee/Michael Mr
Ref: MAYR-16-015

Trip Record XHOTOY
Locator:

Invoice No.: 1526706

- WITH UNIGLOBE YOUR AIR CANADA CORPORATE DISCOUNT SAVINGS IS 41.59
- SEAT FEES CHARGED 44.10 FOR PREFERRED SEATS

AIR - Sunday June 5 2016

Air Canada Flight AC166 Economy Class

Check In Confirmation:
NUTUYV

Depart: 09:40, Sunday, June 5
Vancouver Intl Airport-Terminal Main
Vancouver, British Columbia, Canada

Arrive: 17:20, Sunday, June 5
Ottawa Intl. Airport
Ottawa, Ontario, Canada

Booking Code: W (Economy)

Remarks: You are booked in Flex class

AIR - Friday June 10 2016

Air Canada Flight AC451 Economy Class

Check In Confirmation:
NUTUYV

Depart: 12:00, Friday, June 10
Ottawa Intl. Airport
Ottawa, Ontario, Canada

Arrive: 13:04, Friday, June 10
Pearson Intl. Airport-Terminal 1
Toronto, Ontario, Canada

Booking Code: G (Economy)

Remarks: You are booked in Flex class

AIR - Friday June 10 2016

Air Canada Flight AC109 Economy Class

Check In Confirmation:
NUTUYV

Depart: 14:05, Friday, June 10
Pearson Intl. Airport-Terminal 1
Toronto, Ontario, Canada

Arrive: 16:09, Friday, June 10
Vancouver Intl Airport-Terminal Main
Vancouver, British Columbia, Canada

Booking Code: G (Economy)

Remarks: You are booked in Flex class

Invoice Details

Transaction / Document	Base	Tax	GST/HST	Total
Air Canada / 014 2162512758	1039.84	61.25	57.21	1158.30
Form of Payment: CA XXXXXXXX		5.17(1)(b)		
Processing Fee	25.00		1.25	26.25
Form of Payment: CA XXXXXXXX		5.17(1)(b)		
Totals:	1064.84	61.25	58.46	CAD 1184.55

Total Charged to Credit Card: CAD 1184.55
Balance Due: CAD 0.00

TCV MAYR-16-015

ACCOMM.
PERS
FOOD

alt

HOTEL

MICHAEL MAGEE

CANADA

Guest Name :
Company Name : EXPEDIA HOTEL PAY
A/R Number :
Group Name :

Date : 10-06-16
Time : 07:59
Room No. : 1611
Arrival : 05-06-16
Departure : 10-06-16
Conf. No. : 3543721
Page No. : 1 of 2
Invoice :
PO :
Custom Ref. : 663168032

INFORMATION INVOICE

DATE	DESCRIPTION	RÉFÉRENCE	DÉBIT	CRÉDIT
06-05-16	Altcefera Food	001431520160605214823	12.00	
06-05-16	Altcefera Beverage	001431520160605214823	24.00	
06-05-16	HST F&B	001431520160605214823	4.68	
06-05-16	Hotel tips	001431520160605214823	8.00	
06-05-16	Altcefera Beverage	001432320160605223042	12.00	
06-05-16	HST F&B	001432320160605223042	1.56	
06-05-16	Hotel tips	001432320160605223042	2.00	
06-05-16	EXPEDIA HOTEL PAY		154.00	
06-05-16	HST		20.02	
06-05-16	DMF		4.62	
06-06-16	Altcefera Food	001437120160606094803	18.00	
06-06-16	HST F&B	001437120160606094803	2.34	
06-06-16	Hotel tips	001437120160606094803	4.00	
06-06-16	Altcefera Food	001438320160606120133	7.75	
06-06-16	HST F&B	001438320160606120133	1.01	
06-06-16	Hotel tips	001438320160606120133	3.00	
06-06-16	EXPEDIA HOTEL PAY		154.00	
06-06-16	HST		20.02	
06-06-16	DMF		4.62	
06-07-16	Altcefera Food	001450320160607092706	3.50	
06-07-16	HST F&B	001450320160607092706	0.18	
06-07-16	Hotel tips	001450320160607092706	1.00	
06-07-16	Altcefera Food	001459720160607221715	9.25	
06-07-16	Altcefera Beverage	001459720160607221715	12.00	
06-07-16	HST F&B	001459720160607221715	2.76	
06-07-16	Hotel tips	001459720160607221715	4.50	
06-07-16	EXPEDIA HOTEL PAY		154.00	
06-07-16	HST		20.02	
06-07-16	DMF		4.62	
06-08-16	Altcefera Food	001463420160608071524	13.00	
06-08-16	HST F&B	001463420160608071524	1.69	
06-08-16	Hotel tips	001463420160608071524	3.00	
06-08-16	Altcefera Food	001469020160608104700	4.00	
06-08-16	HST F&B	001469020160608104700	0.20	

Did you enjoy the ALternative experience?
Share your thoughts on www.tripadvisor.com

185 Slater, Ottawa, ON K1P 0C8
TEL 613-691-6882 1 844-258-6882
www.althotels.com info.ottawa@althotels.ca



MICHAEL MAGEE

CANADA

Guest Name :
 Company Name : EXPEDIA HOTEL PAY
 A/R Number :
 Group Name :

Date : 10-06-16
 Time : 07:59
 Room No. : 1611
 Arrival : 05-06-16
 Departure : 10-06-16
 Conf. No. : 3543721
 Page No. : 2 of 2
 Invoice :
 PO :
 Custom Ref. : 663168032

INFORMATION INVOICE

DATE	DESCRIPTION	RÉFÉRENCE	DÉBIT	CRÉDIT
06-08-16	Hotel tips	001469020160608104700	1.80	
06-08-16	Altcetera Food	001470420160608131023	19.25	
06-08-16	HST F&B	001470420160608131023	2.50	
06-08-16	Hotel tips	001470420160608131023	4.00	
06-08-16	Altcetera Food	001473820160608181554	22.00	
06-08-16	EXPEDIA HOTEL PAY		154.00	
06-08-16	HST		20.02	
06-08-16	DMF		4.62	
06-09-16	Altcetera Food	001481120160609085618	7.00	
06-09-16	HST F&B	001481120160609085618	0.91	
06-09-16	Hotel tips	001481120160609085618	2.00	
06-09-16	Local Call	Room	4.95	
06-09-16	HST		0.64	
06-09-16	ROOM RATE		154.00	
06-09-16	HST		20.02	
06-09-16	DMF		4.62	
06-10-16	Altcetera Food	001494720160610071832	7.00	
06-10-16	HST F&B	001494720160610071832	0.91	
06-10-16	Hotel tips	001494720160610071832	2.00	
06-10-16	Mastercard	XXXXXXXXXX517(1)(b)		1,123.58
OCCUPANCY TAX			100.74	
GST: 848120796 RT0001			18.74	
PST: 1217161335 TQ0001			0.00	
TOTAL			1,123.58	1,123.58
SOLDE			0.00	CAD

Accomm.

\$ 893.20

PERS FOOD

\$ 230.38

Did you enjoy the ALTernative experience?
 Share your thoughts on www.tripadvisor.com

185 Slater, Ottawa, ON K1P 0C8
 TEL 613-691-6882 1 844-258-6882
www.althotels.com info.ottawa@althotels.ca

TCV No. MAYR 16 022

City of Vancouver
Travel Claim Form
(For Travel Outside of Metro Vancouver)

For AP Department Use Only
Vendor #
SAP Doc #

Name: Michael Magee
Title: Special Advisor to the Mayor
Phone: 604-873-7622
Employee No. § 22(1)

Date: June 27, 2016
Department: Mayor's Office
Division:

Purpose of Travel: Victoria Business Meetings
Destination: Victoria, BC
Type of Travel:

(use drop down)
CDN

- Conference
- Business
- Training

Travel Time: Start Date/Time: June 15, 2016 End Date/Time: June 16, 2016
Number of Days: 1.5
(1/2 day before or after noon)

(If travel time extends beyond 1 day before and / or after conference or meeting dates please explain)

Travel Expenses All expenses to be shown in \$CDN (use Conversion Worksheet)	Account Code			Estimate	Total Actual	Pcard/Ghost/ Advanced	3rd Party Reimbursement
	Bus Area	CC/Order/WBS	Cost Element				
Airfare: (include: baggage/seat fee(s) / travel insurance)	9200	50018129	536040	-	418.00	418.00	-
Ground Transportation (include taxi, car rental)	9200	50018129	536040	-	51.90	51.90	-
Parking:	9200		536040	-	-	-	-
Internet / WiFi:	9200		536040	-	-	-	-
* Accommodation: # of nights				-			-
Per Diem: \$ 60.00				-			-
Less: # of meals provided							
Breakfast				0.00	0.00		
Lunch				0.00			
Dinner				0.00			
Other:	9200		536040	-			-
Other:	9200		536040	-			-
Other:	9200		536040	-			-
Registration Fee: (Please attach original and a copy of registration form)	9200		536040	-			-
Total Expenses				90.00	559.90	469.90	0.00
Less: Pd by Pcard/Ghost/Advanced					469.90		
Net Amt Owing To/(From) Traveller					90.00		

For 3rd Party Reimbursements to the City, attach a copy of the City's AR invoice. 0.00

Notes: Net Travel Costs Paid by City: \$559.90

Pre-Travel Authorization
Travel on City business is hereby authorized for the above noted employee subject to the estimated cost and the provisions of the City's Travel Policy.

Signature: _____ Date: _____
General Manager or designate (Print Name)

Post - Travel Certification
I hereby certify that the above stated travel and/or training expenses are in accordance with the City's travel policy.

(1) Michael Magee June 27/16
Signature Employee Name Date

I concur with the expenses claimed

(2) _____
Signature Manager/Supervisor Name Date

(3) Gregor Robertson June 27/16
Signature General Manager or designate Date

* ACCOMM PAID FOR BY 3RD PARTY DIRECTLY

Bertrand, Dana

JUNE 15-16, 2016. MIC

From: passengerservices@helijet.com
Sent: Friday, June 10, 2016 5:19 PM
To: Bertrand, Dana; Bertrand, Dana
Subject: Thank you for choosing to take off with Helijet!

TW
MAYR-16-022
MM.
VICTORIA



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account	Customer #	27717
	Name	Michael Magee
	Company	City Of Vancouver

Booking #84716

Wednesday, June 15, 2016

715
11:30 Vancouver Harbour
12:05 Victoria Harbour

35 minutes

Confirmed

1 Passengers - Full-Fare
Michael Magee, Male

[Add to Calendar](#)

Invoice #79194	
FARE-YWH-Full_Summer16	\$199.05
+ GST	\$9.95
Billing	\$199.05
Taxes	\$9.95
Grand Total	\$209.00

Booking #84717

Thursday, June 16, 2016

Invoice #79195

714

FARE-YWH-Full_Summer16

\$199.05

11:10 Victoria Harbour

+ GST

\$9.95

11:45 Vancouver Harbour

Billing

\$199.05

35 minutes

Taxes

\$9.95

Confirmed

Grand Total

\$209.00

1 Passengers - Full-Fare

Michael Magee, Male

[Add to Calendar](#)**THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY**

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

GST#:

R102320165

Passenger Travel Information:

For detailed Travel Information visit helijet.com or call Helijet Reservations 1.800.665.4354

Passenger Check-in:

Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time unless otherwise stated in fare rules.

Terminals:

Helijet scheduled flights operate from four terminals, please ensure you are aware of your flight departure/arrival locations;

Vancouver Harbour Heliport: 455 West Waterfront Road, Vancouver BC (*note: pedestrian access via Waterfront Station requires Compass Card or Fare Payment)

Vancouver International Airport: 5911 Airport Road South, Richmond BC

Victoria Harbour Heliport: 79 Dallas Road, Victoria BC

Nanaimo Harbor Heliport at Nanaimo Cruise Ship Welcome Centre: 100 Port Drive, Nanaimo BC

Parking:

Free Parking is available for passengers on Helijet Scheduled Flights. Space may be limited, please observe signage in designated parking areas.

Aircraft Type:

Scheduled flights are operated by 12 passenger Sikorsky S-76 helicopters

Travel Documentation:

Government issued Photo ID must be presented at check-in of all flights for all passengers.

Changes/Cancellations & No Show Penalty:

Unless otherwise stated, all fares may be cancelled, changed and refunded up to 5pm the day prior to

TCV MAYR-16-022
GROUND TRANS.

YELLOW CAB CO LTD
1441 CLARK DR V5L3K9
VANCOUVER BC
21158659

|||| PURCHASE ||||

06-15-2016 11:15:26
Acct # *****S.17(1)(b) CN
Exp Date **/** Card Type MC
Name: MICHAEL MAGEE
A0000000041010 MasterCard

Trace # 230006
H21158659101

Inv. # 1
Auth # 141526 RRN 001092006

Purchase \$19.60
Tip \$4.00
Total \$23.60

(00) APPROVED-THANK YOU

Retain this copy for your
records
Customer copy

YELLOW CAB
817 FISGARD STREET V8W1R9
VICTORIA BC
21852400
GH2185240013

**** PURCHASE ****

06-15-2016 12:19:26
Acct # *****S.17(1)(b) C
Exp Date **/** Card Type MC
Name: MICHAEL MAGEE
A0000000041010 MasterCard

Trace # 5607 Operator 253
Inv. # 253
Auth # 151926 RRN 001779003

Purchase \$11.05
Tip \$2.00
Total \$13.05

(00) APPROVED-THANK YOU

Retain this copy for your
records
Customer copy

www.yellowcabvictoria.com
250-381-2222

BLUEBIRD CABS LTD.
CAB 50
2612 QUADRA ST. 2ND FLOOR
VICTORIA, BC V8T 4E4
250-382-2222

TERM ID: AZ342463 BATCH#: 009
SHIFT#: 001

Sale

INVT: 000000006 Chip
MCARD SEQ#: 009001001006
Label: MasterCard
AID: A0000000041010
TVR: 00 00 00 00 00
TSI: E8 00
*****S.17(1)(b)*****

Amount: \$ 13.25
Tip: \$ 2.00

Total: CAD\$ 15.25

APPROVED 13460L
001/00

16-Jun-16 10:46:00

CUSTOMER COPY
VICTORIA'S FIRST CHOICE
THANK YOU!