

File No. 04-1000-20-2016-253

August 25, 2016

s.22(1)

Dear s.22(1)

Re: Request for Access to Records under the Freedom of Information and Protection of Privacy Act (the "Act")

I am responding to your request of July 20, 2016 for:

All records regarding the processing and handling of FOI Request Numbers 2016-196, 2016-197, 2016-198, and 2016-199.

All responsive records are attached.

Please note: attachments that were already provided in former responsive records packages or records that are not in our care and custody are not included.

Under section 52 of the Act you may ask the Information & Privacy Commissioner to review any matter related to the City's response to your request. The Act allows you 30 business days from the date you receive this notice to request a review by writing to: Office of the Information & Privacy Commissioner, info@oipc.bc.ca or by phoning 250-387-5629.

If you request a review, please provide the Commissioner's office with: 1) the request number assigned to your request (#04-1000-20-2016-253); 2) a copy of this letter; 3) a copy of your original request for information sent to the City of Vancouver; and 4) detailed reasons or grounds on which you are seeking the review.

Please do not hesitate to contact the Freedom of Information Office at foi@vancouver.ca if you have any questions.

Yours truly,

A handwritten signature in black ink, appearing to be 'B. Van Fraassen', with a stylized, wavy line.

Barbara J. Van Fraassen, BA
Director, Access to Information
City Clerk's Department, City of Vancouver
Email: Barbara.vanfraassen@vancouver.ca
Telephone: 604.873.7999

Encl.

:cf

From: "Falconer, Cobi" <cobi.falconer@vancouver.ca>

To: "Collens, Michelle" <michelle.collens@vancouver.ca>

Date: 7/8/2016 8:33:49 AM

Subject: RE: FOI Request: Our File No. 2016-196 - Request for Records (Gentle reminder - records due today – June 21)

Michelle, that's fine. Thanks!

From: Collens, Michelle

Sent: Thursday, July 07, 2016 5:22 PM

To: Falconer, Cobi

Subject: Re: FOI Request: Our File No. 2016-196 - Request for Records (Gentle reminder - records due today – June 21)

I know I don't have any minutes. But I'm not sure if there were any specific agendas circulated to me for my information. I'm not in the office to go through any of my archived emails and I can't access them from where I am.

Can i do a an extra thorough search on Monday and get back to you first thing?

Michelle

Sent from my iPhone

On Jun 21, 2016, at 12:31 PM, Falconer, Cobi <Cobi.Falconer@vancouver.ca> wrote:

Good afternoon, please let us know of an eta or if we can assist in any way.

Cheers,

Cobi

From: Freedom of Information Office [mailto:Freedom of Information Office]

Sent: Monday, June 13, 2016 10:23 AM

Subject: FOI Request: Our File No. 2016-196 - Request for Records

Hi Michelle,

This is one of four games-related FOI requests. On each of these, can you please advise if the records request should also go to anyone else?

FOI OFFICE REQUEST FOR RECORDS		
FOI File Number	2016-196	Use this File Number for all Correspondence please.
Records Requested	Agendas and Minutes of meetings of the Americas Masters Games Executive Games Committee from August 1, 2015 to June 8, 2016.	
Date Due	June 21, 2016	
Record Format	Records must be sent electronically; Please do not send hard copy records without first consulting the FOI Office via: foi@vancouver.ca . Please ensure that emails include all attachments.	
Time Estimate		Please provide ONLY if the time required to search for and compile the records is more than 3 hours.
For further information regarding this request please put the FOI File Number in the subject line and email: foi@vancouver.ca		

Annie Goodwyne

FOI Clerk/Research Assistant

City Clerk's Office, City of Vancouver

From: ["Collens, Michelle" <Michelle.Collens@vancouver.ca>](mailto:Michelle.Collens@vancouver.ca)

To: ["Freedom of Information Office" <FreedomofInformation.Office@vancouver.ca>](mailto:FreedomofInformation.Office@vancouver.ca)

Date: 7/7/2016 4:51:47 PM

Subject: Re: FOI Request: Our File No. 2016-197 - Request for Records

I have only attended the very first advisory committee meeting, where I showed up for the first 15 minutes and introduced myself and thanked everyone for joining this voluntary committee. I did not take any notes or have an agenda on record for my brief attendance at the meeting.

I do not have any records for these meetings.

Michelle

Sent from my iPhone

On Jun 13, 2016, at 10:25 AM, Freedom of Information Office
<FreedomofInformation.Office@vancouver.ca> wrote:

FOI OFFICE REQUEST FOR RECORDS		
FOI File Number	2016-197	Use this File Number for all Correspondence please.
Records Requested	Agendas and Minutes of meetings of the Americas Masters Games Advisory Committee from August 1, 2015 to June 8, 2016.	
Date Due	June 21, 2016	
Record Format	Records must be sent electronically; Please do not send hard copy records without first consulting the FOI Office via: foi@vancouver.ca . Please ensure that emails include all attachments.	
Time Estimate	Please provide ONLY if the time required to search for and compile the records is more than 3 hours.	
For further information regarding this request please put the FOI File Number in the subject line and email: foi@vancouver.ca		

Annie Goodwyne

FOI Clerk/Research Assistant
City Clerk's Office, City of Vancouver

From: "Collens, Michelle" <Michelle.Collens@vancouver.ca>

To: "Freedom of Information Office" <FreedomofInformation.Office@vancouver.ca>

Date: 7/7/2016 5:12:14 PM

Subject: Re: FOI Request: Our File No. 2016-198 - Request for Records (Gentle reminder #2 - records due today – June 21)

I do not have any of these documents in my possession. Sport BC has been contracted by the City of Vancouver to deliver the Americas Masters Games and hold the business plan, and current operating and capital budget in their possession. The original agreement with Sport BC asked that they develop a scalable budget that would slide as registrations increased, as a result it would be my understanding that the budget would be changing on a monthly basis. The City will receive a copy in their final report post event.

Michelle

Sent from my iPhone

From: Freedom of Information Office [mailto:Freedom of Information Office] **On Behalf Of** Freedom of Information Office

Sent: Monday, June 13, 2016 10:44 AM

Subject: FOI Request: Our File No. 2016-198 - Request for Records

FOI OFFICE REQUEST FOR RECORDS		
FOI File Number	2016-198	Use this File Number for all Correspondence please.
Records Requested	The business plan, operating budget and capital budget for the Americas Masters Games as per the host city contract.	
Date Due	June 21, 2016	
Record Format	Records must be sent electronically; Please do not send hard copy records without first consulting the FOI Office via: foi@vancouver.ca . Please ensure that emails include all attachments.	
Time Estimate		Please provide ONLY if the time required to search for and compile the records is more than 3 hours.
For further information regarding this request please put the FOI File Number in the subject line and email: foi@vancouver.ca		

Annie Goodwyne

FOI Clerk/Research Assistant

City Clerk's Office, City of Vancouver

From: "Freedom of Information Office" <FreedomofInformation.Office@vancouver.ca>

To: "Collens, Michelle" <Michelle.Collens@vancouver.ca>

Date: 7/13/2016 2:56:11 PM

Subject: 2016-198 - Michelle Collens follow-up

Attachments: RE_ Requires a response - outstanding FOI requests for records (Michelle ... (126 KB).msg

Michelle, the record you provided is not in our care and custody which is consistent with the response letter to the applicant. Thank you.

Regards,
Cobi

From: Collens, Michelle

Sent: Monday, July 11, 2016 5:57 PM

To: Freedom of Information Office

Subject: RE: Requires a response - outstanding FOI requests for records (Michelle Collens)

Hi Cobi,

In my thorough check for the agenda, I found a record of the business plan revised as of March 22 in my possession.

It would go with case file 2016-198. I had previously stated I didn't have anything in my possession and that Sport BC had the documents. But I have now found a record of it, super sorry. I have attached it here.

Do I respond to the original email?

Michelle

Michelle Collens

Manager, Sport Hosting Vancouver

CITY OF VANCOUVER, Office of the City Manager

604.871.6491 | michelle.collens@vancouver.ca

From: Freedom of Information Office

Sent: Tuesday, July 05, 2016 11:31 AM

To: Collens, Michelle

Cc: Freedom of Information Office

Subject: RE: Requires a response - outstanding FOI requests for records (Michelle Collens)

Hi Michelle – thank you for the call yesterday. I will need your feedback on these files no later than Friday, July 8. Thanks again for your assistance on these requests.

Cobi

From: Falconer, Cobi

Sent: Monday, July 04, 2016 12:53 PM

To: Collens, Michelle

Cc: Freedom of Information Office

Subject: Requires a response - outstanding FOI requests for records (Michelle Collens)

Importance: High

Hi Michelle, please let me know TODAY of an eta for the following requests which are coming up:

2016-196, 2016-197, 2016-198.

Let us know if we can assist with anything.

Cheers,
Cobi

Cobi Falconer MAS, MLIS, CIPP/C

FOI Case Manager

City Hall, 3rd floor, Access to Information, City Clerks Department

P: 604.871.6584 | E: Cobi.Falconer@vancouver.ca

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From: ["Collens, Michelle" <Michelle.Collens@vancouver.ca>](mailto:Michelle.Collens@vancouver.ca)

To: ["Freedom of Information Office" <FreedomofInformation.Office@vancouver.ca>](mailto:FreedomofInformation.Office@vancouver.ca)

Date:

Subject: RE: Requires a response - outstanding FOI requests for records (Michelle Collens)

Attachments: AMG Business Plan March 22.docx

Hi Cobi,

In my thorough check for the agenda, I found a record of the business plan revised as of March 22 in my possession.

It would go with case file 2016-198. I had previously stated I didn't have anything in my possession and that Sport BC had the documents. But I have now found a record of it, super sorry. I have attached it here.

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Michelle Collens

Manager, Sport Hosting Vancouver

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Cobi Falconer MAS, MLIS, CIPP/C

FOI Case Manager
City Hall, 3rd floor, Access to Information, City Clerks Department

P: 604.871.6584 | E: Cobi.Falconer@vancouver.ca
<mailto:Cobi.Falconer@vancouver.ca>

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From: "[Collens, Michelle](mailto:Michelle.Collens@vancouver.ca)" <Michelle.Collens@vancouver.ca>

To: "[Van Fraassen, Barbara](mailto:Barbara.VanFraassen@vancouver.ca)" <Barbara.VanFraassen@vancouver.ca>

Date: 6/24/2016 12:48:24 PM

Subject: RE: Final Report 2015 FIFA Women's World Cup

It was not our responsibility to produce a final report on behalf of the host organizing committee for the Women's World Cup.

The final report released by the CSA is posted on their website and I have included it in my FOI response, along with other documents that were provided to us (economic impact, TV audience stats, etc).

https://issuu.com/canadasoccer/docs/2015_fwvc_canada2015_pdf

I have also attached our final presentation to council that reported on the legacy initiatives and the success of the Fan Zone.

Michelle

Michelle Collens

Manager, Sport Hosting Vancouver

CITY OF VANCOUVER, Office of the City Manager

604.871.6491 | michelle.collens@vancouver.ca

From: Van Fraassen, Barbara

Sent: Friday, June 17, 2016 9:28 AM

To: Collens, Michelle

Cc: Falconer, Cobi

Subject: Final Report 2015 FIFA Women's World Cup

Importance: High

Sensitivity: Confidential

Hi Michelle – We just received an FOI request from s.22(1) for a copy of the Final Report for the 2015 FIFA Women's World Cup. Have you produced a Final Report or is it something in progress or something that the applicant is reading as a "report" which isn't at that level of formality such as a Memo to Council or ppt presentation and Council Report

Barbara J. Van Fraassen
Director, Access to Information

City Clerk's Department
City of Vancouver
Tel. (604) 873-7999
Email: Barbara.vanfraassen@vancouver.ca

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From: "[Collens, Michelle](mailto:Michelle.Collens@vancouver.ca)" <Michelle.Collens@vancouver.ca>

To: "[Freedom of Information Office](mailto:FreedomofInformation.Office@vancouver.ca)" <FreedomofInformation.Office@vancouver.ca>

Date: 6/24/2016 12:46:03 PM

Subject: FOI File Number 2016-199

Attachments: TV_Audience_FWWC_Matchday1-4_EN.pdf
TV_Audience_FWWC_Matchday5-7_EN.pdf
TV_Audience_FWWC_Matchday8-10_EN.pdf
TV_Audience_FWWC_MatchdayQF_EN.pdf
TV_Audience_FWWC_MatchdayRof16_EN.pdf
TV_Audience_FWWC_MatchdaySF_EN.pdf
20140131_EconomicImpact_Release_Final.docx
STEAM Backgrounder.docx
Women's World Cup Wrap Up presentation.pptx
Fan Zone Overview - stats and figures.docx

Attached are all the reporting that we have on record from the Women's World Cup. The 'final report' released by the Canadian Soccer Association is a public document that was posted on their website and I have attached the link to the publishing site:

https://issuu.com/canadasoccer/docs/2015_fwvc_canada2015_pdf

Our final report to council was done in the form of a presentation and is included in the attached documents as a powerpoint.

Michelle

Michelle Collens

Manager, Sport Hosting Vancouver

CITY OF VANCOUVER, Office of the City Manager

604.871.6491 | michelle.collens@vancouver.ca