

File No. 04-1000-20-2016-485

February 22, 2017

s.22(1)

Dear s.22(1)

Re: **Request for Access to Records under the Freedom of Information and Protection of Privacy Act (the "Act")**

I am responding to your request of December 16, 2016 for:

The contract, project plans, schedules, budgets, performance measures, terms of reference and/or mandate, key deliverables (such as reports, reviews or other feedback) and invoices related to the contract for goods and services performed in 2016 with Wazuku Advisory Group as referenced in the Open Data Catalogue under consultants in the Mayor's Discretionary Budget and Expenses. I am seeking records for January 1, 2016 to December 16, 2016.

All responsive records are attached.

Under section 52 of the Act you may ask the Information & Privacy Commissioner to review any matter related to the City's response to your request. The Act allows you 30 business days from the date you receive this notice to request a review by writing to: Office of the Information & Privacy Commissioner, [info@oipc.bc.ca](mailto:info@oipc.bc.ca) or by phoning 250-387-5629.

If you request a review, please provide the Commissioner's office with: 1) the request number assigned to your request (#04-1000-20-2016-485); 2) a copy of this letter; 3) a copy of your original request for information sent to the City of Vancouver; and 4) detailed reasons or grounds on which you are seeking the review.

Please do not hesitate to contact the Freedom of Information Office at [foi@vancouver.ca](mailto:foi@vancouver.ca) if you have any questions.

Yours truly,

A handwritten signature in black ink, appearing to be 'B. Van Fraassen', written in a cursive style.

Barbara J. Van Fraassen, BA  
Director, Access to Information  
*City Clerk's Department, City of Vancouver*  
Email: [Barbara.vanfraassen@vancouver.ca](mailto:Barbara.vanfraassen@vancouver.ca)  
Telephone: 604.873.7999

Encl.  
:jb

From: "[Robb, Katie](mailto:Katie.Robb@vancouver.ca)" <[Katie.Robb@vancouver.ca](mailto:Katie.Robb@vancouver.ca)>  
To: "[Bertrand, Dana](mailto:dana.bertrand@vancouver.ca)" <[dana.bertrand@vancouver.ca](mailto:dana.bertrand@vancouver.ca)>  
Date: 1/9/2017 1:29:44 PM  
Subject: FW: Ottawa Reception Invite for Tuesday

**Katie Robb**

Director of Communications  
Office of the Mayor | City of Vancouver  
Office: 604.873.7490 | Cell: 778.918.7973  
[Mayorofvancouver.ca](http://Mayorofvancouver.ca)

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**From:** Magee, Michael  
**Sent:** Saturday, June 04, 2016 7:04 PM  
**To:** [magee@convergecom.ca](mailto:magee@convergecom.ca)  
**Subject:** Ottawa Reception Invite for Tuesday

Hi all,

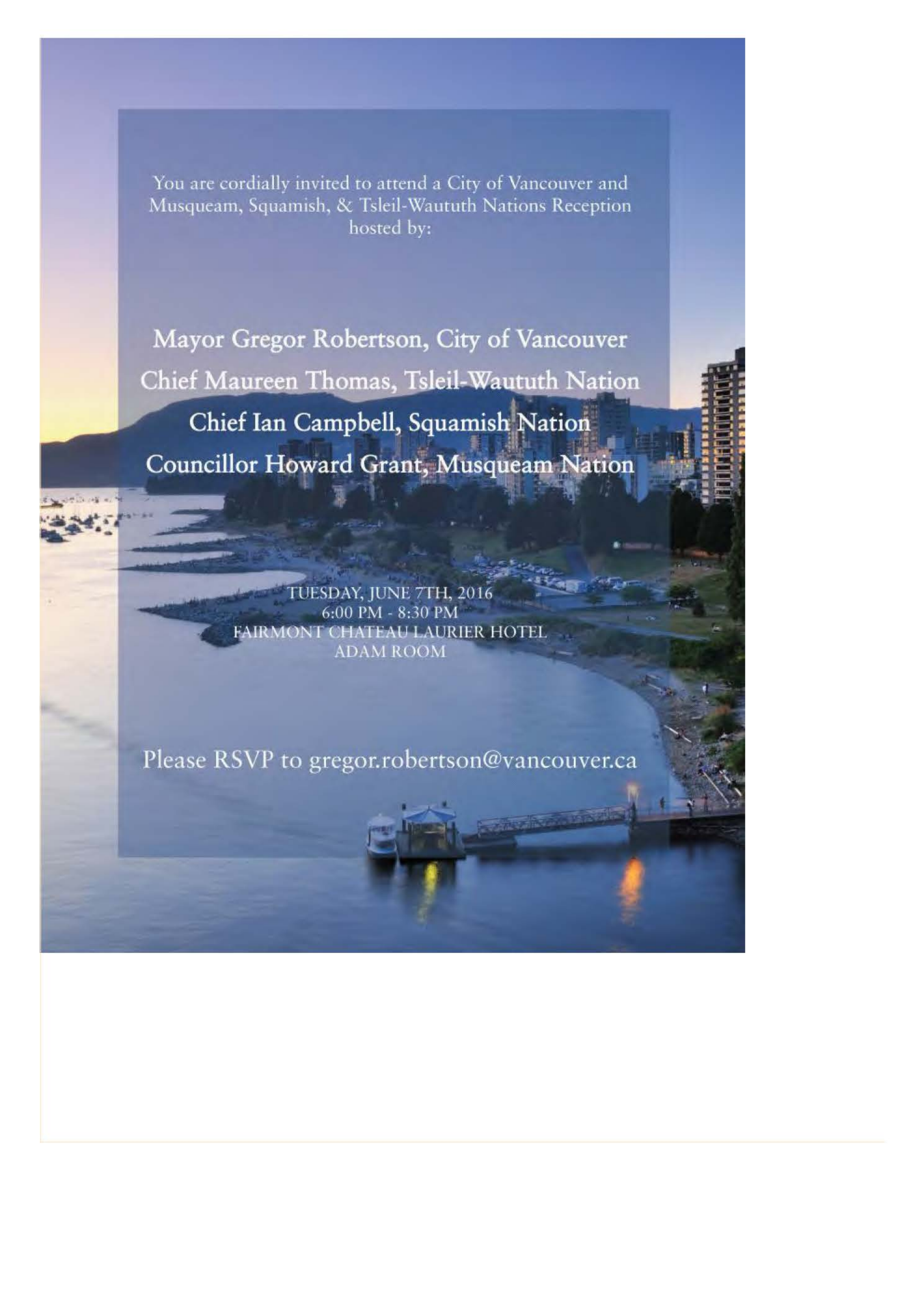
Please find attached the invitation that has been distributed to all key contacts in Ottawa for the reception on Tuesday evening, 6 pm at the Hotel Chateau Laurier. Please distribute this to whomever you feel you would like to, we want to ensure we have a good turn out.

We would like to convene a meeting at 7 pm on Monday night, at the Alt Hotel located at 185 Slater Street. We will meet in the lobby lounge and will review the following days events including the press conference at 11 am. Please let me know that you can make this time and location.

If you need to get me before hand I can be reached on my mobile at 604-617-4624. I will be travelling on Sunday so will be out of communication until approximately 3 pm PST.

Thanks and I look forward to seeing everyone in Ottawa.

Mike Magee  
Special Advisor  
Mayor of Vancouver



You are cordially invited to attend a City of Vancouver and  
Musqueam, Squamish, & Tsleil-Waututh Nations Reception  
hosted by:

Mayor Gregor Robertson, City of Vancouver  
Chief Maureen Thomas, Tsleil-Waututh Nation  
Chief Ian Campbell, Squamish Nation  
Councillor Howard Grant, Musqueam Nation

TUESDAY, JUNE 7TH, 2016  
6:00 PM - 8:30 PM  
FAIRMONT CHATEAU LAURIER HOTEL  
ADAM ROOM

Please RSVP to [gregor.robertson@vancouver.ca](mailto:gregor.robertson@vancouver.ca)

ADVISORY GROUP

## WAZUKU Advisory Group

# 800 - 1455 W. Georgia St  
Vancouver, BC V6G 2T3  
604.678.8162

Date: June 7, 2016

Invoice #: 1201  
Wazuku Contact: Curtis O'Nyon  
Payment Date: Upon receipt

### Bill To:

Office of the Mayor  
Attn: Dana Bertrand, Office Manager  
City of Vancouver  
453 West 12th Ave.  
Vancouver, BC  
V5Y 1V4

DESCRIPTION	AMOUNT
Re: Consulting Agreement with Office of the Mayor, City of Vancouver  Initial Payment	\$ 5,000
SUBTOTAL	\$ 5,000
GST (#80436 6516)	\$ 250
TOTAL	\$ 5,250

Please make all cheques payable to Wazuku Advisory Group  
Date Payable: Within 30 days of receipt

ADVISORY GROUP

## WAZUKU Advisory Group

# 800 - 1455 W. Georgia St  
Vancouver, BC V6G 2T3  
604.678.8162

Date: June 29, 2016

Invoice #: 1208  
Wazuku Contact: Curtis O'Nyon  
Payment Date: Upon receipt

**Bill To:**

Office of the Mayor  
Attn: Dana Bertrand, Office Manager  
City of Vancouver  
453 West 12th Ave.  
Vancouver, BC  
V5Y 1V4

DESCRIPTION	AMOUNT
Re: Consulting Agreement with Office of the Mayor, City of Vancouver  Final Payment  Reception at Fairmont Chateau Laurier (includes \$695.23 HST)	
SUBTOTAL	\$ 11,043
GST (#80436 6516)	\$ 250
TOTAL	\$ 11,293

Please make all cheques payable to Wazuku Advisory Group  
Date Payable: Within 30 days of receipt

May 13, 2016

**PRIVATE AND CONFIDENTIAL**


Curtin O'Nyon, Senior Associate  
Wazuku Advisory Group  
800 - 1455 W Georgia Street  
Vancouver, BC V6G 2T3

Dear Curtis:

**Re: Consulting Agreement with Office of the Mayor, City of Vancouver**

This will confirm our agreement that you will provide the services described in the schedule to this letter (the "Services") to the City of Vancouver for the period from May 16, 2016 to June 16, 2016 (The "Term") on the following terms and conditions:

- The City will pay to you the amount of \$10,000 (ten thousand dollars) exclusive of taxes. This is the maximum amount that the City is obliged to pay in respect of performance of the Services unless this letter agreement is amended in writing and signed by both you and the undersigned.
- You will provide the Services as an independent contractor and not as an employee of the City. You will not be entitled to any employment benefits of any kind, and you will be solely responsible for remittance of Canada Pension premiums, Employment Insurance premiums, income tax and any other taxes, based on the total remuneration payable to you under this letter agreement.
- Payment Terms: An invoice for \$5,000 + GST will be issued upon the signing of this contract with a final invoice for the balance being issued on June 16, 2016.
- You acknowledge by signing this letter that, in performing the Services, you may acquire information about certain matters which are confidential and that such information is the exclusive property of the City and you agree not to disclose same to any third party either during or after the Term.



Curtis O'Nyon  
(Initial Page)

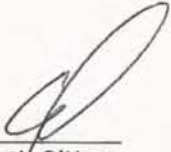
- All drawings, audio-visual materials, information, plans, models, designs, specifications, reports and other documents or products produced, received or acquired by you as a result of the provision of the Services (the "Material") will be the sole property of the City and the City will have the right to use all of the Material for its benefit in any way it sees fit, subject to third party owned copyright. You will deliver the Material to the City forthwith following the expiry of the Term. Title to Material created by you is to be considered to have been transferred, and any copyright in same is to be considered to have been assigned by you to the City, on creation of such Material. You irrevocably waive, in favour of the City, your moral rights in respect of Material created by you.

To confirm your agreement to the above terms and conditions, kindly sign the duplicate copy of this letter where indicated and return same to the Mayor's Office as soon as possible.

Sincerely,



Kevin Quinlan  
Chief of Staff



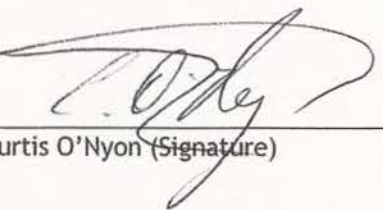
Curtis O'Nyon  
(Initial Page)



SERVICES REQUIRED:

- Assist the City in developing the communications strategy for a media event in Ottawa
- Organize a national press conference event for the Mayor on Parliament Hill.
- Coordinate interviews with National Press Gallery journalists before and during a delegation visit.
- Plan and manage logistics for a reception for the Mayor in Ottawa.
- Provide communications support to amplify the City's objectives on climate change, housing and transit, as needed.

TERMS ACKNOWLEDGED AND AGREED TO THIS 13<sup>th</sup> DAY OF MAY 2016.



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Curtis O'Nyon (Signature)

# WAZUKU

ADVISORY GROUP

# INVOICE

## WAZUKU Advisory Group

# 800 - 1455 W. Georgia St  
Vancouver, BC V6G 2T3  
604.678.8162

Date: September 30, 2016

Invoice #: 1329  
Wazuku Contact: Curtis O'Nyon  
Payment Date: Upon receipt

**Bill To:**

Office of the Mayor  
Attn: Dana Bertrand, Office Manager  
City of Vancouver  
453 West 12th Ave.  
Vancouver, BC  
V5Y 1V4

DESCRIPTION	AMOUNT
<p>Re: Consulting Agreement with Office of the Mayor, City of Vancouver</p> <p><u>Final Expenses:</u> <u>Printing Expenses</u> for Reception at Fairmont in Ottawa (includes \$194.31 HST)</p> <p><i>OK to pay. K.A.</i></p>	<p>\$ 1,688.97</p>
SUBTOTAL	\$ 1,688.97
GST (#80436 6516)	\$ -
TOTAL	\$ 1,688.97

Please make all cheques payable to Wazuku Advisory Group  
Date Payable: Within 30 days of receipt