

File No.: 04-1000-20-2017-148

July 7, 2017

s.22(1)

Dear s.22(1)

Re: **Request for Access to Records under the Freedom of Information and Protection of Privacy Act (the "Act")**

I am responding to your request of April 7, 2017 for:

**Copies of the following records:**

1. All permits issued by the Vancouver Park Board to the Adult user groups to hold practices, tryouts, games etc. at China Creek Park North from March 1, 2017 to April 9, 2017.
2. Proof of liability insurance submitted by the Adult user groups to the Vancouver Park Board from March 1, 2017 to April 9, 2017.

All responsive records are attached. Some information in the records has been severed, (blacked out), under s.21(1) of the Act. You can read or download this section here: [http://www.bclaws.ca/EPLibraries/bclaws\\_new/document/ID/freeside/96165\\_00](http://www.bclaws.ca/EPLibraries/bclaws_new/document/ID/freeside/96165_00)

Under section 52 of the Act you may ask the Information & Privacy Commissioner to review any matter related to the City's response to your request. The Act allows you 30 business days from the date you receive this notice to request a review by writing to: Office of the Information & Privacy Commissioner, [info@oipc.bc.ca](mailto:info@oipc.bc.ca) or by phoning 250-387-5629.

If you request a review, please provide the Commissioner's office with: 1) the request number assigned to your request (#04-1000-20-2017-148); 2) a copy of this letter; 3) a copy of your original request for information sent to the City of Vancouver; and 4) detailed reasons or grounds on which you are seeking the review.

Please do not hesitate to contact the Freedom of Information Office at [foi@vancouver.ca](mailto:foi@vancouver.ca) if you have any questions.

Yours truly,



**Barbara J. Van Fraassen, BA**  
**Director, Access to Information**

*Barbara.vanfraassen@vancouver.ca*  
*453 W. 12th Avenue Vancouver BC V5Y 1V4*  
*Phone: 604 .873.7999*  
*Fax: 604.873.7419*

Encl.

:cf



SBC INSURANCE

### CERTIFICATE OF INSURANCE

THIS IS TO CERTIFY THAT POLICIES OF INSURANCE AS HEREIN DESCRIBED HAVE BEEN ISSUED TO THE INSURED NAMED BELOW AND ARE IN FORCE AT THE DATE HEREOF.

<p>THIS CERTIFICATE IS ISSUED AT THE REQUEST OF:</p> <p>SEE ATTACHED</p>   <p>ABOVE ARE ADDED AS ADDITIONAL INSURED, BUT SOLELY WITH RESPECT TO THE LIABILITY WHICH ARISES OUT OF THE ACTIVITIES OF THE NAMED INSURED.</p>  <p>TO WHOM NOTICE WILL BE MAILED IF SUCH INSURANCE IS CANCELLED OR IS CHANGED IN SUCH A MANNER AS TO AFFECT THIS CERTIFICATE</p>	<p>NAME OF INSURED</p> <p>BRITISH COLUMBIA SOCCER</p>
	<p>LOCATIONS AND OPERATIONS TO WHICH THIS CERTIFICATE APPLIES</p> <p>BRITISH COLUMBIA</p> <p>"SANCTIONED SOCCER ACTIVITIES"</p>  <p>TERM: APRIL 1, 2016 TO APRIL 1, 2017</p>

KIND OF POLICY	POLICY NO.	INSURERS	LIMIT OF LIABILITY
GENERAL LIABILITY	s.21(1)	CERTAIN UNDERWRITERS AT LLOYDS AS ARRANGED BY ALL SPORT INSURANCE MARKETING LTD.	<p>s.21(1) LIMIT</p> <p>Per occurrence and in the aggregate with respect to products &amp; completed operations</p> <p>DEDUCTIBLE: s.21(1)</p>

**POLICY EXTENSIONS:**

- CROSS LIABILITY CLAUSE INCLUDED
- PARTICIPANT COVERAGE INCLUDED
- SUBJECT TO 30 DAYS WRITTEN NOTICE OF CANCELLATION

THE INSURANCE AFFORDED IS SUBJECT TO THE TERMS, CONDITIONS, AND EXCLUSIONS OF THE APPLICABLE POLICY.

SBC INSURANCE AGENCIES LTD.

AUTHORIZED REPRESENTATIVE

200 - 999 Canada Place, Vancouver, BC, V6C 3C1  
Tel (604)737-3018 Fax (604) 737-3027

June 22, 2016 Kaya Macdonald



**SBC INSURANCE**

**SBC Insurance Agencies Ltd.**

#200 – 999 Canada Place  
Vancouver, BC V6C 3C1  
Tel (604) 737-3018  
Fax (604) 737-3027

AMENDED: September 2, 2016	Insured:	Effective Date
Policy No. <sup>s.21(1)</sup> [REDACTED]	British Columbia Soccer & Member Clubs/Leagues	April 1, 2016

**THIS CERTIFICATE IS ISSUED AT THE REQUEST OF:**

**Vancouver Island & Sunshine Coast**

Chesterfield Sports Society  
 City of Campbell River  
 City of Courtenay  
 City of Duncan  
 City of Langford  
 City of Nanaimo  
 City of Parksville  
 City of Port Alberni  
 City of Powell River  
 City of Victoria  
 Comox Valley Regional District  
 Corporation of the District of North Cowichan  
 Corporation of the District of Oak Bay  
 Corporation of the District of Saanich  
 Corporation of the Township of Esquimalt  
 Cowichan Valley Regional District  
 District of Central Saanich  
 District of North Saanich  
 District of Sechelt  
 Diocese of Victoria  
 Ecole Au Coeur De L'Ile  
 Glenlyon Norfolk Society

Her Majesty The Queen In Right of Canada (CFB Esquimalt-Colville Soccer Field, Naden Point Gym, CFB 19 Wing Base Gym)  
 Pacific Christian School  
 Pacific Institute of Sport Excellence Society  
 Performance Plus Hockey Inc.  
 Regional District of Nanaimo  
 School District 46, School District 61, School District 62, School District 63, School District 64, School District 68, School District 69, School District 70, School District 71, School District 72, School District 79, School District 85  
 Sechelt Indian Government District  
 St. Andrews School  
 St. Margaret's School  
 Sidney & North Saanich Memorial Parks Society  
 Sunshine Coast Regional District  
 Town of Comox  
 Town of Gibsons  
 Town of Ladysmith  
 Town of Qualicum Beach  
 Town of Sidney  
 University of Victoria  
 Village of Cumberland  
 West-Mont Montessori School  
 West Shore Parks & Recreation Society

## Mainland

Abbotsford Christian School  
Board of Education of School District No. 39  
Bonnington Fields  
Canlan Ice Sports Group  
Central Okanagan Regional District  
City of Abbotsford  
City of Burnaby  
City of Castlegar  
City of Chilliwack  
City of Coquitlam  
City of Dawson Creek  
City of Fernie  
City of Grand Forks  
City of Greenwood  
City of Kamloops  
City of Kelowna  
City of Kimberly  
City of Langley  
City of Maple Ridge  
City of Merritt  
City of Nelson  
City of New Westminster  
City of North Vancouver  
City of Penticton  
City of Pitt Meadows  
City of Port Coquitlam  
City of Port Moody  
City of Prince George  
City of Prince Rupert  
City of Quesnel  
City of Richmond  
City of Revelstoke  
City of Rossland  
City of Salmon Arm  
City of Surrey  
City of Terrace  
City of Trail  
City of Vancouver, Vancouver Board of Parks and  
Recreation, Vancouver Police Board  
City of Vernon  
City of West Kelowna  
City of White Rock  
City of Williams Lake  
College of the Rookies Invermere Campus  
Collingwood School, West Vancouver  
Conseil Scolaire Francophone (SD93)  
Corporation of Delta  
Corporation of the District of West Vancouver  
Corporation of the Township of Langley (It's Elected  
& Appointed Officials, Officers, Employees, Agents and  
Volunteers)  
David Thompson Secondary School  
District of Barriere  
District of Chetwynd  
District of Coldstream  
District of Houston  
District of Invermere  
District of 100 Mile House  
District of Kitimat  
District of Lake Country  
District of Mission  
District of North Vancouver  
District of Peachland  
District of Port Edward  
District of Squamish  
District of Summerland  
First Avenue Christian Assembly  
Fortius Athlete Development Association  
Justice Institute of BC  
Kamloops Soccer Dome  
Kelowna United Football Club  
Lakeside Park Fields  
Langley Events Centres  
Langley Facilities Society (Ten Feet Sports and  
Entertainment Ltd.)  
Maple Ridge Pitt Meadows Arts Council  
Mulgrave School (West Vancouver)  
Musquem Turf  
Nelson Indoor Soccer Facility  
North Shore Girls Soccer Club  
North Vancouver Recreation and Culture  
Commission  
Northern Lights College  
Northern Sport Centre LTD  
Okanagan College  
Parkgate Community Services Center  
Peace River Regional District  
Pitt Meadows Lions Club Hall  
Prospera Centre (Chief Development Group)  
Quest University

Regional District of Bulkley-Nechako  
Regional District of Central Kootenay  
Regional District of Kootenay Boundary  
Regional District of North Okanagan  
Richmond Olympic Oval Corporation  
Resort Municipality of Whistler  
Ridge Meadows Parks & Leisure Services  
Commission  
Salmon Arm and Shuswap Lake Agricultural  
Association  
SASCU Indoor Sports Complex (Salmon Arm  
Savings and Credit Union  
School District 5, School District 6, School District  
19, School District 23, School District 27, School  
District 28, School District 29, School District 33,  
School District 34, School District 35, School  
District 36, School District 37, School District 38,  
School District 40, School District 41, School  
District 41, School District 42, School District 43,  
School District 44, School District 45, School  
District 48, School District 51, School District 52,  
School District 53, School District 54, School  
District 58, School District 59, School District 67,  
School District 73, School District 75, School  
District 82, School District 83, School District 91  
Simon Fraser University  
Squamish-Lillooet Regional District  
Shuswap Recreation Society  
St. Joseph Catholic Elementary School  
Thompson Rivers university  
Town of Golden  
Town of Smithers  
Trinity Western University  
University of British Columbia (It's Board of  
Governors, Employees & Agents)  
University of British Columbia  
University of British Columbia Okanagan  
University of the Fraser Valley  
University Neighbourhoods Association  
University of Northern British Columbia  
Vancouver College  
Village of Christina Lake  
Village of Midway  
Village of Pemberton  
Westgate Church

## **YOUTH DISTRICTS**

100 Mile House Soccer Association  
Alouette District Youth Soccer Association  
Boundary Youth Soccer Association  
Bulkley Valley Youth Soccer Association  
Burnaby District Youth Soccer Association  
Central Okanagan Youth Soccer Association  
Chetwynd Youth Soccer Association  
Columbia Valley Youth Soccer Association  
Creston Valley Youth Soccer Association  
Delta Youth Soccer Association  
Fraser Valley Youth Soccer Association  
Golden Minor Soccer Association  
Kamloops Youth Soccer Association  
Kitimat Youth Soccer Association  
Kootenay East Youth Soccer Association  
Kootenay South Youth Soccer Association  
Lower Island Soccer Association  
Mackenzie Youth Soccer Association  
Merritt Youth Soccer Association  
Nechako Lakes Youth Soccer Association  
Nelson Youth Soccer Association  
North Island Youth Soccer Association  
North Okanagan Youth Soccer Association  
Prince George Youth Soccer Association  
Prince Rupert Youth Soccer Association  
Quesnel Youth Soccer Association  
Revelstoke Youth Soccer Association  
Richmond Soccer Association  
Shuswap Youth Soccer Association  
South District Girls Soccer Association  
South Okanagan Youth Soccer Association  
(Pinnacles Football Club)  
Surrey Metro Soccer Association  
Terrace Youth Soccer Association  
Tri-Cities Youth Soccer Association  
Upper Island Soccer Association  
Vancouver Youth Soccer Association  
Williams Lake Youth Soccer Association

## **Full Senior Members**

Burnaby Men's Soccer Association  
Fraser Valley Soccer League  
Lower Mainland Soccer League  
Lower Island Women's Soccer Association  
Metro Women's Soccer League  
Mid Island Women's Soccer League  
North Shore Coaches League  
North Shore Thirty Something Women's  
Soccer League  
Pacific Coast Soccer League  
Richmond Adult Soccer Association  
Vancouver Island Soccer League  
Vancouver Metro Soccer League

## **Associate Member Adult Leagues**

Campbell River Men's Spring Soccer League  
Bulkley Valley Adult Soccer League  
BC Government Employees Soccer Society  
Kamloops Women's Soccer League  
Kamloops Recreational Soccer League  
Kamloops Senior Men's Soccer League  
Kelowna Women's Soccer League (KWSL)  
Knight Soccer League  
Multicultural Soccer Association  
North Cariboo Senior Soccer League  
North Okanagan Soccer League (Men's)  
North Okanagan Women's Soccer Association  
North Shore Sportsman's Soccer League  
Prince George Women's Soccer Association  
Richmond Adult Soccer League Summer  
League  
Shuswap Women's Recreational Soccer  
Association

## **BC SOCCER PREMIER LEAGUE**

Represented by teams of the following clubs

Coastal Football Club  
Coquitlam Metro-Ford Soccer Club  
Fusion Football Club  
Fraser Valley Premiere  
Mountain United Football Club  
Surrey United Soccer Club  
Thompson Okanagan F Football Club  
Vancouver Island Wave

**BCSA CLUBS**

Abbotsford Soccer Association  
Alberni Valley Youth Soccer Association  
Albion Football Club  
Aldergrove Soccer Club  
Bays United Football Club  
BC Tigers Football Club  
Bowen Island Football Club  
Burnaby Girls  
Campbell River Youth Soccer Association  
Central City Breakers Football Club  
Chilliwack Football Club  
Cliff Avenue United Football Club  
Coastal Football Club  
Comox Valley United Soccer Club  
Coquitlam Metro Ford Soccer Club  
Cowichan Valley Soccer Association  
Gabriola Youth Soccer Association  
Gorge Soccer Association  
Guildford Athletic Club  
Harbour City Football Club  
Italian Canadian Sports Federation  
Juan de Fuca Soccer Association  
Kelowna United Football Club  
Kelowna Youth Soccer Association  
Kensington Little Mountain Soccer Association  
Killarney Youth Soccer Association  
Ladner Football Club  
Lake Country Youth Soccer Association  
Lakehill Soccer Association  
Langley Football Club  
Langley United Youth Soccer Association  
Marpole Soccer Club  
Mid-Isle Youth Soccer Association  
Mission Soccer Club  
Harbour City Football Club  
North Coquitlam Soccer Club  
North Delta Youth Soccer Club  
North Shore Girls Soccer Club  
North Vancouver Football Club  
Oceanside Youth Soccer  
Okanagan Mission Youth Soccer Club  
Pemberton Youth Soccer  
Peninsula Soccer Association  
West Coast Auto Group Football Club  
Port Coquitlam Euro-Rite Football Club  
Port Moody Soccer Club  
Powell River Youth Soccer Association  
Prospect Lake Soccer Club  
Richmond Girls Soccer Club  
Richmond Youth Soccer Association  
Royal City Youth Soccer Club  
Rutland Youth Soccer Association  
Saanich Fusion Football Club  
Salt Spring Island Youth Soccer Club  
Sooke Soccer Club  
South Burnaby Metro Soccer Club  
South Delta United Soccer Club  
Squamish Youth Soccer Association  
Sunshine Coast Youth Soccer Association  
Surdel Girls Soccer Club  
Surrey United Soccer Club  
Surrey Youth Soccer Association  
Thompson Okanagan Football Club  
Trail Minor Soccer  
Tsawwassen Soccer Club  
Vancouver Athletic Football Club  
Vancouver Football Club  
Vancouver United Football Club  
Wesburn Youth Soccer Club  
West Coast Auto Group FOOTBALL CLUB  
West Vancouver Soccer Club  
Westside Youth Soccer Association  
Whistler youth Soccer Club

ABOVE ARE ADDED AS ADDITIONAL INSURED, BUT SOLELY WITH RESPECT TO THE LIABILITY WHICH ARISES OUT OF THE ACTIVITIES OF THE NAMED INSURED

SBC INSURANCE AGENCIES LTD.



AUTHORIZED REPRESENTATIVE



**Rental Agreement Contract**

**Park Board Recreation Services**  
 Online Registration & Reservations  
 at <http://recreation.vancouver.ca>  
 Vancouver, BC V6G 1Z4  
 Phone: +1 (604) 873-7000  
 FAX: --  
 Email: [recreation@vancouver.ca](mailto:recreation@vancouver.ca)

**Rental Agreement #34126, Approved**

Jan 16, 2017 3:16 PM



Customer Type: Customer  
 Prepared By: KEV33 003 KEV33

**Company:** Vancouver Metro Mens Soccer  
 Po Box 57555  
 1031 Brunette Avenue  
 Coquitlam, BC V3K 6S8

**Agent:** Geoff Catliff  
 Email: [catliff@gmail.com](mailto:catliff@gmail.com)

Work: (604) 432-3529 Contact: (604) 612-6549

Charges	Taxes	Discounts	Total Charges	Deposits	Deposit Taxes	Total Payments	Refunds	Balance
\$2,825.00	\$141.25	\$0	\$2,966.25	\$0	\$0	(\$2,966.25)	\$0	\$0

**RESERVATIONS**

Event		Resource	Center	Notes
2017 Winter Van Metro Mens Grass Beacon (Su 2-4p) Renewal Type: Outdoor Sport Facility - Adult - Fall/Winter Attend/Qty: 0		Beaconsfield Field SW	Beaconsfield Park 3215 Slocan Street Vancouver, BC, CA V6G 1Z4	--
Days Requested	Event Begins	Duration	Event Ends	
Day	Date		Date	Time
Sunday	Jan 8, 2017	2:00 PM	4:00 PM	4:00 PM
Sunday	Jan 15, 2017	2:00 PM	4:00 PM	4:00 PM
Sunday	Jan 22, 2017	2:00 PM	4:00 PM	4:00 PM
Sunday	Jan 29, 2017	2:00 PM	4:00 PM	4:00 PM
Sunday	Feb 5, 2017	2:00 PM	4:00 PM	4:00 PM
Sunday	Feb 12, 2017	2:00 PM	4:00 PM	4:00 PM
Sunday	Feb 19, 2017	2:00 PM	4:00 PM	4:00 PM
Sunday	Feb 26, 2017	2:00 PM	4:00 PM	4:00 PM
Sunday	Mar 5, 2017	2:00 PM	4:00 PM	4:00 PM
Sunday	Mar 12, 2017	2:00 PM	4:00 PM	4:00 PM
<b>Summary</b>				<b>Notes</b>
Total Number of Dates: 10				--
Total Time: 20 hours				

**RESERVATIONS**

Event	Resource	Center	Notes
2017 Winter Van Metro Mens Grass Hillcrest(Sa/Su) Renew #34126	Hillcrest Field E	Hillcrest Park 625 Burrard Street Vancouver, BC, CA V6G	--

Type: Outdoor Sport Facility - Adult - Fall/Winter				1Z4	
Attend/Qty: 0				--	
Days Requested		Event Begins	Duration	Event Ends	
Day	Date			Date	Time
Saturday	Jan 7, 2017	2:00 PM	2 hours	Jan 7, 2017	4:00 PM
Sunday	Jan 8, 2017	10:00 AM	6 hours	Jan 8, 2017	4:00 PM
Saturday	Jan 14, 2017	2:00 PM	2 hours	Jan 14, 2017	4:00 PM
Sunday	Jan 15, 2017	10:00 AM	6 hours	Jan 15, 2017	4:00 PM
Saturday	Jan 21, 2017	2:00 PM	2 hours	Jan 21, 2017	4:00 PM
Sunday	Jan 22, 2017	10:00 AM	6 hours	Jan 22, 2017	4:00 PM
Saturday	Jan 28, 2017	2:00 PM	2 hours	Jan 28, 2017	4:00 PM
Sunday	Jan 29, 2017	10:00 AM	6 hours	Jan 29, 2017	4:00 PM
Saturday	Feb 4, 2017	2:00 PM	2 hours	Feb 4, 2017	4:00 PM
Sunday	Feb 5, 2017	10:00 AM	6 hours	Feb 5, 2017	4:00 PM
Saturday	Feb 11, 2017	2:00 PM	2 hours	Feb 11, 2017	4:00 PM
Sunday	Feb 12, 2017	10:00 AM	6 hours	Feb 12, 2017	4:00 PM
Saturday	Feb 18, 2017	2:00 PM	2 hours	Feb 18, 2017	4:00 PM
Sunday	Feb 19, 2017	10:00 AM	6 hours	Feb 19, 2017	4:00 PM
Saturday	Feb 25, 2017	2:00 PM	2 hours	Feb 25, 2017	4:00 PM
Sunday	Feb 26, 2017	10:00 AM	6 hours	Feb 26, 2017	4:00 PM
Saturday	Mar 4, 2017	2:00 PM	2 hours	Mar 4, 2017	4:00 PM
Sunday	Mar 5, 2017	10:00 AM	6 hours	Mar 5, 2017	4:00 PM
Saturday	Mar 11, 2017	2:00 PM	2 hours	Mar 11, 2017	4:00 PM
Sunday	Mar 12, 2017	10:00 AM	2 hours	Mar 12, 2017	12:00 PM
<b>Summary</b>				<b>Notes</b>	
Total Number of Dates: 20				--	
Total Time: 76 hours					

**RESERVATIONS**

Event		Resource		Center		Notes
2017 Winter Van Metro Mens Grass Kensington (S/Su) Renewal #34126 Type: Outdoor Sport Facility - Adult - Fall/Winter Attend/Qty: 0		Kensington Field S		Kensington Park 5175 Dumfries Street Vancouver, BC, CA V6G 1Z4		--
Days Requested		Event Begins	Duration	Event Ends		
Day	Date			Date	Time	
Saturday	Jan 7, 2017	2:00 PM	2 hours	Jan 7, 2017	4:00 PM	
Sunday	Jan 8, 2017	2:00 PM	2 hours	Jan 8, 2017	4:00 PM	
Saturday	Jan 14, 2017	2:00 PM	2 hours	Jan 14, 2017	4:00 PM	
Sunday	Jan 15, 2017	2:00 PM	2 hours	Jan 15, 2017	4:00 PM	
Saturday	Jan 21, 2017	2:00 PM	2 hours	Jan 21, 2017	4:00 PM	
Sunday	Jan 22, 2017	2:00 PM	2 hours	Jan 22, 2017	4:00 PM	
Saturday	Jan 28, 2017	2:00 PM	2 hours	Jan 28, 2017	4:00 PM	
Sunday	Jan 29, 2017	2:00 PM	2 hours	Jan 29, 2017	4:00 PM	
Saturday	Feb 4, 2017	2:00 PM	2 hours	Feb 4, 2017	4:00 PM	
Sunday	Feb 5, 2017	2:00 PM	2 hours	Feb 5, 2017	4:00 PM	
Saturday	Feb 11, 2017	2:00 PM	2 hours	Feb 11, 2017	4:00 PM	

Sunday	Feb 12, 2017	2:00 PM	2 hours	Feb 12, 2017	4:00 PM
Saturday	Feb 18, 2017	2:00 PM	2 hours	Feb 18, 2017	4:00 PM
Sunday	Feb 19, 2017	2:00 PM	2 hours	Feb 19, 2017	4:00 PM
Saturday	Feb 25, 2017	2:00 PM	2 hours	Feb 25, 2017	4:00 PM
Sunday	Feb 26, 2017	2:00 PM	2 hours	Feb 26, 2017	4:00 PM
Saturday	Mar 4, 2017	2:00 PM	2 hours	Mar 4, 2017	4:00 PM
Sunday	Mar 5, 2017	2:00 PM	2 hours	Mar 5, 2017	4:00 PM
Saturday	Mar 11, 2017	2:00 PM	2 hours	Mar 11, 2017	4:00 PM
Sunday	Mar 12, 2017	2:00 PM	2 hours	Mar 12, 2017	4:00 PM
<b>Summary</b>					<b>Notes</b>
Total Number of Dates: 20				--	
Total Time: 40 hours					

**RESERVATIONS**

Event		Resource	Center	Notes	
2017 Winter Van Metro Mens Grass Memorial (Sa 2-4p) Renewal #34126 Type: Outdoor Sport Facility - Adult - Fall/Winter Attend/Qty: 0		Memorial South Field NE	Memorial South Park Prince Albert Street/East 41st Avenue Vancouver, BC, CA V5W 1Y3	--	
Days Requested		Event Begins	Duration	Event Ends	
Day	Date			Date	Time
Saturday	Jan 7, 2017	2:00 PM	2 hours	Jan 7, 2017	4:00 PM
Saturday	Jan 14, 2017	2:00 PM	2 hours	Jan 14, 2017	4:00 PM
Saturday	Jan 21, 2017	2:00 PM	2 hours	Jan 21, 2017	4:00 PM
Saturday	Jan 28, 2017	2:00 PM	2 hours	Jan 28, 2017	4:00 PM
Saturday	Feb 4, 2017	2:00 PM	2 hours	Feb 4, 2017	4:00 PM
Saturday	Feb 11, 2017	2:00 PM	2 hours	Feb 11, 2017	4:00 PM
Saturday	Feb 18, 2017	2:00 PM	2 hours	Feb 18, 2017	4:00 PM
Saturday	Feb 25, 2017	2:00 PM	2 hours	Feb 25, 2017	4:00 PM
Saturday	Mar 4, 2017	2:00 PM	2 hours	Mar 4, 2017	4:00 PM
Saturday	Mar 11, 2017	2:00 PM	2 hours	Mar 11, 2017	4:00 PM
<b>Summary</b>					<b>Notes</b>
Total Number of Dates: 10				--	
Total Time: 20 hours					

**RESERVATIONS**

Event		Resource	Center	Notes	
2017 Winter Van Metro Mens Grass Memorial (Su 12-4p) Renewal Type: Outdoor Sport Facility - Adult - Fall/Winter Attend/Qty: 0		Memorial South Field NE	Memorial South Park Prince Albert Street/East 41st Avenue Vancouver, BC, CA V5W 1Y3	--	
Days Requested		Event Begins	Duration	Event Ends	
Day	Date			Date	Time
Sunday	Jan 8, 2017	12:00 PM	4 hours	Jan 8, 2017	4:00 PM
Sunday	Jan 15, 2017	12:00 PM	4 hours	Jan 15, 2017	4:00 PM

Sunday	Jan 22, 2017	12:00 PM	4 hours	Jan 22, 2017	4:00 PM
Sunday	Jan 29, 2017	12:00 PM	4 hours	Jan 29, 2017	4:00 PM
Sunday	Feb 5, 2017	12:00 PM	4 hours	Feb 5, 2017	4:00 PM
Sunday	Feb 12, 2017	12:00 PM	4 hours	Feb 12, 2017	4:00 PM
Sunday	Feb 19, 2017	12:00 PM	4 hours	Feb 19, 2017	4:00 PM
Sunday	Feb 26, 2017	12:00 PM	4 hours	Feb 26, 2017	4:00 PM
Sunday	Mar 5, 2017	12:00 PM	4 hours	Mar 5, 2017	4:00 PM
Sunday	Mar 12, 2017	12:00 PM	4 hours	Mar 12, 2017	4:00 PM
<b>Summary</b>				<b>Notes</b>	
Total Number of Dates: 10				--	
Total Time: 40 hours					

**RESERVATIONS**

Event		Resource	Center	Notes	
2017 Winter Van Metro Mens Grass China Cr (Sa 12-4p) Renewal #34126 Type: Outdoor Sport Facility - Adult - Fall/Winter Attend/Qty: 0		China Creek North Field C	China Creek North Park 1001 East 7th Avenue Vancouver, BC, CA V6G 1Z4	--	
Days Requested		Event Begins	Duration	Event Ends	
Day	Date			Date	Time
Saturday	Jan 7, 2017	12:00 PM	4 hours	Jan 7, 2017	4:00 PM
Saturday	Jan 14, 2017	12:00 PM	4 hours	Jan 14, 2017	4:00 PM
Saturday	Jan 21, 2017	12:00 PM	4 hours	Jan 21, 2017	4:00 PM
Saturday	Jan 28, 2017	12:00 PM	4 hours	Jan 28, 2017	4:00 PM
Saturday	Feb 4, 2017	12:00 PM	4 hours	Feb 4, 2017	4:00 PM
Saturday	Feb 11, 2017	12:00 PM	4 hours	Feb 11, 2017	4:00 PM
Saturday	Feb 18, 2017	12:00 PM	4 hours	Feb 18, 2017	4:00 PM
Saturday	Feb 25, 2017	12:00 PM	4 hours	Feb 25, 2017	4:00 PM
Saturday	Mar 4, 2017	12:00 PM	4 hours	Mar 4, 2017	4:00 PM
Saturday	Mar 11, 2017	12:00 PM	4 hours	Mar 11, 2017	4:00 PM
<b>Summary</b>				<b>Notes</b>	
Total Number of Dates: 10				--	
Total Time: 40 hours					

**RESERVATIONS**

Event		Resource	Center	Notes	
2017 Winter Van Metro Mens Grass Connaught(Su 10a-2p) Renew #34126 Type: Outdoor Sport Facility - Adult - Fall/Winter Attend/Qty: 0		Connaught Field C	Connaught Park 2390 West 10th Avenue Vancouver, BC, CA V6G 1Z4	--	
Days Requested		Event Begins	Duration	Event Ends	
Day	Date			Date	Time
Sunday	Jan 15, 2017	10:00 AM	2 hours	Jan 15, 2017	12:00 PM
Sunday	Jan 29, 2017	10:00 AM	2 hours	Jan 29, 2017	12:00 PM
Sunday	Feb 12, 2017	10:00 AM	2 hours	Feb 12, 2017	12:00 PM

Sunday	Feb 26, 2017	10:00 AM	2 hours	Feb 26, 2017	12:00 PM
<b>Summary</b>				<b>Notes</b>	
Total Number of Dates: 4				--	
Total Time: 8 hours					

**RESERVATIONS**

Event		Resource	Center	Notes	
2017 Winter Van Metro Mens Grass Connaught (Sa 2-4p) Renewal #34126 Type: Outdoor Sport Facility - Adult - Fall/Winter Attend/Qty: 0		Connaught Field C	Connaught Park 2390 West 10th Avenue Vancouver, BC, CA V6G 1Z4	--	
Days Requested		Event Begins	Duration	Event Ends	
Day	Date			Date	Time
Saturday	Jan 7, 2017	2:00 PM	2 hours	Jan 7, 2017	4:00 PM
Saturday	Jan 14, 2017	2:00 PM	2 hours	Jan 14, 2017	4:00 PM
Saturday	Jan 21, 2017	2:00 PM	2 hours	Jan 21, 2017	4:00 PM
Saturday	Jan 28, 2017	2:00 PM	2 hours	Jan 28, 2017	4:00 PM
Saturday	Feb 4, 2017	2:00 PM	2 hours	Feb 4, 2017	4:00 PM
Saturday	Feb 11, 2017	2:00 PM	2 hours	Feb 11, 2017	4:00 PM
Saturday	Feb 18, 2017	2:00 PM	2 hours	Feb 18, 2017	4:00 PM
Saturday	Feb 25, 2017	2:00 PM	2 hours	Feb 25, 2017	4:00 PM
Saturday	Mar 4, 2017	2:00 PM	2 hours	Mar 4, 2017	4:00 PM
<b>Summary</b>				<b>Notes</b>	
Total Number of Dates: 9				--	
Total Time: 18 hours					

**CHARGES**

Description	Event / Resource	Unit Fee	Units	Tax Charge
Outdoor Sport Facilities - Grass Field A	2017 Winter Van Metro Mens Grass Beacon (Su 2-4p) Renewal Beaconsfield Field SW	\$11.30	20.00	GST PB: \$237.30 \$11.30
Outdoor Sport Facilities - Grass Field B	2017 Winter Van Metro Mens Grass China Cr (Sa 12-4p) Renewal #34126 China Creek North Field C	\$7.91	40.00	GST PB: \$332.22 \$15.82
Outdoor Sport Facilities - Grass Field A	2017 Winter Van Metro Mens Grass Connaught (Sa 2-4p) Renewal #34126 Connaught Field C	\$11.30	18.00	GST PB: \$213.57 \$10.17
Outdoor Sport Facilities - Grass Field A	2017 Winter Van Metro Mens Grass Connaught(Su 10a-2p) Renew #34126 Connaught Field C	\$11.30	8.00	GST PB: \$94.92 \$4.52
Outdoor Sport Facilities - Grass Field A	2017 Winter Van Metro Mens Grass Memorial (Sa 2-4p) Renewal #34126 Memorial South Field NE	\$11.30	20.00	GST PB: \$237.30 \$11.30
Outdoor Sport Facilities - Grass Field A	2017 Winter Van Metro Mens Grass Memorial (Su 12-4p) Renewal Memorial South Field NE	\$11.30	40.00	GST PB: \$474.60 \$22.60
Outdoor Sport Facilities - Grass Field A	2017 Winter Van Metro Mens Grass Hillcrest(Sa/Su) Renew #34126 Hillcrest Field E	\$11.30	76.00	GST PB: \$901.74 \$42.94

Outdoor Sport Facilities - Grass Field A	2017 Winter Van Metro Mens Grass Kensington (S/Su) Renewal #34126 Kensington Field S	\$11.30 40.00	GST PB: \$474.60 \$22.60
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**Payments and Refunds**

Receipt #	Date	Charge Description	Resource Event	Payment
1138179.001	Jan 13, 2017	Outdoor Sport Facilities - Grass Field A	Beaconsfield Field SW 2017 Winter Van Metro Mens Grass Beacon (Su 2-4p) Renewal	\$237.30
1138179.001	Jan 13, 2017	Outdoor Sport Facilities - Grass Field B	China Creek North Field C 2017 Winter Van Metro Mens Grass China Cr (Sa 12-4p) Renewal #34126	\$332.22
1138179.001	Jan 13, 2017	Outdoor Sport Facilities - Grass Field A	Connaught Field C 2017 Winter Van Metro Mens Grass Connaught (Sa 2-4p) Renewal #34126	\$213.57
1138179.001	Jan 13, 2017	Outdoor Sport Facilities - Grass Field A	Connaught Field C 2017 Winter Van Metro Mens Grass Connaught(Su 10a-2p) Renew #34126	\$94.92
1138179.001	Jan 13, 2017	Outdoor Sport Facilities - Grass Field A	Memorial South Field NE 2017 Winter Van Metro Mens Grass Memorial (Sa 2-4p) Renewal #34126	\$237.30
1138179.001	Jan 13, 2017	Outdoor Sport Facilities - Grass Field A	Memorial South Field NE 2017 Winter Van Metro Mens Grass Memorial (Su 12-4p) Renewal	\$474.60
1138179.001	Jan 13, 2017	Outdoor Sport Facilities - Grass Field A	Hillcrest Field E 2017 Winter Van Metro Mens Grass Hillcrest (Sa/Su) Renew #34126	\$901.74
1138179.001	Jan 13, 2017	Outdoor Sport Facilities - Grass Field A	Kensington Field S 2017 Winter Van Metro Mens Grass Kensington (S/Su) Renewal #34126	\$474.60

**CUSTOM QUESTIONS**

Question	Answer
Booking type:	Tournament
Sport:	Soccer - Adult
Ages:	Adult (19 yrs+)
I am sending more requests on another form:	No
Is your booking for a game or practice?	Game
Type of Organization:	Registered Non-profit
Society Number:	S-25688
Additional Notes:	Thanks!

**CHECKLIST ITEMS**

Checked	Description
<input type="checkbox"/>	Received: Insurance Certificate
<input type="checkbox"/>	Received: Non-profit society registration number

**WAIVERS**

**> Recreation Facility Use Agreement**

Waiver for: Geoff Catliff

Due Date: Jan 1, 2017

Vancouver Park Board GST# R121361042

Use of the Space under this rental agreement is subject to, without limitation, the following terms and conditions:

**NO WARRANTY THAT FACILITY IS SAFE OR FIT FOR INTENDED USE.** Neither the Board of Parks and Recreation (the "Board") nor the City of Vancouver ("City") nor anyone else in any way connected with them or the Space has in any way made or given to the User or anyone participating with User in the use of the Space under this rental agreement (the "Participants") any representations or warranties of any kind regarding the suitability, fitness or safety of the Space for the Permitted Use or any other use. Neither the Board nor the City, nor anyone else in any way connected with the Space, is in any way responsible for ensuring that the Space is suitable, fit and safe for the Permitted Use.

**ASSUMPTION OF RISK.** The User and all Participants shall use the Space entirely at their own risk, and neither the Board nor the City nor anyone else in any way connected with the Space shall in any way be responsible for the safety of the User or the Participants in their use thereof or for any injury, damage, loss or expense of any kind whatsoever that they or any of them may suffer, incur or experience while in, at or about the Space.

**USER'S INSPECTION.** Before making any use of the Space under this rental agreement, the User shall inspect, or arrange for the inspection of, the Space to determine whether it is suitable, fit and safe for the Permitted Use, and if the User, acting reasonably, determines that it is not suitable, fit or safe for the Permitted Use, the User will not use the space for the Permitted Use and will cancel this rental agreement. The User shall only be entitled to a refund if the User provides written notice of same to the Board in accordance with the requirements set out under "Cancellation" below.

**ORGANIZATION USER.** If the User is represented as being a group, team, league or organization of any kind, it must be a corporation or society duly incorporated and registered and in good standing as such under law and the undersigned must be duly authorized to act on the User's behalf in respect of this rental agreement, failing which the undersigned shall be the User and as such personally liable for all the User's obligations hereunder.

**RIGHTS NOT TRANSFERABLE.** The rights granted to the User under this rental agreement are exclusive to the User and may not in any way under any circumstances be assigned or otherwise transferred to anyone.

**USE.** In making use of the Space hereunder, the User:

- \* shall comply and ensure that all Participants shall comply in all respects at all times with all applicable laws and other legal requirements and all other applicable rules, policies and requirements;
- \* shall obtain prior to commencement of and maintain throughout the Rental Period all permits and licences required by law for the Permitted Use; and
- \* shall not do any of the following, and shall ensure that none of the Participants do any of the following:
  - \* in any way damage or alter the Space or any part thereof or any related property or any fixtures, furnishings, equipment or other things therein or thereabouts;
  - \* cause any nuisance or disturbance within or about the Space or interfere in any way with anyone else in respect of their use and enjoyment of any related facilities or areas;
  - \* sell, serve or otherwise provide or make available to anyone any food or beverages of any kind, except as the Board may explicitly permit; or
  - \* create any hazardous or unsafe condition anywhere in, at or about the Space or any related areas.

**SERVICE OF ALCOHOL.** Without limitation to anything else herein, the service and consumption of alcoholic beverages within the Space in connection with the Permitted Use will be permitted only if:

- \* the Board or the applicable community centre association gives prior, explicit permission therefor;
- \* the User obtains prior to commencement of the Rental Period and maintains at all times during the Rental Period:
- \* all permits and licences required by law for the service and consumption of alcohol in connection with the Permitted Use; and
- \* in addition to the insurance requirements set below under "Insurance", insurance relating to service of alcohol in the Space in connection with the Permitted Use, including insurance for alcohol consumption related ejections from the Space and related areas; and
- \* the User provides to the Board and/or the applicable community centre association, prior to commencement of the Rental Period, evidence satisfactory to the Board or the applicable community centre association that the User has obtained and holds all such required permits, licences and insurance.

The User shall ensure that the service of alcoholic beverages is stopped immediately if at any time the Board or the applicable community centre association requires that it be stopped and, in any event, at least one hour prior to the end of the Rental Period or such other time as the Board or the applicable community centre association may specify.

**INSURANCE.** The User, at its expense, shall obtain prior to commencement of the Rental Period and shall maintain at all times during the Rental Period, liability insurance with coverage of not less than two million dollars (\$2,000,000) per occurrence or such greater amount as the Board may require, with a deductible of not more than two thousand five hundred dollars (\$2,500) without express permission. The insurance required hereunder (including insurance related to the service of alcohol, if required) shall include a cross-liability provision naming the City and the Vancouver Board of Parks and Recreation and its affiliated community centre associations, and all their respective officials, officers, employees and agents as Additional Insured with respect to liabilities arising out of the User's use of the Space. Such insurance shall provide that the Additional Insured are to be given not less than 30 days prior written notice of cancellation or material change.

Prior to commencement of the Rental Period, the User shall provide the Board with evidence of the required insurance in the City's standard insurance certificate form available online: <http://vancouver.ca/doing-business/insurance-requirements-for-filming-event-and-facility-use.aspx>

Note: User is responsible for insurance for User and Participant belongings.

**RELEASE OF CLAIMS.** The User hereby releases the City and the Board and all others in any way connected with the Space and all their respective officials, officers, employees and agents from any and all liability for any loss, injury, damage or expense of any kind that the User may suffer, incur or experience arising out of or in any way connected with this rental agreement or the User's use of Space. This release shall survive expiry or early termination or cancellation of this rental agreement.

**INDEMNITY.** The User shall indemnify the City and the Board and all others in any way connected with the Space and all their respective officials, officers, employees and agents for and against any loss, injury, damage or expense they or any of them may suffer, incur or experience and shall indemnify them for and against any and all complaints, demands, claims, actions, suits and judgments for any loss, injury, damage or expense anyone else may suffer, incur or experience arising out of or in any way connected with this rental agreement or the User's use of Space. This indemnity shall survive expiry or earlier termination or cancellation of this rental agreement.

**CANCELLATION.** The User, with prior written notice to the Board, may cancel this rental agreement with at least 30 days notice prior to commencement of the Rental Period, in which case the Board will refund the Fee or a portion thereof, if any, in accordance with applicable Board policy.

**TERMINATION FOR BREACH.** Without limitation to any other remedies available to it, the Board may terminate this rental agreement immediately at any time without prior notice to the User if at anytime the User, in the Board's opinion, has failed in any way to comply with any of the terms or conditions of this rental agreement.

**IMPOSSIBILITY OF PERFORMANCE.** This rental agreement will terminate automatically and immediately in the event that the Space is in any way damaged by any cause whatsoever such that, or if there is any labour action or any unforeseen circumstance or happening as a result of which, the Space cannot be used for the



Permitted Use during the Rental Period or the Board is otherwise unable to perform its obligations under this rental agreement, in which case the Fee shall be refunded to the User on a pro-rated basis.

SURRENDER OF SPACE & REMOVAL OF BELONGINGS. On expiry of the Rental Period or earlier termination or cancellation of this rental agreement, the User shall:

- \* surrender and vacate the Space;
- \* ensure that all Participants vacate the Space;
- \* ensure that the Space is left in the same condition it was in immediately prior to the commencement of the Rental Period; and
- \* remove from the Space and all related areas all of the User's and the Participants' belongings, supplies, equipment and materials and all other things brought to the Space and all their refuse, failing which, the Board may, without being in any way liable to the User or the Participants, dispose of any such things left at or about the Space and/or any related areas.

REMOVAL FROM SPACE. The Board or the applicable community centre association may remove the User and the Participants, or any of them, from the Space and related areas at any time if any of them, in the Board's or the applicable community centre association's opinion, has in any way failed to comply with the terms and conditions of this rental agreement and fails or refuses to leave the Space and/or related areas on instructions from the Board or the applicable community centre association to do so.

SUBJECT TO LAWS & COURTS OF B.C. This rental agreement shall be interpreted and governed exclusively under the laws and subject exclusively to the jurisdiction of the courts of British Columbia.

By signing below you agree to the terms and conditions:

Your Rental Agreement #: \_\_\_\_\_

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date signed

**>Outdoor Sport Facilities Use Terms and Conditions**

Waiver for: Geoff Catliff  
Due Date: Jan 8, 2017

**TERMS & CONDITIONS FOR ALL FIELDS, DIAMONDS & SPORT COURTS**

- \* To comply and to cause those using the facilities under this permit to comply with all of the terms and conditions of this permit;
- \* To inspect the premises and facilities covered by this permit prior to any use by the permit holder to ensure that the facilities are suitable for the permit holder's intended use;
- \* That all Park Board premises and facilities are accepted "as is" and are used entirely at the permit holder's own risk. .
- \* The Vancouver Park Board is publicly funded and the use of parks and facilities must reflect this fact. Users must comply with all applicable City by-laws and Federal and Provincial legislation, including the British Columbia Human Rights Code which prohibits discriminatory conduct including conduct that would expose persons or groups to hatred

\* The City of Vancouver and the Vancouver Park Board reserve the right to cancel an activity for any reason and shall not be responsible for any associated costs or damages.

THE LICENSEE AND THEIR REPRESENTATIVES NAMED ON THIS PERMIT ARE RESPONSIBLE FOR:

- \* Ensuring the assigned area is appropriate for the activity.
- \* Ensuring the activity is conducted in a safe and orderly manner.
- \* Ensuring the activity is restricted to the assigned area.
- \* Ensuring that event activities do not interfere with other park users.
- \* Ensuring the Play Fields, Parks and Change Rooms are left clean and litter free.

ENSURE THE FOLLOING ARE PROHIBITED FROM BEING ON OR USED ON AN ARTIFICIAL TURF FIELD:

- \* Steel/metal cleats or spikes
- \* Smoking, spitting, food (including sunflower seeds), gum, or drinks-other than water.
- \* BBQs, pets, golfing, bicycles, rollerblades, motorized or mechanical devices.
- \* Erecting structures, fences, poles, tents, stages, bleachers, portable toilets, chairs,
- \* The use of fire works, or the installation of electricity.

PERMIT HOLDERS WILL BE BILLED BY THE VANCOUVER PARK BOARD FOR ANY ASSOCIATED COSTS RELATED TO ADDITIONAL CLEAN UP.

- \* Property damage occurring during permitted time, set-up or take down.

DAMAGES WILL BE ASSESSED AND REPAIR COSTS BILLED TO THE LICENSEE

- \* Consulting with the Vancouver Police Department and the City Engineering Department if traffic control is required
- \* Using paper or plastic cups for beverages, glass containers are not permitted.
- \* Ensuring light boxes are turned off when not in use.
- \* Change Rooms are kept locked when vacant.
- \* Ensuring ONLY NON TOXIC SPORTS FIELD WHITING is used to line/mark Park Board grass/gravel fields and diamonds. ARTIFICIAL TURF FIELDS CANNOT BE LINED BY ANY MEANS.
- \* Barbeques may be used provided they are thirty (30) inches from the ground, but not above or on asphalt, concrete, playing fields, diamonds or picnic tables. Coals are to be taken off site or placed in hot coal disposal pits.
- \* It is strongly recommended that slo-pitch teams use Core 44 Softballs on diamonds with outfields under 300 feet and Core 40 Softballs on diamonds with outfields under 275 feet.
- \* To report Park Property damage call 3-1-1 or 604-873-7000.

UNDERSTANDING THAT PLAY UNDER THE FOLLOWING CONDITIONS SHOULD NOT OCCUR:

- \* Any element exists which could jeopardize the safety of participants.
- \* A Field Closure is in effect

- \* During and after periods of heavy rainfall or when the field is already water saturated.
- \* Standing water is present (anywhere on the field) or muddy patches are present.
- \* The playing surface is frozen (Frost or Snow)
- \* Field remediation costs for playing under the above conditions will be assessed and billed to the licensee.

See Field Status Information at: <http://vancouver.ca/parks/rec/fields/index.htm> or call 604-473-6206.

UNLESS SPECIFIED AS A CONDITION OF USE, BY-LAWS REQUIRE THAT:

- \* Vehicles are not to be parked or driven onto grassed areas or restricted, emergency access and service roads at any time.
- \* Non-permitted vehicles may be towed.
- \* Service of food is subject to the by-law requirements of the City Health Department.
- \* The sale of goods, the collection of an admission fee, or the operation of a concession is prohibited.
- \* The operation of a public address system or amplified music is not permitted.
- \* No alcoholic beverages are to be dispensed, sold or consumed on the park at any time in accordance with sections 42 & 43 of the Liquor Control and Licensing Act.
- \* Posting of signage, banners or advertisements is not permitted.
- \* The erection of structures (fences, poles, tents, stages, bleachers etc), portable toilets, chairs, the use of fire works, or the installation of electricity is prohibited unless specified in the permit language.

If you have any questions regarding your permit or you wish to report any abuse or vandalism please call: 3-1-1 or 604-873-7000.