

File No.: 04-1000-20-2017-251

September 29, 2017

s.22(1)

Dear s.22(1)

Re: Request for Access to Records under the Freedom of Information and Protection of Privacy Act (the "Act")

I am responding to your request of June 30, 2017 for:

Most recent copy of the contract for the Stanley Park Tennis Court that are rented or leased.

All responsive records are attached.

Under section 52 of the Act you may ask the Information & Privacy Commissioner to review any matter related to the City's response to your request, within 30 business days from the date of this letter. You can request a review by writing to: Office of the Information & Privacy Commissioner, Email: info@oipc.bc.ca, Tel: 250-387-5629 and providing: 1) the request number (#04-1000-20-2017-251); 2) a copy of this letter; 3) a copy of your original request; and 4) the reason you're requesting a review.

Please do not hesitate to contact the Freedom of Information Office at foi@vancouver.ca if you have any questions.

Yours truly,



Barbara J. Van Fraassen, BA
Director, Access to Information

Barbara.vanfraassen@vancouver.ca
453 W. 12th Avenue Vancouver BC V5Y 1V4
Phone: 604.873.7999
Fax: 604.873.7419

Encl.

:kt

**STANLEY PARK
PAY TENNIS COURTS**

OPERATION AGREEMENT

BETWEEN

**THE CITY OF VANCOUVER, by its
BOARD OF PARKS AND RECREATION
(the "Board")**

AND

**GAYLE DOBSON & GORDON CHENG
dba G & G Tennis Services
(the "Operators")**

This agreement is dated for reference April 25, 2017.

Whereas:

- A. The Board has possession, jurisdiction and control of all areas in the City of Vancouver (the "City") designated as permanent and temporary public parks and care, custody and management of certain other areas within the City as its City Council may determine from time to time.
- B. There is within the City Park known as Stanley Park an area containing seventeen (17) public tennis courts, six (6) of which (the "Pay Tennis Courts") during summer months in past the Board has designated and reserved and wishes to continue to designate and reserve for use exclusively as pay tennis courts, offering services to the public in return for payment for such services, including, among other things, tennis instruction and court rentals;
- C. The Operators, by contract with the Board, were the operators of the Pay Tennis Courts during the summers of 1998 to 2016, inclusive, and they have expressed an interest in continuing to operate the Pay Tennis Courts;
- D. On November 26, 2008, the Park Board resolved as follows regarding the Pay

#11813v4

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Tennis Courts:

(i) to award the Stanley Park Pay Tennis Concession to Gayle Dobson & Gordon Cheng dba G & G Tennis Services, for the 2009 season, to be renewed annually for 2010 and subsequent seasons up to and including 2013, by mutual consent of the Board and the Operators. The agreement was subsequently renewed by way of a letter agreement for the 2014 - 2016 seasons

(ii) that no legal rights shall arise and no consents, permissions or licenses are granted hereby and none shall arise hereafter unless and until all contemplated legal documentation has been executed and delivered by all parties; and

(iii) that once the form of all legal documentation has been approved by the General Manager and Director of Legal Services for the City of Vancouver, that the General Manager be authorized to execute and deliver such documentation on behalf of the Board.

THEREFORE for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, agreed to and accepted, the Board and the Operators agree as follows:

Operation of Pay Tennis Courts

1. The Operators have been granted permission to use and the Operators hereby agree to operate the Pay Tennis Courts as a tennis related business offering tennis services there to the paying public during the tennis season, that is, during the period of approximately April 27 to September 30, in the year 2017 (the "Term") on the terms and conditions contained in this agreement.

2. During the Term, the Operators will be responsible for the supervision and will carry out day to day operations of the Pay Tennis Courts as described herein, and, in doing so, the Operators will be licensees and independent contractors to the Board, and not employees, and as such the Board will have no obligations to provide to the Operators any employment related services or benefits in relation to their work in operating the Pay Tennis Courts pursuant to this agreement.

3. The Operators, in operating the Pay Tennis Courts pursuant to this agreement, will offer and provide, and organize and manage the provision of, tennis related services

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there to the paying public, including, at minimum, but not limited to, court rentals and high quality tennis instruction.

4. The Board will prepare the Pay Tennis Courts for play prior to commencement of the Term, including, without limitation, changing the nets (if the Board deems it necessary), cleaning the court surfaces once, posting pay tennis signs and providing courtside garbage cans and benches.

5. The Operators will be responsible for keeping the courts clean, swept and free of litter and leaves.

6. The Board may perform any court repairs it considers to be necessary or advisable any time during the Term, but the Board will not be responsible or liable to the Operators for any losses of revenue or any other loss or expense to them in their operations there resulting from any related loss of use of the Pay Tennis Courts.

Office

7. The Board will provide the Operators with an office ("Pro Shop") from which to operate the Pay Tennis Courts from April 25 - June 2. Effective June 7, the occupancy of the Pro Shop may be extended on a week to week basis by the Board.

8. The Operators will keep the Pay Tennis Courts and the Pro Shop open for business to the public pursuant to this agreement, and will keep them adequately staffed to serve public demands for and in accordance with the services to be offered there, during all of the opening hours designated by the Board, weather permitting.

9. The Operators will be responsible for equipping the Pro Shop with a cash register and any related equipment and any other instruments or devices for use in taking payment from members of the public for use of the Pay Tennis Courts, and for providing phone service to the Pro Shop.

10. The Operators will be responsible to and will keep the Pro Shop and the areas surrounding it in a clean and tidy condition.

Programs, Tennis BC

11. All programs and the policy for accepting block bookings for the Pay Tennis Courts must be approved in advance by the Board.

12. The Operators will provide Tennis BC with priority booking for the Pay Tennis Courts for the Stanley Park Open Tennis Tournament, at the relevant court rental rates for the time periods used. No charge will be made to Tennis BC for any times during this tournament when the courts are booked but not used because of poor weather conditions.

13. The Operators, when required by Tennis B.C., will be available to assist Tennis B.C. in running the Stanley Park Tennis Tournament by taking on, by mutual consent of the Operators and Tennis B.C., both acting reasonably, specific roles and tasks in relation to the tournament, for a maximum time commitment on the part of the Operators of the number of hours that the Tennis B.C. is paying for and using the Pay Tennis Courts in relation to the tournament.

Revenues, Other Services

14. The Operators may sell tennis-related items out of the Pro Shop. The Operators may also provide a racquet stringing and repair service. The Board reserves the right to approve items being sold and their pricing and to review sales volume. All revenues from these sources will belong to the Operators except that, if the volume of sales is deemed by the Board to be sufficiently high, a percentage (to be determined by the Board) of the gross sales revenues will be payable to the Board. Any such amounts payable to the Board will be only calculated on sales after the date on which the Board notifies the Operators that this percentage of revenues will be payable. Other than the sale of these items, court rentals, tennis lessons and tennis programs, no other commercial activities may be undertaken.

15. The Operators will pay the Board 50% of gross court rental revenues and 15% of lesson and program revenues derived from their activities there. Lesson and program revenues on which this payment is required will also include all revenues generated from any lessons provided on these courts during pay tennis operating hours by third parties, through private arrangement between them and the Operators.

16. Payment for the previous months percentage of gross revenues must be received by the Board by the 10th day of each month, and must be accompanied by a cash and a usage report and any other reports required by the Board, in a format designated by the Board.

17. The Operators will make available to the Board, at its request, properly maintained books of account, documents, receipts and records indicating the results of such operations and activities. These documents will include daily booking sheets, usage

reports, cash summary sheets, lesson schedule information and any other relevant information required by the Board.

18. A statement of gross revenues from court rentals and from lessons and programs, certified to be correct by an accountant (who shall be a Chartered Accountant or other accredited public accountant acceptable to the Board) must be provided to the Board within thirty days after the last day of the Operators pay tennis operations as contemplated by this agreement, to verify that the monthly amounts submitted to the Board were correct. Any amounts underpaid will be paid to the Board, or amounts overpaid will be refunded to the Operators, within 10 days of receipt of this statement by the Board.

Lawful Operations, Employees, Insurance, GST, etc.

19. The Operators will be fully responsible in all ways for the employment of any persons they need and/or hire to assist them in the operation of their business at the Pay Tennis Courts, and in providing the related services they will provide there, and for ensuring that in respect of any persons they so employ, they will comply with all employment related laws of Canada, B.C. and the City, including, without limitation, all applicable income tax laws, workers' compensation laws, human rights laws and employment and health standards laws applicable thereto.

20. The Operators will comply at all time with all laws of Canada, B.C. and the City applicable to their business activities at the Pay Tennis Courts, including, without limitation, the obtaining of any business licenses required therefor, registration for GST and all collections, deductions and remissions of monies as may be required in relation to GST, income tax, employment insurance, pensions and workers' compensation.

21. The Operators, at their expense, will obtain and carry at all times while using City and/or Board property pursuant to this agreement, to the satisfaction of the City's Director of Risk Management, all insurance as may be required by law and as may be reasonably prudent for them to carry in relation to their use of and presence on City property and/or Board property pursuant to this agreement, including, specifically, without limitation, insurance providing commercial general liability coverage of at least two million dollars (\$2,000,000.00) per occurrence, extended to cover All Risk Tenants Legal Liability for an amount not less than one hundred thousand dollars (\$100,000.00), containing a standard form cross liability clause naming both the ABoard of Parks and Recreation@ and the ACity of Vancouver@ as additional insured in respect of any liability arising out of the activities and operations of the Operators and providing that the Board's General Manager will get thirty (30) days written notice of cancellation, lapse or

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material change of or to the policy.

22. Prior to commencing any use or operations at the Pay Tennis Courts and the Pro Shop and any of their surrounding areas pursuant to this agreement for the current tennis season, the Operators will provide the Board, with evidence satisfactory to the Board's General Manager, of the insurance coverage required under this agreement, evidence of GST registration, evidence of WCB coverage and a valid City of Vancouver business license.

Early Termination

23. The Board may terminate this agreement on thirty (30) days written notice if the Operators fail to comply with any rules or regulations the Board may impose in relation to play on the Pay Tennis Courts or immediately if the Operators continue to be in breach of any term of this agreement thirty (30) days after the Board has delivered to them a written notice to rectify any such breach.

General

24. The Board will not be liable to the Operators for any claim, demand, action, suit, judgment or order relating to any loss, injury or expense they might suffer, incur or experience weather or other environmental conditions, condition of the courts or unauthorized persons using the courts during the hours of operation.

25. The Board makes no representations or warranties as to the state, condition, fitness, safety or propriety of the Pay Tennis Courts or the Pro Shop or their surrounding areas for the Operators' purposes as contemplated by this agreement, and the Operators warrant that they will carefully inspect the Pay Tennis Courts and the Pro Shop and hereby accept them as is.

26. The Operators do not as a result of this agreement or their use of or presence on the Pay Tennis Courts or the Pro Shop or any other part of City land or property acquire any interest in land in relation thereto, and they cannot assign or sub-license or let any of the rights given to them hereby.

27. Nothing in this agreement or in the relationship between the parties hereto makes or will be construed to make them in any way partners or agents of each other or, subject nevertheless to the terms of this agreement, to create any other relationship by which the acts of one of them are the acts of the other.

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28. Any notices required or permitted pursuant to this agreement will be delivered to, and will be considered to have been received immediately on personal delivery or fax and after five (5) clear business days after mailing by ordinary mail:

To the Board:

City of Vancouver
Board of Parks and Recreation
2099 Beach Avenue
Vancouver, British Columbia
V6G 1Z4

Attention: General Manager


To the Operators

Gayle Dobson & Gordon Cheng
209-1705 Nelson Street
Vancouver, British Columbia
V6G 1M6


29. Time is of the essence in respect of this agreement.
30. This document contains the entire agreement between the parties.
31. The headings contained in this document are for reference only and are not to be used in any way to interpret or assist in the interpretation of this agreement.

32. The Operators acknowledge that they are entitled to seek independent legal advice with respect to this agreement and the subject matter hereof.

The parties to this agreement have executed it as follows:


Vancouver Board of Parks & Recreation

May 2, 2017
date


Gayle Dobson

April 27, 2017
date


Gordon Cheng

April 21, 2017
date



[Home](#) [Register for Activities](#) [Facility Reservations](#) [Drop-in Calendars](#) [Passes](#)

[My Cart](#)

Rental Agreement Contract

Park Board Special Events and Filming
 2099 Beach Avenue
 Vancouver, BC V6G 1Z4
 Phone: (604) 257-8400
 FAX: --
 Email: parkevents@vancouver.ca

Rental Agreement #32602, Approved
 Jun 28, 2017 10:25 AM



Customer Type: Customer
 Prepared By: PBIRM 001 PBIRM

Company: Tennis BC
 #204 - 210 West Broadway
 Vancouver, BC V5Y 3W2

Agent: Katey Conway

Contact: +1 (604) 808-7818

Charges	Taxes	Discounts	Total Charges	Deposits	Deposit Taxes	Total Payments	Refunds	Balance
\$7,958.44	\$252.93	\$0	\$8,211.37	\$0	\$0	\$0	\$0	\$8,211.37

RESERVATIONS

Event	Resource	Center	Notes
Stanley Park Open 2017 #32602 Type: Park Event - Charity athletic sporting events Attend/Qty: 10000	Stanley Park Tennis Court Parking Lot Attached equipment: 1 Service: Event - Electrical, 1 Service: Event - Equipment Removal, 1 Service: Event - Horticulture, 1 Service: Event - Janitorial	Stanley Park Stanley Park Drive Vancouver, BC, CA V6G 1Z4	--

Days Requested		Event Begins		Event Ends	
Day	Date	Date	Duration	Date	Time
Thursday	Jun 29, 2017	9:00 AM	12 hours	Jun 29, 2017	9:00 PM
Saturday	Jul 1, 2017	9:00 AM	12 hours	Jul 1, 2017	9:00 PM
Sunday	Jul 2, 2017	9:00 AM	12 hours	Jul 2, 2017	9:00 PM
Monday	Jul 3, 2017	9:00 AM	12 hours	Jul 3, 2017	9:00 PM
Tuesday	Jul 4, 2017	9:00 AM	12 hours	Jul 4, 2017	9:00 PM
Wednesday	Jul 5, 2017	9:00 AM	12 hours	Jul 5, 2017	9:00 PM
Thursday	Jul 6, 2017	9:00 AM	12 hours	Jul 6, 2017	9:00 PM
Friday	Jul 7, 2017	9:00 AM	12 hours	Jul 7, 2017	9:00 PM
Saturday	Jul 8, 2017	9:00 AM	12 hours	Jul 8, 2017	9:00 PM
Sunday	Jul 9, 2017	9:00 AM	12 hours	Jul 9, 2017	9:00 PM
Monday	Jul 10, 2017	9:00 AM	12 hours	Jul 10, 2017	9:00 PM
Tuesday	Jul 11, 2017	9:00 AM	12 hours	Jul 11, 2017	9:00 PM
Wednesday	Jul 12, 2017	9:00 AM	12 hours	Jul 12, 2017	9:00 PM
Thursday	Jul 13, 2017	9:00 AM	12 hours	Jul 13, 2017	9:00 PM
Friday	Jul 14, 2017	9:00 AM	12 hours	Jul 14, 2017	9:00 PM
Saturday	Jul 15, 2017	9:00 AM	12 hours	Jul 15, 2017	9:00 PM
Sunday	Jul 16, 2017	9:00 AM	12 hours	Jul 16, 2017	9:00 PM
Monday	Jul 17, 2017	9:00 AM	12 hours	Jul 17, 2017	9:00 PM
Tuesday	Jul 18, 2017	9:00 AM	12 hours	Jul 18, 2017	9:00 PM

Summary Notes	
Total Number of Dates: 19	The permit holder shall indemnify the City of Vancouver and its Board of Parks and Recreation and all their respective officials, officers, employees and agents for and against any loss, injury, damage or expense they or any of them may suffer, incur or experience and shall indemnify them for and against any and all complaints, demands, claims, actions, suits and judgments for any loss, injury, damage or expense anyone else may suffer, incur or experience arising out of or in any way connected with the permitted activities or the use of the facilities identified in this Facility Permit.
Total Time: 228	

hours

TENNIS BC: 86TH ANNUAL STANLEY PARK OPEN 2017
 CONTACT: KATEY CONWAY (604-808-7818)
 INSURANCE: REQUIRED
 PARTICIPANTS: 10,000+

STANLEY PARK TENNIS COURTS (PAID COURTS + PUBLIC COURTS)
 JUNE 29 - JULY 17, 2017

PERMISSION TO HOLD 86TH ANNUAL STANLEY PARK TENNIS TOURNAMENT ON ALL 17 COURTS IN STANLEY PARK.
 PERMISSION TO USE THE FISH HOUSE RESTAURANT AS YOUR ADMINISTRATION HEADQUARTERS.

****SET UP (SEE MAP ATTACHED)**

- TENNIS MATCHES ON ALL COURTS (#1 - 17) FOR 2017.
- STRING BOOTH, LEITH WHEELER AND SILEX BOOTHS AND POSSIBLY A SMALL STORAGE CONTAINER ON FISH HOUSE MEADOW GRASS ADJACENT TO PATHWAYS PARALLEL TO TENNIS COURTS #3 & #6.
- BLEACHERS ON GRASS AREAS BEHIND TENNIS COURTS #1,2,3, & 8 AND ADJACENT #6 & 15 AND ADJACENT TO CATERING TENT AND BAR FOOD AREA.
- BEER GARDEN ON GRASS AREA BEHIND TENNIS COURTS #1, #2 AND #3 FROM JUNE 29 ? JULY 16.

PERMISSION TO SET UP 10'x10' TENTS AND ONE (1) 20'x20' TENT ON GRASS AREA BETWEEN TENNIS COURTS AND THE FISH HOUSE RESTAURANT FOR BEER GARDEN. FENCING REQUIREMENTS AROUND BEER GARDEN (APPROX 100' x25') AS DETERMINED BY VPD.

ALL TENTS MUST BE WEIGHED DOWN; SPIKING NOT PERMITTED. TENTS MUST ALSO BE PLACED AT LEAST 3 METRES (10 FEET) APART DUE TO FIRE SAFETY REGULATIONS.

FIRE DEPARTMENT APPROVAL ON SITE SET UP HAS BEEN APPROVED, AS PER CAPTAIN TIM BROWN (604-873-7860). 75 PERSON MAXIMUM OCCUPANT LOAD INSIDE TENT. TWO ENTRANCE/EXIT POINTS REQUIRED. CATERING AUTHORIZATION FOR GAME CHANGERS RESTAURANT APPROVED BY BCLCLB AND RECEIVED.

TENTS AND OTHER TEMPORARY STRUCTURES DO NOT EXCEED IN SIZE, THEREFORE TEMPORARY STRUCTURE PERMIT NOT REQUIRED. PLEASE ENSURE THEY DO NOT INTERFERE WITH PATHWAY USERS. ALL SERVICE ROADS AND PATHWAYS ARE NOT TO BE OBSTRUCTED.

****SOUND**

PERMISSION TO HAVE AMPLIFIED SOUND FOR ANNOUNCEMENTS ONLY. SPEAKERS MUST FACE AWAY FROM RESIDENTIAL AREA. SOUND LEVEL MUST BE KEPT AT A MINIMUM (MUST NOT EXCEED 75 DB @ 150 FT FROM THE FRONT OF THE SPEAKER). PLEASE ENSURE ALL CORDS AND WIRES ARE COVERED TO PREVENT TRIPPING HAZARDS. NO AMPLIFIED SOUND PRIOR TO 9AM.

****FOOD /ALCOHOL**

PERMISSION TO SERVE BBQ IN BEER GARDEN ON JUNE 29 to JULY 16. ON-SITE FOOD PREPARATION SUBJECT TO VANCOUVER COASTAL HEALTH APPROVAL -- PLEASE CONTACT LIS VALLASTER (604) 675-3817.
 SPECIAL OCCASION LICENSE REQUIRED FOR SERVING ALCOHOL.
 BEER GARDEN SET UP ON GRASS AREA BEHIND COURTS #1, #2 AND #3 AND THE FISH HOUSE RESTAURANT.

****SPONSORS**

NO COMMERCIAL SALES OF ANY KIND PERMITTED ON SITE.
 PERMISSION FOR THE FOLLOWING VENDORS TO SET UP ON SITE AND HAND OUT INFORMATION PAMPHLETS, PRODUCT SAMPLES AND DEMONSTRATIONS; FOR PASSIVE DISTRIBUTION ONLY. EACH SPONSOR IS PERMITTED TO ONE BANNER AND BANNER CANNOT EXCEED 3' X 10'. NO SOLICITATION PERMITTED.

VENDOR/SPONSOR BOOTHS (NEAR FISHHOUSE)

- * STANLEY PARK OPEN (OFFICIAL EVENT T-SHIRTS)
- * RACQUETS AND RUNNERS/NEW BALANCE (TENNIS SHOES & APPAREL AND RACQUET STRINGING)
- * LEITH WHEELER PRESENTATION BOOTH (TROPHY PRESENTATION)
- * (BEER GARDEN)
- * FOOD CONCESSION

****VEHICLE ACCESS/PARKING**

NO VEHICLES ALLOWED TO PARK ON GRASS AREAS OR SERVICE LANES AT ANY TIME.

30 PARKING PASSES ISSUED

30 PARKING PASSES CHARGES WAIVED FOR 2017. CHARGES FOR 2018 WILL BE REVIEWED

COURT FEES OF \$1.90 PER HOUR FOR YOUTH EVENTS AND \$3.48 PER HOUR FOR ADULT EVENTS WILL BE WAIVED FOR 2017. CHARGES FOR 2018 WILL BE REVIEWED

ALL EVENT VEHICLES MUST DISPLAY PARKING PASSES TO AVOID TICKETING. PERMISSION TO CONE OFF AND MONITOR 30 PARKING STALLS AT TENNIS COURTS PARKING LOT.
 VEHICLES MUST PARK IN DESIGNATED PARKING STALLS. 5 MINUTE STOPPING AT LOADING ZONES ONLY. ALL EQUIPMENT MUST BE CARTED OR CARRIED OVER.

****PARK STAFF SERVICES**
 PARK STAFF WILL ARRANGE BENCH REMOVAL, POWER WASHING, GROUND MAINTENANCE, ELECTRICAL CONNECTION AND WASHROOM CLEANING - ADDITIONAL CHARGES APPLY.

****CLEAN UP AND WASTE MANAGEMENT PLAN**
 FULL CLEAN UP REQUIRED. WASTE MANAGEMENT PLAN SUBJECT TO CITY OF VANCOUVER SANITATION APPROVAL. WASTE REMOVAL SERVICES AVAILABLE AS REQUIRED - ADDITIONAL CHARGES APPLICABLE.
 NO IMPACT TO EXISTING VEGETATION, TREES, BRANCHES, FOLIAGE WITHIN THE AREA. PLYWOOD REQUIRED FOR ALL ACTIVITIES AND SET UP ON GRASS. ANY DAMAGES INCURRED SUBJECT TO ADDITIONAL REPAIR CHARGES - TO BE NEGOTIATED WITH PARK SUPERVISOR POST EVENT.

****FEES AND CHARGES**
 PERMIT FEES ARE APPLICABLE AS PER CURRENT VANCOUVER PARK BOARD FEES AND CHARGES. FOR MORE INFORMATION, PLEASE VISIT WWW.VANCOUVER.CA/PARKS/FEES

 NOTE: PLEASE CARRY A COPY OF THIS PERMIT AT ALL TIMES DURING EVENT.

PLEASE NOTE: VANCOUVER'S PARK AND BEACHES ARE NOW SMOKE-FREE. THE SMOKING REGULATION BYLAW PROHIBITS SMOKING IN ALL VANCOUVER PARKS, BEACHES, SEAWALLS, TRAILS AND PUBLIC GOLF COURSES. ENFORCEMENT OF THE BYLAW WILL BE CARRIED OUT BY PARK RANGERS WHO NOW HAVE THE AUTHORITY TO ISSUE INFRACTION TICKETS TO OFFENDERS. FINES FOR A FIRST OFFENCE ARE \$250. FOR MORE INFORMATION, PLEASE VISIT WWW.VANCOUVER.CA/SMOKEFREEPARKS

If a situation arises on the day of the event and require Park Board assistance, please call 311 and ask to talk to a Park Ranger in the area.

RESERVATIONS

Event	Resource	Center	Notes
Stanley Park Open 2017 #32602 Type: Park Event - Charity athletic sporting events Attend/Qty: 10000	Stanley Park Ceperley Tennis Crts #01-17	Stanley Park Stanley Park Drive Vancouver, BC, CA V6G 1Z4	--

Day	Days Requested		Event Begins	Duration	Event Ends	
	Date	Date			Date	Time
Thursday	Jun 29, 2017		9:00 AM	12 hours	Jun 29, 2017	9:00 PM
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Tuesday	Jul 18, 2017		9:00 AM	12 hours	Jul 18, 2017	9:00 PM
Friday	Jul 21, 2017		9:00 AM	12 hours	Jul 21, 2017	9:00 PM

Summary	Notes
Total Number of Dates: 20 Total Time: 240 hours	--

RESERVATIONS

Event	Resource	Center	Notes
Stanley Park Open 2017 #32602	Stanley Park Fish House Meadow Area	Stanley Park	

Days Requested		Event Begins	Duration	Event Ends	
Day	Date			Date	Time
Thursday	Jun 29, 2017	9:00 AM	12 hours	Jun 29, 2017	9:00 PM
Saturday	Jul 1, 2017	9:00 AM	12 hours	Jul 1, 2017	9:00 PM
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Summary					Notes
Total Number of Dates: 19					--
Total Time: 228 hours					

RESERVATIONS

Event	Resource	Center	Notes
Stanley Park Open 2017 #32602 Type: Park Event - Charity athletic sporting events Attend/Qty: 10000	Stanley Park Fish House Meadow South	Stanley Park Stanley Park Drive Vancouver, BC, CA V6G 1Z4	--

Days Requested		Event Begins	Duration	Event Ends	
Day	Date			Date	Time
Thursday	Jun 29, 2017	9:00 AM	12 hours	Jun 29, 2017	9:00 PM
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Monday	Jul 17, 2017	9:00 AM	12 hours	Jul 17, 2017	9:00 PM
Tuesday	Jul 18, 2017	9:00 AM	12 hours	Jul 18, 2017	9:00 PM
Summary					Notes

Total Number of Dates: 19
 Total Time: 228 hours

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RESERVATIONS

Event	Resource	Center	Notes		
Stanley Park Open 2017 Type: Park Event - Charity athletic sporting events Attend/Qty: 1	Service: Event - Electrical	Vancouver Board of Parks and Recreation 2099 Beach Avenue Vancouver, BC, CA V6G 1Z4 +1 (604) 873-7000	--		
Days Requested		Event Begins	Duration	Event Ends	
Day	Date			Date	Time
Thursday	Jun 29, 2017	9:00 AM	12 hours	Jun 29, 2017	9:00 PM
Saturday	Jul 1, 2017	9:00 AM	12 hours	Jul 1, 2017	9:00 PM
Sunday	Jul 2, 2017	9:00 AM	12 hours	Jul 2, 2017	9:00 PM
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Tuesday	Jul 4, 2017	9:00 AM	12 hours	Jul 4, 2017	9:00 PM
Wednesday	Jul 5, 2017	9:00 AM	12 hours	Jul 5, 2017	9:00 PM
Thursday	Jul 6, 2017	9:00 AM	12 hours	Jul 6, 2017	9:00 PM
Friday	Jul 7, 2017	9:00 AM	12 hours	Jul 7, 2017	9:00 PM
Saturday	Jul 8, 2017	9:00 AM	12 hours	Jul 8, 2017	9:00 PM
Sunday	Jul 9, 2017	9:00 AM	12 hours	Jul 9, 2017	9:00 PM
Monday	Jul 10, 2017	9:00 AM	12 hours	Jul 10, 2017	9:00 PM
Tuesday	Jul 11, 2017	9:00 AM	12 hours	Jul 11, 2017	9:00 PM
Wednesday	Jul 12, 2017	9:00 AM	12 hours	Jul 12, 2017	9:00 PM
Thursday	Jul 13, 2017	9:00 AM	12 hours	Jul 13, 2017	9:00 PM
Friday	Jul 14, 2017	9:00 AM	12 hours	Jul 14, 2017	9:00 PM
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Summary					Notes
Total Number of Dates: 19					--
Total Time: 228 hours					

RESERVATIONS

Event	Resource	Center	Notes		
Stanley Park Open 2017 Type: Park Event - Charity athletic sporting events Attend/Qty: 1	Service: Event - Equipment Removal	Vancouver Board of Parks and Recreation 2099 Beach Avenue Vancouver, BC, CA V6G 1Z4 +1 (604) 873-7000	--		
Days Requested		Event Begins	Duration	Event Ends	
Day	Date			Date	Time
Thursday	Jun 29, 2017	9:00 AM	12 hours	Jun 29, 2017	9:00 PM
Saturday	Jul 1, 2017	9:00 AM	12 hours	Jul 1, 2017	9:00 PM
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Summary					Notes
Total Number of Dates: 19					--
Total Time: 228 hours					

RESERVATIONS

Event	Resource	Center	Notes		
Stanley Park Open 2017 Type: Park Event - Charity athletic sporting events Attend/Qty: 1	Service: Event - Horticulture	Vancouver Board of Parks and Recreation 2099 Beach Avenue Vancouver, BC, CA V6G 1Z4 +1 (604) 873-7000	--		
Days Requested		Event Begins	Duration	Event Ends	
Day	Date			Date	Time
Thursday	Jun 29, 2017	9:00 AM	12 hours	Jun 29, 2017	9:00 PM
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Summary					Notes
Total Number of Dates: 19					--
Total Time: 228 hours					

RESERVATIONS

Event	Resource	Center	Notes		
Stanley Park Open 2017 Type: Park Event - Charity athletic sporting events Attend/Qty: 1	Service: Event - Janitorial	Vancouver Park Board Sanitation Services 2099 Beach Avenue Vancouver, BC, CA V6G 1Z4 (604) 873-7000	--		
Days Requested		Event Begins	Duration	Event Ends	
Day	Date			Date	Time
Thursday	Jun 29, 2017	9:00 AM	12 hours	Jun 29, 2017	9:00 PM
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Summary					Notes
Total Number of Dates: 19					--
Total Time: 228 hours					

▼ CHARGES

Description	Event / Resource	Unit Fee	Units	Tax	Charge
Park Event - Attendance 5001+	Stanley Park Open 2017 #32602 Stanley Park Tennis Court Parking Lot	\$1,159.84	1.00	GST PB: \$57.99	\$1,217.83
Park Event - Application Fee	Stanley Park Open 2017 #32602 Stanley Park Tennis Court Parking Lot	\$29.14	1.00	GST PB: \$1.46	\$30.60
Park Event - Set up / Take Down	Stanley Park Open 2017 #32602 Stanley Park Tennis Court Parking Lot	\$347.38	4.00	GST PB: \$69.48	\$1,459.00
Park Event - Event Alcohol Permit	Stanley Park Open 2017 #32602 Stanley Park Tennis Court Parking Lot	\$579.94	1.00	GST PB: \$29.00	\$608.94
*Rental: Room/Facility Charges	Stanley Park Open 2017 #32602 Stanley Park Tennis Court Parking Lot	\$100.00	19.00	GST PB: \$95.00	\$1,995.00
Park Event - Recovery Fee: Trades Work Order	Stanley Park Open 2017 #32602 Service: Event - Electrical	\$300.00	1.00	--	\$300.00
Park Event - Recovery Fee: Trades Work Order	Stanley Park Open 2017 #32602 Service: Event - Horticulture	\$1,500.00	1.00	--	\$1,500.00
Park Event - Recovery Fee: Trades Work Order	Stanley Park Open 2017 #32602 Service: Event - Equipment Removal	\$200.00	1.00	--	\$200.00
Park Event - Recovery Fee: Janitorial	Stanley Park Open 2017 #32602 Service: Event - Janitorial	\$900.00	1.00	--	\$900.00

▼ Payment Schedule for Original Balance of \$8,211.37

Due Date	Amount Due	Amount Paid	Withdrawal Adjustment	Balance
Jun 29, 2017	\$8,211.37	\$0	\$0	\$8,211.37
			Current Balance	\$8,211.37

▼ CUSTOM QUESTIONS

Question	Answer
On-site contact name on day of event:	Mark Roberts
Phone number for day of event contact:	604-737-3086 ext 9
Has this event occurred in a Vancouver Park Board park before? If yes, please indicate number of years and past permit#	84 years
What is the type and purpose of your event?	Tennis Tournament
Is your event Public or Private?	Public
Are participants required to register or purchase tickets for this event? If yes, please describe.	No
How many participants are you expecting?	1000
How many spectators are you expecting?	6000
What is the total expected attendance number for the event?	7000
Will you have amplified sound (eg. music, announcements, etc.)?	Yes
Specify:	Ywa
Will you have temporary structures? If yes, please describe what and how many.	Trailer (admin and storage), Hospitality area, 5 pop up tents,

	bleachers
Will there be food? If yes, please describe.	Yes - packaged
Are you selling anything at your event? If yes, please describe.	Food - packaged snacks, raffle
Will there be alcoholic beverages at the event? If yes, please describe.	Yes - Sponsor tent (alcoholic and non-alcoholic beverages)
Will there be any personal services offered? If yes, please describe.	Tennis Racquet Stringing - other to be determined
Do you have any event partners or sponsors? if yes, please list what their presence will be like.	Yes - TBD - Title Leith Wheeler Investment
What are your vehicle access and parking requirements?	Require access for trailer/storage unit off of Stanley Pk Drive, receive/purchase parking passes
Do you have any other proposed activities? If yes, please describe.	VIP function celebrating 85 years
Do you plan to use any Park Board or City of Vancouver services/facilities? If yes, please describe.	no
What steps is your organization taking to ensure the event is environmentally responsible?	Enhancing Parks Bd Washroom and Garbage pick-up, participate in Waste Mgmt Program
Additional comments:	Enrolled in Green Events Program

WAIVERS

Event in Parks - Application Requirements
 Due Date: Jun 29, 2017

THE FOLLOWING ITEMS MAY BE REQUIRED AS PART OF YOUR APPLICATION PROCESS:

- * 30 APPLICATION FEE is required in order to process your request. Payment can be made by credit card or cheque (payable to "Vancouver Park Board") and delivered or mailed to the address at the top of this application form. Once your permit application has been approved, this amount will be deducted from your permit fee.
- * A SITE PLAN and ROUTE MAP (Walk/Run) clearly indicating the area(s) you intend to use and the setup for your event.
- * A copy of your INSURANCE or a signed SPECIAL EVENTS INSURANCE CERTIFICATE form (attached).
- * A copy of your current BUDGET for your event.
- * Completion of the WASTE MANAGEMENT FORM best suited to your event's waste management requirements. This form can be filled out from the Park Board Special Events web page.

PLEASE NOTE: Upon approval of your Park Board Special Event Permit application, additional applications and permits may be required for other City of Vancouver Departments.

Event in Parks - Standard Permit Requirement
 Due Date: Jun 29, 2017

All fees and projected costs must be paid within fifteen (15) days of booking confirmation unless other arrangements have been agreed upon. Sites are not reserved until payment has been received. Please make cheques payable to the VANCOUVER BOARD OF PARKS AND RECREATION. Current fees, charges and refund policy can be viewed on our website: <http://vancouver.ca/doing-business/event-permits.aspx>

THE FOLLOWING ARE INCORPORATED INTO, AND FORM PART OF, THE PERMIT AGREEMENT:

* INSURANCE REQUIREMENTS: THE LICENSEE MUST OBTAIN COMPREHENSIVE GENERAL LIABILITY INSURANCE PROTECTING THE CITY OF VANCOUVER, VANCOUVER BOARD OF PARKS RECREATION, AND THE VANCOUVER POLICE BOARD AGAINST LIABILITY FOR BODILY INJURY, DEATH OR PROPERTY DAMAGE, ARISING OUT OF THE EVENT. MINIMUM LIMIT OF \$2,000,000 COMMERCIAL GENERAL LIABILITY INSURANCE AGAINST THIRD PARTY CLAIMS FOR BODILY INJURY, DEATH, PROPERTY AND LOSS OF USE. (NOTE: A HIGHER LIMIT OF LIABILITY INSURANCE MIGHT BE REQUIRED DEPENDING ON EVENT SPECIFIC DETAILS (TRAFFIC IMPACTS, ATTENDANCE NUMBERS, LOCATION, LENGTH OF EVENT). MAXIMUM DEDUCTIBLE \$5,000.00 PER OCCURRENCE, WITH A CROSS LIABILITY CLAUSE. ACCEPTABLE PROOF OF INSURANCE MUST BE RECEIVED BY THE BOARD OF PARKS AND RECREATION PRIOR TO THE USE OF ANY FACILITIES COVERED UNDER THIS PERMIT.

* NOTE: THE FOREGOING SATISFIES THE CITY'S MINIMUM INSURANCE REQUIREMENTS. THE CITY DOES NOT WARRANT THAT THIS INSURANCE IS ADEQUATE FOR THE LICENSEE'S NEEDS. BY ACCEPTING THIS PERMIT, THE LICENSEE ACKNOWLEDGES SOLE RESPONSIBILITY FOR OBTAINING WHATEVER COVERAGE THE LICENSEE DEEMS NECESSARY. * INSURANCE CAN BE OBTAINED THROUGH ANY INSURANCE AGENT. FOR YOUR CONVENIENCE, THE FOLLOWING AGENT IS FAMILIAR WITH THE INSURANCE REQUIREMENTS: SPORT B.C. INSURANCE, (604.737.3018).

TERMS AND CONDITIONS:

1. THE LICENSEE IS RESPONSIBLE FOR ENSURING THAT: THE ASSIGNED AREA IS APPROPRIATE FOR THE ACTIVITY; THE ACTIVITY IS CONDUCTED IN A SAFE, ORDERLY MANNER; THE ACTIVITY IS RESTRICTED TO THE ASSIGNED AREA; THE EVENT ACTIVITIES DO NOT INTERFERE WITH OTHER PARK USERS.

2. ANY PROPERTY DAMAGE WHICH OCCURS DURING THE PERMITTED EVENT, SET-UP OR TAKE-DOWN, IS THE RESPONSIBILITY OF THE

LICENSEE. DAMAGE TO PARK PROPERTY SHOULD BE REPORTED IMMEDIATELY. IT WILL BE ASSESSED AND REPAIR COSTS BILLED TO THE LICENSEE.

3. THE LICENSEE IS RESPONSIBLE FOR LEAVING THE AREA CLEAN AND LITTER-FREE AND MAY BE BILLED FOR ANY SUBSEQUENT COST INCURRED BY THE BOARD FOR CLEAN-UP.
4. IF TRAFFIC CONTROL IS REQUIRED, THE VANCOUVER POLICE DEPARTMENT AND THE CITY ENGINEERING DEPARTMENT MUST BE CONSULTED.
5. ALL PERMITTED GROUPS MUST USE SPORTS FIELD WHITING (NON-TOXIC) WHEN MARKING VANCOUVER PARK BOARD FIELDS/PARKS.
6. BARBECUES MAY BE USED PROVIDED THEY ARE THIRTY (30) INCHES FROM THE GROUND, BUT NOT ABOVE, OR ON ASPHALT, CONCRETE OR PICNIC TABLES. COALS ARE TO BE TAKEN OFF-SITE.
7. ONLY PAPER OR PLASTIC CUPS MAY BE USED FOR BEVERAGES. FOR SAFETY REASONS, NO GLASS CONTAINERS ARE PERMITTED.
8. THE CITY OF VANCOUVER RESERVES THE RIGHT TO CANCEL AN EVENT OR ACTIVITY FOR ANY REASON AND SHALL NOT BE RESPONSIBLE FOR ANY ASSOCIATED COSTS OR DAMAGES.

PARK BOARD BY-LAWS REQUIRE THAT UNLESS SPECIFICALLY PERMITTED:

1. VEHICLES ARE NOT TO BE DRIVEN ONTO GRASSED AREAS OR RESTRICTED ACCESS AND SERVICE ROADS AT ANY TIME. NON-PERMITTED VEHICLES MAY BE TOWED.
2. SERVICE OF FOOD IS SUBJECT TO BY-LAW REQUIREMENTS OF THE CITY HEALTH DEPARTMENT.
3. THE SALE OF GOODS, THE COLLECTION OF AN ADMISSION FEE, OR THE OPERATION OF A CONCESSION IS PROHIBITED.
4. THE OPERATION OF A PUBLIC ADDRESS SYSTEM, OR AMPLIFIED MUSIC, IS NOT PERMITTED.
5. "NO ALCOHOLIC BEVERAGES ARE TO BE DISPENSED, SOLD OR CONSUMED ON THE PARK AT ANY TIME." (SECTIONS 42 AND 43 OF THE LIQUOR CONTROL AND LICENSING ACT.)
6. SIGNAGE, BANNERS OR ADVERTISEMENTS ARE NOT PERMITTED.
7. THE ERECTION OF STRUCTURES, FENCES, POLES, TENTS, STAGES, BLEACHERS, PORTABLE TOILETS, THE USE OF FIRE OR FIREWORKS, OR THE INSTALLATION OF ELECTRICITY IS PROHIBITED.

PARK USERS MUST CARRY THE PERMIT AND PRESENT IT UPON REQUEST. PERMITS WILL BE REVOKED WITHOUT PAYMENT OF ANY COMPENSATION IN THE EVENT OF A BREACH OF ANY LAWS, BY-LAWS, OR CONDITIONS SET UP HEREIN OR IN FORCE. NON-COMPLIANCE MAY ALSO RESULT IN ADDITIONAL CHARGES.

*Event or Filming - Park Use Agreement

Waiver for: Katey Conway

Due Date: Jun 29, 2017

The Vancouver Park Board hereby grants the permit holder and/or representative permission to use the facilities outlined, subject to the terms and conditions

of this agreement contained herein and attached hereto all of which form part of this agreement. In consideration of this permit, the permit holder and/or representatives on behalf of the permit holder agrees:

To comply and to cause those using the facilities under this permit to comply with all of the terms and conditions of this permit;

To inspect the premises and facilities covered by this permit prior to any use by the permit holder to ensure that the facilities are suitable for the permit's holder's intended use;

That all Park Board premises and facilities are accepted "as is" and are used entirely at the permit holder's own risk;

Accepting this permit from the Park Board constitutes an acknowledgement from the permit holder and/or representative that he/she has read and understands the conditions and undertakings contained herein and further that he/she has the authority to represent and bind the licensee on all matters pertaining to this permit.

The Vancouver Park Board is publicly funded and the use of parks and facilities must reflect this fact. Users must comply with all applicable City by-laws and Federal and Provincial legislation, including the British Columbia Human Rights Code which prohibits discriminatory conduct including conduct that would expose persons or groups to hatred or contempt.

Vancouver's parks and beaches will be smoke-free effective September 1, 2010.

TERMS AND CONDITIONS: The following "Terms and Conditions" are incorporated into and form part of this permit agreement.

1. The licensee is responsible for ensuring that: the assigned area is appropriate for the activity; the activity is conducted in a safe, orderly manner; the

activity

is restricted to the assigned area; the event/activities do not interfere with other park users.

2. Any property damage which occurs during the permitted activity, set-up or take down, is the responsibility of the licensee. Damage to park property should be reported immediately. It will be assessed and repair costs billed to the licensee.
3. The licensee is responsible for leaving the area clean and litter free and may be billed for any subsequent cost incurred by the Board for clean-up.
4. If traffic control is required, the Vancouver Police Department and the City Engineering Department must be consulted.
5. Barbeques may be used provided they are thirty (30) inches from the ground, but not above or on asphalt, concrete or picnic tables. Coals are to be taken off site or placed in hot coal disposal pits.
6. Only paper or plastic cups may be used for beverages. For safety reason, no glass container are permitted.
7. The City of Vancouver reserves the right to cancel an activity for any reason and shall not be responsible for any associated costs or damages.

TERMS AND CONDITIONS: The following "Terms and Conditions" are incorporated into and form part of this permit agreement.

1. The licensee is responsible for ensuring that: the assigned area is appropriate for the activity; the activity is conducted in a safe, orderly manner; the activity is restricted to the assigned area; the event/activities do not interfere with other park users.
2. Any property damage which occurs during the permitted activity, set-up or take down, is the responsibility of the licensee. Damage to park property should be reported immediately. It will be assessed and repair costs billed to the licensee.
3. The licensee is responsible for leaving the area clean and litter free and may be billed for any subsequent cost incurred by the Board for clean-up.
4. If traffic control is required, the Vancouver Police Department and the City Engineering Department must be consulted.
5. Barbeques may be used provided they are thirty (30) inches from the ground, but not above or on asphalt, concrete or picnic tables. Coals are to be taken off site or placed in hot coal disposal pits.
6. Only paper or plastic cups may be used for beverages. For safety reason, no glass container are permitted.
7. The City of Vancouver reserves the right to cancel an activity for any reason and shall not be responsible for any associated costs or damages.

INSURANCE REQUIREMENTS FOR EVENT:

The permittee/licensee must obtain Commercial General Liability Insurance protecting the City of Vancouver, Vancouver Board of Parks and Recreation and the Vancouver Police Board against third party claims for bodily injury, death or property damage arising out of the activities conducted by or behalf of the permittee/licensee. The minimum limits shall be up to \$5,000,000 inclusive per occurrence with a deductible no greater than \$500.00 The policy shall contain a cross liability clause and name the City of Vancouver, Vancouver Board of Parks and Recreation and the Vancouver Police Board as "additional insureds" with respect to liability arising out of the Event. Satisfactory evidence of insurance must be received by the Board of Parks and Recreation prior to use of any facilities covered under this permit.

PARK BOARD BY-LAWS REQUIRE THAT UNLESS SPECIFICALLY PERMITTED:

1. Vehicles are not to be parked or driven onto grassed areas or restricted access and service roads at any time. Non-permitted vehicles may be towed.
2. Service of food is subject to by-law requirements of the City Health Department.
3. The sale of goods, the collection of an admission fee, or the operation of a concession is prohibited.
4. The operation of a public address system or amplified music is not permitted.
5. "No alcoholic beverages are to be dispensed, sold or consumed on the park at any time." (Sections 42 and 43 of the Liquor Control and Licensing Act).
6. Signage, banners or advertisements are not permitted.
7. The erection of structures, fences, poles, tents, stages, bleachers, portable toilets, chairs, the use of fire or fireworks, or the installation of electricity is prohibited.

PARK BOARD GUIDELINES FOR PRIVATE/COMMERCIAL RECREATION OPERATORS:

1. All activities must be in accordance with all City of Vancouver and Vancouver Park Board Municipal Codes and Bylaws.
2. All activities must remain in the approved area of the park.

3. The permit holder must be prepared to present the valid permit at all times.
4. The permit holder is responsible for:
 - Inspecting the area for hazardous materials/conditions.
 - Removing and properly disposing of refuse.
 - Ensuring that any unsafe conditions are properly addressed prior to any use of the area.
 - Rotating locations within the designated area in the park to minimize wear and tear on the landscaping.
5. Maximum of 20 participants per class unless otherwise approved and included in the permit.
6. The Park Board reserves the right to limit the amount of park use by any given Operator, dependent on demand and wear and tear on the landscaping.
7. No financial transactions, registration, flyer distribution, active advertising or other forms of business to be conducted on parkland. Signage of any type is not permitted.
8. No refunds for cancelled permit time due to inclement weather. Cancellations for other purposes must be requested in writing with a minimum of 5 business days' notice. In this case, a full refund minus a \$30 administration fee will be issued.
9. No amplified sound unless otherwise approved and included in the permit.
10. No additional lighting will be provided or supplied by either the Vancouver Park Board or permit holder.
11. Areas where commercial recreation activities are not permitted:
 - On or adjacent to playgrounds, park furnishings, waterparks and wading pools
 - Skateboard bowls, basketball courts, tennis courts, sports fields and other sports pads
 - Designated dog off-leash areas
 - Pedestrian pathways, boardwalks, seawall and linkages
 - Picnic areas
 - Cultural displays
 - Memorials
 - Horticultural display areas or ornamental gardens
 - Natural or environmentally sensitive areas including: designated ravines, wooded areas, sites of natural and/or scientific interest, areas which have undergone significant habitat restoration, wetlands or their buffer zones

REFUND POLICY FOR SPECIAL EVENTS, WEDDING CEREMONIES, FILMING & COMMERCIAL PHOTOGRAPHY:

1. Special Events:

- Level 1, Level 2: a minimum of 30 calendar days notice prior to date of reservation for refund minus a \$30.00 administration fee.
- Level 3, Level 4, and Level 5: a minimum of 30 calendar days notice prior to date of reservation for refund minus an administration charge equal to 50% of the permit fee.
- No refunds issued for Special Event permit cancellations less than 30 calendar days from event date.

2. Wedding Ceremonies:

- a minimum of 30 calendar days notice prior to date of reservation for refund minus an administration charge equal to 50% of the permit fee.

3. Filming:

- A minimum notice of 5 working days is required for a refund, minus the equivalent of 4 hours of staffing time (at the posted staff rate). No refunds will be issued if less than 5 working days notice is provided.

4. Commercial Photography:

- Minimum notice of 5 working days is required for a refund, minus a \$30.00 administration fee.

Vancouver Park Board GST# R121361042

Vancouver Board of Parks and Recreation

2099 Beach Avenue

Vancouver BC V6G 1Z4

Contact us for information:

Tel. Phone: 3.1.1 or Outside Vancouver: 604 873.7000

Email: recreation@vancouver.ca

Methods of Payment

Visa, MasterCard, Other, JCB Card

Have Questions?

Online Registration FAQs

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