

## LONG TERM RENTAL PROPERTY APPLICATION

DATE: \_\_\_\_\_

**BUSINESS LOCATION:** \_\_\_\_\_  
*(include building #, street name(unit #), city, and postal code)*

**MAILING ADDRESS:** \_\_\_\_\_  
*(only if different from business address)*

**TYPE OF BUSINESS:**

Please select (✓) the type of rental property and indicate the # of rental units below.

(✓)	# of dwelling units	# of swimming pools	# of housekeeping units	# of sleeping units
	Apartment House			
	Apartment House Strata			
	Bed & Breakfast			
	Duplex			
	Laneway House			
	Multiple Dwelling			
	Non-Profit Housing Society # _____			
	One Family Dwelling			
	Pre -1956 Dwelling			
	Residential/Commercial			
	Secondary Suite			

\*\*This business licence does NOT allow the property to operate as Short Term Rental\*\*

**PROPERTY OWNER(S) INFORMATION:** *Please submit ONE form of photo identification with your application.*

*If a representative is applying for the business licence, a Letter of authorization and photo identification is required for the representative.*

First & Last Name	Business Phone #:	Home Phone #:	Cellular:
1.			
2.			
3.			
4.			
<b>Email:</b>	I prefer my annual business licence renewal be sent by: By Mail OR By E-mail		

**INCORPORATED OR LIMITED COMPANY NAME:** *(If Incorporated or limited, a copy of the certificate is required to process the licence.)*

\_\_\_\_\_  
Incorporated or Limited Company Name

\_\_\_\_\_  
Certificate Number

**APPLICANT STATEMENT**

I/We the undersigned confirm as the business owner(s)/agent for the owner(s) that the above-noted information is correct and agree(s) to comply with ALL relevant provisions of the License By-law No. 4450 and other applicable City By-laws. It is also understood that the business owner(s) is/are responsible for the overall management of the business including staff while representing the owner's business. Further, failure to meet these obligations may result in the business licence being suspended or reported to City Council for possible revocation.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date

Owner                      Representative

**FEE:** There will be a non-refundable application fee of \$74.00 plus a licence fee set out in Schedule A of License By-Law No. 4450.  
Please include a cheque payable to The City of Vancouver with your application.

**LICENCE DEPARTMENT USE ONLY**

Classification: \_\_\_\_\_

Licence Number: \_\_\_\_\_

Letter of Authorization sent to POSSE