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Community Services Group
 Licences and Inspections
 Licence Division

LICENCE OFFICE - REFUND REQUEST FORM

Business Address (if a Business Licence): _____

Business Licence/Application Number: _____

Commercial Permit (Plate) Number: _____

Municipal Decal Number: _____

Other: _____

Please print clearly the Name and Address that should appear on the Refund cheque.

Name: _____

Address: _____

Telephone: _____ Alternate: _____

Reason for Refund:

 Signature of Applicant

 Date

*** NOTE: The non-refundable portion of a Business Licence Fee is as per Schedule A of the Licence By-Law 4450.