



**BID COMMITTEE  
DECISION REPORT**

Meeting Date: June 9, 2016  
Contact: Nick Kassam  
Contact No.: 604 829 2097

TO: Bid Committee  
FROM: Chief Purchasing Official

Enter into a contract in relation to Invitation to Tender PS20160726 Vancouver City Hall East Wing Annex Deconstruction and Renovations with:

Heatherbrae Builders Co. Ltd.  
140-12371 Horseshoe Way  
Richmond, British Columbia, V7A 4X6

This item was considered by Bid Committee on June 9, 2016 and was approved without amendment.

**COMMITTEE DECISION**

The Bid Committee approved the entry into the following contract, under the authority of the City's Procurement Policy AF-015-01, provided that such contract shall not be entered into until it is also approved by Council, as required by such policy.

Solicitation Number:	Invitation to Tender PS20160726 Vancouver City Hall East Wing Annex Deconstruction and Renovations
Description of the Goods or Service:	Deconstruction of the Vancouver City Hall East Wing Annex and renovations to the site.
Recommended Vendor:	Heatherbrae Builders Co. Ltd.
Contract Term and Estimated Total Contract Price:	The estimated term of the contract is ten (10) months. The estimated contract price is \$3,457,300, plus applicable taxes.

## PROCUREMENT SUMMARY

Date of Issuance of ITT:	May 5, 2016	
Notices Sent:	Supply Chain Management sent notices to 4 prequalified tenderers.	
Closing Date:	Tuesday, June 14, 2016	
Responses Received:	<u>Vendor Name:</u>	<u>Price:</u>
	Parkwood Construction Ltd.	\$4,238,890.03
	Heatherbrae Builders Co. Ltd.	\$3,457,300.00
Departments:	Supply Chain Management; and Real Estate and Facilities Management Department, with the assistance of Legal Services.	

## COMMENTS

For the recommended contract, the following requirements have been met:

- a) The solicitation documents were publicly advertised in accordance with the City's Procurement Policy AF-015-01;
- b) The contract is proposed to be entered into with the vendor offering the best value, which is also the lowest-priced compliant vendor, determined in accordance with the criteria, factors or methods previously disclosed in the public solicitation documents;
- c) Financial Planning & Analysis and the applicable business unit have reviewed and concur on the budget and recommendation;
- d) Bid Committee approval authority exists, as outlined in the City's Procurement Policy AF-015-01 and Council approval is required under the City's Procurement Policy AF-015-01, due to the value being in excess of \$2 million; and
- e) The Director of Legal Services, Chief Purchasing Official and Real Estate and Facilities Management General Manager are recommended to be authorized to execute and deliver all legal documents on behalf of the City.
- f) The Bid Committee approval is pre contract award, the final contract information may vary subject to final negotiations and award.

## DECISION

The Bid Committee approved the entry into a contract in relation to Invitation to Tender PS20160726 Vancouver City Hall East Wing Annex Deconstruction and Renovations with Heatherbrae Builders Co. Ltd., under the authority of the City's Procurement Policy AF-015-01, provided that such contract shall not be entered into until it is also approved by Council, as required by such policy.