



**BID COMMITTEE
DECISION REPORT**

Meeting Date: August 10, 2017
Contact: Nick Kassam
Contact No.: 604 829 2097

TO: Bid Committee
FROM: Chief Purchasing Official

Entry into a contract in relation to Request for Proposal PS No. 20161667 Water Quality Consulting and Stormwater Management Planning with Aecom Canada Ltd. at 3292 Production Way, Floor 4, Burnaby, BC V5A 4R4.

This item was considered by Bid Committee on August 10, 2017 and was approved without amendment.

COMMITTEE DECISION

The Bid Committee approved the entry into the following contract, under the authority of the City's Procurement Policy AF-015-01.

Solicitation Number:	PS No. 20161667, Request for Proposal
Description of the Goods or Service:	Water Quality Consulting and Stormwater Management
Recommended Vendor:	Aecom Canada Limited
Contract Term and Contract Value:	The recommended term of the contract is 5 years. The contract price is \$826, 836.00, plus applicable taxes, over the initial 5-year term of the contract.

PROCUREMENT SUMMARY

Date of Issuance of RFP:	April 19, 2017		
Notices Sent:	Supply Chain Management sent notices to six proponents.		
Closing Date:	May 25, 2017		
Responses Received:	Aecom Canada Ltd.	Price:	\$826,836.00
	SNC Lavalin Inc.		
	Amec Foster Wheeler Environment & Infrastructure		
Department:	Supply Chain Management; and Engineering Services, with the assistance of Legal Services.		

Evaluation Criteria	Evaluation Weighting
Technical	65
Financial	30
Sustainability	5
Interview/ Submittal Review	25
Total	125

COMMENTS

For the recommended contract, the following requirements have been met:

- a) The solicitation documents were publicly advertised in accordance with the City's Procurement Policy AF-015-01;
- b) The contract is proposed to be entered into with the vendor offering the best value, which is also the highest-scoring vendor and the lowest-priced compliant vendor determined in accordance with the criteria, factors or methods previously disclosed in the public solicitation documents;
- c) Financial Planning & Analysis and the applicable business unit have reviewed and concur on the budget and recommendation;
- d) Bid Committee approval authority exists, as outlined in the City's Procurement Policy AF-015-01 due to the value being in excess of \$500 thousand; and
- e) The Director of Legal Services, Chief Purchasing Official and Engineering General Manager are recommended to be authorized to execute and deliver all legal documents on behalf of the City.
- f) The Bid Committee approval is pre contract award, the final contract information may vary subject to final negotiations and award.

DECISION

The Bid Committee approved the entry into a contract in relation to Water Quality Consulting and Stormwater Management Planning with Aecom Canada Ltd., under the authority of the City's Procurement Policy AF-015-01.