



**BID COMMITTEE  
DECISION REPORT**

Meeting Date: November 23, 2017  
Contact: Nick Kassam  
Contact No.: 604 829 2097

TO: Bid Committee  
FROM: Chief Purchasing Official

Entry into a contract in relation to Request for Proposal PS20171339 – Design-Builder for Field House Code Upgrades with **Parkwood Construction Ltd.** as the Design-Builder with office address at 1404 Ross Avenue, Coquitlam, B.C. V3J 2K1:

This item was considered by Bid Committee on November 23, 2017 and was approved without amendment.

**COMMITTEE DECISION**

The Bid Committee approved the entry into the following contract, under the authority of the City's Procurement Policy AF-015-01.

Solicitation Number:	PS20171339 Request for Proposal
Description of the Goods or Service:	Design-Builder for Field House Code Upgrades
Recommended Vendor:	Parkwood Construction Ltd. as Design-Builder and Chernoff Thompson Architects as Consultant/Architect.
Contract Term and Total Contract Price:	The expected term of the contract is approximately 2 years or until services are complete.  The contract price is \$950,456.00 plus GST over the term of the contract.

## PROCUREMENT SUMMARY

Date of Issuance of RFP:	September 18, 2017	
Notices Sent:	Supply Chain Management sent notices to 4 proponents.	
Closing Date:	October 26, 2017	
Responses Received:	<u>Vendor Name:</u>	<u>Price:</u>
	Parkwood Construction-Chernoff Thompson Architects	\$950,456.00
Departments:	Supply Chain Management and Real Estate and Facilities Management	

## COMMENTS

For the recommended contract, the following requirements have been met:

- a) The solicitation documents were publicly advertised in accordance with the City's Procurement Policy AF-015-01;
- b) The contract is proposed to be entered into with the vendor offering the best value determined in accordance with the criteria, factors or methods previously disclosed in the public solicitation documents;
- c) Financial Planning & Analysis and the applicable business unit have reviewed and concur on the budget and recommendation;
- d) Bid Committee approval authority exists, as outlined in the City's Procurement Policy AF-015-01 due to the value being in excess of \$500,000; and
- e) The Chief Purchasing Official and Real Estate and Facilities General Manager are recommended to be authorized to execute and deliver all legal documents on behalf of the City.
- f) The Bid Committee approval is pre contract award, the final contract information may vary subject to final negotiations and award.

## DECISION

The Bid Committee approved the entry into a contract in relation to Request for Proposal PS20171339 for Design-Builder for Field House Code Upgrades with Parkwood Construction Ltd. under the authority of the City's Procurement Policy AF-015-01.