



**BID COMMITTEE
DECISION REPORT**

Meeting Date: March 11, 2015
 Contact: Nick Kassam
 Contact No.: 604 829 2097

TO: Bid Committee
 FROM: Chief Purchasing Official

Entry into a contract in relation to Request for Proposal PS20140734 – Supply and Delivery of Cutting and Coring Services with Pacific Cutting and Coring Ltd.; with an office address at 147 Centennial Parkway, Delta, British Columbia, V4L 1K6.

This item was considered by Bid Committee on November 7, 2014 and was approved without amendment.

COMMITTEE DECISION

The Bid Committee approved the entry into the following contract, under the authority of the City’s Procurement Policy AF-015-01, provided that such contract shall not be entered into until it is also approved by Council, as required by such policy..

Solicitation Number:	PS20140734 Request for Proposal
Description of the Goods or Service:	Supply and Delivery of Cutting and Coring Services for Engineering Services
Recommended Vendor:	Pacific Cutting and Coring
Contract Term and Estimated Contract Value:	The recommended term of the contract is three-years, with the option to extend for two additional one-year term[s]. The estimated contract price is \$2,975,400, plus applicable taxes, over the initial 3-year term of the contract.

PROCUREMENT SUMMARY

Date of Issuance of RFP:	August 13, 2014	
Notices Sent:	Supply Chain Management sent notices to six (6) proponents.	
Closing Date:	September 16, 2014	
Responses Received:	Cross Cuts Sawing and Drilling Ltd.	
	Pacific Cutting and Coring Ltd.	\$2,975,400
	Pen-West Cutting and Coring	
	Road Warrior Cutting Ltd.	
	Urban Sawing and Scanning Co. Ltd.	
Department:	Supply Chain Management and Engineering Services, with the assistance of Legal Services.	

COMMENTS

For the recommended contract, the following requirements have been met:

- a) The solicitation documents were publicly advertised in accordance with the City's Procurement Policy AF-015-01;
- b) The contract is proposed to be entered into with the vendor offering the best value, which is also the highest-scoring vendor and the lowest-priced compliant vendor determined in accordance with the criteria, factors or methods previously disclosed in the public solicitation documents;
- c) Financial Planning & Analysis and the applicable business unit have reviewed and concur on the budget and recommendation;
- d) Bid Committee approval authority exists, as outlined in the City's Procurement Policy AF-015-01 and Council approval is required under the City's Procurement Policy AF-015-01, due to the value being in excess of \$2 million;
- e) The Director of Legal Services, Chief Purchasing Official and Engineering General Manager are recommended to be authorized to execute and deliver all legal documents on behalf of the City; and
- f) The Bid Committee approval is pre contract award, the final contract information may vary subject to final negotiations and award.

DECISION

The Bid Committee approved the entry into a contract in relation to PS20140734 – Supply and Delivery of Cutting and Coring Services with Pacific Cutting and Coring Ltd., under the authority of the City's Procurement Policy AF-015-0, provided that such contract shall not be entered into until it is also approved by Council, as required by such policy.