



**BID COMMITTEE
DECISION REPORT**

Meeting Date: 03/27/2015
Contact: Nick Kassam
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TO: Bid Committee
FROM: Chief Purchasing Official

Enter into a contract in relation to Request for Applications (RFA) PS20141083 City of Vancouver Public Wi-Fi TELUS Communications Company.

This item was considered by Bid Committee on March 27, 2015 and was approved without amendment.

COMMITTEE DECISION

The Bid Committee approved the entry into the following contract, under the authority of the City's Procurement Policy AF-015-01, provided that such contract shall not be entered into until it is also approved by Council, as required by such policy.

Solicitation Number:	Request for Applications (RFA) PS20141083 City of Vancouver Public Wi-Fi
Description of the Goods or Service:	City of Vancouver Public Wi-Fi
Recommended Vendor:	TELUS Communications Company
Contract Term and Estimated Contract Value:	<p>The recommended term of the Master Agreement is 20 years and the term for each Wi-Fi location as part of the Master Agreement is 5 years with the option to extend for additional five-year terms up to the Master Agreement's expiry date.</p> <p>The contract price is \$0 plus applicable taxes, over the initial 5 year term of the contract.</p>

PROCUREMENT SUMMARY

Date of Issuance of RFA:	December 16, 2014.		
Notices Sent:	Supply Chain Management sent notices to eight (8) proponents.		
Closing Date:	January 30, 2015		
Responses Received:	TELUS Communications Co.	Price:	\$0
	Shaw Cablesystems GP		\$0
	Vancouver Community Network		\$0
Department:	Supply Chain Management, Digital Services, Information Technology, Engineering, Human Resources, with the assistance of Legal Services.		

COMMENTS

For the recommended contract, the following requirements have been met:

- a) The solicitation documents were publicly advertised in accordance with the City's Procurement Policy AF-015-01;
- b) The contract is proposed to be entered into with the vendor offering the best value, which is also the highest-scoring vendor and the lowest-priced compliant vendor determined in accordance with the criteria, factors or methods previously disclosed in the public solicitation documents;
- c) Financial Planning & Analysis and the applicable business unit have reviewed and concur on the budget and recommendation;
- d) Bid Committee approval authority exists, as outlined in the City's Procurement Policy AF-015-01 and Council approval is required under the City's Procurement Policy AF-015-01, due to the value being in excess of \$2 million; and
- e) The Director of Legal Services, Chief Purchasing Official and HR, Digital Strategy & IT's General Manager are recommended to be authorized to execute and deliver all legal documents on behalf of the City.
- f) The Bid Committee approval is pre contract award, the final contract information may vary subject to final negotiations and award.

DECISION

The Bid Committee approved the entry into a contract in relation to Request for Applications (RFA) PS20141083 City of Vancouver Public WiFi with TELUS Communications Company, under the authority of the City's Procurement Policy AF-015-01, provided that such contract shall not be entered into until it is also approved by Council, as required by such policy.