



**BID COMMITTEE
DECISION REPORT**

Meeting Date: January 15, 2015
Contact: Nick Kassam
Contact No.: 604 829 2097

TO: Bid Committee
FROM: Chief Purchasing Official

Entry into contract in relation to Request for Proposal PS20140745 - Supply and Delivery of Heavy Duty Fire Apparatus with Safetek Emergency Vehicles Ltd.; with an office address at 30686-A Matsqui Place, Abbotsford, British Columbia, V2T 6L4.

This item was considered by Bid Committee on January 15, 2015 and was approved without amendment.

COMMITTEE DECISION

The Bid Committee approved the entry into the following contracts under the authority of the City's Procurement Policy AF-015-01, provided that such contract shall not be entered into until it is also approved by Council, as required by such policy.

Solicitation Number:	Request for Proposal PS20140745 – Request for Proposal
Description of the Goods or Service:	Supply and Delivery of Heavy Duty Fire Apparatus
Vendor:	Safetek Emergency Vehicles Ltd.
Contract Term and Estimated Contract Value:	The recommended term of the contract is three (3) years. Total estimated contract price is \$33,235,238 including PST, over the term of the contract.

PROCUREMENT SUMMARY

Date of Issuance of RFP:	September 5, 2014	
Notices Sent:	Supply Chain Management sent notices to four (4) proponents.	
Closing Date:	October 28, 2014	
Vendor Name	Rocky Mountain Phoenix	
	Safetek Emergency Vehicles Ltd	\$33,235,238
Departments:	Supply Chain Management; Engineering Services and Fire & Rescue Services with the assistance of Legal Services.	

COMMENTS

For the recommended contract, the following requirements have been met:

- a) The solicitation documents were publicly advertised in accordance with the City's Procurement Policy AF-015-01;
- b) The contract is proposed to be entered into with the vendor offering the best value determined in accordance with the criteria, factors or methods previously disclosed in the public solicitation documents;
- c) Financial Planning & Analysis and the applicable business unit have reviewed and concur on the budget and recommendation;
- d) Bid Committee approval authority exists, as outlined in the City's Procurement Policy AF-015-01 and Council approval is required under the City's Procurement Policy AF-015-01, due to the value being in excess of \$2 million; and
- e) The Director of Legal Services, Chief Purchasing Official, the Department General Managers are recommended to be authorized to execute and deliver all legal documents on behalf of the City.
- f) The Bid Committee's approval is pre-contract execution, the final contract terms may vary subject to final negotiations and contract execution

DECISION

The Bid Committee approved the entry into a contract in relation to PS20140745 – Supply and Delivery of Heavy Duty Fire Apparatus with Safetek Emergency Vehicles Limited, under the authority of the City's Procurement Policy AF-015-01 provided that such contract shall not be entered into until it is also approved by Council, as required by such policy.