

**MINUTES OF THE
CHINATOWN HISTORIC AREA PLANNING COMMITTEE**

January 12, 2016

A meeting of the Chinatown Historic Area Planning Committee (CHAPC) was held on Tuesday, January 12, 2016 at 5:30 pm, in the Boardroom of the Chinese Cultural Centre, 50 East Pender Street, Vancouver, BC.

PRESENT: Matthew Halverson (Chair Elect)
Helen Lee (Vice-Chair Elect)
Kenneth Liu (Past Chair)
Gregory Borowski
Kelly Ip (departed 6:10 p.m.)
Andrew Lau (departed 6:33 p.m.)
Edmund Ma
Inge Roecker
Erin Shum, Parks Board Commissioner (departed 5:39 p.m.)

ABSENT: Councillor Kerry Jang
Councillor Raymond Louie
Allan Wong, Vancouver School Board Trustee
Mark Silvanovich
Ken Wong
Brian Yu

ALSO PRESENT: Zlatan Jankovic, Heritage Planner

RECORDING SECRETARY: Rae Ratslef, Raincoast Ventures Ltd.

With a quorum present, Past Chair Liu called meeting to order at 5:37 pm.

1) Adoption of Agenda and Minutes

MOVED by Kelly Ip
AND SECONDED by Doris Chow

THAT the Agenda for the Chinatown Historic Area Planning Committee (CHAPC)
meeting scheduled January 12, 2016 be adopted as circulated.

CARRIED

MOVED by Doris Chow
AND SECONDED by Helen Lee

THAT the Minutes for the Chinatown Historic Area Planning Committee (CHAPC) meeting held December 8, 2015 be adopted with amendment to Item 2, paragraph 3, by deleting “slightly”.

CARRIED

5:39 p.m.

Commissioner Shum departed the meeting.

2) CHAPC Appointments and Chair Election

Zlatan Jankovic, Heritage Planner, welcomed Chinatown Historic Area Planning Committee (CHAPC) members and led a round of introductions. Mr. Jankovic clarified members’ appointment terms based on the Council resolution of December 15, 2015 as noted on the Agenda of the January 12, 2016 meeting.

Mr. Jankovic extended appreciation to CHAPC Past Chair Liu and Past Vice-Chair Halverson for their work on behalf of CHAPC. He then provided an overview of the roles and responsibilities of the CHAPC Chair and Vice-Chair.

Past Chair Liu turned over the Chair to the Recording Secretary to conduct elections.

For the position of Chair:

The Recording Secretary called for nominations for the position of Chair of the CHAPC, to serve for a one-year term expiring on December 3, 2016.

Matthew Halverson nominated Kenneth Liu, who respectfully declined the nomination. Kenneth Liu nominated Matthew Halverson, who agreed to stand for election.

The Recording Secretary called a second and third time for nominations, and there being none, declared Matthew Halverson elected by acclamation as Chair.

For the position of Vice-Chair:

The Recording Secretary called for nominations for the position of Vice-Chair of the CHAPC, to serve for a one-year term expiring on December 3, 2016.

Kelly Ip nominated Kenneth Liu, who respectfully declined the nomination. Doris Chow nominated Helen Lee, who agreed to stand for election. Kelly Ip seconded the nomination for Helen Lee.

The Recording Secretary called a second and third time for nominations, and there being none, declared Helen Lee elected by acclamation as Vice-Chair.

Mr. Jankovic advised of official notice received that Vancouver School Board Trustee Allan Wong has been appointed to CHAPC.

3) 2016 Meeting Schedule - Meeting Date Review

7.00PM - 7.30PM

Chair Halverson called attention to the notice in the Agenda that having CHAPC meetings every second Tuesday of every month has often coincided with other Council's activities regularly scheduled at the same time. This overlap of activities has created challenging situation for the two City Councilors involved with the CHAPC, limiting their ability to participate.

Mr. Jankovic advised of discussions with Council members' assistants, noting that it had been suggested that a change in CHAPC's meeting schedule from every second Tuesday to every second Thursday would result in fewer scheduling conflicts for Council members.

MOVED by Helen Lee
AND SECONDED by Gregory Borowski

THAT the Chinatown Historic Area Planning Committee (CHAPC), in the interest of avoiding scheduling conflicts where possible for its Council, Park Board and School Board liaisons, agree to change the CHAPC 2016 meeting schedule from every second Tuesday to every second Thursday of each month beginning in February 2016; and further, request staff to consult with the Parks and School Board liaisons on the change in schedule.

CARRIED

6:10 p.m.

Kelly Ip departed the meeting.

Agenda Varied

The Agenda was varied to add Item 3, CHAPC Orientation, at this point.

3) CHAPC Orientation

Zlatan Jankovic, Heritage Planner, provided an orientation to familiarize new members with CHAPC's role and mandate, reference materials, meeting protocol and common procedures.

6:33 p.m.

Andrew Lau departed the meeting.

Discussion ensued on the types of matters that may come before the Committee for consideration, and regarding specific questions on voting and conflict of interest guidelines. Comments were offered on the important and valuable role of CHAPC.

Next meeting:

DATE: February 11, 2016
TIME: 5:30 pm
PLACE: Chinese Cultural Centre Boardroom, 50 East Pender Street

The meeting adjourned at 6:44 p.m.

Chair

Date Approved