



November 18, 2016

Distributed via email

Dear CCA Presidents and Directors,

Re: JOA Timeline Update

I am writing to you with an update to the schedule for the JOA process.

After staff received your feedback on the Draft 2 JOA, the Board heard from a number of CCAs that the timing of the previously advised Special Meeting was a concern. As you know, the Board has been attempting to find a solution that addresses and fulfills the need for the Board to receive the JOA document in the public realm to enable transparency, while also being responsive to feedback from some CCAs about a preference for a January date for the Special Meeting that will provide the forum for you and for the public to speak to it as they wish.

The schedule outlined below will provide CCAs, Commissioners, and the public with more time to consider the merits of the document before the Special Meeting. Additionally, the schedule adjustments will ensure the JOA is available to all parties and to the public for consideration well in advance of the Special Meeting.

Please note the date changes for three key milestones:

1. **December 1, 2016** - The JOA is released to CCAs and the public.
2. **December 12, 2016** - Park Board staff will present a Report for Information to Commissioners at the regularly scheduled Board Meeting, to introduce and provide an overview of the proposed JOA. This will be for information only. No speakers will be heard at this time.
3. **January 2017** - Special General Meeting will be called to enable the public and CCAs to speak to the JOA as they wish. The date will be advised shortly.

We think this change strikes the balance between making the recommended JOA available to the public to meet Commissioners fiduciary responsibilities, while providing you, as CCA partners, with additional time to participate in a public meeting without impacting your holiday plans.

Regards,

Sarah Kirby-Yung
Chair - Vancouver Board of Parks and Recreation