



DEVELOPMENT SERVICES, BUILDINGS AND LICENSING  
 Liquor Licence Group  
 515 West 10<sup>th</sup> Avenue  
 Vancouver, BC V5Z 4A8  
 Tel. No. 604.873.7954  
[liquor.comments@vancouver.ca](mailto:liquor.comments@vancouver.ca)

# TEMPORARY LIQUOR LICENCE AMENDMENT FORM

## Extension to Licensed Area

Please note that all requests will be required to be submitted within a minimum of 5 weeks in advance of the first requested amendment date.

Fee  
**\$92/ liquor licence**  
 Maximum one (1) liquor licence per form

INSTRUCTIONS:  
 Please complete all applicable fields.  
 Provide a copy of floor plan showing area extension.

1. Establishment Information			
Business Name		Contact Person(s)	
Business Address		Email	
Phone	Cell	Other	
Liquor Licence Number (please provide a copy of the liquor licence)		Liquor Licence Capacity	Building Occupant Load* (optional)

\* Building Occupant Load is the most restrictive number based on the Building and Fire Bylaws.

2. Event Details			
EVENT	START DATE	END DATE	EVENT HOURS

3. Comments

4. Applicant's Signature		
Print Name	Signature	Date

Signature of business owner or company signing officer. By signing this form I declare that all information provided in this application is true and correct.

5. Application Fee
<input type="checkbox"/> Cheque or Money Order, payable to the City of Vancouver <input type="checkbox"/> VISA <input type="checkbox"/> MasterCard <input type="checkbox"/> American Express <input type="checkbox"/> Interac

Methods of payment are by mail (do not send cash in the mail), in person at 515 West 10<sup>th</sup> Avenue or with credit card by phone at 604.873.7954. We accept cash, cheque, money order, VISA, MasterCard, American Express and Interac.