



**BID COMMITTEE
DECISION REPORT**

Meeting Date: November 23, 2017
Contact: Nick Kassam
Contact No.: 604 829 2097

TO: Bid Committee
FROM: Chief Purchasing Official

Entry into a contract in relation to Invitation to Tender PS20170908 - Construction Services for Interior Office Renovations at 236 E Cordova Street ("ITT") with Pax Construction Ltd of Burnaby, BC,

This item was considered by Bid Committee on November 23, 2017 and was approved without amendment.

COMMITTEE DECISION

The Bid Committee approved the entry into the following contract, under the authority of the City's Procurement Policy AF-015-01

Solicitation Number:	Invitation to Tender PS20170908.
Description of the Goods or Service:	Construction Services for Interior Office Renovations at 236 E Cordova Street for Real Estate and Facilities Management on behalf of the Vancouver Police Department ("VPD"). The work includes a full renovation of the 4 th floor of the building in preparation for VPD staff to occupy in April 2018.
Recommended Vendor:	Pax Construction Ltd.
Contract Term and Contract Value:	Approximately 10 months, not including post construction services, or until services are completed. The contract price is \$679,294.00 plus applicable tax

PROCUREMENT SUMMARY

Date of Issuance of ITT:	September 15, 2017.	
Notices Sent:	Supply Chain Management (“SCM”) sent notices to eight known vendors.	
Closing Date:	October 12, 2017.	
Responses Received: Seven (including one non-compliant response).		
<u>Vendor Name:</u>	<u>City</u>	<u>Price before GST:</u>
Pax Construction Ltd	Burnaby, BC	\$644,644.00
Finlink Construction Ltd	Coquitlam, BC	\$709,000.00
Hodgson King & Marble Ltd	Richmond, BC	\$735,600.00
Ice Development Ltd	Aldergrove, BC	\$738,360.00
Novacom Building Partners Ltd	Surrey, BC	\$741,214.00
RJS Construction Ltd	Surrey, BC	\$1,084,137.03
Departments:	Supply Chain Management; and Real Estate & Facilities Management (“REFM”).	

COMMENTS

For the recommended contract, the following requirements have been met:

- a) The solicitation documents were publicly advertised in accordance with the City’s Procurement Policy AF-015-01;
- b) The contract is proposed to be entered into with the vendor offering the best value, which is also the lowest-priced compliant vendor determined in accordance with the criteria, factors or methods previously disclosed in the public solicitation documents;
- c) Financial Planning & Analysis and the applicable business unit have reviewed and concur on the budget and recommendation;
- d) Bid Committee approval authority exists, as outlined in the City’s Procurement Policy AF-015-01 due to the value being in excess of \$500,000.00; and
- e) The Chief Purchasing Official and General Manager of Real Estate and Facilities Management General Manager are recommended to be authorized to execute and deliver all legal documents on behalf of the City.
- f) The Bid Committee approval is pre contract award, the final contract information may vary subject to final negotiations and award.

DECISION

The Bid Committee approved the entry into a contract in relation to Invitation to Tender PS20170908 - Construction Services for Interior Office Renovations at 236 E Cordova Street with Pax Construction Ltd, under the authority of the City's Procurement Policy AF-015-01.