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REQUEST FOR QUOTATION ("RFQ") No. PS10218

SUPPLY AND DELIVERY OF REVERSIBLE VIBRATORY PLATE COMPACTOR

Quotations are to be addressed and delivered to the Purchasing Services Office, 3<sup>rd</sup> Floor, Suite #320, East Tower, 555 West 12<sup>th</sup> Avenue, Vancouver, British Columbia, Canada, V5Z 3X7 prior to the Closing Time: 3:00:00 pm Vancouver Time (as defined in Note 2 below), Tuesday, September 21, 2010.

This quotation will not be opened publicly.

**NOTES:**

1. Quotations are to be submitted in sealed envelopes or packages marked with the Vendor's Name, the RFQ Title and Number.
2. Closing Time and Vancouver Time will be conclusively deemed to be the time shown on the clock used by the City's Purchasing Services Office for this purpose.
3. The City's Purchasing Services office is open on Business Days 8:30 am to 4:30 pm Vancouver time and closed Saturdays, Sundays and holidays.
4. DO NOT SUBMIT BY FAX.

All queries related to this RFQ shall be submitted  
in writing to the attention of:

Michael Sachdev  
Buyer

FAX: 604.873.7057 E-MAIL: [purchasing@vancouver.ca](mailto:purchasing@vancouver.ca)

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**1.0 SUBMISSION INSTRUCTIONS**

- 1.1 Quotations must be submitted on the form provided unless otherwise instructed herein. Failure to do so may result in the quotation being put aside and given no further consideration. Failure to complete all fields in the quotation form and schedule of prices may result in the Bidder's quotation being disqualified.

**2.0 INQUIRIES**

- 2.1 It is the responsibility of the vendor to satisfy itself as to the requirements set out in this RFQ. Inquiries are to be addressed only to the contact person named on the cover page of this RFQ no later than five (5) business days prior to closing time. If required, an addendum will be issued to all vendors.

**3.0 PRICING**

- 3.1 Prices quoted are to be exclusive of HST, except where expressly requested.
- 3.2 Pricing shall be held firm for the term of the Contract, unless otherwise expressly agreed to by the City.
- 3.3 Prices are to be to quoted F.O.B. Destination, including freight, unloading at destination, import duties, brokerage, royalties, handling, overhead, profit and all other costs included.
- 3.4 Prices are to be quoted in Canadian currency.

**4.0 FREIGHT**

- 4.1 Goods to be delivered FOB destination freight prepaid and allowed to: **Manitoba Works Yard, 250 West 70<sup>th</sup>, Vancouver, BC, V5X 2X1.**

**5.0 DELIVERY**

- 5.1 Vendors are asked to state in their submissions the delivery time from placement of a purchase order. The City requires that the **New Reversible Vibratory Plate Compactor** be delivered to the delivery address stated in Section 4, above, within six (6) weeks of the placement of the order resulting from this RFQ. Deliveries must be made between 8:00 am and 3:00 pm, Monday to Friday, excluding statutory holidays, unless other arrangements have been agreed to in writing.

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**6.0 QUANTITIES**

- 6.1 The quantity stated herein is the City's best estimate of its requirements. Actual quantity(ies) may vary.

**7.0 TERMS OF PAYMENT**

- 7.1 The City's standard payment terms are Net thirty (30) days after receipt and approval of invoice; however, any discounts or more favourable terms which may be offered by the vendor will be taken into consideration in the financial evaluation. Vendor to indicate in its response if other than Net thirty (30) days.
- 7.2 The Contractor may be asked if they will be willing to accept payment by EFT (Electronic Funds Transfer).

**8.0 PLACEMENT OF A PURCHASE ORDER**

- 8.1 The City may elect to place the order resulting from this RFQ, in part or in full, unless the vendor specifies their quotation is valid for the complete order only. The City may elect to not accept the lowest or any quotation, and may terminate or amend this Request for Quotation at anytime. Acceptance of a quotation and placement of an order shall be valid only if made by an authorized representative of the City confirmed in writing. The City's standard purchase order terms and conditions as shown on the purchasing website: <http://vancouver.ca/fs/bid/terms.htm> will apply and, together with the terms and conditions of this RFQ, form the Contract between the City and the successful vendor, unless otherwise agreed in writing by the City.
- 8.2 Where the head office of the successful vendor is located within the City of Vancouver and/or where the successful vendor is required to perform the services at a site located within the City of Vancouver, the successful vendor is required to have a valid City of Vancouver business license prior to Contract execution.

**9.0 DISQUALIFICATION**

- 9.1 The City may elect to disqualify any bid that fails to meet any of the requirements of this Request for Quotation. Any deviations from the requirements or conditions specified herein must be clearly stated in the vendor's response. The City will determine what constitutes an acceptable deviation. If no deviations are indicated in the vendor's response, the City will be entitled to interpret that the vendor offers to perform in full compliance with the requirements and conditions stated herein.

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**10.0 REQUIREMENTS**

- 10.1 All electrical items shall comply with the relevant sections, latest editions, of versions the Canadian Standards Association (CSA) standard C22.1, Canadian Electrical Code (CEC), Electrical Safety Branch - BC Amendments to CEC Regulations and Bulletins, the City's Electrical Bylaw, and the National Building Code.
- 10.2 A Material Safety Data Sheet ("MSDS") must accompany all shipments containing products regulated under WHMIS legislation.
- 10.3 Items arriving without the appropriate approvals, certificates and labeling will be returned at the vendor's expense for replacement or full credit.

**11.0 EVALUATION CRITERIA**

- 11.1 Quotations will be evaluated on the basis of the overall best value to the City based on quality, service, cost and any criteria set out herein including, but not limited to:
  - a) Ability to meet specifications stated herein, including and required delivery date and installation date stated herein;
  - b) Vendor's past performance;
  - c) Overall best value to the City including design performance, component availability, component standardization and product support;
  - d) Lowest overall cost including as appropriate: purchase price, installation costs, delivery cost, maintenance cost including availability of parts and service, warranty, and compatibility with existing equipment; and
  - e) Any other criteria the City deems, at its sole discretion, necessary to evaluate the vendor's offer.

**12.0 TIME OF THE ESSENCE**

- 12.1 For all requests made by the City pursuant to the Contract, time is of the essence. The acceptance of a late performance, with or without objections or reservations by the City, shall not waive the right to claim damages for such breach nor constitute a waiver of the requirement of timely performance of any obligation remaining to be performed.

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**13.0 LAWS, PERMITS AND REGULATIONS**

- 13.1 The laws of British Columbia shall govern the Contract. All provisions of the *International Sale of Goods Act* (British Columbia) are specifically excluded from application to the Contract.
- 13.2 In carrying out its obligations hereunder, the vendor shall familiarize itself and comply with all applicable laws, bylaws, regulations, ordinances, codes, specifications and requirements of all regulatory authorities, and shall obtain all necessary licenses, permits and registrations as may be required by law.

**14.0 INSPECTION**

- 14.1 All goods, materials, equipment and/or services are subject to inspection and approval upon delivery. The City has the right to refuse acceptance of such goods, materials, equipment and/or services that are not in accordance with the specifications, requirements or the vendor's warranty (expressed or implied).
- 14.2 Acceptance or rejection of the goods, materials, equipment and/or services shall be made as promptly as practical, but failure to inspect and accept or reject the goods, materials, equipment and/or services shall not relieve the vendor from responsibility for such goods, materials, equipment and/or services that are not in accordance with the Contract.
- 14.3 The City shall be the final judge of all goods, materials, equipment and/or services in respect of both quality and quantity and its decisions of all questions in dispute with regard thereto will be final. Materials, goods or equipment not accepted will be returned to the vendor at the vendor's expense.
- 14.4 The City will not be deemed to have accepted the goods, materials, equipment and/or services by virtue of a partial or full payment for them.

**15.0 QUALITY OF WORKMANSHIP AND MATERIALS**

- 15.1 The vendor shall perform the services with the degree of care, skill and diligence normally applied in the performance of services of a similar nature and in accordance with sound current professional practices and conforming to the requirements set out in the RFQ.
- 15.2 Materials, goods and equipment shall be the products of suppliers or manufacturers of established reputation engaged in the supply or manufacture of such materials of equipment. Materials are to be applied in accordance with

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the manufacturer's directions and shall use the techniques and applications best suited for the type of material being used.

**16.0 WARRANTY**

- 16.1 The warranty set out in this RFQ is the minimum warranty under the Contract. The vendor is bound by all additional warranties set out in the Requirements and, where the City has selected any separately priced additional, optional or extended warranties by indicating same in the placement of the purchase order, the vendor and City will be bound in the manner set out in the place of the purchase order. The successful vendor warrants that its employees have the qualifications, experience, knowledge, skills and abilities necessary for the fulfilment of the Requirements.
- 16.2 The vendor warrants that, for at least one (1) year from the Warranty Start Date, the materials, goods and equipment supplied to, and services performed by the Successful vendor for, the City will be in full conformity with the requirements as well as samples, if any, and if so, then this is a sale by sample as well as by description within the meaning of the *Sale of Goods Act* (British Columbia).
- 16.3 The vendor further warrants that for at least one (1) year from the Warranty Start Date, the materials, goods and equipment supplied to, and services performed by the vendor will be of merchantable quality and fit for the intended use and will perform according to the requirements.
- 16.4 Equipment and materials shall be new, free and clear of all liens, charges and encumbrances, the latest model, and shall be complete with all necessary accessories for operation. All equipment and materials shall be at the risk of the vendor until delivered to and accepted by the City.
- 16.5 The warranty start date ("Warranty Start Date") for each good or material is the date on which the City puts that product into service, or three (3) months after acceptance of the good or material, whichever is sooner.
- 16.6 The City will notify the vendor of the date that the good or material goes into service.
- 16.7 The warranty is to be in the name of the City of Vancouver, **Equipment Services**.
- 16.8 The vendor now warrants that all claims and representations made by the vendor with respect to third party products and services have been fully authorized by that third party.

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**17.0 PROTECTION OF PERSON AND PROPERTY**

- 17.1 The vendor shall use due care that no persons are injured, no property damaged or lost, and no rights are infringed in the performance of the requirements, and the vendor shall be solely responsible for all loss, damages, costs and expenses in respect of any injury to persons, damage of property, or infringement of the rights of others incurred in the performance of the requirements or caused in any other manner whatsoever by the successful vendor or those for whom in law it is responsible.
- 17.2 The vendor shall effectively warn and protect the public and other personnel from any danger as a result of the performance of the requirements.

**18.0 RECTIFICATION OF DAMAGE AND DEFECTS**

- 18.1 The vendor shall rectify any loss or damage for which, in the opinion of the City, the vendor is responsible, at no charge to the City and to the satisfaction of the City. Alternatively, the City may repair the loss or damage and the vendor shall pay to the City the costs of repairing the loss or damage forthwith upon demand from the City. Where, in the opinion of the City, it is not practical or desirable to repair the loss or damage, the City may estimate the cost of the loss or damage and deduct such estimated amount from the amount owing to the vendor hereunder.

**19.0 INDEMNIFICATION**

- 19.1 The vendor shall indemnify, hold and save harmless the City from and against all claims, losses, damages, costs, actions and other proceedings made, sustained, brought or prosecuted in a manner based upon, occasioned by or attributable to any injury, including death, property damage, infringement or damage arising from any act or omission of the vendor, its employees, officers, volunteers, servants, sub-contractors, or agents or persons for whom the vendor has assumed responsibility in the performance or purported performance of the Requirements.
- 19.2 The vendor shall indemnify the City from and against any and all liability or expenses by way of legal costs or otherwise in respect of any claim which may be made for a lien or charge at law or in equity or to any claim or liability under the *Builders Lien Act* (British Columbia) or to any attachment for debt, garnishee process or otherwise.
- 19.3 The vendor shall pay all royalties and license fees and shall save the City harmless from loss on account of suits or claims of infringement of patents in the performance of the Requirements.

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19.4 The vendor shall assume the defence of, and indemnify and hold harmless the City and its officers, employees and agents, from and against all claims relating to materials, goods or equipment furnished and to inventions, copyrights, trade marks, or patents and rights thereto used by the vendor in the execution of the Contract and in subsequent use and/or operation by the City.

**20.0 FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY**

20.1 The City is subject to the Province of British Columbia's *Freedom of Information and Protection of Privacy Act*.

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Please mail, courier or deliver your submission in person to:

Mail to:           City of Vancouver  
                      Purchasing Services  
                      453 West 12<sup>th</sup> Avenue  
                      Vancouver, BC V5Y 1V4

Courier/deliver in person to:

                      City of Vancouver  
                      Purchasing Services  
                      #320 - East Tower  
                      555 West 12<sup>th</sup> Avenue  
                      Vancouver, BC V5Z 3X7

If delivering by mail, courier or in person, please reference the RFQ number and title on the envelope and ensure that it will be received before the closing time of 3:00 pm, Tuesday, September 21, 2010.

ATTENTION: Michael Sachdev

FROM:           \_\_\_\_\_ (Company Name)  
                      \_\_\_\_\_ (Contact Name)

SUBJECT:       REQUEST FOR QUOTATION No. PS10218  
                      Supply and Delivery of Reversible Vibratory Plate Compactor

The undersigned vendor, having carefully read and examined the RFQ and having full knowledge of the Requirements described herein, does offer to provide the goods and/or services in accordance with the specifications and terms and set out in the RFQ (except as noted below) and the pricing shown below.

#### REQUIREMENTS

There is a requirement for the Supply and Delivery of New Reversible Vibratory Plate Compactor for the Equipment Services Department for the City of Vancouver, as set out herein. The undersigned vendor, having carefully read and examined the RFQ and having full knowledge of the requirements described herein, does offer to provide the goods and/or services in accordance with the specifications, terms and conditions set out in the RFQ (except as noted below) and the pricing shown below.

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**1.0 SCHEDULE OF PRICES**

Item	Description	Qty	Unit Price	Unit of Measure	Extended Price
1.	New Reversible Vibratory Plate Compactor (2009 or later model) in accordance with the specifications set out herein.  Make: _____  Model Year and No.: _____  Provincial Environmental Levy	1	\$		\$
HST should not be included in prices. Delivery costs should be included in prices.				<b>TOTAL</b>	

**1.1 ADDITIONAL UNITS**

Option to purchase additional units for up to six (6) months at the price listed above (Section 1.0 - Schedule of Prices).

Will Comply: \_\_\_\_\_ Cannot Comply (explain): \_\_\_\_\_

**1.2 DELIVERY TIME**

Provide lead time after placement of purchase order. Number of \_\_\_\_\_ weeks/days.

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2.0 SPECIFICATIONS

<p><b>Reversible Vibratory Plate Compactor</b></p> <p><b>Specifications</b></p> <p><i>(Bidders: do not write in this section)</i></p>	<p><b>Make:</b></p> <hr/> <p><b>Model No.</b></p> <hr/> <p><b>Year:</b></p> <hr/> <p><b>Bidders to indicate compliance or deviations with specifications below</b></p>
<p><b>Overview</b></p> <p>The City of Vancouver requires one (1) reversible, vibratory plate compactor. This units must effectively compact soil, sand and gravel, or a combination of these materials, and will be used in trench repairs.</p>	
<p>1. <u>Style</u>          Diesel powered, self propelled, walk-behind, reversible vibratory plate compactor for material compaction.</p> <p><u>State:</u>          Make and model.</p>	
<p>2. <u>Dimensions and Weight</u>          The offered unit should conform to the following approximate dimensions and weight:</p> <p>(a) Base plate width 550 mm (21.65 in) without extension plates.</p> <p>(b) Base plate length 930 mm (36.6 in).</p> <p>(c) Overall length 1840 mm (72.5 inches).</p> <p>(d) Basic operating weight of machine to be 480 kg (1056 lbs)</p> <p><u>State:</u></p> <ol style="list-style-type: none"> <li>1. Base plate width.</li> <li>2. Base plate width with extension plates.</li> <li>3. Base plate length.</li> <li>4. Overall length and height with handle.</li> <li>5. Basic operating weight of unit offered without extension plates.</li> </ol> <p><u>Provide:</u>          Drawing(s) complete with dimensions.</p>	

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	<p><b>Model No.</b></p>
	<p><b>Year:</b></p>
	<p><b>Bidders to indicate compliance or deviations with specifications below</b></p>
<p>3. <u>Engine</u>            The engine should be:</p> <ul style="list-style-type: none"> <li>(a) A self-contained diesel engine.</li> <li>(b) Approximately 10 KW (13.5 HP).</li> <li>(c) Equipped with both electric and recoil or crank handle starters.</li> <li>(d) Designed to meet emission regulations set out by the EPA.</li> <li>(e) Capable of operating on B20 bio-diesel meeting ASTM D 6751 without voiding engine warranty.</li> <li>(f) Equipped with an hour meter.</li> <li>(g) Equipped with a vibration resistant starter battery.</li> </ul> <p><u>State:</u></p> <ul style="list-style-type: none"> <li>1. Make and model of engine offered.</li> <li>2. Number of cylinders and displacement.</li> <li>3. Horsepower.</li> <li>4. If hour meter is included.</li> <li>5. If electric starter is included.</li> <li>6. Is the B5 blend of bio-diesel an acceptable form of fuel?</li> <li>7. Is the B20 blend of bio-diesel an acceptable form of fuel?</li> <li>8. Will the use of B5 bio-diesel void engine warranty?</li> <li>9. Will the use of B20 bio-diesel void engine warranty?</li> <li>10. If the battery is vibration resistant.</li> </ul>	
<p>4. <u>Drive</u>            Prefer hydrostatic drive.</p> <p><u>State:</u></p> <ul style="list-style-type: none"> <li>1. Hydrostatic or belt drive.</li> </ul>	

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	<p><b>Model No.</b></p>
	<p><b>Year:</b></p>
	<p><b>Bidders to indicate compliance or deviations with specifications below</b></p>
<p>5. <u>Fuel Capacity</u>            Prefer the unit to have fuel consumption of less than 2.5L/hr and a fuel tank capacity to allow continuous operation of approximately 3 hours.</p> <p><u>State:</u></p> <ol style="list-style-type: none"> <li>1. Fuel consumption.</li> <li>2. Hours of continuous operation on one tank of fuel.</li> </ol>	
<p>6. <u>Grade-Ability and Incline Operation</u>            Unit must be able to operate on a 30 degree incline continuously and have a grade-ability of 35%.</p> <p><u>State</u></p> <ol style="list-style-type: none"> <li>(a) Max incline possible for continuous operation.</li> <li>(b) Max grade-ability.</li> </ol>	
<p>7. <u>Operating Capacity</u>            Centrifugal force of 60kN (13,459 lbf.) at approximately 55Hz. Prefer variable control of vibration frequency.</p> <p><u>State:</u></p> <ol style="list-style-type: none"> <li>1. Impact (centrifugal) force created by vibrator.</li> <li>2. Range of adjustment of vibration frequency that can be controlled by the operator.</li> </ol>	

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	Model No.
	Year:
	Bidders to indicate compliance or deviations with specifications below
<p>8. <u>Steering Handle</u>            Low vibration, height adjustable steering handle lockable in transport and working position.</p> <p><u>State:</u>            What is supplied.</p>	
<p>9. <u>Controls</u>            All operating controls to be conveniently located for operator on handle:</p> <ul style="list-style-type: none"> <li>(a) Kill &amp; dead-man switch.</li> <li>(b) Throttle.</li> <li>(c) Vibration control.</li> <li>(d) Prefer forward and reverse control be part of loop handle instead of joystick or dial.</li> </ul> <p><u>State:</u></p> <ul style="list-style-type: none"> <li>1. List controls provided and where controls located.</li> <li>2. If forward/reverse control on loop handle.</li> </ul>	

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	<p><b>Model No.</b></p>
	<p><b>Year:</b></p>
	<p><b>Bidders to indicate compliance or deviations with specifications below</b></p>
<p>10. <u>Sound Levels</u>            Sound levels of the machine to be taken in accordance with S.A.E. Standard J1174. Prefer a quiet machine.</p> <p><u>State:</u></p> <ol style="list-style-type: none"> <li>1. The noise levels of the machine at the operator's position.               <ol style="list-style-type: none"> <li>a) With engine at its highest rated operating speed;</li> <li>b) With engine throttled as in (a), and vibrating mechanism in operation.</li> </ol> </li> <li>2. Noise level of machine taken at 10 m when unit is operating with engine and vibrating at maximum rated speed.</li> </ol>	
<p>11. <u>Lifting and Transport</u>            The unit offered should come with the following provisions appropriately rated:</p> <ol style="list-style-type: none"> <li>(a) Tie downs or other provisions for transport.</li> <li>(b) Lifting points for trench insertion and extraction.</li> </ol> <p><u>State:</u></p> <ol style="list-style-type: none"> <li>1. What is supplied.</li> </ol>	

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	<p><b>Model No.</b></p>
	<p><b>Year:</b></p>
	<p><b>Bidders to indicate compliance or deviations with specifications below</b></p>
<p>12. <u>Inventory</u>            Required local access to parts.</p> <p><u>State:</u></p> <ol style="list-style-type: none"> <li>1. Dollar value of parts stocked in or near Vancouver, for this particular machine.</li> <li>2. Location of parts warehouse(s).</li> <li>3. Number of machines and their models sold in Greater Vancouver Area between January 1, 2008 and December 31, 2009.</li> </ol> <p><u>Provide:</u>            Spare parts list and exploded view drawing of tendered unit.</p>	
<p>13. <u>Warranty</u>            Unit must have at least a one year warranty on parts &amp; labour that starts from the date the unit enters service.</p> <p><u>Provide:</u>            A copy of the actual warranty document/statement.</p>	
<p>14. <u>Delivery</u>            The unit must be delivered to the Manitoba Works Yard at 250 West 70<sup>th</sup> Avenue, in Vancouver, BC, Canada. The unit should have the earliest possible delivery time.</p> <p><u>State:</u></p> <ol style="list-style-type: none"> <li>1. If unit will be delivered to the Manitoba Works Yard.</li> <li>2. Number of days from date of receipt of order from the city to the date of delivery as per above.</li> </ol>	

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	<p><b>Year:</b></p>
	<p><b>Bidders to indicate compliance or deviations with specifications below</b></p>
<p>15. <u>Scheduled Maintenance</u> To be supplied by the successful bidder at time of purchase:</p> <ol style="list-style-type: none"> <li>1. A complete check-off style preventative maintenance schedule as recommended by the manufacturer to ensure satisfactory service and long life.</li> <li>2. Listing of special service tools/diagnostic equipment and diagnostic software requirements.</li> <li>3. A list of general maintenance parts recommended, by part number, for on-hand parts stocking.</li> </ol> <p><u>State:</u> What is offered.</p>	
<p>16. <u>Manuals</u> Manuals must be provided at the time of delivery. Manuals must include:</p> <ul style="list-style-type: none"> <li>• two (2) copies of parts manuals</li> <li>• two (2) copies of service manuals</li> <li>• two (2) copies of repair manuals</li> <li>• two (2) copies of operator manuals per machine.</li> </ul> <p>Please note that CD/DVD versions of manuals are preferred.</p> <p><u>State:</u></p> <ol style="list-style-type: none"> <li>1. List the titles of all the manuals that will be provided at the time of delivery.</li> <li>2. Which manuals will be available in CD/DVD format</li> </ol>	
<p>17. <u>Demo</u> A demo of the proposed unit must be provided to the City upon request for evaluation purposes. Demo to take place at City sites as determined by City's Equipment Engineer.</p> <p><u>State:</u></p> <ol style="list-style-type: none"> <li>1. If a demo unit is available as stated above.</li> <li>2. Earliest demo date.</li> </ol>	

REQUEST FOR QUOTATION No. PS10218  
 SUPPLY AND DELIVERY OF REVERSIBLE VIBRATORY PLATE COMPACTOR  
 QUOTATION FORM AND SCHEDULE OF PRICES

<b>Reversible Vibratory Plate Compactor</b>  <b>Specifications</b>  <i>(Bidders: do not write in this section)</i>	<b>Make:</b> <b>Model No.</b> <b>Year:</b>  <b>Bidders to indicate compliance or deviations with specifications below</b>
18. <u>Keys</u> Four (4) full sets of keys provided at time of vehicle delivery. Each key to have O-Ring type rubber seal on it to prevent debris entering the keyway.  <u>State:</u> a. What is offered? b. If O-Ring type seal offered.	
<b>Options</b>  1. <u>Extended Warranty</u>  <u>Provide:</u> A copy of the actual extended warranty document/statement.	
2. <u>Extension Plates</u>  <u>State:</u> Size of plates.	
3. <u>Recommended Options</u>  <u>State:</u> Any other options that may enhance the operation of the unit.	

**REQUEST FOR QUOTATION No. PS10218  
SUPPLY AND DELIVERY OF REVERSIBLE VIBRATORY PLATE COMPACTOR  
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**3.0 TERMS OF PAYMENT (if other than Net 30)**

Are there any discount terms available for payment by EFT (Electronic Funds Transfer) within ten (10) days?

Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, state terms:

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**4.0 CASH DISCOUNTS**

*(15<sup>th</sup> of the month following, or later, is preferred by the City).*

A cash discount allowance of \_\_\_\_\_% will be allowed if accounts are:

(a) paid within \_\_\_\_\_ days, or

(b) paid by the \_\_\_\_\_th of the month following.

(a) or (b) shall be clear days from date of acceptance by the City, or receipt of the invoices by the City, whichever is later.

**5.0 ALTERNATE OR SUGGESTED ADDITIONAL COMPONENTS**

Are there alternate or suggested additional components suggested by the vendor?

If yes, list the components and their price:

Item	Description	Qty	Unit Price	Unit of Measure	Extended Price
1.	_____ in accordance with the specifications set out herein.  Make: _____  Model Year and No.: _____	1	\$		\$

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QUOTATION FORM AND SCHEDULE OF PRICES**

	Provincial Environmental Levy		\$		\$
2.	_____ in accordance with the specifications set out herein.  Make: _____  Model Year and No.: _____  Provincial Environmental Levy	1	\$		\$
HST should not be included in prices. Delivery costs should be included in prices.				<b>TOTAL</b>	

**6.0 TERMS AND CONDITIONS**

By initialling below, the vendor acknowledges he has read and understands the terms, conditions and requirements set out herein and has identified any deviations or alternatives thereto; and if applicable, has provided an explanation of why he will not or cannot comply with any of the terms and conditions set out herein.

Will Comply: \_\_\_\_\_ Cannot Comply (explain): \_\_\_\_\_

Pursuant to and in compliance with this Request for Quotation and any addenda, the undersigned, being familiar with the documents, the site, conditions on site, contract service areas, the character of the equipment and materials needed to carry out and provide the equipment, goods, or services, and all relevant laws, rules, notices, directives, standards, orders and regulations, licensing and permit requirements, labour market, parking and other circumstances which may affect its quotation, hereby offers to supply the equipment, goods or services in accordance with the terms and conditions for the prices as set out herein.

Company Name: \_\_\_\_\_

Signature of Authorized Signing Officer: \_\_\_\_\_ Date: \_\_\_\_\_

Name of Authorized Signing Officer: \_\_\_\_\_

Title of Authorized Signing Officer: \_\_\_\_\_

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SUPPLY AND DELIVERY OF REVERSIBLE VIBRATORY PLATE COMPACTOR  
QUOTATION FORM AND SCHEDULE OF PRICES**

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Mailing Address: \_\_\_\_\_  
\_\_\_\_\_

Cheque Payable/Remit to Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Telephone No.: \_\_\_\_\_ Fax No.: \_\_\_\_\_

Key Contact Person: \_\_\_\_\_ E-mail: \_\_\_\_\_

HST Registration No.: \_\_\_\_\_ Incorporation Date: \_\_\_\_\_

City of Vancouver Business License Number: \_\_\_\_\_  
*(If your office is located in Vancouver or N/A if not applicable)*

WorkSafeBC Account Number: \_\_\_\_\_

*Provide the WorkSafeBC registration number and a letter from WorkSafeBC confirming that the Tenderer is registered in good standing with WorkSafeBC and that all assessments have been paid to the date thereof prior to the City having any obligation to pay monies for the services provided. (Applicable only to those companies located in British Columbia)*

Dunn and Bradstreet Number: \_\_\_\_\_  
*( or N/A if not applicable)*