

Neighbourhood Matching Fund Budget Worksheet

Part 1: Expenses

Please list ALL items which will need to be paid for. Do not include items that are, or will, be donated or any in-kind services. Please keep all original receipts.

Expenses	Dollar value
Graphic design services	\$400
Sign creation	\$400
Sign installation	\$500
Artist and community nature paintings workshop fee	\$450
Building supplies	\$850
Professional design consultation and design plan	\$2,000
Travel expenses to move heavy supplies	\$200
Tool rental	\$150
Hospitality food for volunteer work parties & final celebration	\$400
Admin supplies	\$50
Documentation (photos on CD of meetings, workshops and	\$200
work parties and celebration)	\$
Plants	\$500
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
TOTAL EXPENSES	\$8,100

please turn over

SAMPLE

Neighbourhood Matching Fund Budget Worksheet

Part 2: Resources

Please list all resources. Use a separate sheet if you do not have enough space.

Section A: In-kind donations

Please list all in-kind donations and their source

Workshop space and storage fees from Renfrew Community Centre	\$250
Workshop space from Winderemere Secondary	\$200
Workshop space from Nootka Elementary	\$200
Rona supplies donation	\$100
Food donations	\$100
Professional design consultation	\$100
Total in-kind donations	\$950

Section B: Volunteer Labour

Volunteer labour is valued at \$10/hour and includes meetings, work parties and workshops.

Example: 3 meetings x 2 hours x 10 people = 60 total hours. 60 hours x \$10/hour = \$600 total value

	Total hours	Total Value
Committee Meetings	45	\$450
Planning and design meetings	40	\$400
Workshops	100	\$1,000
Work parties	480	\$4,800
Other (please describe)		
Total volunteer hours		\$6,650

Section C: Cash Support

Please list all sources of cash support including, fundraising, business sources, private donations, grants or other funds

Stewardship Society -- plant materials	\$500
	\$
	\$
Total cash resources	\$500

Value of Your "Match"

Totals of Sections A , B and C	\$8,100
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List amount being requested from NMF

\$7,600