

APPENDIX 6: CODE OF CONDUCT FOR BOARD MEMBERS

Effective governance by the Police Board is achieved by Board Members fulfilling their roles and responsibilities with the highest standards of conduct. Members shall perform their duties in a manner that will instill public confidence in the abilities and integrity of the Board. Board Members are committed to the following *Board Members' Code of Conduct*:

1. Members shall perform their duties with due diligence, honesty, impartiality and in good faith and in accordance with the *Police Act*, any other Act and any regulation, rule or by-law, as provided for in their oath or affirmation of office.
2. Members shall regularly attend Board meetings, adequately prepare for the other duties expected of a Board Member, and use their knowledge and expertise when dealing with the affairs of the Department.
3. Members shall not interfere with the Police Department's operational decisions and responsibilities or with the day-to-day operation of the Police Department.
4. Members shall keep confidential any information disclosed or discussed at an *in camera* or closed *in camera* meeting of the Board, as required under the oath of office.
5. No Member shall purport to speak on behalf of the Board unless he/she is authorized by the Board to do so. Board Members shall adhere to the Board's Communications Policy.
6. Members shall refrain from engaging in conduct that would discredit or compromise the integrity of the Board or the Police Department.
7. Members must give un-conflicted loyalty to the interests of the community. This accountability supersedes any conflicting loyalty such as that to advocacy or interest groups and membership on other boards or staffs. This accountability supersedes the personal interest of any Board Member acting as an individual consumer of the organization's services. Board Members shall not use their office to advance their interest or interests of any person or organization with whom or with they are associated.
8. Members must adhere to the Board's Conflict of Interest Guideline.
9. Members shall not use their office to obtain employment with the Board or the Police Department for themselves or any family member (family member means the parent, spouse, child of the person, or any other related person occupying the same residence). If a Board Member wishes to apply for employment with the Police Department, the Member shall first resign their Board position.
10. Members shall keep informed as to the policies, business and affairs of the Department and shall enhance their capabilities as Board Members by participating in Board training events and, where possible, other outside training opportunities.
11. A Member seeking political office shall take a leave of absence from the Board if a nominated candidate and shall resign if elected.

12. Members shall sign, on an annual basis, that they have re-read the Code and are unaware of any matters that contravene the Code.