

**VANCOUVER POLICE BOARD
GOVERNANCE COMMITTEE**

Meeting minutes

October 20, 2011 9:15am to 10:30am

Executive Boardroom, 7th Floor - 2120 Cambie Street

Present: Patti Marfleet (Chair), Mary Collins, Wade Grant
Shona McGlashan, Executive Director; Rachelle Radiuk, Administrative Assistant
Insp. Mike Serr [Invitee, #7]

1. Agenda & Minutes

The Committee agreed to the October 20, 2011 agenda and approved the September 13, 2011 minutes.

2. Board Strategic Plan: Conduct Complaints revised draft report

The Committee reviewed and discussed draft reports to the Board from Professional Standards Section with Insp. Mike Serr. Discussion around how conduct complaints were handled. Lengthy discussion of draft reports and what information and format the Board wished to see. The Committee was happy with the new changes so far and Insp. Serr would continue to work on refining the reports.

3. 2011 Board effectiveness evaluation results

The Executive Director explained that the last response had only been received the previous day so the final results had not yet been tallied, however, the issues appeared to be very similar to ones identified in previous years such as the size of the Board and the conflict of Mayor as Chair. The results would be tabulated for the next Committee meeting and presented to the Board at the December meeting.

4. Board spokesperson policy

The Committee reviewed the draft and discussed a couple changes that would clarify the Board's spokesperson policy, but the Committee agreed that no substantial changes were needed. The Executive Director would draft a report from the Committee to go to the Board at the December meeting.

5. Board secure email and e-package proposal

The Executive Director reported that Supt. Daryl Wiebe, Information Services, would ask his staff to report to the Committee regarding options for secure email for the Board. Regarding the proposed e-packages, the City was also researching options in this regard and it made sense for the Committee to wait for the City's findings before making its own recommendations. Committee member, Wade Grant, volunteered to receive his Board package on a USB stick and report back to the Committee on the practicalities.

6. Orientation for incoming Council members

The municipal election would be held the following month and inevitably there would be new Councillors. The Committee discussed the best way to orientate City Councillors about the Police Board and Department. The Committee wished to offer ride-alongs so the Councillors could get a real feel for street policing and then follow up with an informal briefing, perhaps in the form of a lunch. The Committee agreed it would be best to wait for a few months after the new Councillors settled into their new positions. Regarding the VPD corporate chart on the City website, the Executive Director had asked the City to remove the line which seemed to indicate that the Police Board reported to the Mayor and City Council as this was not the case. The Vancouver Police Board and Vancouver Police Department were separate legal entities from the City.

7. Other business

- 2012 Board meeting dates were reviewed and would be sent to the Board for approval
- discussion regarding recruitment of potential new Board members
- discussion regarding bringing more community focus to the Board meetings. The Executive Director would continue to work on a more detailed Board calendar.
- Committee member Wade Grant would give an update on the BCAPB at the November Board meeting

The meeting was adjourned at 10:30am.