



Invoice Summary

City of Vancouver
453 West 12th Ave
Vancouver BC
Canada V5Y 1V4

October 29, 2009
Invoice No. 7215364
Matter No. 421683.0001
DUE UPON RECEIPT

PROFESSIONAL SERVICES

CAD

Project - Mayor Gregor Robertson's "About" Page 27,500.00

Total Before GST	27,500.00
GST @ 5%	1,375.00
Total Due this Period	CAD 28,875.00

Invoice Remittance

City of Vancouver
453 West 12th Ave
Vancouver BC
Canada V5Y 1V4

October 29, 2009
Invoice No. 7215364
Matter No. 421683.0001
DUE UPON RECEIPT

	CAD
Professional Services.....	27,500.00
GST.....	1,375.00
Total Amount Due.....	CAD <u>28,875.00</u>

Please Remit Payment To: FTI Consulting Canada ULC
D/B/A: FD Element
Wall Street Plaza
88 Pine Street, 32nd Floor
New York, New York 10005

Bank Name:

SWIFT:

Bank Number:

Beneficiary Name:

Beneficiary Account Number:

Detail:

Appendix to Invoice No. 7215364
September 18, 2010

The following represents a summary of FD Element's work in the creation of the website www.mayorofvancouver.ca.

This project involved:

- Creative development, including concept development and writing
- Website design, including creation of a visual identity, colour and typeface selection, creation of visual hierarchy, organization of information and revision in conjunction with the Mayor's office
- Integration of social media functionality, including Facebook, Twitter and RSS
- Website development, including construction, coding and security features
- Website hosting
- Translation of key website content into Mandarin, Punjabi and Tagalog
- Video pre-production including concept development, scripting, retaining an appropriate crew, schedule organization with the Mayor's office, permitting, location scouting
- Video production including shooting and recording Mayor Robertson, shooting and recording Vancouver B-roll shots, shooting and recording additional Vancouver citizens as participants, as well as crew transportation and meals (Note: shooting extended over 2.5 days)
- Video post-production including digital editing, original music composition and mixing, graphic development, colour correction and revisions in conjunction with the Mayor's office
- Account management including organizing a project critical path, client meetings, organization of an integrated schedule, counsel, planning and billing

The cost breakdown for these services is:

- Creative Development: \$4,400
- Account Management: \$2,400
- Web design, building and hosting: \$6,000
- Translation: \$300
- Video pre-production and production: \$9,700
- Video post-production: \$4,700

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We watch over the land and sea and in turn they watch over us.

August 19, 2009

PRIVATE AND CONFIDENTIAL

FTI Consulting Canada ULC
1290 Homer St. - Suite 100
Vancouver, BC V6B 2Y5

Re: Consulting Agreement re. Mayor of Vancouver Website and Blog - Office of the Mayor

This will confirm our agreement that you will provide the services described in the attachment to this letter ("Services Required") to the City of Vancouver between August 1st, 2009 and October 15th, 2009 (the "Term") on the following terms and conditions:

- The City will pay to you the amount of \$27,500 (Twenty Seven Thousand Five Hundred Dollars) inclusive of disbursements, plus Goods and Services Tax. This is the maximum amount that the City is obliged to pay in respect of performance of the Services unless this letter agreement is amended in writing and signed by both you and the undersigned.
- You will provide the Services as an independent contractor and not as an employee of the City. You will not be entitled to any employment benefits of any kind, and you will be solely responsible for remittance of Canada Pension premiums, Employment Insurance premiums, income tax and any other taxes, based on the total remuneration payable to you under this letter agreement.
- You will submit your invoice for Services completed by October 15th, 2009. You will obtain the pre-approval of the undersigned for any disbursements to be reimbursed to you and you will provide original invoices for all disbursements claimed.
- You acknowledge by signing this letter that, in performing the Services, you may acquire information about certain matters which are confidential and that such information is the exclusive property of the City and you agree not to disclose same to any third party either during or after the Term.

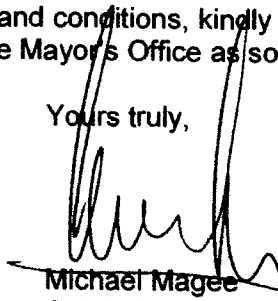
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To confirm your agreement to the above terms and conditions, kindly sign the duplicate copy of this letter where indicated and return same to the Mayor's Office as soon as possible.

Yours truly,



Michael Magee
Chief of Staff

TERMS ACKNOWLEDGED AND AGREED TO THIS 21st DAY OF Sept., 2009.



FTI Consulting Canada ULC

SERVICES REQUIRED:

- FTI Consulting Canada ULC will provide the following services:
- Assisting the Mayor's Office with development and maintenance of the Mayor's website and blog.
- Attending meetings with the Mayor's Chief of Staff and other staff, as required.
- Developing a video for the Mayor's index page on the internet.
- Other services as may be required.