



NOTICE OF MEETING

ARTS AND CULTURE ADVISORY COMMITTEE

AGENDA

DATE: Tuesday, July 13, 2021

TIME: 5 pm

PLACE: WebEx Online

PLEASE NOTE:

- *If you are unable to attend this meeting, please advise David Yim at 604.873.5411 or e-mail david.yim@vancouver.ca.*
 - *Agendas and Minutes are available on the City of Vancouver civic agencies' web site at: <http://vancouver.ca/your-government/advisory-boards-and-committees.aspx>*
-

Welcome/Introductions

5:00 – 5:20 pm

Meeting Coordinator will call the meeting to order and acknowledge we are on the unceded territories of the Musqueam, Squamish, and Tsleil-Waututh Nations.

Leave of Absence Requests

5:20 – 5:25 pm

1. Chair/Vice-Chair Election

5:25 – 5:45 pm

Members will be informed of the responsibilities of the Chair, and will have an opportunity to nominate themselves or others for Chair and Vice-Chair roles. If the election is contested, the Meeting Coordinator will conduct a secret ballot via email. The elected Chair will immediately assume the Chair of the meeting. A selection from the Procedure Bylaw outlining Chair responsibilities is appended to this Agenda.

2. Roles and Responsibilities

5:45 – 6:15 pm

Committee roles and responsibilities will be reviewed. Liaisons (Council, External, and Staff) will introduce themselves and provide brief overviews of any programs, policies, or initiatives, relevant to the Committee. A memorandum on Council Liaison roles is appended to this Agenda.

3. Work Plan Discussion

6:15 – 7:00 pm

The Committee, with information and guidance from Liaisons, will discuss the development of a Work Plan. Please note, the Committee is not expected to finalize a Work Plan in this meeting, but rather begin development for approval at a future meeting. An example of a completed Work Plan is appended to this agenda. Committee members can also discuss the (re)establishment of Subcommittees.

4. New Business

7:00 – 7:30 pm

This item provides space for any announcements or other pertinent information from Committee members.

ADJOURNMENT

Next Meeting:

DATE: Tuesday, September 7, 2021
TIME: 5 pm
PLACE: WebEx Online

* * * * *