



ARTS AND CULTURE POLICY COUNCIL

MINUTES

APRIL 21, 2015

A meeting of the Arts and Culture Policy Council (ACPC) was held on Tuesday, April 21, 2015 at 5:03 pm, in the Business Centre Meeting Room, Second Floor, Vancouver City Hall.

PRESENT: Norman Armour
Barb Clausen
Terry Hunter
Sharman King*
Melody Ma
Paddy Macleod
Mitra Mansour
Katherine McManus
Esther Rausenberg
Wendy Soobis
Donna Spencer
Eric Szeto
Marcus Youssef

ABSENT: Sean Bickerton
Nigel Prince

ALSO PRESENT: Councillor Elizabeth Ball, Council Liaison
Councillor Heather Deal, Council Liaison
Commissioner Sarah Kirby-Yung, Park Board Liaison
Gracen Chungath, Assistant Director, Cultural Services
Richard Newirth, Managing Director, Cultural Services,
Staff Liaison
Marg Specht, Director Grants, Awards and Support
Programs, Cultural Services

CITY CLERK'S OFFICE: Tina Hildebrandt, Meeting Coordinator

* Denotes absence for a portion of the meeting.

1. Introductions

The meeting began with roundtable introductions.

2. Election of Chair and Vice-Chair

Marcus Youssef reflected on his experience as the ACPC Chair in the last term and emphasized the valuable support provided by the two Co-Vice-Chairs.

In discussion, members agreed to appoint an Interim Chair and two Interim Co-Vice-Chairs until the next regular meeting to allow new members to become more familiar with ACPC.

MOVED by Marcus Youssef
SECONDED by Esther Rausenberg

THAT the Arts and Culture Policy Council appoint Donna Spencer as Interim Chair until the next regular meeting scheduled for June 16, 2015.

CARRIED UNANIMOUSLY

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At this point in the proceedings Ms. Spencer assumed the Chair.

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MOVED by Katherine McManus
SECONDED by Wendy Soobis

THAT the Arts and Culture Policy Council appoint Paddy Macleod and Esther Rausenberg as Interim Co-Vice-Chairs until the next regular meeting scheduled for June 16, 2015.

CARRIED UNANIMOUSLY

3. Leave of Absence Requests

MOVED by Esther Rausenberg
SECONDED by Katherine McManus

THAT the Arts and Culture Policy Council approve leaves of absence for Sean Bickerton and Nigel Prince for this meeting.

CARRIED UNANIMOUSLY

MOVED by Sharman King
SECONDED by Barb Clausen

THAT the Arts and Culture Policy Council approve leaves of absence for Terry Hunter and Esther Rausenberg for the regular meeting on June 16, 2015.

CARRIED UNANIMOUSLY

4. Approval of Minutes

MOVED by Esther Rausenberg
SECONDED by Marcus Youssef

THAT the Arts and Culture Policy Council approve the minutes from the meeting held November 4, 2014, as circulated.

CARRIED UNANIMOUSLY

5. Orientation and Housekeeping Matters

The Meeting Coordinator reviewed the following:

- Role of Meeting Coordinator
- Terms of Reference
- 2015 - 2017 Membership List and contacts
- Meeting Schedule
- Quorum and Attendance Requirements
- Protocol for Leave of Absence requests

MOVED by Barb Clausen
SECONDED by Paddy Macleod

THAT the Arts and Culture Policy Council approve the following meeting schedule for 2015:

Month	Day	Time	Meeting Type	Room
April	21	5 pm	Regular Meeting	Business Centre
May	19	5 pm	Working Session	Business Centre
June	16	5 pm	Regular Meeting	Business Centre
June	30	5 pm	Working Session	Business Centre
July	14	5 pm	Regular Meeting	Business Centre
September	8	5 pm	Working Session	Business Centre
October	6	5 pm	Regular Meeting	Business Centre
November	24	5 pm	Working Session	Business Centre

CARRIED UNANIMOUSLY

The Staff Liaison, along with Councillors Ball and Deal, and Mr. Youssef, reviewed the following and responded to questions:

- Role of ACPC liaisons
- Role of Public Art and Civic Theatres Board representatives
- ACPC Transition Report

MOVED by Esther Rausenberg
SECONDED by Katherine McManus

THAT the Arts and Culture Policy Council thank Marcus Youssef, past Chair, for his contributions over the 2011 - 2014 term.

CARRIED UNANIMOUSLY
(Sharman King absent for the vote)

6. ACPC Liaison Updates

The following ACPC Liaisons provided brief updates:

- Councillor Elizabeth Ball
- Councillor Heather Deal
- Richard Newirth, Managing Director, Cultural Services - Staff Liaison

There was a discussion on topics for consideration which included the grants program, cultural tourism and Community Amenity Contributions (CACs) based on recent changes to provincial guidelines. Members agreed to review these and other topics at the first working session on May 19, 2015.

7. Arts Event Pilot License program

The Staff Liaison provided a brief update on the program.

8. New Business

a) Working Sessions

In response to a question, the Staff Liaison confirmed that working session agendas will be set by the Chair and Staff Liaison.

The Chair suggested adding the ACPC work plan to the agenda for the first working session scheduled for May 19, 2015.

b) 'winmail.dat' issues

As some members have been receiving winmail.dat files instead of pdf attachments when sent through 'listserv' (the City's Lyris list management system), the Meeting Coordinator will send all future materials through an Outlook Email group.

There was a brief discussion on issues regarding 'listserv' and members were reminded that they should reply directly to the member or members. If they reply back to the listserv their response will go to everyone on the list.

ADJOURNMENT

MOVED by Terry Hunter
SECONDED by Mitra Mansour

THAT this meeting be adjourned.

CARRIED UNANIMOUSLY
(Sharman King absent for the vote)

Next Meeting:

DATE: Tuesday, June 16, 2015
TIME: 5 pm
PLACE: Business Centre Meeting Room
Second Floor, Vancouver City Hall

The Council adjourned at 7:14 pm.

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