A meeting of the Arts and Culture Policy Council was held on Tuesday, June 16, 2015, at 5:02 pm, in the Business Centre Meeting Room, Second Floor, Vancouver City Hall.

PRESENT:
- Donna Spencer, Interim Chair
- Norman Armour*
- Sean Bickerton
- Barb Clausen
- Terry Hunter*
- Sharman King*
- Melody Ma
- Paddy Macleod, Interim Co-Vice-Chair
- Mitra Mansour*
- Katherine McManus
- Wendy Soobis
- Eric Szeto*
- Marcus Youssef*

ABSENT:
- Nigel Prince (Leave of Absence)
- Esther Rausenberg, Interim Co-Vice-Chair (Leave of Absence)

ALSO PRESENT:
- Commissioner Sarah Kirby-Yung, Park Board Liaison
- Gracen Chungath, Assistant Director, Cultural Services
- Richard Newirth, Managing Director, Cultural Services, Staff Liaison

CITY CLERK’S OFFICE: Tina Hildebrandt, Meeting Coordinator

* Denotes absence for a portion of the meeting.

ADMINISTRATION

Welcome

The meeting began with roundtable introductions.

Leave of Absence Requests

MOVED by Sean Bickerton
SECONDED by Sharman King

THAT the Arts and Culture Policy Council approve a leave of absence for Nigel Prince for this meeting.

CARRIED UNANIMOUSLY
(Terry Hunter and Eric Szeto absent for the vote)
Approval of Minutes

MOVED by Paddy Macleod
SECONDED by Katherine McManus

THAT the Arts and Culture Policy Council approve the minutes from the meeting held April 21, 2015, as circulated.

CARRIED UNANIMOUSLY
(Terry Hunter and Eric Szeto absent for the vote)

BUSINESS

1. Election of Chair and Vice-Chairs

At the meeting held April 21, 2015, the Arts and Culture Policy Council (ACPC) agreed to appoint an Interim Chair and two Interim Co-Vice-Chairs until the next regular meeting to allow new members to become more familiar with ACPC.

The Meeting Coordinator called for nominations for the positions of Chair and Vice-Chair of the ACPC for 2015.

MOVED by Marcus Youssef
SECONDED by Wendy Soobis

THAT the Arts and Culture Policy Council appoint Donna Spencer as Chair for 2015.

CARRIED UNANIMOUSLY
(Terry Hunter and Eric Szeto absent for the vote)

MOVED by Barb Clausen
SECONDED by Katherine McManus

THAT the Arts and Culture Policy Council appoint Paddy Macleod and Esther Rausenberg as Co-Vice-Chairs for 2015

CARRIED UNANIMOUSLY
(Terry Hunter and Eric Szeto absent for the vote)

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At this point in the proceedings, Ms. Spencer assumed the Chair.

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2. Arts and Culture Policy Council - Liaison Updates

- Commissioner Kirby-Yung reviewed highlights from the Park Board meeting held June 8, 2015. She also provided an overview on Park Board governance work at the regular Board and Committee meetings held in May 2015 (reports on file), and responded to questions.
• The Staff Liaison sought the ACPC’s feedback on the City’s grant review process. In discussion, the ACPC agreed to invite staff to the next working session to provide an update on directions.

• Wendy Soobis, Vancouver Civic Theatres Board (VCTB) representative provided an update as follows and responded to questions:
  - the Vancouver Opera (VO) announced that they will be moving from a full season format to a festival model in 2017. The VCTB respects the VO’s decision and also wants to ensure that all of the users are well-served;
  - will consult with the Staff Liaison in regard to the Shared Business Review; the VCTB currently has four strategic goals and is developing a fifth goal to address facilities.


The Chair provided a brief report back on the working session held May 19, 2015, and sought the ACPC’s feedback on policy direction this year.

4. **Work Plan Discussion**

The ACPC discussed the work plan with a goal of identifying one priority issue for 2015. It was agreed to review this matter further at the next working session.

5. **Establishment of sub-committees and inclusion of community members on said sub-committees**

In attendance for this item were guests Kristin Cheung, Kenji Maeda and Matej Mecar.

The Chair lead a discussion on proposed sub-committees based on the last working session and today’s discussion on a work plan. The following sub-committees were established (includes members):

   a) **Community Engagement/Outreach**

   Marcus Youssef, Chair 
   Sean Bickerton 
   Terry Hunter 
   Melody Ma

   b) **Spaces/Cultural Venues/Facilities (Infrastructure Grant)**

   Paddy Macleod, Interim Chair 
   Sean Bickerton 
   Katherine McManus 
   Esther Rausenberg
c) **Strategic Influence (Liaison with other City initiatives/departments/committees)**

Nigel Prince, Chair  
Melody Ma  
Donna Spencer

d) **Grant Reviews/Funding Policy**

It was agreed to revisit this sub-committee following the next working session.

The Chair suggested development of Terms of Reference for each sub-committee begin at the next working session on June 30, 2015.

6. **New Business**

a) **Vancouver School Board Cuts to Arts programs**

Sean Bickerton sought the ACPC’s advice on addressing the Vancouver School Board’s recent cut of the Spring and Band programs.

The Chair suggested defining what the ACPC can do at the next regular meeting on July 14, 2015.

**ADJOURNMENT**

MOVED by Sean Bickerton  
SECONDED by Terry Hunter

THAT this meeting be adjourned.

CARRIED UNANIMOUSLY  
(Norman Armour, Sharman King, Mitra Mansour and Marcus Youssef)

**Next Meeting:**

DATE: Tuesday, July 14, 2015  
TIME: 5 pm  
PLACE: Business Centre Meeting Room  
Second Floor, Vancouver City Hall

The Committee adjourned at 7:07 pm.