



## **CIVIC ASSET NAMING COMMITTEE**

### **MINUTES**

**July 26, 2021**

A meeting of the Civic Asset Naming Committee was held on Monday, July 26, 2021, at 5:35 pm, by electronic means.

- PRESENT:** Kyle Krawchuk, Acting Chair  
Cinnamon Bhayani (Urban Indigenous Peoples' Advisory Committee)  
Madeleine de Trenquallye, Vancouver Historical Society  
Sara Jellicoe, Vancouver Public Space Network  
Darius Maze  
Spencer Perry  
Ajay Puri
- ABSENT:** Michael Schwartz
- ALSO PRESENT:** Councillor Adriane Carr, Council Liaison  
Councillor Melissa De Genova, Council Liaison  
Trustee Barbara Parrott, Vancouver School Board  
Heather Gordon, City Archivist, Staff Liaison  
Jennifer Reddy, Senior Planner, Arts, Culture and Community Services
- CITY CLERK'S OFFICE:** Kevin Burris, Manager of Civic Agencies, City Clerk's Office  
Rowena Choi, Meeting Coordinator

### **WELCOME**

The Meeting Coordinator welcomed members and acknowledged we are on the unceded territories of the Musqueam, Squamish, and Tsleil-Waututh and we thank them for having cared for this land and look forward to working with them in partnership as we continue to build this great city together.

#### **1. Roll Call/ Introductions**

Members and liaisons provided roundtable introductions.

## **2. Chair Selection and Approval of Minutes**

The Committee agreed to have an Acting Chair until the September 27, 2021, meeting, so that members can familiarize themselves with one another and pending the appointment of a representative from the Racial and Ethno-Cultural Equity Advisory Committee.

Following due process, the Committee appointed Kyle Krawchuk as Acting Chair, by acclamation, until the September 27, 2021, meeting.

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*At this point in the meeting, Kyle Krawchuk assumed the role of Acting Chair.*

\* \* \* \* \*

Subsequently, it was

MOVED by Madeleine de Trenquallye  
SECONDED by Sara Jellicoe

THAT the Civic Asset Naming Committee approve the Minutes from the meeting of March 22, 2021, as circulated.

CARRIED UNANIMOUSLY

## **3. Roles and Responsibilities**

Following the approval of the minutes, Acting Chair deferred to the Meeting Coordinator and the City Archivist to continue with the introductory briefing.

Prior to the scheduled meeting, the Meeting Coordinator had circulated electronic copies of orientation materials inclusive of the meeting schedule for the Committee, Guidelines for Advisory Committees, the City of Vancouver Code of Conduct, and the Terms of Reference for the Committee. Emphasis was drawn to quorum and the attendance policy, noting members should advise the City Clerk's Office through the Meeting Coordinator as early as possible if they are unable to attend the meeting.

The Meeting Coordinator and the City Archivist provided a presentation and along with the Manager of Civic Agencies, responded to questions regarding the roles and responsibilities of the Committee.

## **4. Work Plan, Annual Reporting, Orientation**

The City Archivist provided an introductory presentation of the Civic Asset Naming Committee including the process of submitting naming requests, submission policies and guidelines, past naming approvals, street tag lines and the involvement of City staff prior to the Committee's consideration for recommending a name to Council.

The City Archivist briefly introduced the structure and logistics of the Committee's Work Plan and Annual Reporting.

The City Archivist also mentioned that staff are currently working on a Commemoration Policy.

Following discussions, Committee members agreed to discuss the Committee's Work Plan and Annual Reporting further at a future meeting.

## **5. New Business**

### **(a) Council Liaison Update**

Following the orientation, Councillor Carr commented on the approval of a recent Member's Motion at the Standing Committee on Policy and Strategic Priorities meeting on July 7, 2021, entitled "Toward Reconciliation: Renaming Trutch Street (Member's Motion B.3)".

Councillor Carr noted that staff have been requested to report back on the most expeditious approach for renaming the street and that Council invites the Musqueam Indian Band to select an alternative name. Councillor Carr advised that the outcome of the report back may assist the Committee in any future renaming considerations.

## **ADJOURNMENT**

MOVED by Darius Maze  
SECONDED by Cinnamon Bhayani

THAT this meeting be adjourned.

CARRIED UNANIMOUSLY

### **Next Meeting:**

DATE: Monday, September 27, 2021  
TIME: 5:30 pm  
PLACE: WebEx Online

The Committee adjourned at 7:19 pm.

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