



NOTICE OF MEETING

2SLGBTQ+ ADVISORY COMMITTEE

AGENDA

DATE: Thursday, July 22, 2021

TIME: 5:30 pm

PLACE: WebEx Online

PLEASE NOTE:

- If you are unable to attend this meeting, please advise Bonnie Kennett at 604.873.7269 or e-mail bonnie.kennett@vancouver.ca.
 - Agendas and Minutes are available on the City of Vancouver civic agencies' web site at: <http://vancouver.ca/your-government/advisory-boards-and-committees.aspx>
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Welcome/Introductions **5:30 – 5:50**

Meeting Coordinator will call the meeting to order and acknowledge we are on the unceded territories of the Musqueam, Squamish, and Tsleil-Waututh Nations.

Leave of Absence Requests **5:50 – 5:55**

1. Chair/Vice-Chair Election **5:55 – 6:15**

Members will be informed of the responsibilities of the Chair, and will have an opportunity to nominate themselves or others for Chair and Vice-Chair roles. If the election is contested, the Meeting Coordinator will conduct a secret ballot via email. The elected Chair will immediately assume the Chair of the meeting. A selection from the Procedure Bylaw outlining Chair responsibilities is appended to this Agenda.

2. Roles and Responsibilities **6:15 – 6:45**

Committee roles and responsibilities will be reviewed. Liaisons (Council, External, and Staff) will introduce themselves and provide brief overviews of any programs, policies, or initiatives, relevant to the Committee. A memorandum on Council Liaison roles is appended to this Agenda.

3. Work Plan Discussion**6:45 – 7:25**

The Committee, with information and guidance from Liaisons, will discuss the development of a Work Plan. Please note, the Committee is not expected to finalize a Work Plan in this meeting, but rather begin development for approval at a future meeting. An example of a completed Work Plan is appended to this agenda. Committee members can also discuss the (re)establishment of Subcommittees.

4. New Business**7:25 – 7:30**

This item provides space for any announcements or other pertinent information from Committee members.

ADJOURNMENT**Next Meeting:**

DATE: Thursday, September 16, 2021
TIME: 5:30 pm
PLACE: WebEx Online

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3.13 The City Clerk may correct errors in grammar, spelling, and punctuation in the minutes or may insert words necessary to the meaning or continuity of a sentence, but must not make any other change to the minutes which would alter or affect, in a material way, the actual decision made by Council.

Recording meetings in Council Chamber

3.14 The City Clerk may make a video or audio recording of all Council, standing committee and special Council meetings held in the Council Chamber, and the recording:

- (a) will be posted on the City's website as soon as practicable following the meeting that has been recorded;
- (b) will be posted on the City's website for a period of four years; and
- (c) may be removed from the City's website four years after the date the recording was posted, and, if removed thereafter made available to the public through the City of Vancouver Archives.

Recording meetings outside Council Chamber

3.15 The City Clerk may record meetings of Council held at locations other than the Council Chamber, by whatever method is practicable.

PART 4 ROLE OF THE CHAIR

Chair of Council and special Council meetings, and public hearings

4.1 The Chair of a Council meeting, special Council meeting or public hearing is:

- (a) the Mayor;
- (b) in the absence of the Mayor, the Acting Mayor;
- (c) in the absence of the Mayor and Acting Mayor, the Deputy Mayor; and
- (d) in the absence of the Mayor, Acting Mayor and Deputy Mayor, the Council member chosen to act as Chair as the first item of business following roll call, except that if the Mayor, Acting Mayor or Deputy Mayor joins a meeting in progress, the Chair for the remainder of the meeting is the Mayor, Acting Mayor or Deputy Mayor in accordance with the provisions of this section 4.1.

Chair of standing committee

4.2 The Chair of a standing committee meeting is to be:

- (a) a member of that committee appointed by Council annually to be the Chair; or

- (b) in the Chair's absence, a member of that committee appointed by Council annually as the vice-chair;

but in the Chair's or Vice-Chair's absence when the City Clerk calls the meeting to order, the standing committee may choose a member of that committee to serve as the Chair, as its first item of business after roll call.

Chair's status in debate and Council member's motions

4.3 The Chair must not:

- (a) speak, ask questions, or make motions about a matter under debate;
- (b) introduce, speak, ask questions, or make motions to their own Council member's motion;

without relinquishing the chair to the person next entitled, under section 4.1, to assume the chair.

Chair to maintain order

4.4 The Chair of a meeting:

- (a) must maintain order and decorum;
- (b) must determine which Council member has a right to speak;
- (c) must rule on Points of Order or Questions of Privilege;
- (d) may call a Council member to order if, in the opinion of the Chair, it is necessary to do so; and
- (e) may expel a Council member from a meeting if, in the opinion of the Chair, the Council member is in breach of the rules of conduct set out in sections 6.1 or 6.2.

Procedure for deciding on point of order

4.5 When the Chair is called upon to decide a point of order:

- (a) the Chair must consider the point immediately;
- (b) the Council member must state the point of order that has been breached, without comment or debate, and must be seated immediately thereafter; and
- (c) the Chair must immediately rule on the point of order and advise the Council members of the Chair's decision.

Expulsion

4.6 If, in the opinion of the Chair, a Council member is in breach of the rules of conduct set out in this by-law:

- (a) the Chair may rule that a Council member is in breach of the rules of conduct; and
- (b) if there is no successful challenge to the Chair's ruling, the Chair may order the Council member to leave the Council Chamber for the balance of the meeting or until the Council member advises the Chair that the Council member wishes to apologize to Council in accordance with section 4.7.

Return after expulsion

- 4.7 If a Council member who has been expelled from Council Chamber wishes to apologize:
- (a) the Chair must so advise Council;
 - (b) Council, by a majority vote, without debate, may permit the Council member to return to the Council Chamber;
 - (c) the Council member must apologize immediately to Council for the conduct that caused the expulsion; and
 - (d) Council, by a majority vote, without debate, may end the expulsion.

PART 5 GENERAL MEETING PROCEDURES

Entry on floor

5.1 Only Council members, and those persons permitted by the Chair or City Clerk to do so, may enter the Council floor during a meeting, except that children may enter the Council floor during a meeting when being cared for by a Council member.

Call to order

5.2 As soon after the time a meeting is to start and a quorum is present, the Chair, or, in the Chair's absence, the City Clerk, must call the meeting to order.

Absence of quorum

5.3 If, within 30 minutes after a meeting is to start, no quorum is present, the City Clerk must read the roll, record the result in the minutes, and declare the meeting cancelled.

Questions to staff

- 5.4 Any Council member may ask staff questions about a matter before Council, except that:
- (a) the question must be in relation to a report on the agenda, a presentation on a matter, a motion being considered by Council, or enquiries and other matters;
 - (b) the Council member must only include those facts necessary to explain the question, without argument or opinion;

MEMORANDUM

October 2, 2020

TO: Mayor and Council

CC: Sadhu Johnston, City Manager
Paul Mochrie, Deputy City Manager
Karen Levitt, Deputy City Manager
Lynda Graves, Administrative Services Manager, City Manager's Office
Anita Zaenker, Chief of Staff, Mayor's Office
Tina Penney, Director of Legislative Operations
Leslie Tuerlings, Manager of Civic Agencies

FROM: Rosemary Hagiwara, Acting City Clerk

SUBJECT: Advisory Body Motions – Council Liaison's Role and Responsibilities

PURPOSE

This memo provides a response to questions directed to the City Clerk's Office (CCO) regarding motions passed by advisory bodies. It is the CCO's responsibility to circulate advisory body recommendations for Council's information, and we wish to ensure that any queries about how to further advance such recommendations are addressed.

BACKGROUND

Type A advisory bodies do not have decision-making authority; rather they are intended to be a mechanism that helps connect Council to the community, similar to information meetings and other forms of public engagement that inform Council in its decision-making. While they do not have authority to make decisions themselves, advisory bodies make recommendations to Council. One frequent question is how these recommendations are brought forward for Council's consideration.

DISCUSSION

Council liaisons, who are Council members appointed as non-voting representatives to specific advisory bodies, are a key connection between the advisory body and City Council. A clear understanding of their role will clarify the process by which these bodies advise and communicate with Council.

Below are the general roles and responsibilities (in bold) of the City Council liaison to advisory bodies, as set out in the [Guidelines for Advisory Bodies](#):

- 1. Act as non-voting liaisons to advisory bodies and attend meetings as regularly as their schedule permits**
 - Council Liaisons are encouraged to attend as many advisory body meetings as their schedules permit. Council liaisons do not count toward quorum and are not eligible to vote on advisory body motions. This is done to ensure, firstly, that the demanding schedules of Council members do not impact quorum, and secondly, that the liaison's role remains objective. Liaisons are to be the carrier of information, but impartial if/when the issue is brought to Council for debate.
- 2. Provide an information and liaison role between City Council and the advisory body**
 - Council liaisons are encouraged to participate in discussion and provide updates on City matters that may be pertinent to the advisory body's activities. Likewise, Council liaisons may convey information from the advisory body during Council meetings, if relevant to the Council agenda.
- 3. Ensure that the advisory body's work falls within the mandate of City Council**
 - Council liaisons may be occasionally called upon to remind their advisory body of the boundaries of its authority and suggest alternatives if it is pursuing activities outside of its scope.
- 4. Provide advice and information on City Council, Park Board and School Board policies and activities respecting the advisory body**
 - Council liaisons will inform their advisory body of any business conducted by Council as well as other civic bodies (Park Board and School Board) that may be relevant to matters it is considering.
- 5. Carry advisory body ideas and perspectives to elected bodies for consideration in their deliberations**
 - Each advisory body's minutes and decisions are distributed by the City Clerk's Office to Council, other committees, and the public. However, advisory bodies may wish to share directly with Council more detailed context and discussion regarding their decisions. Council liaisons are one method through which this may be done. The range of mechanisms used to convey information from an advisory body to Council are detailed below.

Mechanisms to bring Advisory Body Motions to Council

There are several mechanisms by which advisory body motions can be presented to Council, either through the discretion of the Council liaison or by the advisory body directly.

By Council Liaison:

1. Member's motion for future meetings

A Council liaison may bring the advisory body's motion to Council as a member's motion following the usual process for members' motions submissions.

2. During Discussion and Debate of a Matter on the Council agenda

Should there be an item before Council that has been also discussed and/or motioned at an advisory body meeting, the Council liaison may, during the Council meeting, note the nature of that discussion and the advisory body's perspective.

3. During the Enquires and Other Matters on the Council Meeting agenda

When Council deals with this item on its agenda, the Council liaison can bring forward items dealt by an advisory body.

By Advisory Bodies:

4. Submitting a Letter to Council

The advisory body may submit a letter to Mayor and Council, via the City Clerk's Office, that communicates their approved motion.

5. Speaking at Council Meetings

The advisory body may appoint a representative to communicate their consensus on a matter before Council. For example, the Senior's Advisory Committee (SAC) and the Persons with Disabilities Advisory Committee (PDAC) appointed the Chair of the SAC to speak on their behalf to ask for Council's support of their recommendation regarding plastic straw usage.

Regards,



Rosemary Hagiwara
Acting City Clerk
rosemary.hagiwara@vancouver.ca
604.873.7177



2017-2018 Work Plan LGBTQ2+ ADVISORY COMMITTEE

The Committee's Mandate

- Exchange information with the lesbian, gay, bisexual, transgender, two-spirit and queer communities and the general public about relevant programs and issues of interest
- Engage in outreach to the LGBTQ2+ communities to disseminate information and encourage participation
- Work co-operatively with other civic agencies whose activities affect LGBTQ2+ communities, including initiating and developing relevant projects
- Provide input to City Council and city staff about issues of concern, including matters that require action by the City
- Act as a resource for staff doing public involvement processes
- Work with city staff to ensure that City facilities and events are accessible for people who identify as outside the gender binary

2017-2018 Objectives

Objective 1: Gather information and identify the matters affecting the Vancouver LGBTQ2+ community and advise staff and City Council on those issues.

By engaging in outreach to stakeholders from LGBTQ2+ community groups in Vancouver to gather information about important community matters, the Committee will be satisfying the outreach and awareness mandate. By advising City Council and staff the Committee will fulfill both the advisory mandate and the collaboration mandate.

Objective 2: Continue building its relationships with stakeholders in the LGBTQ2+ community, other civic agencies and the broader Vancouver community.



In addition to reaching out, collaborating and exchanging information with community organizations, the Committee will engage and collaborate on intersectional issues with other committees such as the Urban Aboriginal Peoples Advisory Committee, the Seniors Advisory Committee, the Women's Advisory Committee, the Persons with Disabilities Advisory Committee and the Trans* and Gender Variant Inclusion (TGVI) Steering Committee.

Objective 3: Raise visibility and increase inclusivity of the LGBTQ2+ community in Vancouver.

Building on the information and relationships worked on through the first two objectives, the Committee will work with staff and other civic agencies to raise awareness about the LGBTQ2+ and to improve inclusivity of the LGBTQ2+ community and issues in city initiatives.

Objective 4: Investigate existing community LGBTQ2+ archives and initiatives and reach out to find synergies between the City and the LGBTQ2+ community for supporting LGBTQ2+ archives, including support relating to the "LGBTQ2+ museum" aspect of the second phase of the Davie Street Revitalization Project.

The Committee will collaborate with community groups and individuals involved in archiving LGBTQ2+ history so that it can advise city staff about the museum piece for the second phase of the Davie Street Revitalization Project. This will align with the mandate to exchange information with the community and city staff about the second phase of the Davie Street Revitalization Project.



Action Plan

Timeline	Action Items	Committee Resources	Expected Outcomes	Partners/Stakeholders
Target start and completion dates.	Specific action items integral to accomplish the stated objective.	Identify working groups, subcommittees, and/or committee member(s) responsible to lead the objective.	Expected achievements and deliverables from each action item.	Opportunities or needs to collaborate with groups / organizations within or outside of the City.
Information Gathering				
5/1/2017 - 9/1/2018	Meet and engage with community stakeholders on an ongoing basis throughout the term to discuss current issues affecting the Vancouver LGBTQ2+ community.	The Committee through its various subcommittees and by invitation to attend Committee and Subcommittee meetings.	Identify issues affecting LGBTQ2+ community in Vancouver to determine how the City may influence resolution of such matters.	(TGVI) Steering Committee, Qmunity, Quirk-e, BOLD, Gay and Gray, Seniors Advisory Committee, Urban Aboriginal Peoples Advisory Committee, City Staff.
5/1/2017 - 9/1/2018	Attend UAPAC meetings to provide an update on the Committee's work and its subcommittees and the emphasis on reconciliation in the LGBTQ2+ community	Reconciliation Subcommittee members	Collaborate with UAPAC to determine how the Committee can be a part of the Gathering of Canoes for the July 2017 150+ celebrations. Also work with UAPAC to determine general reconciliation issues in the Vancouver 2-spirit community where the committees could collaborate.	UAPAC, Manager of Aboriginal Relations: Ginger Gosnell-Myers. 2 Spirit community members and organizations.
5/1/2017 - 9/1/2018	Work with city staff to identify Reconciliation Initiatives and ensure that Two Spirit people are represented in those initiatives.	Reconciliation Subcommittee members	Ensuring that Two Spirit people are included in Reconciliation initiatives.	City Staff, UAPAC, 2 Spirit community members and organizations.



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5/1/2017 - 9/1/2018	Work with city staff to identify data that will provide information on various LGBTQ2+ subgroups.	Older Adults Subcommittee, Youth Subcommittee, Housing Subcommittee	Obtain city data concerning LGBTQ2+ older adults and youth.	Committee Liaisons and other City Staff
5/1/2017 - 9/1/2018	Gather information on hate crimes directed at the LGBTQ2S+ communities in Vancouver	Policing subcommittee	To have an ongoing reporting structure to track hate crime trends specific to the LGTBQ2S+ communities.	VPD
6/1/2017 - 9/1/2017	Demographic research concerning trans and gender variant youth and their experiences with housing in Vancouver by reviewing Parks and Rec research results analysis	Housing Subcommittee	Gain clarity on number of youth affected	City Staff
6/1/2017 - 11/1/2017	Conduct community research scan concerning what trans and gender variant youth desire / request concerning housing	Housing Subcommittee	Gain clearer direction regarding what is actually needed.	City Staff, Community
6/1/2017 - 12/1/2017	Look into Council's mandate on housing as it relates to trans and gender variant youth and determine what past committee members have accomplished working with city organizations	Housing Subcommittee	Ensure no duplication of efforts	City Staff



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6/1/2017 - 9/1/ 2018	Research other progressive cities housing solutions for trans and gender variant youth	Housing Subcommittee	Gain perspectives on possible housing options	City Staff, other municipalities, community groups
6/1/2017 - 9/1/ 2018	Research funding options for housing trans and gender variant youth, particularly VPD funding.	Housing Subcommittee	Identify available funding sources	VPD Liaison, City Staff
6/1/2017 - 5/17/2018	Recommend the creation of an annual Day of Pink aligned with International Day Against Homophobia and Transphobia: <ul style="list-style-type: none"> - Identify resources and contacts leveraged in previous day of pink event. - Collaborate with stakeholders to identify needs/supports - Work with City Staff to identify a venue - Create a sustainable event plan for easy replication - Identify which body will be responsible for sustaining the event annually - Organize and host the first Annual Day of Pink Event 	Youth Subcommittee	Create an easy to follow event plan that can be easily replicated in future years.	City Staff VPL VSB Past organizers Community leaders Community members Out on Screen
5/1/ 2017 - 9/1/2018	Conduct an environmental scan of existing services and supports	Youth Subcommittee	Compile a list of resources that could be made available publicly	Other Advisory Committee Members



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	for Vancouver LGBTQ2+ youth: - Work with Staff Liaisons to identify current resource targeting youth in Vancouver - Research current definitions of "youth" at civic level - Make recommendations that could make existing resources more queer friendly		for queer youth to access, and develop competency and awareness amongst Advisory Committee Members.	City Staff Liaisons Community members
5/1/2017 - 9/2018	Consult with community stakeholders and invite speakers to our working group to speak to the issue of reparative therapy: Research logistics on how business licenses are obtained and allocated in relation to reparative therapy practitioners.	Reparative Therapy Subcommittee	Be able to inform policy advice to restrict business licenses that support or perform reparative therapy.	Organizations that have, or, currently practice reparative therapy, alongside survivors of reparative therapy and the larger LGBTQ2+ community.
5/1/2017 - 9/1/2017	Meet, engage, and invite community stakeholders to participate on an ongoing basis throughout the term to discuss current issues relating reparative therapy.	Reparative Therapy Subcommittee	Gather a stronger understanding of important stakeholders and perspectives informative to having a nuanced and stronger interpretation of the major implications of reparative therapy. Make formal recommendations to Provincial legislatures so that a	Survivors of reparative therapy. Medical and psychiatric authorities, legal authorities, and educational authorities.



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			business license may not be issued by any organization, business or non-profit practicing nor endorsing conversion therapy.	
5/1/2017 - 9/2018	Research organizations working against, or, doing reparative therapy.	Reparative Therapy Subcommittee	<p>Be able to inform policy advice around reparative therapy through having listened to multiple perspectives involved in the administration of such practices.</p> <p>Make formal recommendation to City Council that the City amend licensing so that the City will not issue a business license to any organization, business or non-profit practicing nor endorsing conversion therapy.</p>	Organizations that have, or, currently practice reparative therapy.
Continued Relationship Building				
5/1/2017 - 9/1/2018	Meet with LGBTQ2+ community groups and exchange information	Committee members	Meet with at least four LGBTQ2+ community groups by December 2017.	Qmunity, Quirk-e, BOLD, Gay and Gray.
5/1/2017 - 9/1/2018	Attend UAPAC and other advisory committee meetings regularly to provide updates on the Committee's work to find synergies among agencies.	Committee members	Report and provide timely updates to other advisory committees.	Urban Aboriginal Peoples Advisory Committee, Seniors Advisory Committee, Persons with Disabilities Committee



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	Create a working group with stakeholders to support reparations efforts with the LGTBQ2S+ and Black, Indigenous, People of Colour (BIPOC) communities in Vancouver.	Policing subcommittee		
5/1/2017 - 9/1/2018	Strengthen collaborative efforts with VPD by inviting VPD liaison officer to attend Committee meetings and report on relevant issues involving police and LGBTQ2+ community.	Policing Subcommittee	Increase contact and collaboration between the City of Vancouver and the VPD surrounding LGTBQ2S+ communities	VPD
5/1/2017 - 6/1/2018	Create a working group with stakeholders to support reparations efforts with the LGTBQ2S+ and Black, Indigenous, People of Colour (BIPOC) communities in Vancouver.	Policing Subcommittee	To complete an environmental scan and needs assessment to make recommendation in report to Council concerning possible reparation steps the City could take.	City Staff, Community groups, stakeholders



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Raise visibility and increase inclusivity of LGBTQ2+ Community				
5/1/2018 - 6/1/2017	Work with City Staff liaison to place posters featuring LGBTQ2+ older adults in all Vancouver community centres for International Day Against Homophobia on May 17.	Older Adults Subcommittee members	Raise awareness and visibility of LGBTQ2+ older adults to community centre users and staff.	Park Board Staff, Community Centres Programming Staff.
5/1/2017 - 6/1/2018	Identify funding sources for LGBTQ2+ competency training for Vancouver Community Centres or other	Older Adults Subcommittee members	Determine where funding for such training exists	Park Board Staff Liaison, Seniors' Program Staff at Community Centres, Council.
5/1/2017 - 6/1/2018	Increase reparations efforts for the Black, Indigenous, People of Colour who are also part of the LGBTQ2S+ communities of Vancouver	Policing Subcommittee	Recommendation report regarding possible reparation steps the City of Vancouver could take.	City staff, community stakeholders,
5/1/2017 - 5/1/2018	Work with the VSB and the Provincial Safer Schools Working Group to develop a pilot program for queer inclusive sex education in a Vancouver school: - Meet with current VSB provincially appointed trustee - Meet with Provincial Working	Youth Subcommittee	Creation of easy to access resources to support the Provincial Safer Schools Working Group in the creation and implementation of their queer inclusive sexual health program.	City Staff VSB The Network: BC's gbMSM Health Resource Provincial Safer Schools Working Group SOGI 123 ARC Foundation YouthCO HIV & Hep C



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	<p>Group to identify opportunities for support at the civic level</p> <ul style="list-style-type: none"> - Research existing sexual health resources available through city programs - Identify sexual health educators working in the City of Vancouver 			Society
LGBTQ2+ Archives and Phase 2 of Davie Street Revitalization				
6/1/2017 - 9/1/2018	Reach out to the LGBTQ2+ community and investigate to find synergies for archival projects which the City could support.	Older Adults Subcommittee members and Davie Street Revitalization Subcommittee members.	<p>Create list of formal and informal LGBTQ2+ archival materials and initiatives. Connect community members holding historical artifacts with archive sources.</p> <p>Develop ideas for museum piece of Davie Street revitalization project.</p>	City Staff, SFU, UBC, UVic, community members, Queer Film Fest, Qmunity, and others.