



## NOTICE OF MEETING

### OLDER PERSONS AND ELDERS ADVISORY COMMITTEE

#### AGENDA

**DATE:** Friday, September 22, 2023  
**TIME:** 10 am  
**PLACE:** Joe Wai Room, Ground Floor, City Hall  
/ Webex Online

**PLEASE NOTE:**

- *Agendas and Minutes are available on the City of Vancouver civic agencies' web site at: <https://vancouver.ca/your-government/civic-agencies.aspx>*
  - *Members: If you are unable to attend this meeting, please advise Kirsty Colquhoun by e-mail [kirsty.colquhoun@vancouver.ca](mailto:kirsty.colquhoun@vancouver.ca).*
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#### Welcome and Roll Call

Committee Clerk to acknowledge we are on the unceded homelands of the Musqueam, Squamish, and Tsleil-Waututh Peoples.

#### Leave of Absence Requests

#### Approval of Minutes – July 21, 2023

- |           |  |                      |
|-----------|--|----------------------|
| <b>1.</b> | <b>Approval of Consent Agenda</b>  | <b>10:00 – 10:10</b> |
|           | <ul style="list-style-type: none"><li>• See Attachment</li></ul>   |                      |
| <b>2.</b> | <b>Regular Business</b>  | <b>10:10 – 12:00</b> |
|           | <ul style="list-style-type: none"><li>• Council Liaison Updates</li><li>• Chair Report: Strategic Transformation Discussion</li><li>• Motions: A1, A2, A3 and A4 (<i>See attachment</i>)</li></ul> |                      |

## **ADJOURNMENT**

### **Next Meeting:**

DATE: Friday, November 24, 2023  
TIME: 10 am  
PLACE: Joe Wai Room, Ground Floor, City Hall  
/ Webex Online

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Older Persons and Elders Advisory Committee (OPEAC)

Resources Related to Agenda Items

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**Older Persons and Elders Advisory Committee (OPEAC)**

CONSENT AGENDA

Minutes of July 21, 2023

Clerked Minutes are held at City of Vancouver:

<https://vancouver.ca/docs/council/opac20230721min.pdf>

**Older Persons and Elders Advisory Committee (OPEAC)**

**MOTION** to approve the appointment of Susan Scott Gabe as the Vice Chair of the OPEAC

THAT Susan Scott Gabe be appointed as Vice Chair to the Older Persons and Elders Advisory Committee for the duration of the term ending December 31, 2024

**MOTION** to approve the establishment of the following OPEAC subcommittees and Co-Chairs

THAT the following be Subcommittees be established to the Older Persons and Elders Advisory Committee: Transportation and Accessibility, Housing, Community Services and Programming, Communication and Resources


FURTHER THAT Andrea Sana and Dale Lutes be appointed as co-chairs to the Transportation and Accessibility Subcommittee;

FURTHER THAT Marc White and Varouj Gumuchian be appointed as co-chairs to the Housing Subcommittee;

FURTHER THAT Andrea Krombein and Anthony Kupferschmidt be appointed as co-chairs to the Community Services and Programming Subcommittee;


AND FURTHER THAT Linda Johnston & Richard Earthy be appointed as co-chairs to the Communication and Resources Subcommittee.


**Table 1. Proposed Subcommittees and Areas of Scope**

 <p>Transportation &amp; Accessibility</p> <p>Co-Leads: Andrea Sana &amp; Dale Lutes</p>	<p>To advance and promote multi-modal, community-based transportation options that are appropriately safe, accessible, and affordable for older persons and elders living in Vancouver. To provide an older persons and elders’ lens to the evolving CoV Accessibility Strategy to enhance accessibility of the built environment, public spaces, and natural environment (land and water spaces.)</p> <p>Sub-Committee Areas of Scope:</p> <ul style="list-style-type: none"> <li>- Walkability and Pedestrian Safety (Safe Routes)</li> <li>- Wheelability (Mobility Assistive Technologies)</li> <li>- Public and Paratransit</li> <li>- Mobility as a Service (Volunteer Drivers, Taxis, Uber, etc.)</li> <li>- Accessible Built and Natural Environment</li> </ul>
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	<ul style="list-style-type: none"> <li>- Outdoor Placemaking (Public space activation)</li> <li>- Emergency transportation (Climate Events)</li> </ul>
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 <p>Housing</p> <p>Co-Leads: Marc White &amp; Varouj Gumuchian</p>	<p>To provide realistic and evidence-based advice on creating and sustaining safe, supportive, healthy, food secure, thriving communities for all older persons and elders living in Vancouver.</p> <p>Sub-Committee Areas of Scope:</p> <ul style="list-style-type: none"> <li>- Homelessness</li> <li>- Non-Profit Housing</li> <li>- Below Market Housing</li> <li>- Affordable Equity-Based Options</li> <li>- Life Cycle Housing</li> <li>- Ageing in the Right Place: Independent, Supportive, Assisted Living, Long-Term Care, Hospice Palliative Care</li> </ul>
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 <p>Community Services &amp; Programming</p> <p>Co-Leads: Andrea Krombein &amp; Anthony Kupferschmidt</p>	<p>To provide evidence-based support and guidance in the creation of a coordinated and integrated community services and programming for older persons and elders living in Vancouver.</p> <p>Sub-Committee Areas of Scope:</p> <ul style="list-style-type: none"> <li>- Community Engagement—Partners and Collaborators, Seniors Network, Planning Accountability Table</li> <li>- Social Isolation and Loneliness</li> <li>- Ageing in Community</li> <li>- Integrated Health (including reinstate MOU CoV and VCH)</li> <li>- Food Security</li> <li>- Public Safety</li> <li>- Community Emergency Services &amp; Training</li> <li>- Dementia Strategy</li> <li>- Community Volunteering and Employment</li> <li>- Technology / Digital Divide</li> <li>- Education Priorities</li> </ul>
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Older Persons and Elders Advisory Committee (OPEAC)

 <p>Communication and Resources</p> <p>Co-Leads: Linda Johnston &amp; Richard Earthy</p>	<p>To facilitate internal communication and resource sharing within the advisory committee, as well as support city civic engagement and communication with older persons and elders on city policies and opportunities for community consultation.</p> <p>Sub-Committee Areas of Scope:</p> <ul style="list-style-type: none"><li>- Civic and Media Communication</li><li>- SharePoint</li><li>- Civic Policy Development: IDEA, Human rights, Ageism, Social Justice, HR – Civic Employment and Volunteerism</li><li>- Social Media</li><li>- Communication Policies</li><li>- OPEAC Admin Support</li></ul>
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## Older Persons and Elders Advisory Committee (OPEAC)

### Interim Communication Protocol for addressing Staff Engagement Requests

Given the gap that occurred in re-establishing the advisory committees there was a significant backlog of staff engagement requests. Without a Seniors' Planner in place or administrative staff to coordinate and summarise these requests, we are proposing the following:

1. That all Staff Engagement Requests are sent to the OPEAC Chair and the designated OPEAC Meeting Co-ordinator and that full contact information is provided for the primary department contact responsible for the requested session on the Engagement Request Form.
2. The Meeting Co-ordinator will send the request to the subcommittee(s) appropriate for the Staff Engagement for their review and decision regarding the usefulness and appropriateness for OPEAC participation.
3. For seamless processing of staff engagement requests that are approved, the designated Subcommittee Chair will contact the OPEAC Chair and designated Meeting Coordinator to be aware of the current schedule of other Staff Engagement Sessions before arranging a date and time with the primary department contact. All email communication between the Subcommittee Chair and the primary department contact should be copied (cc'd) to OPEAC Chair and Meeting Co-ordinator. It is suggested that staff engagement sessions are scheduled around 4pm where possible, to accommodate members of OPEAC with regular working hours.
4. Once there are sufficient confirmations for staff engagement, the Meeting Coordinator will email a list of staff engagement meeting topics, dates, times, and links to OPEAC members, alternates and invited committee guests.
5. Following Chair(s) review should the decision be to decline to participate in the proposed Staff Engagement this will be communicated to the OPEAC Chair and the OPEAC Meeting Co-ordinator and this will be placed on the OPEAC Management Team agenda to follow up on.



Older Persons and Elders Advisory Committee (OPEAC)

Proposed subcommittee allocation of Outstanding Staff Engagement Requests

1. Transportation and Accessibility **Andrea S. & Dale**
  - a. Street Furniture Contract Renewal – September – October 2023
  - b. Broadway Public Realm and Streetscape Plan Engagement – September 25 – October 20, 2023
  - c. West End Waterfront Plan – October - November 2023
  
2. Housing – **Marc & Varouj**
  - a. Seniors Housing Strategy – November 2023
  - b. 2108 and 2408 Cassiar Street (Skeena Terrace) – October – November 2023
  
3. Communication and Resources – **Linda and Richard**
  - a. Bylaw Equity Review – September – October 2023
  - b. Hot Water Regulations in Detached Homes – September – October 2023

**Proposed Action:** That a selected chair of each subcommittee will contact the primary staff referred to in the Staff Engagement Request and will explore dates and times as per the communication protocol approved above.

Subcommittee Responsibility to Report Back to OPEAC

An important responsibility of subcommittees who participate at Staff Engagement Sessions is to provide OPEAC with a brief update. The following format is being suggested:

Link to Engagement Request Summary

Link to PowerPoint when available

Date:

Who attended on behalf of OPEAC:

Staff Primary Contact:

Type of Report: e.g., Primarily an update

Key suggestions made to provide a Seniors' lens included:

Was the Staff Engagement Presentation useful? Comment Subcommittee vs. Whole Committee appropriateness?

## Older Persons and Elders Advisory Committee (OPEAC)

### Management Team Terms of Reference

The OPEAC Management Team will consist of the Chair, Vice Chair, and Committee Subcommittee Chairs

The function of the OPEAC Management Team is primarily to prepare the agenda for upcoming meetings, to provide oversight to the creation and status of approved Work Plans and Timelines, to meet with the Seniors' Planner two weeks prior to scheduled clerk and working committee meetings in preparation of draft agendas, Council and Staff Priorities, and to ensure that OPEAC recommendations are evidence-informed and congruent with foundational resources.

### Procedure for inviting and engaging external partners/ collaborators to attend Subcommittee Meetings as invited guests.

OPEAC under our mandate can formally establish subcommittees and working groups to address specific areas related to OPEAC's mandate. It is important for external partners and collaborators to understand the purpose of the Subcommittee and their role, as well as to be aware of issues related to the disclosure of conflicts of interests and codes of behaviour.

The subcommittee provides an opportunity for older persons and elders or those that are engaged in the seniors' serving community to participate in staff engagement sessions to receive updates or provide input on program initiatives being planned or implemented on behalf of the City of Vancouver. The subcommittee does not speak for OPEAC, however does provide planners and city staff with input. Guests without conflict of interests are invited to contribute input, however only OPEAC members vote on recommendations that are presented to OPEAC at a working meeting or regular clerked meeting.

Recommendations for external partner/ collaborators should be submitted to the Committee Chair(s) for review and approval prior to invitation to participate at a subcommittee meeting.

A standard email template should be defined by the Communication and Resource Committee to ensure that guests invited to subcommittees are aware of the role of OPEAC mandate and their role and responsibilities as a guest participant.

**Proposed Action:** Communication and Resource Committee to create a standard email template to ensure that guests invited to subcommittees are aware of the role of OPEAC mandate and their role and responsibilities as a guest participant.

## Older Persons and Elders Advisory Committee (OPEAC)

### Adoption of the following Age-Friendly Guidelines and References to Inform OPEAC Deliberations

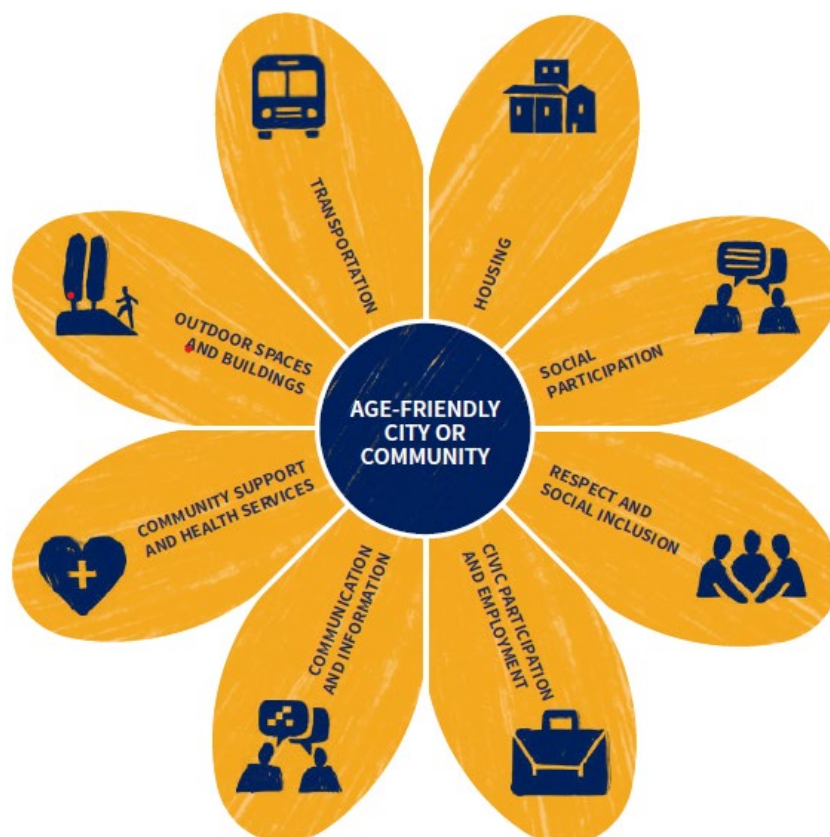
OPEAC is committed to the utilization of best practices informed by the evolving work and research underpinning the WHO Age-Friendly Framework and WHO /UN Declarations focused on Older Persons and Elders.

Foundational documents include:

- [Measuring the Age-Friendliness of Cities: A Guide to Using Core Indicators \(WHO, June 2023\)](#)
- [Global Report on Ageism \(2021\)](#)
- [United Nations Convention on the Rights of Older Persons Lesotho Contribution \(2015\)](#)
- [Age-friendly environments in Europe; A handbook of domains for policy action \(2017\)](#)
- [United Nations Declaration on the Rights of Indigenous Peoples \(Articles 21 & 22\)](#)
- [Jurisdictional Scan](#)

Some key highlights of these documents:

**Fig. 1. Age-Friendly Municipalities – Interconnected Domains of Action to Enhance the Quality of Life for Older Persons and Elders**



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Source: <https://apps.who.int/iris/rest/bitstreams/1495289/retrieve>

*Note: When the topics identified in Global age-friendly cities: a guide (7) are compared with more recent literature and the framework of the UN Decade of Healthy Ageing, social participation can also be understood as social connection, which is a broader concept that incorporates social participation (10). Respect and social inclusion are closely related to the Decade's action area of combating ageism and could be read as such. Community support and health services should also include social services more explicitly (e.g. community support, health and social services) to better reflect their contribution to long-term and integrated care. Transportation could be read as transport and mobility, as in reference 1, to more explicitly incorporate elements of mobility in that domain of action.*

### Domains of Action (WHO Age-Friendly Website, 2023)

**Civic Participation and Employment:** Older people are an asset to the community, and they continue contributing to their communities after retirement. An age-friendly city and community provides ample opportunities for older people to do so, be it through voluntary or paid employment, and keeps them engaged in the political process.

**Communication and Information:** Staying connected with events, news and activities with timely, accessible and practical information is a key part of active ageing, especially with the trend of information overload in urbanised cities. Technology can be tapped on to spread information quickly, but also plays a role in social exclusion. Cities must provide access to information to seniors in an accessible format, and bear in mind the wide range of needs and resources older people have.

**Community and Health Care:** Accessible and affordable community and health services are crucial in keeping seniors healthy, independent, and active. This involves an appropriate supply of aged care services conveniently located close to where older people live and trained health and social workers to provide these services.

**Housing:** The housing conditions of older people are often linked to their quality of life and whether they are able to age independently and actively in their community. Appropriate housing design and its proximity to community and social services allow older residents to live comfortably and safely, while housing affordability gives them peace of mind.

**Outdoor Spaces and Buildings:** The external environment has a major impact on the mobility, independence, and quality of life of older people as they go about their daily lives beyond the comfort of their homes. A clean city with well-maintained recreational areas, ample rest areas, well-developed and safe pedestrian and building infrastructure, and a secure environment provides an ideal living environment for seniors to age-in-place in.

**Respect and Social Inclusion:** An inclusive society encourages older people to participate more in their city's social, civic, and economic life. This, in turn, promotes active ageing.

**Social Participation:** Participating in leisure, social, cultural, and spiritual activities in the community fosters seniors' continued integration with society and helps them stay engaged and informed. Seniors' participation in such activities, however, is affected by access to transport and facilities, their awareness of such activities and their affordability.

**Transportation:** Accessible and affordable public transport is key to ensuring a city's elderly population is able to age actively and remain engaged with their community, with access to

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health and social facilities. Driving conditions and parking facilities in a city should also keep older drivers in mind.

Fig. 2. General Framework for Measuring the Age-Friendliness of Cities (WHO, June 2023)



Source: Adapted from WHO (33).

The key elements for operationalizing this framework are:

- partnerships, networking, and stakeholders
- leadership and strategic thinking
- human, financial, institutional, and cultural resources
- capacity-building
- knowledge, research, and innovation
- monitoring and evaluation.

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An important element of Measuring the Age-Friendliness of Cities is the creation of clear objectives with measurable outcomes and deliverables associated with set timelines across municipal departments building on examples recommended by the WHO. Below is an example of Municipal Outcomes (WHO Age-friendly environments in Europe; A handbook of domains for policy action, 2017).

**Table 2. Housing -- Example of Potential Municipal Outcomes**

Action area	Objective	Examples of policy interventions and initiatives
Setting and enforcing standards for newly built houses	Age-friendly building and design guidelines	<ul style="list-style-type: none"> <li>● Developing adjusted or implementing existing design guidelines for adapted housing for older people</li> <li>● Application of "lifetime homes and neighbourhoods" concepts – ordinary homes designed to incorporate design criteria that can be universally applied to new homes at minimal cost</li> <li>● Setting up "20-minute neighbourhoods" with key facilities within easy reach of older people's housing</li> <li>● Ensuring intergenerational mix in newly constructed apartment blocks</li> </ul>
Creating broader housing choices that support independence  (cross-cutting with domain 7: communication and information and domain 8: community and health services)	Developing a vision and strategy to meet changed housing needs of older people	<ul style="list-style-type: none"> <li>● Using housing needs assessments and surveys to understand the needs and preferences of older people and how well they are met by the available housing market (such as a fairer housing delivery plan)</li> <li>● Monitoring and regulating trends in the real estate market, creating favourable conditions for provision of accessible housing</li> <li>● Setting up a multisectoral working group or partnership</li> <li>● Mapping accessible housing and identifying sites where adaptable structures and diverse housing options could be developed</li> <li>● Including older people in urban and residential planning committees (also reaching out to very dependent and isolated groups)</li> </ul>

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<p>Support for home assessments and modifications</p> <p>(cross-cutting with domain 6: civic engagement and employment)</p>	<p>Providing support for repair and maintenance</p>	<ul style="list-style-type: none"> <li>● Providing a small repairs home service (also by organizing volunteers and/or general “caretaker” professions)</li> <li>● Providing home hazard assessments and professionally supported evaluations of fall risks</li> <li>● Organizing local repair shops to carry out or provide guidance for repairs and adaptations (such as car repair shops run by people in the neighbourhood or volunteers)</li> <li>● Caretakers/concierges in buildings</li> </ul>
	<p>Providing support for home modifications</p>	<ul style="list-style-type: none"> <li>● Establishing local services to advise on individual needs and feasible modification measures in a given home</li> <li>● Offering grant schemes for home adaptations and maintenance</li> <li>● Offering government-subsidized home maintenance support</li> <li>● Providing specialized advice and support for home adaptations for people suffering from dementia</li> </ul>

<p>Informing and helping older people to plan for ageing in place</p>	<ul style="list-style-type: none"> <li>● Providing municipal guidance on available services, support, housing options and application procedures</li> <li>● Raising awareness of fall prevention in home settings</li> <li>● Offering counselling and information on grants to solve older people’s housing problems and help to apply for support</li> <li>● Accessible housing registers where older people interested in more accessible housing can register</li> </ul>
<p>Making existing housing stock appropriate and safe for older people</p>	<ul style="list-style-type: none"> <li>● Providing sufficient numbers and diverse sizes of age-friendly and accessible flats in the community (to fit the diverse needs of older people) and assisted housing for older people</li> <li>● Providing information, support and incentives for the modification of existing homes</li> <li>● Providing timely access to accessible housing for older people</li> <li>● Considering technical solutions to support older people who are dependent or need more support</li> <li>● Decentralizing distribution of age-friendly and specialized housing so that older people who are willing to relocate do not need to leave their district</li> </ul>

## Older Persons and Elders Advisory Committee (OPEAC)

### Jurisdictional Scan

For your reference here is the [2023 Jurisdictional Scan](#) that was contributed to by all members of the previous Seniors' Advisory Committee.

### Accountability Table

#### **Briefing Note: Exploring the Establishment of a City of Vancouver Older Persons and Elders Accountability Table**

##### **Background**

In 2007, the World Health Organization (WHO) released the Global Age-Friendly Cities framework, thereby establishing a new leading practice in designing communities that protect and fulfill the rights of older persons. Canada has been a longstanding supporter of the Age-Friendly Cities Framework, having provided the initial funding and in-kind support necessary for the development of the Global Age-Friendly Cities Guide as well as acting as the pilot test site for the development of the research protocol behind the framework.

Since its launch, cities and communities across Canada have adopted and adapted the Age-Friendly model to the needs of their respective communities. In 2021, the City of Vancouver's former Seniors' Advisory Committee (SAC) sought to better understand the existing practices in age-friendly communities across Canada. The volunteer committee conducted a jurisdictional scan of municipal resources and challenges in the implementation of the WHO's Age-Friendly Framework across 17 communities in Canada, with the objective of identifying best practices in municipal resourcing, engagement, and accountability. During the research phase of the scan, the SAC identified the City of Toronto's model of Accountability Tables as a best practice. The newly constituted Older Persons and Elders Advisory Committee (OPEAC) is interested in employing an adapted Accountability Table model as part of the City of Vancouver's future efforts to achieve its age-friendly designation.

##### **Overview: City of Toronto Seniors Strategy Accountability Table**

The City of Toronto released its first Seniors Strategy in 2013, which included 91 recommendations to transform Toronto into an age-friendly community. The initial strategy was a resounding success, with the City implementing 90 of the 91 recommendations, achieving official designation as a Global Age-Friendly City by the WHO, and reporting annually on its progress to the public.

As part of its initial strategy, the City of Toronto established a Seniors Strategy Accountability Table, which is a network of partners committed to making Toronto more age-friendly, age-inclusive, and ultimately age-equitable for the diverse population of older persons who call Toronto home. The Accountability Table is composed of seniors, caregivers, senior-serving organizations, advocacy, diversity and equity organizations, local businesses, school boards, hospitals, health authorities, academics, researchers, relevant City agencies, and more.

In addition to supporting the implementation and public reporting of the City of Toronto's Seniors Strategy 1.0, the Accountability Table played a leadership role in the development of the 27 recommendations under version 2.0 of the city's strategy. They partnered with the City of Toronto to host over 90 consultations with over 3,000 residents, disseminated a survey with over 7,000 respondents, and were responsible for analyzing the feedback received and co-creating the final recommendations for the strategy. The Accountability Table continues to work



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actively with the municipal government to advance Toronto's age-friendly mission and implement the recommendations under the Seniors Strategy 2.0.

#### **Proposal: City of Vancouver Older Persons and Elders Accountability Table**

Although the City of Vancouver started off its age-friendly journey at a similar point as the City of Toronto with its 2013 Age-Friendly Action Plan, Vancouver has been less successful in the implementation of its age-friendly initiatives. The OPEAC is recommending that the City of Vancouver establish an Accountability Table with a similar model and membership structure to the one in the City of Toronto to move its age-friendly commitments forward.

#### *Potential Membership*

The City of Vancouver Older Persons and Elders Accountability Table should be composed of a cross-section of members from across all areas of society. Following a similar model to the City of Toronto, membership should include leadership from City Council and the municipal government, older persons, elders, and their caregivers living in Vancouver, community organizations, health service providers, provincial government departments, academia, local businesses, non-profit housing providers, representatives from provincial and federal government and agencies, and more.

#### *Impact*

The establishment of an Older Persons and Elders Accountability Table for the City of Vancouver would provide City Council with several benefits. First, and most importantly, the Accountability Table would enable the municipal government to engage individuals and leaders from diverse backgrounds and communities in the development of future age-friendly initiatives. As a result, the City of Vancouver's future action plans will be better tailored to the city's assets and informed by the challenges experienced by older persons, elders, and their caregivers in Vancouver. Second, an Accountability Table would support the City of Vancouver to better engage older persons, elders, and caregivers in its planning and decision-making processes. Combined, these impacts will propel the City of Vancouver forward in its mission to become recognized globally as an age-friendly community.

**MOTION** The proposed OPEAC Management Team explore the establishment of a City of Vancouver Older Persons and Elders Accountability Table

Tasks include:

- Connect with the leadership of the City of Toronto's Seniors Strategy Accountability Table to generate a deeper understanding of the model employed, its Terms of Reference, and its relationship with municipal council.
- Prepare draft Terms of Reference and a proposed membership list for a City of Vancouver Older Persons and Elders Accountability Table.
- Develop a motion for City Council proposing the establishment of an Older Persons and Elders Accountability Table.

Older Persons and Elders Advisory Committee (OPEAC)

Staff Engagement Session Reports

Transportation and Accessibility Subcommittee Staff Engagement Reports

Inclusive Bus Stops Adjacent to Cycling Infrastructure – Andrea & Dale

Date: September 6, 2023

OPEAC Attendees: Andrea S. Dale

RE: Arbutus Greenway / W. 41<sup>st</sup> Avenue intersection upgrades Presentation Response

- Report was an update on intersection upgrades.
- Significant upgrades planned to separate and widen pedestrian + cycling pathways as it intersects with w. 41<sup>st</sup> sidewalks; creation of public space, accessible intersection upgrades (curb bulges, curb cuts, crosswalk), bus bulge, rainwater infrastructure.

Next steps

- Public engagement Fall 2023, Construction 2024.

Suggestions to provide a seniors' lens were:

- Emphasized necessity of wider pedestrian vs. cycling pathways, more pronounced safety design where Greenway intersects with w. 41<sup>st</sup> Ave sidewalks.
- Need to collaborate/educate with high school re: age-friendly neighbourhood design.

Was Staff Engagement Presentation useful?

- Yes.

Was presentation appropriate at subcommittee level vs. entire OPEAC committee?

- Subcommittee level presentation was appropriate for this site-specific street upgrade.

**Older Persons and Elders Advisory Committee (OPEAC)**

Arbutus Greenway and W 41st Ave Intersection Improvements – Andrea & Dale

Date: September 7, 2023

OPEAC Attendees: Andrea S, Dale

Presentation Response

- Report was an update on intersection upgrades.
- Significant upgrades planned to separate and widen pedestrian + cycling pathways as it intersects with w. 41st sidewalks; creation of public space, accessible intersection upgrades (curb bulges, curb cuts, crosswalk), bus bulge, rainwater infrastructure.

Next steps

- Public engagement Fall 2023, Construction 2024.

Suggestions to provide a Seniors' lens were:

- Emphasized necessity of wider pedestrian vs. cycling pathways, more pronounced safety design where Greenway intersects with w. 41st Ave sidewalks.
- Need to collaborate/educate with high school re: age-friendly neighbourhood design.

Was Staff Engagement Presentation useful?

- Yes.

Was presentation appropriate at subcommittee level vs. entire OPEAC committee?

- Subcommittee level presentation was appropriate for this site-specific street upgrade.

Older Persons and Elders Advisory Committee (OPEAC)

Commemoration Framework – Anthony, Richard and Varouj

Date: Sept 1, 2023

OPEAC Attendees: Anthony Kupferschmid, Richard Earth, Varouj Gumuchian

Staff Participants: Carson, Jessica, Metha Brown

Temporary Link to Staff Request:

<https://e.pcloud.link/publink/show?code=XZAVr2Zpn0Tel4qBckCiaD201S7v8Hqdx8V>

Presentation Response

Useful discussion took place. The difference between monuments and memorials was noted, Naming, memory, and privilege play an important part in regard to reconciliation. Whose story and history are we listening and examining.  
No action required.

Next steps

Next meeting in November

Suggestions to provide a Seniors' lens were:

Was Staff Engagement Presentation useful?

Was presentation appropriate at subcommittee level vs. entire OPEAC committee?

Older Persons and Elders Advisory Committee (OPEAC)

REGULAR BUSINESS

Councillors Update

- Status of Seniors' Planner – Update on Timeline – Job Posting, Selection Process, Expected Start Date
- Update on Request for Official Liaisons with Vancouver Public Library, Vancouver School Board, Vancouver Park Board, and Vancouver Police Department
- Update on actions arising from OPEAC Presentation to Council regarding South Granville Seniors Centre
- Update on other Council items relevant to OPEAC.

Chair Report – Strategic Transformation of OPEAC Activities Aligned with Onboarding Seniors' Planner and Work Plan Planning Process

Council and Staff Related Motions

**A.1 MOTION to Ensure Adequate City Staff Support for Subcommittee Meetings**

WHEREAS

- a. For many years, given the scope of issues facing Older Persons and Elders, Seniors Advisory Committee (SAC) /Older Persons and Elders Advisory Committee established subcommittees responsible for different areas given individual members' expertise and interests. The current subcommittees are: [Community Services and Programming, Housing, Transportations and Accessibility and Communications and Resources - to be confirmed at the meeting].
- b. Given the history of Staff Engagement requests, SAC/OPEAC in collaboration with the City Clerk office established a Staff Engagement Form, which allowed for decisions by the advisory committee on whether the topic was considered to be of interest to the committee as a whole, or whether it should be presented at a Subcommittee meeting, who could then report back to the OPEAC Committee as a whole for discussion and decision-making at a Regular Meeting.
- c. In August OPEAC received 12 requests for engagement from staff across different departments and as per our process we sent out an email to our subcommittee leads to review the engagement requests and if deemed necessary to organize a subcommittee meeting presentation.
- d. The City Clerk Office was contacted to provide access to a platform to allow for electronic or hybrid participation and was told that given this would be occurring outside of Regular Meetings or Working Sessions the City Clerk office will not be able to provide support and this would need to be addressed by departmental

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staff or the committee. Given that there may be 1-3 presentations at a subcommittee meeting and given this is a request by staff to an advisory it appears that there is a need to strengthen the level of support given to Advisory Committees who are attempting to address its mandate which includes staff engagement requests.

- e. Given that the Committee will soon have a Seniors' Planner, and that this will require sufficient administrative support we believe that Council should ensure that there is sufficient administrative support available to ensure that logistics and co-ordination are addressed, for the committee and the new Planner.

THEREFORE BE IT RESOLVED THAT Older Persons and Elders Advisory Committee (OPEAC) is seeking Council and the City Manager Office assistance in securing sufficient administrative support to assist our committee co-ordinate and collate a summary of staff engagement meetings and provide advisory committee access to an electronic platform to support subcommittee and working committee hybrid meetings to conduct advisory committee business associated with the mandate of the Older Persons and Elders Advisory Committee.

**A.2 MOTION to clarify Acronyms for the Older Persons and Elders Advisory Committee for use in Correspondence**

Given that the name of our Advisory Committee is the Older Persons and Elders Advisory Committee, and that Elders were specifically included to reflect our interest in reconciliation and inclusion we would like City Clerk and Staff Correspondence to use the acronym OPEAC in their correspondence to our committee and in the public realm.

We understand that the City Clerk office uses a four-letter acronym convention for Advisory Committees which we understand facilitates filing documents for internal purposes.

**MOTION**

THAT the Older Persons and Elders Advisory Committee recommends to Council and Staff to use OPEAC in their correspondence and in public documents when using an acronym representing our advisory committee. The use of a four-letter acronym is fine for document filing.

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**A.3 MOTION Regarding the Older Persons and Elders Advisory Committee Presentation to Council at Public Hearings or Standing Committee Meetings.**

WHEREAS

- a. Advisory Committees are established by Council to provide input to Council on issues arising from their mandate; and
- b. Advisory Committees have deliberated on issues deemed important by their constituents; and
- c. historically presentations to Council by groups who had three or more members attending were allotted seven minutes, and Councillors were provide an opportunity to seek clarification.

THEREFORE BE IT RESOLVED

THAT the Advisory Committee representatives who are authorized by their committee at a formal clerked meeting or via approval by electronic means by a majority of their members are allotted up to seven minutes for presentations at Council or Standing Committee meeting;

FURTHER THAT Councillors may seek in aggregate clarification questions for up to 10 additional minutes.

**Internal Motions**

**A.4 MOTION to Establish Honoraria**

THAT the Older Persons and Elders Advisory Committee establish a working group with other interested Advisory Committees to discuss Honoraria when asked for Representation on a Task Force or Working Group requiring extensive commitment.