



## VANCOUVER CITY PLANNING COMMISSION

### MINUTES

October 10, 2018

A meeting of the Vancouver City Planning Commission was held on October 10, 2018, at 3:07 pm, in Committee Room 1, Third Floor, City Hall.

**PRESENT:** Nola-Kate Seymoar, Chair  
Jennifer Marshall, Vice-Chair  
David Crossley  
Omar Dominguez\*  
Alyssa Koehn\*  
Karenn Krangle  
Anthony Perl  
Jacint Simon\*  
Leslie Shieh  
Marnie Tamaki

**ABSENT:** Veronika Bylicki, Leave of Absence  
Mike Fujii  
Robert Matas, Leave of Absence

**ALSO PRESENT:** Yuri Artibise, Executive Director  
Trustee Janet Fraser, Vancouver School Board Liaison  
Chris Robertson, Staff Liaison, Planning Urban Design  
and Sustainability

**CITY CLERK'S OFFICE:** Denise Swanston, Meeting Coordinator

\* Denotes absence for a portion of the meeting.

#### 1. ADMINISTRATION

##### a) Leave of Absence Requests

MOVED by Commissioner Crossley  
SECONDED by Commissioner Marshall

THAT the Vancouver City Planning Commission approve a leave of absence for Commissioner Matas for this meeting.

CARRIED UNANIMOUSLY  
(Commissioners Dominguez, Koehn and Simon absent for the vote)

**b) Approval of Minutes**

MOVED by Commissioner Crossley  
SECONDED by Commissioner Krangle

THAT the Vancouver City Planning Commission approve the Minutes from the meeting of [July 18, 2018](#), as circulated.

CARRIED UNANIMOUSLY  
(Commissioners Dominguez, Koehn and Simon absent for the vote)

**c) Notice of Upcoming VCPC Meetings**

Commissioner Seymoar advised that the next two regular meetings of the Vancouver City Planning Commission will take place on October 24, and November 7, 2018.

**2. LIAISON MEMBER REPORTS**

Trustee Fraser, School Board liaison, reported that two seismic upgrades will be completed at General Wolfe and Edith Cavell Elementary schools noting that both will retain their same size, despite being along the Cambie corridor which is expected to increase in density.

Christ Robertson, staff liaison, provided brief updates on the following:

- Making Room - Council approved duplex re-zonings in single family areas and noted that the RT zones recommendations will be brought back to a future council date.
- Employment Lands Study - Review launched to ensure future supply of employment land space.
  - Mr. Robertson agreed to present to group as the study progresses.
- Retail Study – Review of impacts on small businesses and what can be done to assist in terms of policies.
- Sign Bylaw – Review to be conducted.
- Regulation Review – Currently over 8000 pages of zoning by-laws and guidelines which will be reviewed to simplify.

**3. BUSINESS MEETING**

**a) Britannia Community Centre Renewal Project presentation**

Commissioner Marshall provided an overview on the Britannia Master Plan Renewal Project, addressing its current state and reviewing proposed upgrades, project vision, values, guiding principles, and additions to the site. As the site supports and serves a large number of varying groups, engagement consisted of over 50 workshops with over 3000 community members sharing ideas.

**b) Invitation for Gil Kelley to meet with Planning Commission**

MOVED by Commissioner Crossley  
SECONDED by Commissioner Krangle

THAT the Vancouver City Planning Commission (VCPC) agree for the Chair to send a letter on behalf of the Commission, inviting Gil Kelley, General Manager, Planning, Urban Design and Sustainability, to attend a future VCPC meeting.

CARRIED UNANIMOUSLY  
(Copy on file)

**4. COMMISSIONER REPORTS AND DISCUSSION**

**a) Report on Urban Design Panel**

Commissioner Shieh provided an update from the October 3, 2018, Urban Design Panel meeting, highlighting the following projects:

- 2030 Barclay Street
- 4464 Dunbar Street

Urban Design Panel minutes are available at: <https://vancouver.ca/your-government/urban-design-panel.aspx>

**b) Report on Summit Planning**

Commissioner Seymour provided an update of the steering committee's progress, commenting that the Committee has made good advancements in planning the event and advised that instead of a report, VCPC will present a workbook to Council summarizing the event.

Commissioner Seymour asked commissioners to act as a liaison for one of the tables at the Summit, and help fill and monitor their tables before and during the summit; Commissioner Seymour to follow up with responsibilities and names.

Commissioner Crossley encouraged commissioners to get the word out to potential sponsors and keep him in the loop of who was contacted, and to ask David for sponsorship kits as needed.

Commissioner Seymour suggested commissioners attend an Intersectionality workshop being hosted at City Hall on October 22, 2018.

**c) Reports from Committees**

Commissioner Krangle, Chronology Committee, noted the Committee will be firming up 2018 milestones noting that a milestones survey will be sent out as an additional engagement tool.

Commissioner Shieh reminded commissioners of the upcoming milestones workshop and welcomed commissioners to attend.

**d) Reports from Commissioners**

Commissioner Simon noted that the current meeting times are difficult to make and proposed adjusting the time. Following discussion, Commissioner Crossley volunteered to put together a Doodle pool to gather commissioners' preferred meeting times.

Commissioners completed a roundtable and shared relevant updates.

**e) Executive Director's Report**

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**5. OTHER BUSINESS**

None.

**ADJOURNMENT**

MOVED by Commissioner Crossley  
SECONDED by Commissioner Krangle

THAT this meeting be adjourned.

CARRIED UNANIMOUSLY

**Next Meeting:**

DATE: Wednesday, October 24, 2018  
TIME: 3:00 pm  
PLACE: Committee Room 1  
Third Floor, City Hall

The Commission adjourned at 5:05 pm.

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