



VANCOUVER CIVIC THEATRES BOARD

MINUTES

FEBRUARY 13, 2014

A meeting of the Vancouver Civic Theatres Board was held on Thursday, February 13, 2014, at 12:03 pm, in the Queen Elizabeth Theatre Salon.

- PRESENT:** Karole Sutherland, Vice-Chair  
Susan Adams  
Sarah Kim  
Michael Noon  
Wendy Soobis  
Karen Wilson\*
- ABSENT:** Rob Haynes, Chair (Leave of Absence)
- ALSO PRESENT:** Councillor Elizabeth Ball  
Todd Ayotte, Interim Director, Vancouver Civic Theatres
- CITY CLERK'S OFFICE:** Charlene Imai, Meeting Coordinator

\*Denotes absence for a portion of the meeting.

**"IN CAMERA" MEETING**

MOVED by Susan Adams  
SECONDED by Wendy Soobis

THAT the Vancouver Civic Theatres Board will go into a meeting later this day, which is closed to the public, pursuant to Section 165.2(1) of the *Vancouver Charter*, to discuss matters related to paragraphs:

- (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the city or another position appointed by the city;
- (k) negotiations and related discussions respecting the proposed provision of an activity, work or facility that are at their preliminary stages and that, in the view of the Council, could reasonably be expected to harm the interests of the city if they were held in public.

CARRIED UNANIMOUSLY

### Leave of Absence Requests

MOVED by Sarah Kim  
SECONDED by Karen Wilson

THAT Karole Sutherland be granted leave of absence for the Vancouver Civic Theatres Board meeting on March 20, 2014.

CARRIED UNANIMOUSLY

### Approval of Minutes

MOVED by Michael Noon  
SECONDED by Susan Adams

THAT the Minutes of the meeting held on January 16, 2014, be approved as circulated.

CARRIED UNANIMOUSLY

### 1. Chair's Comments

In the absence of the Chair, Rob Haynes, there were no comments.

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The Board recessed at 12:06 pm for an In Camera meeting and reconvened in open session at 1:48 pm.

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### 2. Financial Review

Due to time constraints, Todd Ayotte, Interim Director, Vancouver Civic Theatres, advised he would email to Board members the 2013 Operating Budget year-end review.

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*Karen Wilson left the meeting at 1:50 pm and did not return.*

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**3. Director's Report**

Todd Ayotte, Interim Director, Vancouver Civic Theatres, spoke to the issue of QET Plaza rentals, and responded to questions.

**4. Resident Companies Report**

In the absence of the presenter, Karen Wilson, this item was postponed to the next Board meeting.

**5. New Business**

**(a) Kudos to Todd Ayotte**

MOVED by Wendy Soobis  
SECONDED by Michael Noon

THAT the Vancouver Civic Theatres Board expresses its heartfelt thanks to Todd Ayotte for his outstanding work and leadership during his tenure as Interim Director, Vancouver Civic Theatres, noting he is an invaluable resource for local arts groups.

CARRIED UNANIMOUSLY

**(b) Cancellation of March 20, 2014 Board meeting**

As the Chair and Vice-Chair will be absent from the March 20<sup>th</sup> meeting, Board members agreed to cancel that meeting.

**Adjournment**

MOVED by Susan Adams  
SECONDED by Sarah Kim

THAT the Vancouver Civic Theatres Board meeting be adjourned.

CARRIED UNANIMOUSLY

**Next Meeting**

DATE: Thursday, April 24, 2014  
TIME: 12:00 noon  
PLACE: Queen Elizabeth Theatre Salon

The Board adjourned at 2:08 pm.

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