



VANCOUVER CIVIC THEATRES BOARD

MINUTES

APRIL 24, 2014

A meeting of the Vancouver Civic Theatres Board was held on Thursday, April 24, 2014, at 12:00pm, in the Queen Elizabeth Theatre Salon.

PRESENT: Rob Haynes, Chair
Susan Adams
Sarah Kim
Michael Noon
Wendy Soobis
Karen Wilson

ABSENT: Karole Sutherland, Vice-Chair (Leave of Absence)

ALSO PRESENT: Brenda Prosken, General Manager, Community Services
Richard Newirth, Managing Director, Cultural Services
Todd Ayotte, Interim Director, Vancouver Civic Theatres

CITY CLERK'S OFFICE: Charlene Imai, Meeting Coordinator

"IN CAMERA" MEETING

MOVED by Michael Noon
SECONDED by Susan Adams

THAT the Vancouver Civic Theatres Board will go into a meeting later this day, which is closed to the public, pursuant to Section 165.2(1) of the *Vancouver Charter*, to discuss matters related to paragraph:

- (k) negotiations and related discussions respecting the proposed provision of an activity, work or facility that are at their preliminary stages and that, in the view of the Council, could reasonably be expected to harm the interests of the city if they were held in public.

CARRIED UNANIMOUSLY

Leave of Absence Requests

MOVED by Michael Noon
SECONDED by Sarah Kim

THAT Karole Sutherland be granted leave of absence for the Vancouver Civic Theatres Board meeting this day, April 24, 2014.

CARRIED UNANIMOUSLY

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*The Board recessed at 12:02 pm for an In Camera meeting
and reconvened the Regular Board meeting at 12:43 pm.*

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Approval of Minutes

MOVED by Sarah Kim
SECONDED by Michael Noon

THAT the Minutes of the meeting held on February 13, 2014, be approved as circulated.

CARRIED UNANIMOUSLY

1. Chair's Comments

Rob Haynes, Chair, provided comments on the following:

- Civic Theatres Business Review;
- Rob Haynes, Sarah Kim and Michael Noon attended and observed the recent Arts and Culture Policy Council (ACPC) meeting; Mr. Haynes sought clarification on the role of the ACPC - need to clarify and understand the relationship between VCTB and ACPC;
- Mr. Haynes suggested the VCTB make a presentation at a future ACPC meeting outlining what VCTB does;
- The recent hire of Sandra Gajic, Director of Civic Theatres. Mr. Haynes reaffirmed the Board's desire to support the new Director and suggested the Board/City host an event to introduce Ms. Gajic to key entertainment industry leaders. A Board retreat with Ms. Gajic was also suggested.

2. Financial Review

Todd Ayotte, Interim Director, Civic Theatres, reviewed the Q1 financial report, including projections, regarding the civic theatres. The Chair then requested Mr. Ayotte to email the respective financial report to Board members.

Board members sought information on rental requests which may have been turned down because the respective venue was being held by another user. Mr. Ayotte agreed to provide such information.

3. Marketing Update

Wendy Soobis provided a marketing update, including the advertising of Civic Theatres in the Georgia Straight. Ms. Soobis sought the Board's input and feedback on the layout and design of the ad, and requested Board members to email their feedback to her.

4. Resident Companies Report

Karen Wilson reported as follows:

- Ms. Wilson will provide to Board members a package of brochures for upcoming events being held at the Civic Theatres;
- Vancouver Opera staffing;
- Concern about the serving of alcohol not permitted in certain areas of the Civic Theatres; Mr. Ayotte agreed to bring forward an update on liquor issues and related staff concerns to a future meeting of the Board;
- Ms. Wilson sought the Board's direction on the continuation of inviting CT users to present to the Board; it was agreed to hold off until the new Director, Sandra Gajic, is in office.

5. Director's Report

Todd Ayotte, Interim Director, Civic Theatres, provided an update on QET Plaza rentals, and reviewed any policies pertaining to Civic Theatres rentals in general.

Mr. Ayotte then responded to questions.

6. New Business

Rob Haynes advised:

- The Board is delighted to have Sarah Kim on the Vancouver Civic Theatres Board, but was concerned there could be a conflict of interest as stated in the VCTB By-law No. 3941. After consultation, senior management have chosen to overrule any perceived concern from the Board.
- Councillor Ball, Council Liaison to the Board, would like to host a party in the summer, and it was suggested the party could be held after the retreat with Ms. Gajic.

Adjournment

MOVED by Susan Adams
SECONDED by Wendy Soobis

THAT the Vancouver Civic Theatres Board meeting be adjourned.

CARRIED UNANIMOUSLY

Next Meeting

DATE: Thursday, May 22, 2014
TIME: 12:00 noon
PLACE: Queen Elizabeth Theatre Salon

The Board adjourned at 2:00 pm.

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